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News Letter

May 9, 1985

OFFICE OF UNIVERSITY RELATIONS • NEWS BUREAU • MARSHALL UNIVERSITY • HUNTINGTON, WEST VIRGINIA 25701

COMMENCEMENT '85

- *Gov. Arch A. Moore Jr. speaker*
- *Four regents to attend*
- *Dr. Coon, musician to be honored*
- *1,750 degrees to be awarded*

Approximately 1,750 degrees are scheduled to be awarded at Marshall University's 148th Commencement at 11 a.m. Saturday in the Huntington Civic Center.

Registrar Robert H. Eddins said the state of West Virginia will be well represented in this year's ceremonies as Gov. Arch A. Moore Jr. will deliver the Commencement address and four members of the Board of Regents will be on stage, including Board President John W. Saunders, who will present greetings.

The university also will award honorary degrees to Dr. Robert W. Coon, retiring dean of the Marshall School of Medicine, and Revella E. Hughes, a former music teacher at Huntington's Douglass High School who earned international prestige as a singer and musician.

Degrees will be conferred by Marshall President Dale F. Nitzschke to students who completed their academic work last summer and last December, as well as those expected to finish requirements this spring.

More than one-fourth of those graduating will receive graduate degrees. They include 34 doctor of medicine, two doctor of education and 409 master's. Dr. Coon will present the candidates for the medical degrees and Dr. E. Gordon Gee, president of West Virginia University, will confer the doctoral degrees in education. The doctoral program in education is offered in conjunction with West Virginia University.

Two hundred and sixty-four of the 1,750 graduates are expected to receive degrees with honors, including 23 summa cum laude (3.85 grade point average and higher), 74 magna cum laude (3.60 to 3.84) and 120 cum laude (3.30 to 3.59). Also, 10 associate degrees will be awarded with high honors (3.70 and above) and 37 with honors (3.30 to 3.69).

In addition to the graduate degrees, 1,088 bachelor's degrees and 220 associate degrees are scheduled to be awarded.

The largest number of degrees will be conferred by the Graduate School with 409 graduates, followed by the College of Business with 378 and the College of Education with 310. Degrees to be awarded by the other colleges include College of Liberal Arts, 198; Community College, 141; College of Science, 102; School of Nursing, 97; Regents Bachelor of Arts, 66; School of Medicine, 34, and College of Fine Arts, 16.

These will be the first degrees awarded by the College of Fine Arts.

"Commencement is the highlight of our academic year and I believe the program is an outstanding one that

the graduates and their families will enjoy," President Nitzschke said.

The program will open with a pre-Commencement concert by the MU Wind Symphony with Professor Donald A. Williams conducting. Music also will be presented by the Marshall University Choirs and Wind Ensemble, conducted by Professor Joseph E. Line.

The Rev. Roger Adams, Baptist campus minister, will give the invocation. Dr. Alan B. Gould, acting vice president for academic affairs, will present the honorary degree candidates, and the deans of their respective colleges within the university will present students receiving degrees through their colleges.

Other special guests will include Board of Regents members Louis J. Costanzo II, Kenneth M. Dunn and Clark B. Frame, and Paul M. Churton, president of the Marshall University Institutional Board of Advisors.

Other participants will be Mark D. Rhodes, 1984-85 student body president, and Linda S. Holmes, director of the university's alumni association. Leo V. Imperi, professor emeritus of music, will sing the "Alma Mater."

The Commencement and Honorary Degrees Committee will host a reception for graduates and their families in Suite A of the Civic Center immediately following the ceremonies. Members of the faculty and staff also have been invited.

Eddins said the Civic Center provides adequate seating for all who wish to attend. No tickets will be required.

Clagg resigns Council post; Loraine Duke new chairman

Dr. Sam Clagg, long-time chairman of University Council, has resigned from the Council and Dr. Loraine J. Duke has been elected to a one-year term to succeed him in the chairmanship.

