

10-27-2005

The Minutes of the Marshall University Faculty Senate Meeting, October 27, 2005

Marshall University Faculty Senate

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Recommended Citation

Marshall University Faculty Senate, "The Minutes of the Marshall University Faculty Senate Meeting, October 27, 2005" (2005).
Faculty Senate Minutes. Paper 44.
http://mds.marshall.edu/fs_minutes/44

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD ON THURSDAY, OCTOBER 27, 2005, AT 4:00 P.M.
IN THE DON MORRIS ROOM OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Joe Stone, Joseph Samek, Uday Tate, Shane Tomblin, Mike Murphy, Joan St. Germain, Larry Stickler (Chair), Clayton Brooks, Ashok Vaseashta, Karen Mitchell, Peter Saveliev, Dan Babb, Bonnie Lawrence, Ralph Oberste-Vorth, Dan Hollis, Denise Landry, Debi Woda, Susan Imes, Karen McNealy, Venkat Gudivada, Stephen O'Keefe, Barbara O'Byrne, Jerry Doyle, Ben Miller, Janet Dozier, James Sottile, Sissy Isaacs, James Burton, Melinda Backus, George Watson, Nick Freidin, Cheryl Brown (Assistant Chair), Jerise Fogel, James Leonard, Marybeth Beller, Karl Winton, Pam Mulder, Rainey Duke, Keith Beard, Wendy Moorhead, Floyd Csir, Rudy Wang, Charles Clements, Kenneth Guyer (Recording Secretary), Ernest Walker, Nancy Norton, and Tina Sias.

MEMBERS ABSENT: Blaker Bolling, Stephen Lawson, Brian Morgan, Chuck Bailey, Jamie Warner, Vernon Reichenbecher, and William Cocke.

PARLIAMENTARIAN: Dallas Brozik present.

GUESTS: Billie Chapman, Brad Bader, Allan Stern, Menis Ketchum, Michael Misiti, Sarah Denman, Michael McGuffey, Steve Hensley, Corley Dennison, Janet Dooley, Jim Stephens, and C. Bowden

Faculty Senate Chair, Dr. Larry Stickler called the meeting to order at approximately 4:03 p.m.

1. APPROVAL OF MINUTES:

There was a quorum. Minutes of the September 22, 2005 meeting were approved as read.

2. ANNOUNCEMENTS:

- A. Announced a reminder that Senators should sit around the table, others should sit at the chairs provided and cell phones should be set to "silent" mode.
- B. Announced that the Executive Committee will meet on Monday, October 31, 2005 beginning at 12:00 p.m. in the MSC's John Spotts Room.
- C. Announced that due to the Fall Break scheduled for November 21-26, 2005 the Faculty Senate will meet on Thursday, November 17, 2005 beginning at 4:00 p.m. in the MSC's Don Morris Room
- D. Announced the October meeting schedules: ACF – October 14, 2005 in Charleston, WV; HEPC – Friday, October 25, 2005 at MUGC in South Charleston, WV; and the MUBOG – November 9, 2005 in Huntington, WV.
- E. Presented a plaque of recognition to Mr. Michael Farrell for his service as interim president.
- F. Presented certificates to Senators who had perfect attendance at Faculty Senate meetings during the 2004-05 academic year.

- G. Announced that Cheryl Brown will be the Faculty Senate's representative on the Hedrick Committee.
- H. Solicited a volunteer to serve on the Reynolds Committee. **BARBARA O'BYRNE VOLUNTEERED.**
- I. Solicited a volunteer to serve on the Pickens-Queen Committee. **JOAN ST. GERMAIN VOLUNTEERED.**
- J. Announced that Human Resource Services has provided the Faculty Senate office with a CD of the 2004 Statewide Higher Education Salary Report.
- K. Announced the following charges made to Standing Committees:
 - 1. The Faculty Personnel Committee has been charged to investigate the creation of an ombudsperson position.
 - 2. The Student Conduct & Welfare Committee has been charged to investigate the creation of a procedure for the permanent removal of disruptive students from class.
 - 3. The Faculty Development Committee has again been charged to investigate the creation of tuition waivers for faculty who desire to take classes for personal development.
- L. Announced the following revision to the Spring 2006 Academic Calendar: It will now read—April 5, Wednesday, Assessment Day: Daytime Classes Dismissed for University-Wide Assessment Activities, Evening Classes 4:00 p.m. or Later Will Meet.

