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News Letter

Jan. 24, 1985

OFFICE OF UNIVERSITY RELATIONS • NEWS BUREAU • MARSHALL UNIVERSITY • HUNTINGTON, WEST VIRGINIA 25701

Committees to organize for two VP searches

Appointments to the search committees to screen applicants for two MU vice presidencies have been made and organizational meetings of the committees were scheduled to be held this week, according to Lynne Mayer, assistant to the president.

Reviewing credentials of candidates for the Vice President for Institutional Advancement will be: William Agee, representing the MU Foundation; Denise Welker, MU Alumni Association; Ogden Thomas, Big Green Foundation; Dave Harris, Affirmative Action; C.T. Mitchell, administration; Pat Hartman, community; Bos Johnson, faculty; Dr. Ronald Oakerson, graduate faculty, and Dr. James Harless, student recruitment.

Serving on the Search Committee for the Vice President for Academic Affairs will be: Dr. Kenneth T. Slack, James E. Morrow Library; Dr. E.S. Hanrahan, College of Science; Dr. Chong Kim, College of Business; Dr. Edwina Pendarvis, College of Education; Dr. Paul W. Whear, College of Fine Arts; Dr. Stuart W. Thomas, College of Liberal Arts;

Dr. James E. Douglass, College of Science; Dr. Bradford DeVos, Graduate School; Giovanna B. Morton, School of Nursing; Mark E. King, Community College; Brian Reeder, Graduate Students Association; David N. Bailey, Affirmative Action, and James C. Musser, undergraduate students.

Report of President's Cabinet meeting

(The following was submitted by Rainey Duke, faculty representative to the President's Cabinet.)

The agenda for the President's Cabinet meeting of Jan. 17 included several items of interest to the faculty.

Student Recruiting: Since the student population in West Virginia will be down 22% by the year 2000, the recruitment and retention of students will be crucial. Faculty and academic departments can facilitate recruiting good students in several ways. High ACT scores (24+) are sent not only to the President, Vice President of Academic Affairs and the deans but also to department chairmen and SCORES representatives. The latter two groups should continue to send letters to high ACT scorers, encouraging them to come to Marshall. Any

student with a 3.5 high school average or score of 24+ on the ACT who applies by Feb. 1 is promised a scholarship (\$700 this year). Further, greater emphasis is being put on recruiting minority students. Another interesting fact is that 40% of the students in West Virginia public institutions are 25 years old or above. Also discussed was the BOR's desire to have higher admission standards by 1986.

Affirmative Action Memo: President Nitzschke will be releasing a statement which in part reads, "Marshall University reaffirms its commitment to offering equal education and employment opportunities and to eliminating discrimination based on race, religion, sex, age, handicap, and national origin." An Affirmative Action Advisory Committee has been activated to serve in assisting the Affirmative Action officer. The two faculty members are Jane Wells (English) and Frances Hensley (History). The Dean's Council and President's Cabinet will view a film "The Constitution: That Delicate Balance. Affirmative Action and Reverse Discrimination" on Jan. 31, 1985.

Honors Program: A letter from Bev Twitchell concerning problems facing honors as well as suggestions which might encourage greater academic achievement was discussed. Among other things, students must be made to recognize that an honors degree does have great value. In a discussion, Dr. Coon indicated that no

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MU Classified Staff Council expands Shoppers Program

The Classified Staff Council Discount Committee has completed negotiations with a local dry cleaner to provide campus pick-up and delivery service to faculty, staff and students at discount prices.

White Way Launderers and Dry Cleaners already have established a sub-station in Memorial Student Center. Dry cleaning and shirts may be left at the Information Desk weekdays from 7:30 a.m. to 3:30 p.m. and picked up there two days later.

The cost for this service is 10 to 15 percent below the firm's regular price, according to the Discount Committee.

Currently some three dozen businesses are participating in the MU Shoppers Program, offering varying discounts of between 5 and 20 percent. Participants include downtown merchants, mall stores and various area food establishments.

Additional information on the program and businesses included may be obtained by calling either Judy Wolfe, extension 3111 or 3164, or Phyllis Caldwell, extension 6422.

