

Marshall University

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Graduate Council Minutes

Graduate Council

1-29-2021

The Minutes of the Marshall University Graduate Council Meeting, January 29, 2021

Marshall University Graduate Council

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Graduate Council

MEMORANDUM

To: Dr. Jerome Gilbert - President

From: Dr. Lori Howard- Chair, Graduate Council :Jfuwwul


Date: February 8, 2021

Subject: **Approval of Graduate Council Minutes:** January 29, 2021

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc. Due to the health crisis, the meeting was held via Microsoft Teams.

Please advise if you have any comments/concerns/questions.

Minutes approved.



Dr. Jerome Gilbert
President, Marshall University

2-10-2021

Date

Note to Cora Pyles, Executive Assistant to the President:

Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, howardl@marshall.edu
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, lucas26@marshall.edu
Dr. Jaime Taylor, Provost/Graduate Dean, jaime.taylor@marshall.edu
Dr. Sherri Smith, Associate VP for Academic Affairs, smithsc@marshall.edu
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, brooks@marshall.edu
Dr. Tammy Johnson, Exec. Director of Admissions, johnson73@marshall.edu
Dr. Sonja Cantrell, Registrar, cantrell@marshall.edu
Dr. Mary Beth Reynolds, Associate VP Assessment, reynoldm@marshall.edu
Mr. Adam Russell, Office of Academic Affairs, russell58@marshall.edu

MU Graduate Council Meeting Minutes

January 29, 2021

Virtual Meeting: Microsoft TEAMS

Members Present: Akinola, Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Lanham, Larison, Lillivis, Lucas-Adkins, Thompson, Vauth, Wait

Members Absent: Lawrence

Ex-Officio Members Present: Taylor, Maher

Ex-Officio Members Absent: N/A

Guests: Archambault, De Tando Bora, Damron, Dobbs, Landry, Perkins, Reynolds, Rushton, Tigchelaar, Mukherjee, Mak, Garrett, Prewitt, Smith, Konz, Spradlin

Agenda

Howard	Welcome, Introductions, Announcements <ul style="list-style-type: none">Introduce New GC Members
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Lucas-Adkins	Planning Committee Report (Attachment 3)
Christofero	Curriculum Committee Report (Attachment 4)
Lawrence	Program Review Report
Heaton	Credentialing Committee Report
Howard/Taylor	Graduate Studies
Howard	Wrap-Up

Please reserve these meeting dates:

February 2/26

March 3/26

April 4/30

**At this time, all meetings will be held virtually due to social distancing requirements. All meetings will be held on a Friday at 1:00 p.m.

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. For example, October requests will be due to the Chair of Graduate Council on or before October 1

Attachments:

1. Minutes of the November Meeting
2. Requests for Graduate Faculty Status
3. Planning Requests
4. Curriculum Requests
5. Program Committee Recommendations

Meeting called to order 1:01 PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

- Lori Howard introduced new members of Graduate Council: Kristen Lillivis (Faculty Senate Chair to replace Phillipe George; will serve on Credentialing Committee) and Isaac Larison (replacement of Tina Allen; will serve on Program Committee)
- Lori H. reviewed results of the email voting for Recommendation 4 language clarification for Program Review. The motion was to change language for Recommendation 4 from "current" to "proposed" (see below):
Current Recommendation 4 language: "Development of a cooperative program with another institution, or sharing of courses, facilities, faculty, and the like."

Proposed Recommendation 4 language to clarify cooperative programs: "Development of a cooperative program with another institution; or the transfer of a program from one college to another within the institution; or combining the program with another program within the college; or the sharing of courses, facilities, faculty, and the like across programs."

The following GC members voted in the affirmative: Beard, Blough, Christofero, Davis, Heaton, Vauth, Lanham, Larison, Lucas-Adkins, Lillivis, and Wait

Motion was made by Lawrence, Chair of Program Review Committee.