Clagg's resignation came at the April 30 Council meeting. He said the resignation was prompted by the pending move of the Department of Geography, of which he is chairman, from the College of Education to the College of Liberal Arts. He had represented the College of Education on University Council.

A Council member for 20 years, Clagg served as its chairman 16 years.

Dr. Duke, a professor of English, also is the faculty's elected representative on the President's Cabinet.

Staff Council reports on two meetings

NOTE: The following reports on the MU Staff Council meetings of April 11 and April 18 were submitted by Phyllis W. Caldwell, secretary.

APRIL 11 SPECIAL MEETING

PRESENT: Barbara Atkins, Thelma Blake, Ken Blue, Zanna Crager, Gene Crawford, Charlene Hawkins, Frank Lambert, Bonnie Lytle, Rowena Napier, Sherri Noble, Jill Prichard, Gloria Rickman, Ray Welty, and Judy Wolfe.

ABSENT: Phyllis Caldwell, Georgia Childers, Arlene Conner, Jim Glover and Ken Reffeitt.

Awards to retirees

Retiring staff members will be recognized at the Commencement luncheon this year. This is the first time staff members will receive awards upon retirement. Ray will present the awards and asked for suggestions.

Staff recognition

Jill's memo concerning staff recognition awards (based on length of service) has received only positive feedback. Ray asked for any negative comments concerning the items suggested for the various lengths of service.

Search committee members

There was some discussion concerning the Staff Council representation on the search committee for the personnel director. It was suggested that Staff Council request four representatives instead of two and that one person be chosen from each employee group.

Third Thursday meetings

It was determined that Staff Council return to an official meeting date, that being the third Thursday of each month at 1:30 p.m.

Nominating letters approved

After several corrections and changes in wording, the nominating letters for the upcoming staff election were approved. The motion was made by Jill and seconded by Ken.

Election questions

Some questions were raised concerning the upcoming election. The voting time listed for the Sorrel building was 12:00-1:00 p.m. That is to be looked into because of the limitations it places on those who will vote there.

A change in the voting place for Academic Affairs was made. That group will vote in Old Main 110 instead of the Library.

Advisory Council election

Concerning the Institutional Advisors/State-Wide Advisory Council election, Zanna questioned the lack of absentee voting. It was decided that staff can vote in Old Main 110 up to the April 25 meeting.

APRIL 18 MEETING

Present: Barbara Atkins, Thelma Blake, Phyllis Caldwell, Jill Chapman, Georgia Childers, Arlene Conner, Zanna Crager, Eugene Crawford, Charlene Hawkins, Frank Lambert, Bonnie Lytle, Rowena Napier, Sherri Noble, Kenneth Reffeitt, Gloria Rickman, Ray Welty and Judy Wolfe.
Absent: Kenneth Blue and James Glover
Guests: William Shondell and approximately 20 classified staff members

Breakfast with president

Linda Bondurant reported that the Staff Breakfasts with the president have all been very successful and very well attended. Several people have asked that these breakfasts be continued as there have not been enough times scheduled for all those expressing a desire to at-

tend to be accommodated. Hopefully, they will be scheduled throughout the summer.

Personnel director selection committee

Ray announced that we need to select representatives from Council to serve on the selection committee for the director of personnel.

Zanna suggested Ken Reffeitt represent his group and that Thelma Blake represent her group and since Ray and Sherri had expressed an interest to represent their groups, that would give a complete representation.

Bonnie suggested we call for names of those interested in serving on this committee. No one responded.

Thelma suggested we nominate one from each group and the entire council vote.

Nominated were: Technical/Paraprofessional - Georgia nominated Kenneth Reffeitt; Professional/Administrative - Zanna nominated Ray Welty; Skilled Crafts/Service Maintenance - Zanna nominated Thelma Blake; and Office Personnel - Zanna nominated Sherri Noble, Gloria nominated Jill Chapman and Bonnie nominated Charlene Hawkins.

Elected to represent Staff Council on the Selection Committee for the Director of Personnel are: Kenneth Reffeitt, Ray Welty, Thelma Blake and Sherri Noble.

