

Marshall University

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Graduate Council Minutes

Graduate Council

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4-30-2021

## **The Minutes of the Marshall University Graduate Council Meeting, April 30, 2021**

Marshall University Graduate Council

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**Graduate Council  
MEMORANDUM**


To: Dr. Jerome Gilbert – President  
From: Dr. Lori Howard – Chair, Graduate Council *Lori Howard*  
Date: May 27, 2021  
Subject: **Approval of Graduate Council Minutes: April 30, 2021**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc. Due to the health crisis, the meeting was held via Microsoft Teams.

Please advise if you have any comments/concerns/questions.

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Minutes approved.

  
\_\_\_\_\_  
Dr. Jerome Gilbert  
President, Marshall University

5-28-2021

Date

Note to Cora Pyles, Executive Assistant to the President:

Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, [howardl@marshall.edu](mailto:howardl@marshall.edu)  
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, [lucas26@marshall.edu](mailto:lucas26@marshall.edu)  
Dr. Jaime Taylor, Provost/Graduate Dean, [jaime.taylor@marshall.edu](mailto:jaime.taylor@marshall.edu)  
Dr. Sherri Smith, Associate VP for Academic Affairs, [smithsc@marshall.edu](mailto:smithsc@marshall.edu)  
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, [brooks@marshall.edu](mailto:brooks@marshall.edu)  
Dr. Tammy Johnson, Exec. Director of Admissions, [johnson73@marshall.edu](mailto:johnson73@marshall.edu)  
Dr. Sonja Cantrell, Registrar, [cantrell1@marshall.edu](mailto:cantrell1@marshall.edu)  
Dr. Mary Beth Reynolds, Associate VP Assessment, [reynoldm@marshall.edu](mailto:reynoldm@marshall.edu)  
Mr. Adam Russell, Office of Academic Affairs, [russell58@marshall.edu](mailto:russell58@marshall.edu)  
Mr. Ethan Tackett, Office of Academic Affairs, [tackett160@marshall.edu](mailto:tackett160@marshall.edu)

# MU Graduate Council Meeting Minutes

## April 30, 2021

### Virtual Meeting: Microsoft TEAMS

**Members Present:** Akinola, Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Lanham, Larison, Lillvis, Lucas-Adkins, Thompson, Vauth, Wait

**Members Absent:** Lawrence

**Ex-Officio Members Present:** Maher

**Ex-Officio Members Absent:** Taylor

**Guests:** Holland, Pfof, Reynolds, Williams

### Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Lucas-Adkins	Planning Committee Report (Attachment 3)
Christofero	Curriculum Committee Report (Attachment 4)
Lawrence	Program Review Report/Decision Tree Work Group (Attachment 5)
Heaton	Credentialing Committee Report
Christofero	Graduate College Orientation
Howard	Graduate Catalog
Howard	Graduate Forms/Website
Howard	Wrap Up

Please reserve the following date:

August 27

\*\* Meetings will be face to face unless the University has a change in operational plans for fall. This meeting will be in Huntington. Location TBD. Meetings start at 1:00. The August meeting is for logistics and organization. Curriculum or Planning requests are due to the Chair on or before September 1 for review for the September meeting.

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. For example, October requests will be due to the Chair of Graduate Council on or before October 1.

Attachments:

1. Minutes of the March Meeting
2. Requests for Graduate Faculty Status
3. Planning Requests
4. Curriculum Requests
5. Decision-Tree Proposed Rubric and Motion
6. Graduate College Orientation Proposed Motion

**Meeting called to order 1:00 PM**

## WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

### MINUTES OF PREVIOUS MEETINGS

APPROVED

(See Attachment 1)

### GRADUATE FACULTY STATUS

APPROVED

(See Attachment 2)

## ACADEMIC PLANNING COMMITTEE

(See Attachment 3)

### College of Health Professions

- Three requests from Dietetics. Kelli Williams discussed the requests with council. **Motion was passed for all three requests.**
- One request from Biomechanics. **Motion was passed for this request.**
- One request from Nursing regarding Midwifery and Psychiatric Mental Health Nurse Practitioner. **Motion was passed for this request.**
- One request from Social Work. **Motion was passed for this request.**
- One request from Communication Disorders. **Motion was passed for this request.**