Members Not-Responding to request: Akinola, Egleton, Thompson

Motion passed by electronic vote on Wednesday, Jan. 27th

MINUTES OF PREVIOUS MEETINGS

APPROVED

{See Attachment 1}

GRADUATE FACULTY STATUS

APPROVED

{See Attachment 2}

ACADEMIC PLANNING COMMITTEE

(See Attachment 3)

College of Education and Professional Development (COEPD)

Request for deletion of certificates for Family Literacy and Literacy Specialist to be effective Fall 2021. These programs have not accepted students for years.

Committee recommended approval of the request; **Motion was passed**

Request for non-curricular change in Leadership Studies Ed.D. to be effective Summer 2021. The request is to waive GRE/MAT for applicants who hold an earned doctorate from another accredited institution.

- Eugenia Damron present as representative for Leadership Studies. There was no discussion.

Committee recommended approval of the request; **Motion was passed**

College of Health Professions (COHP)

Two requests for Graduate Additions of Areas of Emphasis codes/titles from School of Nursing to be effective Spring 2021.

- Denise Landry was present for discussion on behalf of School of Nursing. She explained that the codes had been mistakenly deleted in their request that was approved during November 2020 meeting of Graduate Council.

Committee recommended approval of the requests from Nursing; **Motion was passed**

One request for non-curricular change from School of Kinesiology to be effective Summer 2021. The request specified the following: a change to catalog language for program admissions.

- Effective date was clarified by School of Kinesiology in response to Committee's request.

Committee moved for approval of SOK request; **Motion was passed**

College of Liberal Arts (COLA)

One request from Humanities for Deletion of Degree (MA in Latin) to be effective Spring 2021. There is a lack of interest in this degree.

Committee moved for approval of COLA request; **Motion was passed**

CURRICULUM COMMITTEE

(See Attachment 4)

College of Science (COS)

Fourteen requests for course deletions in Criminal Justice & Criminology that are no longer taught.

- Wendy Perkins present as representative for department and explained that these courses had not been taught in many years.

Committee moved for approval of COS requests; **Motion was passed**

PROGRAM REVIEW COMMITTEE

(See Attachment 5)

Bonnie Lawrence, committee chair, was absent. Susan Lanham was appointed as spokesperson for committee. Susan thanked all council members for their work on the reviews.

College of Engineering and Computer Sciences (CESC)

- Susan L and Lori H both clarified that correct acronym, CESC, was not used in agenda, but they wanted the correct college name to be acknowledged in meeting minutes.

- Three requests from agenda were discussed. The two programs rated as 4 (Technology Management and Technology Management Graduate Certificate) were rated as such because they are in process of moving to LCOB.
- The review of the Information Systems program began before the transfer to LCOB, and as of this date the committee recommends continuance at the current level of activity. Dean of LCOB said the program would be reviewed in 2022, although committee is recommending continuance at current level.
- Mary Beth Reynolds spoke regarding the MS in Safety and MS in Environmental Science ratings as stated on agenda. She said that the dean recommended these programs merge into 1 program- Environmental Engineering & Safety. She recommended a rating of 4 for both. Lori H asked reviewers of those programs if they were comfortable changing their ratings to 4. Richard Egleton, one of the reviewers, said he would agree to change in rating to a 2 for Environmental Science to be consistent with the rating of 2 for Safety. Lisa Heaton agreed with Safety rating of 2, because the 2 requires a check in one year. |

Committee moved for approval of CESC requests; **All in favor; Motion was passed (Note the change in ratings for Environmental Science from 1 to 2 based on discussion and vote during council meeting)**

College of Science (COS)

- Requests discussed for: MS in Criminal Justice, MS in Forensic Science, and Digital Forensics Graduate Certificate. Committee rated all as continuance at current level.