SHARE LIFE. . . SHARE BLOOD

Giving blood is so easy, but it could mean the difference between life and death to someone else. The Red Cross Bloodmobile will be on campus Wednesday and Thursday, Jan. 30-31, for a campus-wide blood drive. Donors may give blood either day from 10 a.m. to 4 p.m. in the Morris Room, Memorial Student Center.

Dr. Nitzschke VIP speaker

Marshall University President Dale F. Nitzschke will be the first speaker for the spring series of Vital Issues Programs (VIP), a campus and community forum sponsored by the MU Political Science Department.

Dr. Nitzschke will discuss "Visions for Higher Education and the Role of Marshall" at 9:30 a.m. Tuesday, Jan. 29, in Memorial Student Center 2W22.

"We encourage attendance by community residents, as well as faculty, staff and students," said Dr. Jabir A. Abbas, professor of political science and VIP coordinator.

Supply part or catalog number

When requesting bids on Request for Quotation (Form WV-43), please provide a part number or catalog number for each item where possible. This will lessen the chance of confusion and help to expedite the procedure, according to Dorothy Smith, purchasing director.

If the Request for Quotation is longer than one page, use the Purchasing Continuation Sheet (Form WV-36) for the additional information. Please include the master sheet from the Request for Quotation form when submitting your requisition and quotations to the Purchasing Department.

Letters of appreciation

Dear Marshall faculty and staff,

Thank you so much for your freshly cut flowers and the plant that accompanies them. My family and I really appreciated this beautiful expression.

Sincerely,
Bill Kearns
Professor of Speech

* * *

Dear Marshall faculty and staff,

Thank you for the lovely flower arrangement. It made my hospital stay much more pleasant.

Sincerely,
Dick Jones
Assistant Professor of Marketing

Campus job openings. . .

The Marshall University Personnel Office has announced the following campus job openings:

Building Service Worker I, Plant Operations, pay grade 2, deadline Jan. 28.

Clerk III, Admissions, pay grade 3, deadline Jan. 28.

Registration Clerk, Registrar's Office, pay grade 3, deadline Jan. 28.

Secretary II, School of Nursing, pay grade 4, deadline Jan. 28.

Trainer III, Autism Center, pay grade 14, deadline Feb. 15.

For additional information or to apply, stop by the Personnel Office, Old Main 207, or call extension 6455.

CORRECTION

The application deadline for the following campus job opportunities was Jan. 16, not Feb. 5 as listed in the Jan. 17 News Letter: **Secretary II, Student Activities; Watchman, Public Safety; Secretary I, Community College, and Word Processing Operator II, Campus Technology.**

President's Cabinet

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activity would have a larger positive influence on medical school admission than teaching the students to write well and placing greater written demands on them. The topic of the honors program will be continued in a future meeting.

Memorial Plaque: The cabinet endorsed a request from Paul Balshaw that a plaque, commissioned by the WV Arts and Humanities Council to honor Jane Shepherd (Hobson) be installed in the Music building. It was also suggested that an annual concert be held in her honor.

Master Plan Highlights: Among the many aspects of the master plan for higher education for 1990 set forth by the BOR, the 4 academic program goals and objects were noted: (1) "Maintain and enhance the basic academic programs and expand access to such programs throughout the State" (point "f." notes "promote college attendance and encourage completion of degree programs by West Virginians" (2) "Continue to expand programs leading to career opportunities" (3) "Expand credit courses and programs for adult and non-traditional learners" and (4) "Expand continuing education, community interest, and public service activities offered on a non-credit basis." Public comment responses on the entire Master Plan are requested by March 5, 1985.

Time Frame on Capital Projects: In a lengthy memorandum regarding time lapses in capital projects, BOR Director of Facilities Robert Wilson, made the following interesting remark: "They [institutions] have a very real responsibility to have their own plant departments and other staff follow (a) project very closely and to participate actively in all of the job meetings. Because they do not have the authority to direct the contractor, some have sat by and watched elements of a project go awry when they could have recouped it by alerting either the inspector, the architect or my professional staff."

