

1-25-1990

SR-89-90-50 (BL)

Marshall University

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Faculty Senate

Recommendation  
January 25, 1990

SR-89-90-50 (BL)

That the Faculty Senate recommend approval of the following  
Constitutional amendment:

(Article V, Section 2) Change the last sentence to read "The  
ratification of an amendment requires the approval of a 2/3 majority of  
those voting.

FACULTY SENATE PRESIDENT:

APPROVED BY SENATE: Kathryn Chejka DATE: 1/25/90

DISAPPROVED BY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

UNIVERSITY PRESIDENT:

APPROVED: David Schultz DATE: 1/31/90

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

by a simple majority of the secret ballots cast by the faculty as defined in the current Constitution of the Marshall University Faculty. Upon adoption by the faculty this Constitution shall be a part of the Marshall University Greenbook which contain the Senate By-Laws, official policies, procedures, and other information pertinent to the University's operation and internal government.

**Section 2.** An amendment to the Constitution may be proposed by ten (10) percent of the faculty or by a majority vote of the Senate. All proposed amendments must be submitted to the faculty for its approval. The ratification of an amendment requires the approval of a simple majority of those voting, which must be at least one-third (1/3) of the eligible faculty.

**Section 3.** Any proposed amendment shall be distributed to every member of the faculty at least two weeks before a regular or special meeting of the faculty, at which the amendment will be discussed. Opportunity for debate shall be provided for every proposed amendment.

## ARTICLE VI--STANDING COMMITTEES

**Section 1.** The Marshall University Faculty Senate System shall include, in addition to the Senate itself, Standing Committees. One of these is designated the Executive Committee of the Faculty Senate and shall function as part of the Senate. The other committees work in cooperation with, but are distinctly separate from the Senate. With the exception of the Executive Committee the membership, officers, and relationships of the Standing Committees to the Senate are as follows:

**Section 2. Membership.** The membership of Standing Committees, unless otherwise specified, shall include one Senator elected by the Executive Committee of the Faculty Senate for a two-year term. This may be renewed for one additional consecutive term. Other membership shall consist of one member elected by the faculties of each academic unit. One undergraduate student, appointed by the Student Government Association; and one graduate student, appointed by the Graduate Student Association, will also serve with exceptions as noted. This shall be the voting membership of the committees. Ex officio, non-voting members will be designated according to each committee's nature and functions. The length of faculty membership on committees shall be four (4) years. Faculty members may serve no more than two consecutive terms on any one Standing Committee, and may not serve on any two Standing Committees simultaneously.

**Section 3. Officers.** Officers of the Standing Committees will be a chair and a recording secretary. The chairs of the committees and the recording secretaries will be elected by the voting members of their standing committees. The terms of office shall be one (1) year, and may be renewed up to a maximum of four (4) successive terms (i.e., four years). The chair is responsible for establishing the committee's agenda with the assistance of the recording secretary; presiding over committee meetings; and reporting committee actions to the full Senate. The chair shall also notify all committee members of the Senate's response to committee actions. The chair, with the assistance of the recording secretary shall prepare an annual report on the committee's work at the end of the academic year and this will be submitted to the Executive Committee for publication. The recording secretary will also be responsible for keeping the minutes of all committee meetings; for accurately keeping and reporting votes of the committee; and for assisting the committee chair in the preparation and submission of

the committee's annual report.

**Section 4. Committee-Senate Relationship.** Standing Committees shall meet of their own accord; or when requested to by the Senate President, the Executive Committee, or the full Senate. All actions, with the exceptions as noted, taken by Standing Committees shall be subject to final review and approval by the full Senate. In the event the Senate does not concur with committee actions, full and detailed rationale must be provided in writing.

### Section 5. The Executive Committee.

- A. **The Executive Committee** shall serve as the executive branch of the Marshall University Faculty Senate. It shall function in leadership and advisory capacity, but shall not legislate.
- B. **Membership.** One (1) Senator representing each academic unit of the university, elected by the full Senate, shall serve. These units are: The Colleges of Business, Fine Arts, Education, Liberal Arts, Science; the Schools of Nursing, and Medicine; the Community College; and the Marshall University Libraries. Hence the total number of elected members shall be nine (9). In addition, ex officio, non-voting membership shall consist of the faculty representatives to the Advisory Council of Faculty to the Board of Trustees, and the Marshall University Institutional Board of Advisors. The President of the University shall also serve as an ex officio, non-voting member of this committee.
- C. **Officers.** The officers of the Senate shall be the officers of the Executive Committee. These shall be the President, Vice President, and Recording Secretary of the Senate. They shall be nominated and elected by the full Senate by secret ballot at a special spring meeting of the newly constituted Senate (i.e., those who will comprise the Senate during the next academic year). Terms of office shall be two (2) years. No officers may serve two consecutive terms in their respective positions. No two officers shall be from the same academic unit at any time.
- D. **Other members.** All other voting members of the Executive Committee shall be nominated and elected by the full Senate at the same special spring meeting of the newly constituted Senate, after the election of officers. The terms of office shall be two (2) years. No member of the Executive Committee may serve more than two consecutive terms. Non-officers shall be selected so as to represent those academic units not represented by the officers.
- E. **Powers and Functions.** The President shall preside over Faculty Senate meetings; preside over general faculty meetings; preside over Executive Committee meetings; establish the agenda for Executive Committee meetings in cooperation with other officers; confer with the University President and other officially designated bodies as the faculty representative to the President's Cabinet. The Vice President shall assume all duties and responsibilities in the absence of the President; assist the President in establishing the agenda for Executive Committee meetings. The Recording Secretary shall serve as secretary to the general faculty, serve as secretary to the Executive Committee; assist the President and Vice President in establishing the agenda for Executive Committee meetings.