Committee moved for approval of COS requests; **All in favor; Motion was passed**

College of Arts and Media (CAM}

- Committee requests corrective action rating (2) for the following: Journalism MAJ, Digital Communications Grad. Certificate, and Integrated Strategic Communications Grad. Certificate. Committee recommended discontinuance rating (S) of Media Management Grad. Certificate due to its having only 2 completers in past 5 years.
- Dean Dobbs was present on behalf of CAM to discuss, and Janet Dooley participated via phone. Dean Dobbs stated that having the Media Mgt. certificate program adds no costs to university. He said, "there is nothing to lose by having the certificate programs," and in fact, sometimes students who are enrolled in the certificate programs decide to complete the graduate degree instead. The certificate programs could be thought of as a marketing tool. There are no new courses proposed by these certificate programs. Dean Dobbs recommends a rating of corrective action (2) for all certificate programs in this review.
- Lori H asked if there is need for discussion about consolidating all 3 of the certificate programs into 1, due to the low number of completers in past several years.
- Henning V. spoke in support of Dean Dobbs that the certificate programs do not drain finances so should be continued.
- Scott D. discussed "equity across all programs" in the review process. Richard E mentioned rationale for the rating of 5 being based on the summer discussion about importance of program enrollment and not whether certificate programs added costs.
- Isaac Wait, one of the reviewers assigned to the Media Mgt. Grad. Certificate program arrived to council meeting during the discussion and discussed the rationale for rating of 5- low number of completers within past 5 years.

Committee separated the requests in CAM for voting:

- Committee moved for approval of Journalism MAJ at corrective action level (2): **All in favor, Motion was passed**
- Committee moved for approval of Digital Communications Grad. Certificate at corrective action level (2): **All in favor, Motion was passed**
- Committee moved for approval of Integrated Strategic Communications Grad. Certificate at corrective action level (2): **All in favor, Motion was passed**
- Committee moved for approval of Media Mgt. Grad. Certificate at corrective action level (2): **9 members in favor, and 3 (Davis, Egleton, and Wait) opposed; Motion was passed**

College of Liberal Arts (COLA)

One review for COLA completed: English MA. Committee rated as continue at current level of performance.

- Committee moved for approval of COLA request; **All in favor; Motion was passed**

College of Health Professions (COHP)

Four reviews in total for COHP. Committee recommended three for continuance at current level and one for corrective action.

- Committee moved for approval of Biomechanics at corrective action level (2): **All in favor, Motion was passed**
- Committee moved for approval of the following at continuance of current level: Sports Administration MS, Exercise Science MS, Athletic Training BS to Professional MS. **All council members voted in favor, Motion was passed**

College of Business (COB)/COESC/COHP

Three reviews in total. Committee recommended all three for corrective action (level 2): Health Informatics MS, Data Analytics in Healthcare Grad. Certificate, and Nursing Informatics Grad. Certificate.

- Committee moved for approval of COB requests; **All in favor; Motion was passed**

CREDENTIALING COMMITTEE

Lisa H provided update on credentialing storage in TEAMS. Requests sent to current 4 colleges up for review (expired applications, updated applications, renewals and new applications; if they did not have anything up for expiration then they did random sample). Multiple meetings in Dec. to discuss Course Leaf as an option. This may come up for testing in summer. Lori H reminds this committee of their upcoming work for selecting Graduate Faculty Advisor award.

GRADUATE STUDIES UPDATE

Provost Taylor spoke: Thanks to Graduate Council's thoughtful review and approval of programs.

Provost Taylor reviewed the following mergers and adjustments to Graduate Studies operations:

Jaime Taylor- Dean of the Graduate Studies

Sherri Smith -Associate Dean of Graduate Studies

The Office of Admissions-Recruitment:

- o Graduate School admissions
- o Graduate School recruitment (with input from the graduate programs and marketing/UComm)

• The Office of the Registrar:

- o Record keeping
- o Certification that students have completed all degree requirements (in Degree Works, even if individualized)

• The Academic Dean of the College that houses a particular graduate program:

- o Student issues and general complaints
- o Appeals at the dean's level (current policy specifies Graduate Dean; we can get around this by having Jaime appoint the deans as his "designees")
- o Signatures at the dean's level
- o Graduate diploma signature for dean

• The Dean of the Library:

- o Final edits of Thesis and Dissertations.