Nepotism

After much discussion about nepotism (Nepotism: favoritism shown to a relative (as by giving an appointive job) on a basis of relationship.) There appear to be many instances currently on the Marshall campus. Ray said that if this is a problem, then maybe we need to recommend a Marshall policy and that perhaps we could find out what other institutions and some businesses do about this. Charlene will investigate other colleges and universities. Phyllis will contact some businesses. Zanna suggested we collect the information and this matter be tabled until the next Council meeting.

Election 1985 - polling places

Sherri discussed the upcoming election. She will take a ballot box to the VA Hospital for them to have an opportunity to vote. Also, she has people to man the boxes in all but a couple of polling places. Volunteers were taken for times she had not yet filled.

Budget request 1985-86

Staff Council was allocated \$1,000 for the 1984-85 academic year. As of this date we have a balance of \$81. Ray suggested we increase our request for 1985-86 to \$2,000.

Tuition waivers

Dr. Saunders, chairman of the Board of Regents, and Dr. Ed Grose, vice chancellor, were instrumental in having tuition waivers granted to classified staff. Allocation is now being made. We hope to receive 7-8 waivers, which would give us about 240 credit hours to be waived. Ray would like us to use these waivers and preserve those allotted us in the MU Foundation for special job-related courses.

Length of service luncheon

Jill, Sherri, and Ray are scheduled to meet with Dr. Nitzschke on Friday, April 19, to get his reactions to ideas Jill submitted.

Ray has chosen the bell produced by Fenton Glass and painted with a picture of Old Main to give those retiring.

(Continued on page 4)

Cabinet report outlines new policies

The following President's Cabinet report was submitted by Rainey Duke, faculty representative to the President's Cabinet)

The agenda for the last several cabinet meetings included the following items of interest to the faculty:

Close of Fiscal Year: Senate Bill 569 changes the carry over period for the fiscal year from Sept. 30 to July 31. You can now only pay obligations on state-appropriated accounts incurred prior to or on June 30 during the 31-day closing period. Ted Massey proposed these cut-off dates for closing of the 1984-85 fiscal year:

Friday, May 17, 1985 - Last date for the Purchasing Office to accept any orders on State Appropriated Accounts (3200-XX) which would require bids.

Friday, June 21, 1985 - Last date for the Purchasing Office to accept any order on all Accounts (8600-XX) for entry to the FY 85 records. Last date for the Purchasing Office to accept any order on State Appropriated Accounts (3200-XX).

Monday, June 24, 1985 - Last date for the Accounting Office to process any payment on Non-appropriated Accounts (8600-XX) to Charleston for inclusion in the FY 85 records.

Sick Leave for Faculty: As of March 12, 1985, a sick leave policy for faculty was instituted. This policy, under which accumulated sick leave can be used for hospital benefits after retirement, will require that departments keep records of faculty sick leave. The Regent's Staff is developing guidelines to implement the process of accounting.

Centralized Purchasing Office: If this plan is implemented, departments will prepare purchase orders for submission to a centralized purchasing organization. If orders are less than \$500 or on contract, the purchasing office expects to be able to number, review, en-

cumber and release the order to the vendor within a 24-48 hour period from the time the requisition is received in purchasing. If this organizational structure is approved, a purchasing procedure manual will be distributed and orientation sessions for faculty and staff will be scheduled to explain all aspects of the system, including orders over \$500 not on contract, etc.

Student Affairs Transcript: Nell Bailey explained the idea of a transcript which might include cultural activities that the students have attended during their college years. It would accompany their academic transcript. Her office library includes a work entitled "Mentoring Transcripts System for Promoting Student Growth," by DeCoster and Brown. She indicated she hoped to get input from interested faculty when a transcript is developed by the Student Affairs staff.