### LCOB

- Two requests from MKT/MIS/ENT related to Certificate in Technology Mgt. **Motion was passed for these requests.**
- Two requests from MKT/MIS/ENT related to Certificate in Accessibility Awareness. **Motion was passed for these requests.**
- One request from MKT/MIS/ENT related to MS in Information Systems. **Motion was passed for this request.**

### School of Pharmacy

- One request from MS in Pharmaceutical Sciences. **Motion was passed for this request.**

## COECS

- Three requests from Weisberg Dept. of Mechanical Engineering. Two pertaining to MS in Mechanical Engineering and one pertaining to MS in Electrical and Computer Engineering. **Motion passed for these requests.**

## CURRICULUM COMMITTEE

(See Attachment 4)

### School of Pharmacy

- Three Course Changes. **Motion passed for these changes.**

## COHP

- One course change in Physical Therapy. Two course additions in Physical Therapy. **Motion passed for these requests.**

## COLA

- Two course additions in Sociology and Anthropology. **Motion passed for these requests.**

## COEPD

- Fifty-one course deletions. **Motion passed for these requests.**

## PROGRAM REVIEW

(See attachment 5)

- Lori Howard thanked Scott & Bonnie for their hard work. Susan Lanham spoke for Bonnie due to her absence. Susan made motion (see attachment and bulleted item below for wording). The idea is that programs are given a chance to make progress, looking at overall program health, not relying on only number to make a decision. Tracy Christofero said advantage is “not using a number” but instead looking at overall health of program and opportunity to give feedback to program. Also, change is likely to bring consistency to review process. Mary Beth Reynolds thinks the decision tree is “wonderful.”
- The Graduate Council Decision Tree Working Group moves that, for the 2021-2022 Program Review cycle, Graduate Council members pilot the newly developed Program Review Rubric to assess program adequacy, viability and necessity and use the newly developed Program Review Decision Tree to make their recommendations. **Motion was passed for the pilot request.**

## CREDENTIALING COMMITTEE

- Lisa Heaton presented the following update on behalf of credentialing committee:

I want to start by saying that even though we still have some items to clear up with this year’s reviews, the contacts within each school/college were helpful and responsive, and we were able to clear up a lot because of their diligence and support.

Across the

- College of Health Professions
- School of Pharmacy
- School of Medicine and
- College of Business

...The credentialing committee requested 93 graduate faculty status files for review in MS Teams. About half of these were selected because they were expired or expiring.

This request resulted in Graduate Council votes over the last several months to delete 26 records that did not need to be renewed. Along with Graduate Council votes to update 11 records that did need to be renewed.

The credentialing committee was able to confirm the graduate faculty status records for 46 faculty. However, one School has several graduate faculty whose status will expire the first week of May (next week). We should expect to see a number of renewals from them when Council business resumes in the fall.

Issues with 11 faculty files are still pending across the four schools/colleges. She will continue to follow-up on these until the issues are resolved. If any of you have questions about the nature of these issues, I'd be glad to discuss them, otherwise that's the end of our report.

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More than half of these are faculty who have been granted graduate/doctoral faculty status without being tenured/tenure track, which the policy does allow. For these we're waiting for a request from the respective dean to be made and approved and added to the faculty files. Those remaining are missing documentation and cannot be confirmed until additional information is provided. In two of these cases the faculty are on leave/sabbatical.

## **GRADUATE COLLEGE ORIENTATION**

(See Attachment 6)

- Tracy Christofero provided update: first, need to revisit orientation module due to IRB's concerns. Tracy thanked Sarah Mollette for helping with orientation changes (due to changes in structure of graduate college- now referred to as graduate studies).
- Motion for Graduate Council to investigate making all or part of the Graduate Orientation mandatory for current and future graduate students with a recommendation to be proposed early fall 2021. **Motion passed.**

## **GRADUATE CATALOG**

- Lori Howard provided update: Sue Tams is working on the catalog and some issues have come up- because no longer have graduate dean, there are some serious edits needed. Lori is going to sit down with Sue to work on these edits. Lori emphasized edits only not changes to policies. Please email any changes that are needed for graduate catalog to Lori so these can be addressed.