• VP for Research:

- o Graduate Assistantships and tuition discounts

• Associate Provost/ Associate Dean of Graduate Studies:

- o Graduate Studies website (with assistance from Office of Admissions/Recruitment and UComm)
 - Further work on landing pages
- o Graduate Council website (with input from the Chair of the Graduate Council)

Eric B. asked: Will academic misconduct will be handled within the colleges? Academic Dean, then GC, then Provost (Sherri Smith said she is the clearinghouse for issuing letters. She is not part of appeal process)

Richard E.- said students have been happy to have Dean Pittenger as someone neutral to talk with as opposed to Academic Dean. Richard says students could feel that Academic Dean might be biased. Asks if there will be an unofficial person that students can talk with. Taylor said undergraduate students have to go to Academic Dean after program director. Grad students will have to do the same. There needs to be a written process of this perhaps. Sherri Smith created a Graduate Process Teams folder for how situations can be handled. Slowly things will be given in writing.

Lisa H said the word "dean" is written 166 times. She requests that Grad Catalog be revised ASAP to help faculty & students with processes. Sherri Smith directs faculty to the email Provost Taylor sent: where catalog says Dean of Graduate College= Provost Taylor and he will appoint Academic Dean

Provost Taylor said university is doing all right things with enrollment and retention efforts.

Lori H. asked Provost Taylor to speak to plans for graduate assistantships. Dealing with them case by case basis now and acknowledges they are furthest behind on those efforts

Richard E.- Regarding PhD students in biomedical science at MU: For MU to be competitive every student has a tuition waiver. There is concern about growing program if financial supports will not be available. Provost Taylor: if grant agency is willing to cover tuition- university will ask these questions. John Maher will be involved in this discussion with grant agencies.

Lori H. will ask John Maher to come to meeting next month to speak to above issues. Thesis /dissertation representatives and Courseleaf representatives will also be invited to next month.

Meeting Adjourned: 2:45PM

Attachment 1

MU Graduate Council Meeting Minutes

November 20, 2020

Virtual Meeting: Microsoft TEAMS

Members Present: Akinola, Allen, Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Lanham, Lawrence, Lucas-Adkins, Thompson, Vauth, Wait

Members Absent: N/A

Ex-Officio Members Present: Pittenger, Taylor, Maher,

Ex-Officio Members Absent: N/A

Guests: Gardner, Harlow, Landry, Lankton, Reynolds

Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Lucas-Adkins	Planning Committee Report (Attachment 3)
Christofero	Curriculum Committee Report (Attachment 4)
Lawrence	Program Review Report <ul style="list-style-type: none">• Presentation by Dr. Mary Beth Reynolds (VP Assessment)/Quality Initiatives)• Program Viability and Recommendations for Program Review
Heaton	Credentialing Committee Report
Howard/Mollette	Graduate College Orientation
Howard/Pittenger	Graduate College
Howard	Wrap-Up <ul style="list-style-type: none">• Next Meeting is in January.• Have a great Holiday BREAK!

Sandee Lloyd Graduate College lloyd@marshall.edu

Please reserve these meeting dates:

January 1/29
February 2/26
March 3/26
April 4/30

At this time, all meetings will be held virtually due to social distancing requirements. All meetings will be held on a Friday at 1:00 p.m.

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. For example, October requests will be due to the Chair of Graduate Council on or before October 1.

Attachments:

6. Minutes of the October Meeting
7. Requests for Graduate Faculty Status
8. Planning Requests
9. Curriculum Requests

Meeting called to order 1:00PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

MINUTES OF PREVIOUS MEETINGS

APPROVED with edit

(See Attachment 1)

- Henning Vauth was in attendance at October meeting. Minutes were edited to correct the error.

GRADUATE FACULTY STATUS

APPROVED

(See Attachment 2)

- Philippe noted duplication of names. Lori H. said Brian Morgan is aware and working on the issue.

ACADEMIC PLANNING COMMITTEE

(See Attachment 3)

College of Pharmacy (COP)

Request for Graduate Non-Curricular Change to be effective Fall 2021. Simplify text in catalog to improve readability and comprehension for Pharmaceutical Sciences and Research: MS/MA in Pharmaceutical Sciences

Committee recommended approval of the request; **Motion was passed**

College of Health Professions (COHP)

Six requests for Graduate Deletions of Areas of Emphasis codes/titles from School of Nursing to be effective Spring 2021.