Senate Bill 634: This bill relating to changes in methods of allocating the Higher Education Improvement Fund was discussed. The bill, in part, reads: "All faculty improvement fees collected shall be deposited in a special fund in the state treasury. The board of regents shall use such fees to the extent available to implement sections two and three, article twenty-two of this chapter. Notwithstanding prior enactments of this section, any such fees on deposit as of the effective date of this section shall be distributed during the fiscal year one thousand nine hundred eighty-five - eighty-six in accordance with the provisions of this section." Thus, the funds for the second merit check (May 1985) would be held and placed in the pool of money used to pay faculty salaries for 1985-6 and would become part of the base as opposed to simply a one-time check.

Staff Council voting requires voters card

The annual Staff Council election will be Thursday, May 16, 1985, at designated polling places throughout campus.

This year all classified staff members will receive in the campus mail before May 15 a Staff Council Voters Card. This card must be presented by each employee on May 16 to receive an official ballot, according to Kenneth Reffeitt, Council spokesman.

Anyone not receiving their card by May 15 noon should report same to Sherri Noble, election committee chairperson, Academic Affairs Office, Old Main 110.

President Dale F. Nitzschke has authorized supervisors to approve release time for employees who wish to vote. He said time will not have to be made up.

Reffeitt said staff members must vote at the appropriate polling place for their division:

Academic Affairs, Financial Affairs & Institutional Advancement - Old Main 110, 8 a.m. to 4:30 p.m.; Student Affairs - Old Main 110 or Prichard Hall (Student Development Office), 8 a.m. to 4:30 p.m.; School of Medicine/Nursing - Dean's Office, 8 a.m. to 4:30 p.m. or VA-Room G08, 10 a.m. to 2 p.m.;

Support Services - Student Center or Sorrell Bldg., 8 a.m. to 4:30 p.m. or Security Office, 8 a.m. to midnight. Athletics - Ticket Office, Henderson Center, 8 a.m. to 4:30 p.m.

Morrow Library staff will not vote this year as there is no vacancy to be filled for either office workers or technical/paraprofessional employee groups.

Library hours

The James E. Morrow Library has announced the following operating schedule for the semester break and summer terms:

SEMESTER BREAK:

Saturday, May 11 (Commencement)	9 a.m.-5 p.m.
Sunday, May 12	CLOSED
Monday-Friday, May 13-17	8 a.m.-4:30 p.m.
Saturday and Sunday, May 18-19	CLOSED
Monday-Thursday, May 20-23	8 a.m.-4:30 p.m.
Friday-Tuesday, May 24-28 (Memorial Day Holiday)	CLOSED
Wednesday-Friday, May 29-31	8 a.m.-4:30 p.m.
Saturday and Sunday, June 1-2	CLOSED
Monday-Friday, June 3-7	8 a.m.-4:30 p.m.
Saturday and Sunday, June 8-9	CLOSED

SUMMER SCHEDULE BEGINS MONDAY, JUNE 10:

Monday-Thursday	7:45 a.m.-10 p.m.
Friday	7:45 a.m.-5 p.m.
Saturday	9 a.m.-5 p.m.
Sunday	5 p.m.-10 p.m.

Faculty invited to reception

Marshall faculty members will be honored at a special reception 5 to 7 p.m. Saturday, May 11, at the home of President and Mrs. Dale F. Nitzschke, 1040 Thirteenth Avenue. Spouses or guests also are invited.

Faculty, staff achievements, activities. . .

DR. CHRISTOPHER DOLMETSCH, assistant professor of modern languages, was elected to a two-year term as president of the state chapter of the American Association of Teachers of German during the chapter's semiannual meeting April 19-20 in Morgantown.

BEVERLY MCCOY, medical/science writer, won a first-place award for feature writing and second-place awards for news releases and brochures in the West Virginia Press Women Communications Contest.

DR. BILLY RAY DUNN, associate professor of vocational administration, represented West Virginia at the American Vocational Association Region 1 meeting of state vocational association presidents in Rehoboth Beach, Del., April 19-20. He also was a conference presenter at the Bridges '85 Conference for Adolescent Handicapped in Charleston April 23.

