

3-29-1990

SR-89-90-90 (SCW)

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STUDENT CONDUCT AND WELFARE COMMITTEE

Recommendation

APR 09 1990

SR-89-90-90 (SCW)

That the attached proposal for Mandatory Orientation be approved:

Discussion/Rationale: SC&W previously considered a less formalized version of the Mandatory Orientation policy, and although the consensus was that the committee endorsed the concept, it was also suggested that Don Robertson should write up a more formal policy before SC&W could recommend it to the Faculty Senate.

Some discussion of the proposal did take place, and committee members asked how fees would be assessed. Don Robertson indicated that, pending approval by the Student Fees Committee, the cost of mandatory orientation could be included in regular student fees, at a proposed rate of perhaps \$2.00 per semester. Members asked how mandatory orientation would affect the Community College, which is exempted under the proposal. Members felt that Community College students could benefit from mandatory orientation, but that this decision rightfully rests with CC. Finally, members noted that certain students, particularly those from some distance away, would come for orientation late in the summer and might be closed out of classes; Don Robertson pointed out that this is the present case as well, and that no group of students would face special hardship as a result of this proposal.

The committee felt that the proposal is fair, well-conceived, and well supported by the accompanying substantiating information.

NOTE: included in the proposal, and therefore not in SC&W's recommendation, is an effective date for mandatory orientation of Summer 1991.

FACULTY SENATE PRESIDENT:

Approved: _____ Date: _____

Disapproved: Kathryn Wojcik Date: 3/29/90

UNIVERSITY PRESIDENT:

Read: Don Robertson Date: 4/6/90

Attached: Don Robertson's Proposal for Mandatory Orientation.

SR-89-90-90 (SCW)



ASSOCIATE DEAN OF STUDENT AFFAIRS/STUDENT LIFE
Huntington, West Virginia 25701-5401
304/696-6420

TO: Karen McComas
Assistant Professor, Speech Pathology

FROM: Don E. Robertson *DER*
Associate Dean, Student Affairs

DATE: March 2, 1990

As per the Student Conduct and Welfare Committee's request, the Orientation Advisory Committee has met and provided more structure to its New Student Orientation request. Attached is the new proposal. Please contact me if you have any questions.

Thank you for your assistance.

DER: pac

Attachments

NEW STUDENT ORIENTATION PROPOSAL
SPRING 1990

I. PROPOSAL:

NEW STUDENT ORIENTATION IS IMPORTANT AND VITAL TO ALL NEW STUDENTS ENTERING MARSHALL UNIVERSITY. CURRENTLY, NEW STUDENT ORIENTATION IS RECOMMENDED TO ALL NEW STUDENTS BUT NOT REQUIRED. THE ORIENTATION ADVISORY COMMITTEE RECOMMENDS THAT NEW STUDENT ORIENTATION BE REQUIRED OF ALL NEW STUDENTS AS OF SUMMER 1991 UNDER THE FOLLOWING FORMAT AND WITH THE FOLLOWING EXCEPTIONS.

II. EXCEPTIONS:

1) COMMUNITY COLLEGE STUDENTS SHOULD BE EXEMPT FROM NEW STUDENT ORIENTATION. HOWEVER, THE COMMITTEE URGES THE COMMUNITY COLLEGE TO PROVIDE SOME TYPE OF ORIENTATION PROGRAM FOR THEIR NEW STUDENTS.

2) RETURNING STUDENTS (DEFINED AS 25 YEARS OF AGE OR OLDER) SHOULD BE EXEMPT FROM THE SUMMER PROGRAM AND INSTEAD UTILIZE THE RETURNING STUDENT ORIENTATION PROGRAM. THIS IS A TWO TO THREE HOUR PROGRAM DESIGNED ESPECIALLY FOR THESE STUDENTS. THIS WOULD NOT BE A REQUIRED PROGRAM.