- Denise Landry was present for discussion on behalf of School of Nursing. She explained that the codes were changed years ago but never deleted.

One request for Graduate Change of Area of a Major or Degree from School of Kinesiology to be effective Spring 2021. The request specified the following: Update entry requirements, replace some courses that no longer exist, and clearly describe the course work of the thesis option.

- All paperwork was submitted by School of Kinesiology in response to Committee's request.

Committee moved for approval of all COHP requests; **Motion was passed**

CURRICULUM COMMITTEE

(See Attachment 4)

College of Health Professions (COHP)- Course change in Communication Disorders to a course title, content, credit hours and catalog description to reflect a stand-alone course in augmentative and alternative communication.

- Kelly Harlow present for discussion on behalf of Communication Disorders department.

Committee moved for approval; **Motion was passed.**

College of Science (COS)- Requests for 2 course additions in the Forensic Science department.

- Billy Gardner present for discussion on behalf of Forensic Science department. He expressed appreciation for opportunity to interact with Graduate Council.

Committee moved for approval of COS requests; **Motion was passed.**

Lewis College of Business (LCOB) - Request for 6 course changes in relation to the move of Information Systems from COESC to LCOB.

- Nancy Lankton present for discussion on behalf of LCOB. She thanked Graduate Council and noted that these changes should wrap up the move of Information Systems to LCOB.

Committee recommends approval of all LCOB requests; **Motion passed**

PROGRAM REVIEW COMMITTEE

Bonnie Lawrence welcomed Mary Beth Reynolds to lead discussion about program review process.

Mary Beth discussed continued work and the efforts of all in this process. She presented more detail about the metrics used by WVU. APS pulls data from Banner and makes it easier to analyze. Some errors are being found in Banner but not many.

Mary Beth has worked on Program Portfolio tab. She shared her screen and talked through the process with Graduate Council. Best place to start is with the Major. Then select Academic year. You will be able to see enrollment trends over 3 years. Also look at retention in program.

We will not be "clones of WVU" in the process. Benchmark could be the average overall trend (3 year enrollment) and fall to fall trend of retention. Mary Beth recommends differentiating between grad & undergrad programs. Mary Beth shared decision tree from WVU: first look at enrollment (above or below target); second look at retention (above or below target). Programs do an annual program viability report.

Bonnie- asked who uses this decision tree at WVU; Mary Beth explained that administration uses it as part of process for making decisions about programs; she is not aware of whether this decision tree is used by a body such as the Grad Council; this is not something a program would do one time; the idea is to provide info early enough to programs so they can do what is needed to improve. Bonnie emphasized need for collaboration.

Mary Beth suggested to those who enter student data- Degree Field, Major (be sure to change both if the major changes for a student: not doing so could lead to inaccurate data

Mary Beth said program review being done now does not have to include this decision tree process. Before process begins for us, there will need to be more collaborative work.

Scott Davis commented that the decision tree seems to be a "race to the middle;" he suggests need for rewarding programs that are going above and beyond and identifying programs of excellence

Richard Egleton asked if SOM and SOP were not included. Mary Beth acknowledged their exclusion as a conscious decision due to their "uniqueness." Mary Beth said Physical Therapy may also be excluded.

Lisa Heaton discussed possibility of setting targets for benchmarks year to year; she gave the example of declining enrollment this year in COE PD as a direct result of COVID and not every year will be like this. Mary Beth says the numbers are not the end of the story and may not capture the full picture. She says there is an open ended text box in the program review so people can enter their full stories (explanations for low enrollment)

Lori Howard recapped idea of working group involving Mary Beth and Faculty Senate to review decision tree and this process. Mary Beth said that this decision tree will not be used this year as part of program review process.