Faculty Library Privileges: Dr. Slack indicated that there will be no change in policy regarding faculty library privileges. The decision to keep the privileges the same was made by Dr. Slack after discussing the issue with his faculty advisory committee (I did not hear the arguments regarding this topic because I had gone to class when the agenda item was discussed).

Academic Calendar: President Nitzschke asked that a 5-year academic calendar be drawn up.

At the Jan. 10 meeting a workshop was presented on the legal ramifications of running a university. Questions relating to plagiarism and cheating were among the many aspects discussed. Faculty members are encouraged to report students who cheat and/or plagiarize to the Judicial Affairs - Marsha Lewis, 2378.

In keeping with his desire to get better acquainted with faculty members and their concerns, President Nitzschke will host a series of breakfasts - Feb. 20, March 26 and April 24. Remember to notify your dean by the 5th of the month you wish to participate.

On Tuesday, Jan. 29, at 3 p.m. in HH 134, Elaine Baker (Advisory Board), Marc Lindberg (Rep. to MU Legislative Committee), Ginny Plumley (M.U. Rep. to Advisory Council of Faculty - BOR) and I will have a get-together with any interested faculty.

Calendar 1985-86

FIRST SEMESTER

August 25, Sunday, 9:00 a.m.	Residence Halls Open
August 26, Monday, 8:00 a.m.-7:00 p.m.	Regular Registration
August 26, Monday, 4:00 p.m.	Evening Classes Begin
August 27, Tuesday, 8:00 a.m.	Day Classes Begin
August 28, Wednesday, 8:00-6:00	Late Registration and Schedule Adjustment
August 29, Thursday, 8:00-6:00	Late Registration and Schedule Adjustment
September 2, Monday	Labor Day Holiday - University Closed
September 20, Friday	Application for December Graduation Due in Dean's Office
September 20, Friday	Last Day to Drop 1st 8-Weeks Courses with "W" Grade
October 16, Wednesday	Mid-Semester, 1st 8-Weeks Courses End
October 17, Thursday	2nd 8-Weeks Courses Begin
October 18, Friday	Last Day to Drop Courses with "W" Grade
October 19, Saturday	Homecoming
October 21 - December 11	"WP" or "WF" Withdrawal Period
	by Dean's Permission
October 28-November 8	Advance Registration for 2nd Semester for
	Currently Enrolled Students Only
November 8, Friday	Last Day to Drop 2nd 8-Weeks Courses
	with "W" Grade
November 11-January 10	Advance Registration for 2nd Semester
	Open to ALL Admitted Students
November 26, Tuesday, 9:00 p.m.	Thanksgiving Recess Begins
November 28, Thursday	Thanksgiving Holiday - University Closed
November 29, Friday	University Holiday - University Closed
December 2, Monday	Classes Resume
December 11, Wednesday	Last Class Day for All Classes
December 12, Thursday	Study Day (Thursday night classes examined)
December 13, Friday	Exam Day
December 14, Saturday Morning	Exams for 3:00 and 3:30 Classes and
	Classes Meeting on Saturdays
December 16, Monday	Exam Day
December 17, Tuesday	Exam Day
December 18, Wednesday	Exams
December 18, Wednesday, 9:00 p.m.	Residence Halls Close
December 19, Thursday, 12:00 noon	Deadline for Submitting Final Set of Grades
December 23 through January 1	University Offices Closed
January 2, Thursday	University Offices Open