3) INTERNATIONAL STUDENTS SHOULD BE EXEMPT FROM THE SUMMER PROGRAM. INSTEAD, THEY WOULD MEET IN THE FALL BEFORE SCHOOL BEGINS FOR AN INITIAL ORIENTATION AND THEN HAVE FOLLOW-UP SESSIONS DURING THE FIRST FEW WEEKS OF THE SEMESTER.

4) HANDICAPPED AND DISABLED STUDENTS NEED A SPECIAL PROGRAM TO ASSIST IN THEIR ADJUSTMENT TO COLLEGE. THESE STUDENTS WILL BE IDENTIFIED AND SPECIAL INFORMATIONAL SESSIONS DEVELOPED TO BETTER MEET THEIR NEEDS AND ADJUSTMENT TO COLLEGE.

III. FORMAT:

ALL NEW STUDENTS (INCLUDING TRANSFER STUDENTS) WHO DO NOT FALL UNDER AN EXEMPTION MENTIONED IN II. WILL BE REQUIRED TO ATTEND SUMMER ORIENTATION. THEREFORE, FIRST TIME FRESHMEN WHO GRADUATE FROM HIGH SCHOOL IN MAY/JUNE 1991 WILL BE REQUIRED TO ATTEND ORIENTATION. TRANSFER STUDENTS TO MARSHALL UNIVERSITY FOR FALL 1991 WILL BE REQUIRED TO ATTEND ORIENTATION.

THE PROGRAM WILL OFFER MULTIPLE SESSIONS DURING THE SUMMER FOR STUDENTS AND PARENTS. THESE WILL BE ONE-DAY PROGRAMS LASTING FROM 8:00 A.M. TO 4:30 P.M. THE NUMBER OF SESSIONS, CURRENTLY 20, WILL BE EXPANDED TO MEET THE INCREASED ATTENDANCE. THE SESSIONS WILL TAKE PLACE IN JUNE, JULY, AND AUGUST. THERE WILL BE SEVERAL SESSIONS THE WEEK BEFORE FALL SEMESTER BEGINS TO MEET THE NEEDS OF THOSE ADMITTED LATE OR WHO LIVE A GREAT DISTANCE FROM HUNTINGTON. STUDENTS WILL BE ASSIGNED TO A SESSION BASED ON COLLEGE AND DATE OF

ADMISSION TO THE UNIVERSITY. THE ASSIGNING OF DATES WILL ALLOW STUDENTS TO CHANGE THEIR DATE IF THE ASSIGNED DATE IS A CONFLICT OR PROBLEM. IDEALLY, STUDENTS WILL BE GIVEN TWO TO FOUR DATES TO CHOOSE FROM. STUDENTS AND PARENTS WILL HAVE SEPARATE PROGRAMS.

IV. REGISTRATION AND ADVISING FOR THE STUDENTS WILL TAKE PLACE DURING THEIR ASSIGNED ORIENTATION DATES. THERE WILL BE A MORATORIUM ON REGISTRATION FOR THESE STUDENTS TO PREVENT THEM FROM REGISTERING OUTSIDE THE ORIENTATION TIME FRAME. THUS, REGISTRATION WILL BE DIRECTLY TIED INTO ORIENTATION.

V. THE COST OF NEW STUDENT ORIENTATION WILL BE BUILT INTO THE STUDENT ACTIVITY FEE STRUCTURE FOR ALL STUDENTS. THEREFORE, THERE WILL NOT BE A SEPARATE UPFRONT FEE AS CURRENTLY EXISTS (\$30 PER STUDENT). INSTEAD, A FEE WILL BE PART OF THE REGULAR STUDENT ACTIVITY FEE PROCESS AND COVER THE COST OF FINANCING THE ORIENTATION PROGRAM.