Lori Howard asked how it should be handled if someone has a concern during this year's program review. Mary Beth reminded that program review is much more than a viability review. Mary Beth said if there is a significant concern about a program then select corrective action and ask for another review in year to see if corrections are made. Mary Beth said program dismissal is not solely the responsibility of a program review. "Sunsetting" is a term used by WVU, because program that has students would need to continue but it may decide to not accept new enrollees.

Scott Davis asked, "What if program is doing well from enrollment perspective, but program does not have outcome data/ assessment of student learning?" Mary Beth said corrective action would be the best decision for that program from the review committee.

Mary Beth talked about need for more specific document to help with the review process. Strongly encouraged faculty input.

CREDENTIALING COMMITTEE

Lisa Heaton thanked Grad Council Members for sending info to those in their colleges who work on credentialing

- Lisa is working on ways to streamline process: making it more electronic

GRADUATE COLLEGE UPDATES

Announcement from Dean Pittenger:

"Today will be the last time I attend this meeting as the Dean of the Graduate College. I moved into my current positions when Rudy Pauly and Donna Spindel retired, and Provost Ormiston merged the two lines into one. I now return to the faculty as the University continues to trim its operating budget and reduce the administration's size. Given the effects of the pandemic on the University's revenues, I accept the move as a way of preserving the University and forestalling faculty and staff lay-offs.

I want to use this opportunity to thank all of you and former members of the Graduate Council for working collaboratively to ensure that Marshall University provides its students a high-quality graduate education. You have given me your trust and support of my recommendations. Together we have reshaped policies and procedures, facilitated the development of innovative graduate degrees, and made well-reasoned recommendations to the President regarding all matters related to our graduate degrees. The Carnegie recognized our accomplishments when it assigned us to the R2 ranking of institutions of higher education.

During my appointment, I had the great pleasure of working with outstanding staff. Denise Lawhon, Sandee Lloyd, and Jan Parker have been extremely dedicated and loyal members of the Graduate College Office. As a team, we

worked to ensure all graduate students received the support and information they needed to complete their degree requirements. I will miss working with them.

I take pride in the work that we have accomplished and will retain fond memories of my time in this office."

Tracy Christofero made the following acknowledgement of Dean Pittenger's work:

"The Graduate Council would like to acknowledge and thank Dean Pittenger for his hard work on behalf of Marshall University's Graduate Council members, graduate students, and graduate programs as he ends his tenure as the Graduate Dean. While we cannot list your exhaustive accomplishments in this motion, the following accomplishments are some of the many highlights of your work with the Graduate Council.

- Developing a collaborative and productive relationship with the Graduate Council thus allowing for the creation of new degree programs including interdisciplinary degree options. This included co-writing a framework that provides a foundation for future interdisciplinary development,
- Expanding opportunities for accelerated graduate degrees for Marshall University students and students attending other colleges and universities
- Increasing focus on research in graduate programs which was vital to Marshall's efforts to achieve R2 status.
- Reviving the University's Speech and Debate team, a team that consistently receives national and international attention for its intercollegiate competition
- Establishing the *Simon Perry Center for Constitutional Democracy*. Although Dr. Alan Gould conceived the program, you converted the concept into an important part of the academic programming at Marshall
- Creating the *Dan O'Hanlon Essay Contest*, which gives substantive prizes to students who write outstanding essays on topics related to the *Constitution of the United States of America*
- Forming the *Amicus Curie Lecture Series*, which brings notable scholars to campus to offer lectures on historical and contemporary matters related to the *Constitution of the United States of America*
- Bringing two Laurasian Institution Japanese Outreach Coordinators to the campus for two-year terms and then creating a new full-time Japanese Outreach Coordinator for the University
- Creating the Division of Aviation and its two academic programs, the Bachelor of Science: Commercial Pilot - Fixed Wing and Associate of Applied Science: Aviation Maintenance Technician
- Wrote proposals that brought nearly \$4 million to support the aviation program"

Fatima spoke on behalf of graduate students to thank Dr. Pittenger for his work

Bonnie moved to accept the motion made by Tracy and Scott Davis seconded the motion. **All approved the motion** to formally acknowledge Dean Pittenger's work on behalf of Graduate Council members.