DR. CLAIR W. MATZ, professor of political science, and CHARLES F. GRUBER, assistant professor of social studies, co-chaired a discussion session at the international conference of the Latin American Studies Association April 17-21 in Albuquerque, N.M. The topic was "Teaching About Central America: Interdisciplinary Rationales and Resources."

DR. HAROLD T. MURPHY, professor of modern languages, attended the Foreign Language Conference at the University of Kentucky April 25-27.

DR. JOSEPH WYATT, assistant professor of psychology, chaired the poster and paper sessions at the spring meeting of the West Virginia Psychological Association April 25-26 at Pipestem State Park. He also made two presentations: "Token Reinforcement in an Elementary Behavior Disordered Classroom," co-authored by MU student KRISTINE BLOUNT and Huntington teacher JUDY BURGESS; and Heterosocial Skills Training with a Chronic Psychiatric Inpatient with Sexual Deviancy and Borderline Intellectual Functioning," co-authored by MU student ANNE POSEY and Huntington

State Hospital staff psychologists EDWARD GOTTS and ROBERT MOTT.

Seven members of the faculty of the Department of Modern Languages attended the spring meeting of the Continuing Conference on Foreign Language Teaching in West Virginia April 19-20 at West Virginia University. They are DR. CHRISTOPHER DOLMETSCH, assistant professor; PAUL FIGURE, assistant professor; DR. JACQUELINE GUTTMAN, assistant professor; SARA HENRY, instructor; DR. TERENCE McQUEENY, associate professor; DR. HAROLD T. MURPHY, professor; and NANCY STUMP, assistant professor.

Staff Council report

(Continued from page 2)

Senate Bill 317

This bill was passed by both the Senate and House on Saturday evening, April 13. Ray did not know if the governor had signed the bill. When the signed bill is received, it will be copied and distributed to Council.

Ray explained the Bill as it was presented last year. Keith Burdette was the primary advocate of the Bill. Advisory Council tried to convince Mr. Burdette that raises should be distributed across-the-board, but Mr. Burdette has held fast to his language in the bill. Mr. Burdette has promised to work hard to get more funding for use next year.

Barbara asked that Mr. Burdette be invited to address staff and answer any questions. Ray said he would invite Mr. Burdette.

It was not known for sure if money from Senate Bill 624 (passed last year) will be used to fund Senate Bill 317.

Other business

Ray reminded us of the open meeting Thursday, April 25.

Personnel personal. . .

Ernestine Osburn, secretary in the Department of Family and Community Health in the School of Medicine, has a new granddaughter. Her name is Jamie Lee Dunkle, weighing in at 6 pounds and 1½ ounces. The parents are Tamara and Chris Dunkle of Huntington, both Marshall graduates.

Note of appreciation

On behalf of the entire Steffan family and especially myself, I wish to express our profound gratitude to the many of you whose various acts of kindness and fraternal love was such a blessing and comfort in our time of need.

Ruby Steffan

Next News Letter in June

This is the last issue of the Marshall University News Letter until the first week of summer school. Deadline for submission of copy for the June 13 issue is 10 a.m. Tuesday, June 11, in Old Main Room 102, Office of University Relations. Telephone number is 696-6453.

Newcomers

New members of the Marshall University family are DANIEL ATKINSON, animal caretaker, Animal Resources, School of Medicine; JERRY L. BRUNER, assistant football coach; DR. L. CLARK HANSBARGER, professor, Department of Family and Community Health, School of Medicine; DR. C. LEON MCGAHEE, professor of psychiatry, School of Medicine; and CHRIS A. MCGUFFIN, project manager, Department of Family and Community Health, School of Medicine; and VICTORIA LYNNE WARNER, media technician, Department of Educational Media.

Emeritus faculty, staff meeting

Maxine Scarbro, administrator of conservation and environmental education of the West Virginia Department of Natural Resources, will address the Emeritus Faculty and Staff of Marshall at 12:15 p.m. Wednesday, May 15, in the Shawkey Dining Room of Memorial Student Center.

Meetings are open to all persons holding emeritus status or retired from Marshall as well as spouses of retirees. Guests may be included.