VI. INFORMATION ON ORIENTATION AT OTHER COLLEGES AND UNIVERSITIES IS ATTACHED FOR REVIEW.

UNIVERSITY OF TENNESSEE AT CHATTANOOGA

TWO DAY FORMAT

4 SESSIONS, LATE JULY TO EARLY AUGUST

ALSO 3 TRANSFER SESSIONS, ONE DAY FORMAT, INCLUDING ONE SESSION AT NIGHT

250 TO 300 STUDENTS PER SESSION

ONLY INDICATED A STUDENT PROGRAM

ATTENDANCE IS EXPECTED OF NEW FRESHMEN AND TRANSFER STUDENTS. PLACEMENT TESTS TIED INTO REGISTRATION. IF STUDENTS DO NOT TAKE PLACEMENT TESTS DURING ORIENTATION, THEN STUDENTS MUST SCHEDULE TEST ON THEIR OWN AND WAIT UNTIL ONE WEEK BEFORE FALL CLASSES BEGIN TO REGISTER.

COST TO STUDENTS: \$40 (INCLUDES ROOM AND BOARD). FOR TRANSFER SESSION, \$10.

YOUNGSTOWN STATE UNIVERSITY

ONE DAY FORMAT
LATE JUNE THROUGH THE END OF JULY
300 PER GROUP
STUDENT PROGRAM

ORIENTATION OCCURS PRIOR TO REGISTRATION/ADVISING SESSIONS THAT BEGIN AFTER AUGUST 1, WHICH IS FIRST DATE FRESHMEN MAY REGISTER. ORIENTATION DEALS WITH FINANCIAL AID, CAMPUS TOURS, STUDENT SERVICES, ETC.

COST IS ZERO FOR BOTH ORIENTATION AND REGISTRATION PROGRAMS.

70% OF STUDENTS ATTEND ORIENTATION.

WAYNE STATE UNIVERSITY

ONE DAY FORMAT
MID-JUNE THROUGH MID-JULY, ALSO LATE AUGUST PROGRAM
SMALL GROUPS

THE ORIENTATION PROGRAM IS REQUIRED FOR THE FIRST TIME SUMMER OF 1990.

75% OF STUDENTS HAD ATTENDED IN PRIOR YEARS. DECIDED TO MAKE MANDATORY DUE TO STUDIES DONE ON RETENTION AND ACADEMIC SUCCESS SHOWING STUDENTS WHO ATTEND ORIENTATION ARE MORE SUCCESSFUL. THESE STUDIES, BASED ON TOP 14 METRO SCHOOLS, IS FORTHCOMING.

STUDENTS AT ORIENTATION HAVE TOP PRIORITY IN CLASS SELECTION.

COST IS \$35.

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UNIVERSITY OF LOUISVILLE

TWO DAY FORMAT
7 SESSIONS, JULY THROUGH AUGUST
APPROXIMATELY 300 STUDENTS PER SESSION
STUDENT AND PARENT PROGRAMS

ATTENDANCE IS EXPECTED OF ALL NEW FRESHMEN AND TRANSFERS.
STUDENTS MUST ATTEND ORIENTATION OR WAIT UNTIL 1 1/2 WEEKS PRIOR TO
FALL TERM TO REGISTER.

COST TO STUDENTS IS \$26 AND \$10 FOR PARENTS.

WEST VIRGINIA UNIVERSITY

TWO DAY FORMAT
3 WEEK TIME FRAME IN JULY; SESSION FRIDAY BEFORE FALL CLASSES BEGIN
320 TO 425 IN A GROUP
STUDENT AND PARENT PROGRAMS

ATTENDANCE AT ORIENTATION IS EXPECTED OF ALL FRESHMEN AND
TRANSFERS.
98% OF NEW STUDENTS ATTEND.

PRE-REGISTRATION BY MAIL, WHICH MUST BE RETURNED BY A DESIGNATED
DATE.
HOWEVER, SCHEDULE IS NOT FINALIZED UNTIL STUDENTS SEE ACADEMIC
ADVISOR.
MOST COLLEGES AND FACULTY WILL ONLY SEE STUDENTS DURING
ORIENTATION, WITH RARE EXCEPTIONS.

COST IS \$25 (\$48 IF STAYING OVERNIGHT ON CAMPUS). PARENTS PAY SAME
RATE.