FINAL ANNOUNCEMENTS

Lori Howard said that conversations with Mary Beth Reynolds are essential in the program review process; Lori thanked all members for their questions and comments.

Meeting adjourned 2:17PM

Attachment 2

Graduate Faculty Status Requests

Type	Faculty Member	College	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Delete	Alaqtash, Raid	COS	Mathematics	Graduate	1/30/2015	1/30/2020
Delete	Compton, Michael	COS	Fore	Graduate	6/29/2015	6/29/2020
Delete	Hardman, Wanda Elaine	COS	Forensic Science	Graduate	2/8/2016	2/8/2021
Delete	Mosher, Jennifer	COS	Biological Sciences	Graduate	1/13/2020	
Delete	Mosher, Jennifer	COS	Biological Sciences	Graduate	1/13/2020	
Delete	Scharman, Mitchell	COS	Geology	Instructor	8/21/2017	12/13/2019
Delete	Wiggers, Anthony	COS	Biological Sciences	Associate	1/8/2018	5/7/2021
Delete	Wiggers, Ernie	COS	Biological Sciences	Associate	1/8/2018	5/7/2021
Edit	Bryson, Kent	COS	Criminal Justice and Criminology	Instructor	1/19/2021	5/5/2023
Edit	Sarra, Scott	COS	Mathematics	Graduate	1/19/2021	

Attachment 3

Academic Planning Committee Requests

College of Education and Professional Development (2 Requests from Literacy Education and 1 Request from Leadership Studies)

Department/Program: Literacy Education Program

Type of Request: Request for Graduate Deletion of Certificate from catalog.

Starting Date: Fall 2021

Rationale: The Family Literacy Program has not accepted students for years. The information regarding the program needs to be removed from catalog.

Department/Program: Literacy Education Program

Type of Request: Request for Graduate Deletion of Certificate from catalog.

Starting Date: Fall 2021

Rationale: The Literacy Specialist Program has not accepted students for years. The information regarding the program needs to be removed from catalog.

Department/Program: Leadership Studies

Type of Request: Request for Graduate Non-Curricular Changes.

Starting Date: Summer 2021

Rationale: The Leadership Studies EdD Program is requesting permission to waive the GRE/MAT requirement for applicants who hold an earned doctorate from an accredited institution. Applicants with earned doctorates have already demonstrated their ability to succeed in doctoral level work.

College of Health Professions (2 Requests from School of Nursing; 1 Request from School of Kinesiology)

Department/Division: School of Nursing

Degree/ Program: MSN program (GH 10)

Type of Request: Request for Graduate Addition of Area of Emphasis: GYHI Family Nurse Practitioner

Starting Date: Spring 2021

Rationale: Request to reactivate area of emphasis GYHI Family Nurse Practitioner which was inactivated upon request. Subsequently it was determined that this AOE code was for the Post Master's Certificate program for Family Nurse Practitioner students and not a duplicate/old code for MSN-FNP students.

Department/Division: School of Nursing

Degree/ Program: MSN program (GH 10)

Type of Request: Request for Graduate Addition of Area of Emphasis: GYH2 Nursing Administration

Starting Date: Spring 2021

Rationale: Request to reactivate area of emphasis GYHI Family Nurse Practitioner which was inactivated upon request in December 2020. Subsequently it was determined that this AOE code was for the Post Master's Certificate program for Family Nurse Practitioner students and not a duplicate/old code for MSN-FNP students.

Department/Division: School of Kinesiology

Degree/ Program: Professional Masters of Science in Athletic Training (PMSAT)

Type of Request: Request for Graduate Non-Curricular Changes- Catalog Language Change to Program Admissions

Starting Date: Form has 11/6/2020 changed to Spring 2021

Rationale: The Marshall University Professional Masters of Science Athletic Training (PMSAT) Early Assurance program allows high school seniors (in and out of state) to apply for conditional acceptance into the Master's in Athletic Training Program. Successful applicants will have a guaranteed seat pending completion of all undergraduate requirements and program pre-requisites from Marshall University. The goals for the program are to: 1) Recruit and retain highly motivated high school students to Marshall University and then to Professional Masters of Science in Athletic Training to complete both undergraduate and graduate degrees in the 3 + 2 program; 2) Increase the pool of applicants to the Professional Masters of Science in Athletic Training.

