

4-25-2006

The Minutes of the Marshall University Faculty Senate Meeting, April 25, 2006

Marshall University Faculty Senate

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Recommended Citation

Marshall University Faculty Senate, "The Minutes of the Marshall University Faculty Senate Meeting, April 25, 2006" (2006). *Faculty Senate Minutes*. Paper 41.

http://mds.marshall.edu/fs_minutes/41

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD
ON TUESDAY, APRIL 25, 2006, AT 4:00 P.M. IN THE
DON MORRIS ROOM OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Shane Tomblin, Joe Stone, Deepak Subedi, Larry Stickler (Chair), Stephen Lawson, Linda Dobbs, Michael Stroehrer, Dan Babb, Bonita Lawrence, Brian Morgan, Ralph Oberste-Vorth, Karen Mitchell, Clayton Brooks, Daniel Dementiev, Dan Hollis, Karen McNealy, Jean Chappell, Sandra Prunty, John Biros, Barbara O’Byrne, Stephen O’Keefe, Jerry Doyle, Sissy Isaacs, James Burton, Gary McIlvain, Janet Dozier, Melisa Reed, Susan Gilpin, Pam Mulder, Jamie Warner, Camilla Brammer, Marty Laubach, Donna Sullivan, David Winter, Floyd Csir, Wendy Moorhead, Kenneth Guyer (Recording Secretary), Ernest Walker, Nancy Norton, and Tina Sias.

MEMBERS ABSENT: Blaker Bolling, Uday Tate, Peter Saveliev, Debby Woda, Venkat Gudivada, Ben Miller, Howard Gordon, George Watson, Jennifer Mak, James Leonard, Marybeth Beller, Rainey Duke, Keith Beard, and William Cocke.

PARLIAMENTARIAN: Cheryl Brown present.

GUESTS: There were none.

Faculty Senate Chair, Dr. Larry Stickler called the meeting to order at approximately 4:05 p.m.

AS THE RECORDING SECRETARY HAD NOT YET ARRIVED A VOLUNTEER WAS REQUESTED; CLAYTON BROOKS VOLUNTEERED.

1. ANNOUNCEMENTS: Dr. Larry Stickler

- A. Announced that senators should make sure that they have signed-in. The sign-in sheet is located on the table by the entrance.
- B. Announced a reminder that senators should sit around the table, others should sit at the chairs provided and cell phones should be set to “silent” mode.
- C. Announced a reminder that senators should use the microphones and state their name and college when speaking.
- D. Discussed the duties of Senators: To arrive on time for scheduled meetings; to read and discuss agenda items with their constituents; to come to Faculty Senate meetings fully prepared to discuss agenda items; to arrange their schedule so they may attend Faculty Senate meetings (usually held on the fourth Thursday of each month at 4:00 p.m.); to keep their constituents informed and to encourage their constituents to speak with them about any items that they would like to be introduced for discussion by the Faculty Senate or its standing committees. If a senator cannot fulfill the requirement of office, they may request to the Faculty Senate office that a temporary senator be obtained from their college, the temporary senator may serve no longer than one year or may be obtained for one semester. Senators should become familiar with the faculty constitution and the Faculty Senate website, www.marshall.edu/senate

- E. Announced a reminder to senators that their term of office is for 2 years; that they may serve 4 consecutive terms; and that they may serve on only one standing committee.
- F. Announce that **newly elected** senators may attend the April 27, 2006 and May 4, 2006 Faculty Senate meetings for informational purposes; if they come to either meeting they should sit in the gallery as spectators as their official term begins August 2006. Also informed them that the majority of communications (agenda, meeting items & reminders, etc...) from the Faculty Senate office are by email.
- G. Discussed the process for election of officers as per *The Constitution of the Marshall University Faculty*, Article 6, Section 5, paragraph C: The officers of the Faculty Senate shall be the officers of the Executive Committee. These shall be the Chair, Assistant Chair, and Recording Secretary ... They shall be nominated and elected by the Faculty Senate by secret ballot at a special spring meeting of the newly constituted Faculty Senate... Terms of office shall be 2 years and officers shall serve no more than 2 consecutive terms in their respective positions.

