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SR-89-90-150 (FPC)

Marshall University

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FACULTY PERSONNEL COMMITTEE

Recommendation

SR-89-90-150 (FPC)

That the attached policy regarding visiting foreign scholars be approved:

FACULTY SENATE PRESIDENT:

APPROVED BY SENATE: Kathryn Cheikh DATE: 5/17/90

DISAPPROVED BY SENATE: _____ DATE: _____

UNIVERSITY PRESIDENT:

APPROVED: [Signature] DATE: 5/23/90

DISAPPROVED: _____ DATE: _____

COMMENTS:

POLICY REGARDING VISITING FOREIGN SCHOLARS

International visiting scholars are welcome at Marshall University. Consistent with the mission of the University and our desire to offer the campus community an array of cross-cultural and international experiences, visiting scholars enrich our lives and broaden our perspectives.

In keeping with the Marshall University Greenbook requirement that academic departments should maintain academic integrity and be responsible for course content, the following guidelines are offered:

1. Ideally, visiting professors on the Marshall University campus should be invited by academic departments. That is, academic departments should identify their own needs and invite visiting scholars to meet those needs.
2. The Provost's office shall be notified of pending visitors at the very beginning of the process and when a final decision is made.
3. The Advisor to International Students and Scholars may be asked to offer assistance.
4. Nominees for visiting appointments should submit a vita which should be considered by the relevant department. Departments shall have a right to veto applicants who do not fit the immediate departmental missions.
5. Assuming there is departmental approval, visiting scholars should be attached to the Department. That is, they should be lodged in department offices, have the services of the department secretary, attend faculty meetings and generally associate with colleagues in the department.
6. Visiting scholars shall be accountable to the head of their department or program. The Department or Program head, in consultation with the visitor, shall schedule appropriate classes and other teaching functions for the visitor. Request for provisional graduate faculty status should be referred to the graduate dean.
7. Visiting scholars shall be accorded the respect generally given all Marshall University faculty:
 - They shall be given a temporary I.D. card for duration of visit;
 - They shall have faculty library privileges;

- They have the right to purchase faculty parking stickers;
 - They shall have faculty status to use recreational facilities, such as the pool, gym, courts, etc.;
 - They shall be able to purchase Artists Series and athletic events tickets at faculty prices.
8. Visiting scholars shall not have health care insurance where the payment of the insurance premium results in an expense to Marshall University. If the visiting scholar's expenses (including health care insurance) is being paid through a grant, then it is appropriate for Marshall University to make the payment for the health insurance out of the grant funds. In this manner, the payment does not become an expense of the university. In such a case, the university is merely a conduit through which the money passes, from the grant funds to the appropriate health care agency. If the visiting scholars are not covered by health insurance through any grant funds, it is strongly recommended that such individuals purchase health insurance. Marshall University should attempt to help these visiting scholars in this respect in any way possible. The Marshall University School of Medicine may be asked to provide care for minor, short term emergencies.
9. At the onset of the visit, a letter of understanding shall be concluded between the department and the visitor which should include the following points:
- The precise beginning and ending date of the visit;
 - What remuneration, if any, the university is obligated to provide. If there is no financial obligation on the part of the university, the letter should explicitly state this fact;
 - What postage and long distance telephone limits shall be in effect. It is strongly recommended that some stated limits be set;
 - Other considerations: Housing, meals, etc.
- It shall be the responsibility of the department to file a copy of this letter with the Provost.
10. Visiting scholars shall not be accorded grievance procedures open to regular faculty. Comity shall govern visitor and host relations. In the event of disputes, the Provost shall assign a conciliator.