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The Minutes of the Marshall University Faculty Senate Meeting, September 28, 2006

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD
ON THURSDAY, SEPTEMBER 28, 2006, AT 4:00 P.M. IN THE
DON MORRIS ROOM OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Uday Tate, Shane Tomblin, Joe Stone, Deepak Subedi, Larry Stickler (Chair), Stephen Lawson, Linda Dobbs, Michael Stroehner, Peter Saveliev, Dan Babb, Bonnie Lawrence, Brian Morgan, Ralph Oberste-Vorth, Karen Mitchell, Clayton Brooks (Recording Secretary), Daniel Dementiev, Dan Hollis, Karen McNealy, Kelly Harlow, Sandra Prunty, Venkat Gudivada, John Biros, Barbara O’Byrne, Stephen O’Keefe, Jerry Doyle, Ben Miller, Sissy Isaacs, James Burton, Laura Wyant, Jennifer Mak, Gary McIlvain, Janet Dozier, Melisa Reed, James Leonard, Marybeth Beller, Susan Gilpin, Pam Mulder, Jamie Warner, Karl Winton, Keith Beard, Camilla Brammer, Marty Laubach, Donna Sullivan, David Winter, Floyd Csir, William Cocke, Kenneth Guyer (Assistant Chair), and Ernest Walker.

MEMBERS ABSENT: Jennifer Perry, Howard Gordon, Wendy Moorhead, Nancy Norton, and Tina Sias.

PARLIAMENTARIAN: Cheryl Brown present.

GUESTS: Dallas Brozik, James Sottile, Frances Hensley, Menis Ketchum, Allan Stern, Corley Dennison, Tony Szwilski, Kelly Crouch, Don Van Horn, Elaine Baker, Sarah Denman, Stephen Kopp, Michael McGuffey, Jamil Chaudri, Rosalyn Templeton, and Steve Hensley.

Faculty Senate Chair, Dr. Larry Stickler called the meeting to order at approximately 4:02 p.m. He stated that this is the first meeting of his second term of office and that he is very proud to be of service for the faculty.

1. APPROVAL OF MINUTES: Dr. Larry Stickler

There was a quorum. Minutes of the May 4, 2006 meeting were approved as read.

2. ANNOUNCEMENTS: Dr. Larry Stickler

- A. Announced introductions of the officers of the Faculty Senate: Dr. Larry Stickler—Chair, Dr. Kenneth Guyer—Assistant Chair, and Dr. Clayton Brooks—Recording Secretary.
- B. Requested each Senator to introduce themselves by giving their name, department and college. He also requested those in the gallery to introduce themselves.
- C. Introduced Dr. Cheryl Brown who will be the Parliamentarian. She instructed those present on the meeting procedures to be followed per the handout, “Procedural Notes from the Parliamentarian” (on file in the Faculty Senate office).
- D. Announced a reminder that Senators should sit around the table, others should sit at the chairs provided and cell phones should be set to “silent” mode.
- E. Announced a reminder that Senators and guests are to sign in for each meeting and that the sign-in sheet is on the table located by the entrance. He instructed those present on the

number of allowable absences during the academic year—when a senator misses three meetings they will receive a warning letter, after the fourth absence the senator will be removed from the senate.

- F. Reminded those seated in the gallery to refrain from conversations or to go out of the room to have conversations.
- G. Distributed certificates honoring those who had perfect attendance for the 2005-06 academic year.
- H. Discussed the duties of Senators: To prepare their schedule of classes so they are available for meetings (usually the fourth Thursday of each month); to read agenda items and be prepared for discussion; to discuss agenda items with their constituents; to keep their constituents informed of senate actions; and to use the microphones stating their name and college when addressing the senate.
- I. Announced that the next meeting of the Executive Committee will be Monday, October 9, 2006 beginning at 12:00 p.m. in the Memorial Student Center's John Spotts Room.
- J. Announced that the next meeting of the Faculty Senate is scheduled for Thursday, October 26, 2006 beginning at 4:00 p.m. in the Memorial Student Center's Don Morris Room.
- K. Announced the September meeting schedules: ACF – met September 21, 2006 in Charleston, WV; HEPC – No meeting on calendar; and the MUBOG – held a conference call meeting on September 21, 2006
- L. Announced that the 2005-2006 WV State Salary Report is available for review in the Faculty Senate office.
- M. Announced that the University President has approved all of the 2005-06 recommendations that were sent to him.
- N. Solicited volunteers to act as Liaison for the: Academic Planning Committee—*Karl Winton volunteered*; Budget & Academic Policy Committee—*Marybeth Beller volunteered*; Faculty Personnel Committee—*Camilla Brammer volunteered*; and Research Committee—*Peter Saveliev volunteered*.
- O. Announced that Fifth Third Bank is seeking volunteers for their community service project, “Young Bankers Club” that is conducted at Peyton Elementary School. If interested contact Regina Lipscomb, 691-6616.
- P. Announced that in recognition of the 20th anniversary of the Faculty Senate, senators are being provided with items that can be of use during their term. A document bag, reference binder and pen were distributed to those Senators present.
- Q. Announced that the Chair of the Board of Governors will address the Faculty Senate at its October meeting and that Chancellor Brian Noland will address the Faculty Senate at its November meeting.
- R. Related that he and other faculty had the opportunity to meet with Chancellor Noland earlier this week and that the following are issues the Chancellor identified as being on his legislative agenda—increases to the base budget of higher education institutions to meet the current cost of living and additional funding for those institutions with enrollment growth; a focus on research utilizing lottery funds; changes in financial aid in an attempt to equalize aid between the PROMISE Scholarship and needs based grants; and funding for capital and deferred maintenance projects.