SECOND SEMESTER

January 12, Sunday, 9:00 a.m.	Residence Halls Open
January 13, Monday, 8:00 a.m.-7:00 p.m.	Regular Registration
January 13, Monday, 4:00 p.m.	Evening Classes Begin
January 14, Tuesday, 8:00 a.m.	Day Classes Begin
January 15, Wednesday, 8:00-6:00	Late Registration and
	Schedule Adjustment
January 16, Thursday, 8:00-6:00	Late Registration and
	Schedule Adjustment
January 31, Friday	Application for May Graduation Due in Dean's Office
February 7, Friday	Last Day to Drop 1st 8-Weeks Courses with "W" Grade
March 5, Wednesday	Mid-Semester, 1st 8-Weeks Courses End
March 6, Thursday	2nd 8-Weeks Courses Begin
March 7, Friday	Last Day to Drop Courses with "W" Grade
March 7, Friday	May Graduates' Cards Due in Registrar's Office
	Graduation Fee Due to Cashier
March 10-May 2	"WP" or "WF" Withdrawal Period by
	Dean's Permission
March 21, Friday, 6:00 p.m.	Residence Halls Open
March 23, Sunday through March 31, Monday	Spring Vacation - Classes Dismissed
March 31, Monday, 9:00 a.m.	Residence Halls Open
April 1, Tuesday, 8:00 a.m.	Classes Resume
April 1-4	Advance Registration for Summer Session for
	Currently Enrolled Students Only

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April 4, Friday	Last Day to Drop 2nd 8-Weeks Courses with "W" Grade
April 7-June 6	Advance Registration for Summer Session Open to ALL Admitted Students
April 14-25	Advance Registration for Fall Semester 1986 for Currently Enrolled Students Only
April 28-August 22	Advance Registration for Fall Semester Open to ALL Admitted Students
May 2, Friday	Last Class Day
May 3, Saturday Morning	Exams for 3:00 and 3:30 Classes and Classes Meeting on Saturdays
May 5, Monday	Exam Day
May 6, Tuesday	Exam Day
May 7, Wednesday	Studay Day (Wednesday night classes examined)
May 8, Thursday	Exam Day
May 9, Friday	Exam Days
May 9, Friday, 6:00 p.m.	Residence Halls Close (except for Graduating Students)
May 10, Saturday, 11:00 a.m.	149th Commencement Exercises
May 12, Monday, 9:00 a.m.	Deadline for Submitting Final Set of Grades
May 26, Monday	Memorial Day Holiday - University Closed

SUMMER SESSIONS 1986

First Term

June 9, Monday, 8:00 a.m.-4:30 p.m.	Regular Registration
June 9, Monday, 4:00 p.m.	Evening Classes Begin
June 10, Tuesday, 8:00 a.m.	Day Classes Begin
June 10, Tuesday, 8:00 a.m.-4:30 p.m.	Late Registration and Schedule Adjustment
June 13, Friday	Application for July Graduation Due in Dean's Office
June 27, Friday	Last Day to Drop Courses With "W" Grade
June 30 through July 10	"WP" or "WF" Withdrawal Period by Dean's Permission
July 4, Friday	Independence Day - University Closed
July 11, Friday	First Term Ends
July 14, Monday, 9:00 a.m.	Deadline for Submitting Final Grades

Second Term

July 14, Monday, 8:00 a.m.-4:30 p.m.	Regular Registration
July 15, Tuesday, 8:00 a.m.	Classes Begin
July 15, Tuesday, 8:00 a.m.-4:30 p.m.	Late Registration and Schedule Adjustment
July 18, Friday	Application for August Graduation Due in Dean's Office
August 1, Friday	"WP" or "WF" Withdrawal Period by Dean's Permission
August 15, Friday	Second Term Ends
August 18, Monday, 9:00 a.m.	Deadline for Submitting Final Grades

WC hosts charter discussion

Huntington City Charter revision will be the topic of discussion led by the League of Women Voters at noon Tuesday, Jan. 29, at the Marshall University Women's Center, Prichard Hall 101. League members and interested students, staff, and faculty will discuss the various changes that the Huntington charter board is considering. Those attending the meeting may bring their lunch to eat during the meeting. A pamphlet on City Charter changes, published by the League, is available at the Women's Center.

SHARE LIFE. . .SHARE BLOOD

Giving blood is virtually painless, but it can provide you with a good feeling to know that you have helped someone else. The Red Cross Bloodmobile will be on campus Wednesday and Thursday, Jan. 30-31, for a campus-wide blood drive. Donors may give blood either day from 10 a.m. to 4 p.m. in the Morris Room, Memorial Student Center.

Departmental envelope orders

All departments may now order their own envelopes when needed. The Purchasing Department no longer will place the annual order for departments as was the custom in the past. This change is effective immediately.