- Emailed program on 1-21-21, asking for clarification of starting date. Upon receipt of the clarification, committee will recommend approval.

College of Liberal Arts (1 Request from Humanities Dept.)

Department/Program: Humanities

Type of Request: Request for Graduate Deletion of Program: MA in Latin

Starting Date: Spring 2021

Rationale: Lack of interest in program

Attachment 4

Curriculum Committee Requests Summary

COs

Course Deletions (14)

Department: Criminal Justice & Criminology
I Title: CJ512 Community Relations
Rationale: Course is no longer offered by department.
Final Term: Fall 2004
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ513 Business & Industry Security
Rationale: Course is no longer offered by department.
Final Term: Fall 2005
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ525 Juvenile Justice Administration
Rationale: Course is no longer offered by department.
Final Term: Spring 2003
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ531 Criminal Rehabilitation
Rationale: Course is no longer offered by department.
Final Term: Fall 2000
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ532 Correctional Institutions
Rationale: Course is no longer offered by department.
Final Term: Fall 2004
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ602 Law & Social Control
Rationale: Course is no longer offered by department.
Final Term: Fall 2012
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ603 Criminal Justice Planning
Rationale: Course is no longer offered by department.
Final Term: Fall 2012

Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ605 Juvenile Delinquency
Rationale: Course is no longer offered by department.
Final Term: Fall 1999
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ620 Criminology
Rationale: Course is no longer offered by department.
Final Term: Fall 20
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ632 Community Corrections
Rationale: Course is no longer offered by department.
Final Term: Spring 2010
Additions: **N/A**

Department: Criminal Justice & Criminology
#/*T* Title: CJ640 Criminology & Penology
Rationale: Course is no longer offered by department.
Final Term: Unknown
Additions: **N/A**

Department: Criminal Justice & Criminology
#/*T* Title: CJ641 Trends in Police Administration
Rationale: Course is no longer offered by department.
Final Term: Unknown
Additions: N/A

Department: Criminal Justice & Criminology
I Title: CJ642 Public Safety in America
Rationale: Course is no longer offered by department.
Final Term: Unknown
Additions: **N/A**

Department: Criminal Justice & Criminology
I Title: CJ651 Comparative Criminal Justice
Rationale: Course is no longer offered by department.
Final Term: Spring 2005
Additions: **N/A**

Attachment 5

Program Review Committee Recommendations ...

College

CECS	Computer Science MS	Current Level (1)
CECS	Information Systems MS	Current Level (1)
CECS	Safety MS	Corrective Action (2)
CECS	Environmental Science MS	Current Level (1)
CECS	Technology Management	Dev of cooperative program (4)
	Technology Management Graduate Certificate	Dev of cooperative program (4)
CECS	Information Security Graduate Certificate	Current Level (1)
COS	Criminal Justice MS	Current Level (1)
COS	Forensic Science MS	Current Level (1)
	Digital Forensics Graduate Certificate	
CAM	Journalism MAJ	Corrective Action (2)
CAM	Digital Communications Graduate Certificate	Corrective Action (2)

	Integrated Strategic Communications Graduate Certificate	Corrective Action (2)
CAM	Media Management Graduate Certificate	Discontinue (5)
COLA	English MA	Current Level (1)
COHP	Sport Administration MS	Current Level (1)
COHP	Biomechanics MS	Corrective Action (2)
COHP	Exercise Science, MS	Current Level (1)
COHP	Athletic Training BS to Professional MS	Current Level (1)
COB,COE,COHP	Health Informatics MS	Corrective Action (2)
	Data Analytics in Healthcare Graduate Certificate	Corrective Action (2)
COB,COE,COHP	Nursing Informatics Graduate Certificate	Corrective Action (2)