3. REPORT OF THE UNIVERSITY PRESIDENT:

In Dr. Kopp's absence, Provost Dr. Sarah Denman stated that:

- The start of the Strategic Planning process was Dr. Kopp's request for SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis by university departments. The timeline for the process begins next week with goals of having a first draft prepared by the end of November; a second draft in December to include comments by community forums; and the final presentation to the Board of Governors and the West Virginia Legislature in January 2006. The process will include a variety of formats and opportunities for input by university personnel and the community.
- Dr. Kopp has a vision for the strategic planning process, called "Aiming for Perfection," which is to commit ourselves to becoming better. There are four aims of the vision, (1) to increase the human intellectual capacity and the resources of West Virginia and the region; (2) to expand service throughout the entire university and the communities we serve; (3) to advance inquiry, innovation, and creativity, and to promote the discovery of knowledge; and (4) to broaden the university's role in economic development.
- The President has requested a collection of environmental scans to look at the institutions internal processes to determine how our internal environment will look when visited by the Higher Learning Commission North Central visit in April 2006.
- The President requested a consulting firm, Noel-Levitz, to prepare a gap analysis to review the current position of the institution as to where we are in our future goals in regards to enrollment, recruitment, and retention. Recommendations were made and are being implemented.

4. BOARD OF GOVERNOR'S REPORT:

Dr. Sottile stated that he appreciates the feedback he has received from faculty, especially that pertaining to the proposed athletic policy, which has truly been an example of shared governance.

5. ACF REPORT:

Dr. Miller stated that he is a member of the committee that will conduct, as stipulated in SB603, a study of faculty issues pertaining to tenure, promotion, performance evaluation and staffing at institutions of higher education. The study is to be completed by December 2008. A committee of faculty and academic affairs personnel will conduct the review and present a report to the Higher Education Policy Commission in June 2006. The focus of the study will be on salaries, institutional practices, and the award of merit increases as well as looking at other aspects pertaining to personnel.

He distributed a handout of the ACF's legislative agenda; read a listing of those higher education institutions that have endorsed the agenda; and he requested that the Faculty Senate also endorse the agenda.

6. COMMITTEE RECOMMENDATIONS:

SR-05-06-(03) 48-105 LA: Recommends that the Faculty Senate and the Legislative Affairs Committee of Marshall University express our appreciation to the West Virginia Legislature and Governor Manchin for their endorsement of granting general salary increases for higher education faculty and staff in the 2005 fourth Special Legislative Session through the passage of HB 414. ***WAS MOVED, SECONDED, AND APPROVED***

MOVED, SECONDED, AND APPROVED TO AMEND THE AGENDA TO PRESENT A RECOMMENDATION FROM THE FLOOR.

THERE WAS A CALL FOR QUORUM. IT WAS DETERMINED THAT A QUORUM NO LONGER EXISTED.

CHAIR STICKLER APPEALED THAT THOSE PRESENT STAY TO HEAR THE REQUESTED SPEAKERS.

7. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)

- A. Mr. Steve Hensley, Dean of Students
- B. Mr. Tootie Carter and Ms. Billie Chapman, United Way Campaign 2005
- C. Mr. Michael McGuffey, Director of Institutional Research
- D. Dr. Janet Dooley, Faculty Evaluation & Compensation Ad Hoc Committee

8. STANDING COMMITTEE REPORTS:

No reports were given.

9. AGENDA REQUESTS FOR FUTURE MEETINGS:

There were none.

THE MEETING WAS ADJOURNED AT 5:47 P.M.