MOVED, SECONDED, AND APPROVED TO PROVIDE FIVE MINUTES FOR SENATORS, BY COLLEGE, TO CAUCUS

- H. Discussed the election process for members of the Executive Committee as per *The Constitution of the Marshall University Faculty*, Article 6, Section 5, paragraph D: All other voting members of the Executive committee shall be nominated and elected by the Faculty Senate at the same special spring meeting, after the election of officers. Terms of office shall be 2 years. No voting member may serve more than 2 consecutive terms. Non-officers shall be selected so as to represent those academic units not represented by the officers. NOTE: The Executive Committee is considered a standing committee of the Faculty Senate, so members of the Executive Committee may not serve on any other standing committee.
- I. Discussed the powers (duties) of officers as per *The Constitution of the Marshall University Faculty*, Article 6, Section 5, paragraph E: The Chair shall preside over Faculty Senate, general faculty and executive committee meetings; establish the agenda for meetings; confer with the University President and other officially designated bodies as the Faculty Senate representative. The Assistant Chair shall assume all duties and responsibilities in the absence of the Chair. The Recording Secretary shall serve as secretary to the general faculty, executive committee and Faculty Senate.
- J. Discussed the duties of the Standing Committee Liaison: Selected from the membership of the Faculty Senate, they attend the standing committee meetings and report to the Faculty Senate by a preset schedule; they cannot serve on any other standing committee and they serve for two years and may be reselected for an additional term.

2. INTRODUCTION OF SENATORS:

Chair Stickler requested that each senator introduce themselves stating their name, department, and college.

3. ELECTION OF CHAIR:

Chair Stickler solicited nominations from the floor for the position of Chair. Nominees were Larry Stickler, Clayton Brooks, and Kenneth Guyer.

It was requested that each nominee give a brief statement as to what they hoped to achieve as chair.

Ballots were distributed and then tallied.

Dr. Larry Stickler was elected. He continued with the meeting.

4. ELECTION OF ASSISTANT CHAIR:

Chair Stickler solicited nominations from the floor for the position of Assistant Chair. Nominees were James Burton, Kenneth Guyer, and Clayton Brooks.

Ballots were distributed and then tallied.

Kenneth Guyer was elected.

5. ELECTION OF RECORDING SECRETARY:

Chair Stickler solicited nominations from the floor for the position of Recording Secretary. The nominee was Clayton Brooks.

Clayton Brooks was elected by acclamation.

6. ELECTION OF REMAINING EXECUTIVE COMMITTEE REPRESENTATIVES:

Chair Stickler explained that the officers of the Faculty Senate fill the positions for their college on the Executive Committee; he then solicited from each college's representatives to fill the remaining positions.

Selected were: Shane Tomblin—LCOB; James Burton—COEHS; Pam Mulder—COLA; Jean Chappell—COHP; Dan Hollis—SOJMC; John Biros—CITE; and Wendy Moorhead—LIB.

7. SELECTION OF STANDING COMMITTEE LIAISONS:

Chair Stickler solicited from those present for Liaisons for each Standing Committee.

Those volunteering were: Bonita Lawrence—Athletic Committee; Karen McNealy—Budget & Academic Policy Committee; Brian Morgan—Curriculum Committee; Ralph Oberste-Vorth—Faculty Development Committee; David Winter—Library Committee; Karen Mitchell—Physical Facilities & Planning Committee; Debby Woda—Research Committee; Jamie Warner—Student Conduct & Welfare Committee; and Donna Sullivan—University Functions Committee.

Per The Constitution of the Marshall University Faculty the Chair of the Faculty Senate serves as the Liaison to the Graduate Council.

Liaisons for the Academic Planning Committee, Faculty Personnel Committee, and Legislative Affairs Committee will be solicited at the first meeting of the fall semester 2006.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT APPROXIMATELY 5:00 P.M.