## **GRADUATE FORMS/WEBSITE**

- Lori Howard provided update: Sherri Smith is working with Ethan and Chris McComas. Some issues have come up with not being able to find forms, etc. Send Sherri and Ethan an email, copied to Lori if you notice any problems.
- Richard Egleton asked about what arises when issue with student involves academic dean- Lori said if that occurred we would go to associate grad dean (Sherri Smith). Final say (in grade appeal) is with provost. Academic dean, grad council, provost (order for grade appeals).

## **WRAP UP**

- Lori Howard said to call her over summer if questions arise. Face to Face planned for next year meetings. Huntington campus is location for August 27 meeting. Lori will send exact location.

- Fatima announced this as her final meeting- said this has been an amazing journey and experiences at MU. Thanked everyone.

**Meeting adjourned at 2:03 PM**



# Attachment 1

## MU Graduate Council Meeting Minutes

### March 26, 2021

#### Virtual Meeting: Microsoft TEAMS

**Members Present:** Akinola, Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Lanham, Larison, Lawrence, Lillvis, Lucas-Adkins, Thompson, Wait

**Members Absent:** Vauth

**Ex-Officio Members Present:** Maher

**Ex-Officio Members Absent:** Taylor

**Guests:** Appleton, Cyphert, Reynolds, Smith, Spradlin, Tigchelaar

#### Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Lucas-Adkins	Planning Committee Report (Attachment 3)
Christofero	Curriculum Committee Report (Attachment 4)
Lawrence	Program Review Report/Decision Tree Work Group
Heaton	Credentialing Committee Report/Graduate Faculty Advisor Award
Lillvis	Faculty Performance Evaluation Committee Update
Howard/Taylor	Graduate Studies
Howard/Smith	Graduate Studies
Howard	Wrap Up

Please reserve these meeting dates:

**April 4/30**

**\*\*At this time, all meetings will be held virtually due to social distancing requirements. All meetings will be held on a Friday at 1:00 p.m.**

**Reminder:** All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. For example, October requests will be due to the Chair of Graduate Council on or before October 1.

**Attachments:**

1. Minutes of the February Meeting
2. Requests for Graduate Faculty Status
3. Planning Requests
4. Curriculum Requests

**Meeting called to order 1:00 PM**

**WELCOME, INTRODUCTIONS, ANNOUNCEMENTS**

## MINUTES OF PREVIOUS MEETINGS

APPROVED

(See Attachment 1)

## GRADUATE FACULTY STATUS

APPROVED with Amendment

(See Attachment 2)

- Lanham made motion that the request be amended with removal of Timothy Brian from the “to be deleted” list, since he is teaching. **Motion was passed.**

## ACADEMIC PLANNING COMMITTEE

(See Attachment 3)

### School of Medicine

- Four requests from MS in Biomedical Research, Clinical & Translational Services. Richard Egleton confirmed that effective date for the first request could be changed from Spring 2021 to Summer 2021, given that it is currently Spring 2021 semester. He was concerned, however, that delaying the change would negatively affect recruitment. Lori Howard will work with Associate Dean so current recruitment efforts can acknowledge this change. **Motion was passed for all four requests.**
- One request from PhD in Biomedical Research. No discussion. **Motion was passed for this request.**

### LCOB and COECS

- Four requests – 2 pertaining to Certificate in Technology Management and 2 pertaining to Certificate in Accessibility Awareness to be effective Fall 2021. These requests are necessary given the recent transfer of MS in Technology Mgt. to LCOB. **The motion to move the 2 Certificates (TM and Accessibility) from the College of Engineering and Computer Science to the Lewis College of Business as is was passed.**
- **Please note that any curricular changes must be addressed at a later date after the certificates have been moved into the LCOB.**

### College of Health Professions

- One request from Nursing- catalog change to midwifery courses, credit hours, and didactic and clinical hours. Becky Appleton discussed rationale for change and agreed to effective date beginning Summer 2021. **Motion was passed for this request.**

## CURRICULUM COMMITTEE

(See Attachment 4)

### LCOB

- One course addition to be effective Spring 2022. **Motion was passed for this request.**
- Eleven course changes, resulting from the transfer of TM to LCOB. One typographical error was acknowledged and corrected. The change was to the number 38; the number should be 28 as the minimum hours toward MIS degree. **Motion was passed for these eleven course changes.**