3. **REPORT OF THE UNIVERSITY PRESIDENT:** Dr. Stephen Kopp

- Currently there is a link on the university's homepage to a video of his State of the University Address; he requested faculty to send him feedback.
- The premier of "We Are...Marshall" is scheduled for December 12, 2006 at the Keith-Albee Theatre in Huntington. Letters requesting support have been sent to benefactors and corporate sponsors as the proceeds of the event will be shared by the University and the Keith-Albee Foundation.
- Students have until October 2, 2006 to complete the e-survey pertaining to the Wellness Center and residence halls and that faculty will be requested to complete the e-survey in the near future.

4. **BOARD OF GOVERNOR'S REPORT:** Dr. James Sottile, Jr.

- The Robert C. Byrd Biotechnology Building is completed and a dedication ceremony was held earlier this month. An engineering building is in the planning stages.
- Three Board members have been appointed: Menis Ketchum, Robert Shell, and Sue Richardson.
- The Board has completed the purchase of property on Buffington Avenue, Maple Avenue, and Hal Greer Boulevard as well as entered into a lease agreement on Third Avenue for the MCTC's Culinary School and at the Huntington Mall for CDL Training.
- The contract for Athletic Director, Mr. Robert Marcum, has been extended to June 2009.
- The weight and exercise training building will be named the Robert L. "Bobby" Pruitt Training Center with the weight room being named the, "John Dunfee Weight Room".
- Capstone Development Company has been selected as the developer for the Wellness Center Project.
- The Board has developed a "Whistleblower Policy". Items may be sent anonymously to a concerns hotline; by sealed envelope to the chair of the Board or the university's general counsel; or a grievance may be filed.
- The Board's next meetings are scheduled for October 12, 2006 and December 13, 2006.

5. **ACF REPORT:** Dr. Ben Miller

- The Advisory Council of Faculty met in July for a planning session; the Chancellor was there.
- ACF held a regular meeting last week; the Chancellor was there for the entire meeting; all seem favorably impressed with him.
- He and Betty Dennison (MCTC) are serving on a faculty work issues committee which has prepared a first draft document.
- He discussed the desire for a substitute to be obtained who could attend meetings in his absence. The substitute would have proxy voting privileges. ***The Executive Committee will discuss this topic at its October meeting.***
- He discussed the "Advisory Council of Faculty 2006-07 Legislative Agenda" handout (on file in the Faculty Senate office). ***MOVED, SECONDED, AND APPROVED THAT THE FACULTY SENATE ENDORSE THE ACF LEGISLATIVE AGENDA.***

6. UPDATE—FACULTY EVALUATION & COMPENSATION REVIEW AD HOC COMMITTEE: Dr. James Burton

- The members of the committee are very dedicated to completing the tasks set before them.
- The first meeting was an opportunity for the members to debrief and that problems with the system arose during this process.
- To assist in determining the problems with the system an e-survey as been prepared; he distributed a hardcopy of the e-survey (on file in the Faculty Senate office). The e-survey will be available for two weeks.
- Data obtained from the e-survey will be used to make changes to the system.

7. REQUESTS TO SPEAK TO THE SENATE:

A. Dr. Jamil Chaurdi (10 minutes)

8. AGENDA REQUESTS FOR FUTURE MEETINGS: Dr. Larry Stickler

There were none.

THE MEETING WAS ADJOURNED AT 5:13 P.M.