

7-16-1996

MU NewsLetter, July 16, 1996

Office of University Relations

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Recommended Citation

Office of University Relations, "MU NewsLetter, July 16, 1996" (1996). *MU NewsLetter 1987-1999*. Paper 285.
http://mds.marshall.edu/oldmu_newsletter/285

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President and Mrs. Gilley provide funds



Marshall University President J. Wade Gilley, left, and his wife, Nanna, present a check to Frank P. Justice Jr., Marshall vice president for development. The Gilleys' gift to the Marshall University Foundation is earmarked for the Employee of the Month and Employee of the Year program for non-faculty employees.

Marshall University President J. Wade Gilley and his wife, Nanna, provided funds through a grant to establish the Employee of the Month and Employee of the Year program.

The program has been designed to recognize outstanding performance by classified and non-classified staff at the university. Awards will be made to MU employees who have exhibited exceptional levels of work performance and displayed high regard and loyalty toward the university and their job responsibilities.

A committee appointed by the president selects an employee for recognition each month. That person then becomes eligible for the Employee of the Year Award.

Employees of the Month are presented a plaque and a cash award of \$100. The Employee of the Year is presented a plaque and a cash award of \$300.

Any classified or non-classified staff member may submit an application or nomination for the award to the Marshall University Department of Human Resources by the fifth day of each month.

Each applicant or nominator must complete an application which identifies the employee's job classification, years of service and the reason why the employee deserves the award.

To be eligible for the monthly award, classified or non-classified employees must work a minimum of 37.5 hours per week and be a non-probationary employee with at least one year of continuous employment.

Nominations must be made on the basis of one or more of the following criteria:

- Outstanding and sustained performance of assigned duties;
- Significant positive impact on the university/community;
- Outstanding attendance record;
- Responsible attitude toward job duties;
- Special rapport with other employees and/or students.

During June of each year, the Employee of the Month committee will evaluate the 12 employees selected during July through June of the previous year and vote by secret ballot to determine the Employee of the Year.

MU NEWSLETTER

MARSHALL UNIVERSITY • OFFICE OF UNIVERSITY RELATIONS • HUNTINGTON, WEST VIRGINIA 25755 • July 16, 1996

Doris Wellman named Employee of the Year



Doris Wellman is shown receiving the Employee of the Month Award last December from Marshall University President J. Wade Gilley. She has been selected as the university's Employee of the Year, the fourth person to receive the honor under the employee awards program established in 1992 by the president and his wife, Nanna.

Doris Wellman of Huntington, administrative secretary in the Division of Human Development and Allied Technology-Family and Consumer Sciences, has been selected as the recipient of Marshall University's Employee of the Year Award for 1995-96, according to Bill Burdette, chairman of the selection committee.

Wellman, named Employee of the Month last December, has worked for the university for 18 years.

She was nominated for the Employee of the Month Award by Mary Jo Graham, coordinator of Family and Consumer Sciences.

In nominating Wellman for the monthly award, Graham said, "Doris gives superior 'customer service' to all who enter our office. She encourages students who are discouraged, helps them find their way through the red tape and gives them suggestions on how to solve problems.

"When strangers are lost, she will make phone calls to help them find their way. Doris helps new faculty find their way

without imposing 'the past' as a guide for how things must be done. It is not uncommon for students and part-time faculty to give her gifts, thank-you cards and flowers when they finish. She is so knowledgeable and efficient we couldn't do without her."

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The program has been designed to recognize outstanding performance by classified and non-classified staff at the university.

Awards are made to MU employees who have exhibited exceptional levels of work performance and displayed high regard and loyalty toward the university and their job responsibilities.

Wellman received a plaque and a check for \$300 for being named Employee of the Year. The presentation was made July 16 during a luncheon at University Place, the Marshall president's house.

Marshall University's Employee of the

Month Award winners for 1995-96



Barbara Williams
Program Assistant II
English Department
July 1995



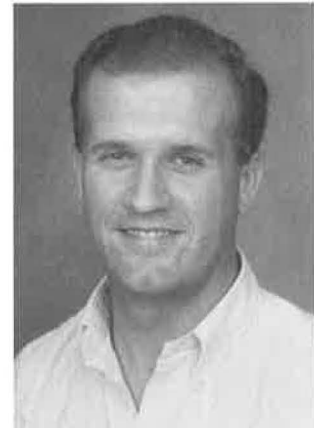
Jane Brown
Manager of Accounting
Accounting Office
October 1995



Sharlee Henry
Program Assistant
Center for Academic Excellence
January 1996



Lahoma Weekley
Building Service Worker Lead
Physical Plant
April 1996



Michael R. Adkins
Telecommunications Analyst II
Computer Center
August 1995



Ezra Brinegar
Building Service Worker
Physical Plant
November 1995



Linda Stockwell
Counselor II
Division of Student Affairs
February 1996



Sharon R. Doersam
Student Records Assistant
School of Nursing
May 1996



Alan R. Ward
Construction Project Assistant
Residence Services
September 1995



Doris Wellman
Administrative Secretary
HDAT, Family and Consumer Sciences
December 1995



Denver R. Cooper
Assistant Manager, Mechanical and Electrical Trades
Physical Plant
March 1996



Bethsaida "Terri" Thacker
Roads and Grounds Worker I
Physical Plant
June 1996