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# Marshall University News Letter, Special Edition, November 23, 1982

Office of University Relations

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# News Letter

Special Edition  
November 23, 1982

OFFICE OF UNIVERSITY RELATIONS • NEWS BUREAU • MARSHALL UNIVERSITY • HUNTINGTON, WEST VIRGINIA 25701

*Budget trimmed by \$679,000*

## Impact of freeze on Marshall outlined

Marshall University will be required to reduce its 1982-83 budget by \$679,000 under the expenditure schedule reductions ordered by Governor Rockefeller on Nov. 18, MU President Robert B. Hayes reported Friday. The governor's directive calls for a 3 percent reduction.

The governor ordered the "freeze" in General Fund expenditures as state revenues continued to fall below projections. All state agencies funded through the General Fund are affected.

Under the spending reduction plan put together by Hayes, Vice President for Financial Affairs Michael F. Thomas and Provost Olen E. Jones Jr., no faculty or staff layoffs are scheduled. The portion of the 1983 summer school falling within the current fiscal year will be financed at the same level as last year.

As in the case of the 1981-82 budget cutback which went into effect last January, the School of Medicine will bear a proportionately larger share of the cuts than other units of the university. A 3 percent reduction in the medical school's \$4,008,000 budget would be \$120,240, but the school will return \$204,000 under the spending reduction plan announced by Hayes at a meeting of deans, department chairmen and other university officials.

The plan calls for a \$231,000 reduction in current expense, which will be replaced from the Higher Education Resource Fee (HERF). However, much of this money was earmarked for use in paying utility bills and Hayes indicated stringent actions will be necessary to hold down utility costs.

Another \$83,000 will be removed from summer school funding, leaving it at the same level as last year and canceling plans for any expansion of summer course offerings.

Travel will be reduced by \$41,000, and \$40,000 is being removed from the budget for part-time faculty, which will result in cancellation of some Spring Term courses. Hayes said the equipment budget is being reduced \$41,000, which represents 26 percent of the total equipment allocation for the year.

Other reductions, including vacant positions which can not be filled, are expected to yield the additional \$40,000 needed to reach the \$679,000 total required of the university, which works out to just under 3 percent.

In discussing the probable reduction in Spring Term course offerings, Hayes and Jones asked the department chairmen and deans to be flexible in working with students who might lose a course needed for graduation. "Find an acceptable substitute course and do not penalize students," Jones urged.

Hayes asked for assistance in reducing long distance telephone calls, mailing, and use of utilities. He also urged that patience be demonstrated in situations brought

about by a shortage of staff, since most vacancies will not be filled.

**Under the governor's directive, agencies funded from the General Revenue Fund are to implement the following measures:**

1. No existing vacancies are to be filled. Unless specifically authorized by the commissioner of finance and administration, vacancies that occur after Nov. 18 are not to be filled. Promotions to fill vacancies that occur after Nov. 18 will be permitted, but the starting salary must not exceed the amount the incumbent was receiving.

2. Unless specifically authorized by the commissioner of finance and administration, no purchases of equipment are to be made; capital items already out for bid will be evaluated and awards held in suspension.

3. No expenditures will be incurred for repairs and alterations unless specifically authorized by the commissioner of finance and administration.

4. Travel is limited to that required to provide essential services of government. All other travel, including travel to attend meetings, conferences or seminars is prohibited unless specifically authorized by the commissioner of finance and administration. (Travel to conduct classes is considered essential.)

**The directive makes some exceptions for use of funds other than those appropriated from the State General Fund:**

1. With authorization from the commissioner of finance and administration, existing vacancies or vacancies that occur after Nov. 18 will be allowed to be filled if they are funded with monies from special or other revenues outside the State General Fund.

2. The non-General Fund accounts may not be used to purchase equipment without specific authorization from the commissioner of finance and administration. (Hayes urged that those having grant money for equipment seek such approval, and not let the funds expire.)

3. Again, no expenditures for repairs and alterations without specific authorization from the commissioner of finance and administration.

4. All travel will be subject to the current travel rules and regulations. (Hayes said this means faculty members will be able to travel if their departments have funds available outside the State General Fund appropriations.)

Since much student travel, including athletic teams, is financed with money other than that appropriated from the State General Fund, most such trips will not be affected by the freeze.

Hayes urged that faculty members having questions contact their department chairmen or deans.

# Reminder: Legislators to visit campus Nov. 29-30

SUBCOMMITTEE ON HIGHER EDUCATION

VISITATION TO MARSHALL UNIVERSITY

NOVEMBER 29-30, 1982

## MONDAY, NOVEMBER 29

8:30 - 9:00	COFFEE AND DOUGHNUTS	<u>MEMORIAL STUDENT CENTER</u> SPECIAL DINING ROOM
9:00 - 10:15	ORIENTATION MEETING WITH ADMINISTRATION	SPECIAL DINING ROOM
10:30 - 11:30	CAMPUS TOUR	
11:45 - 12:45	LUNCHEON MEETING WITH STANDING FACULTY COMMITTEE CHAIRMEN	PRESIDENTS' DINING ROOM
1:00 - 2:00	MEETING WITH STUDENTS	MULTI-PURPOSE ROOM
2:15 - 3:15	MEETING WITH SUPPORT STAFF	MULTI-PURPOSE ROOM
3:30 - 4:30	MEETING WITH FACULTY	MULTI-PURPOSE ROOM

VETERANS ADMINISTRATION  
CENTER  
MEDICAL EDUCATION BUILDING  
DEAN'S CONFERENCE ROOM

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## TUESDAY, NOVEMBER 30

8:30 - 9:00	COFFEE AND DOUGHNUTS	ROOM G-03-04
9:00 - 9:45	SCHOOL OF MEDICINE ADMINISTRATION	ROOM G-03-04
10:00 - 10:30	SCHOOL OF MEDICINE FACULTY	ROOM G-03-04
10:45 - 11:15	SCHOOL OF MEDICINE STUDENTS	ROOM G-03-04
11:30 - 12:00	TOUR OF FACILITY	
		<u>MEMORIAL STUDENT CENTER</u>
12:30	LUNCHEON AND WRAP-UP	PRESIDENTS' DINING ROOM