### School of Pharmacy

- Four course additions- the first to be effective in Fall 2021 and the remaining three to be effective in Spring 2022. **Motion was passed for these four requests.**

### **College of Science**

- Two requests from Biological Sciences. **Motion was passed for both requests.**

### **School of Medicine**

- Two requests for course additions, beginning Fall 2021. **Motion was passed for both requests.**

### **College of Health Professions**

- Three course changes. **Motion was passed for these three requests.**

### **PROGRAM REVIEW COMMITTEE**

- Bonnie Lawrence gave updates on Decision Tree Work Group. This subgroup is meeting; goal is to get Decision Tree by end of spring semester, possible to get a prototype out so all can examine. Lori attached an item from Mary Beth Reynolds that will help explain the process.

### **CREDENTIALING COMMITTEE**

- Lisa Heaton said committee is working on its review of 4, and they are happy with info on TEAMS;
- Lori Howard announced the excellence in grad. advising award winners- Dr. Lisa Heaton (SC campus) and Dr. Ann Axle (Huntington campus)
- Fatima spoke on behalf of students and said letters in support of these advisors were tremendous. Honors were well deserved.
- Bonnie Lawrence announced that Fatima successfully defended her MA thesis

### **FACULTY PERFORMANCE EVALUATION COMMITTEE**

- Update provided by Kristin Lillvis. Met with Dr. Gilbert and Dr. Taylor yesterday; the BOG policy changes will go to Faculty Senate (annual evaluation & faculty workload), plan is to do away with OCR system,
- Committee did away with merit increase but President asked to not completely do away with the language of merit, although he wants to focus on equity. Wants this to be done with faculty. Evaluating base salary minimums and increases that occur for promotion- likely to be raised & go into effect next year.
- CAR Consulting firm is here doing review of Athletic Program. One issue under review is relationship between faculty and student athletes. Full report will come in May. Forward to Kristen concerns about athletes/athletics and she will forward to consulting firm.

### **GRADUATE STUDIES UPDATE**

- Dr. Taylor absent today from GC meeting due to aviation program celebration at airport. Program will begin in fall 2021
- Dr. Sherri Smith provided updates – Continuing work on getting forms revised, will be posted early next week on Graduate Studies webpage.
- There is good info on graduate assistants now, GAs don't have position numbers & this may be added to help with tracking. No reductions in coming year for GA positions.
- New forms (paper flow & catalog system) will be coming soon. This new system frontloads everything. Working on POS forms with COEPD; way to route forms when students are involved. Courseleaf will be convenient in terms of routing forms but so much more. Dr. Smith describes it as a "neural network."

### **WRAP UP DISCUSSION**

- Lori Howard asked that the names of Grad Program Chairs from each college be given to her- For example, COEPD GPC Chair is Elbert Davis.

**Meeting adjourned at 1:52PM.**

## Attachment 2

### Graduate Faculty Status Requests

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Appleton, Rebecca	COHP	Nursing	Graduate	7/14/2020	
Add	Elkins, Nancy	COHP	Nursing	Graduate	1/19/2021	
Add	Hijazi, Iyad	CECS	ME	Graduate	1/19/2021	
Add	Liang, Huaqing	COHP	School of Physical Therapy	Doctoral	1/19/2021	
Delete	Ahmed, Imtiaz	CECS	Engineering	Graduate	8/26/2019	
Delete	Biros, John	CECS	Engineering and Computer Science	Graduate	4/12/2016	4/12/2021
Delete	Drost, John	COS	Mathematics	Associate	5/7/2018	5/28/2021
Delete	Faughnan, Michael	CECS	Applied Science and Technology	Instructor	8/21/2017	12/13/2019
Delete	Graefe, David	COS	NRE	Associate	8/20/2018	12/10/2021
Delete	Granata, Michael	CECS	Applied Science and Technology	Instructor	8/21/2017	12/13/2019
Delete	Harrison-Pitaniello, Marcia	COS	Biological Sciences	Doctoral	1/20/2016	1/20/2021
Delete	Harsh, Shraddhakar	CECS	Engineering	Instructor	8/20/2018	12/11/2020
Delete	Orr, Lee	CECS	Applied Science and Technology	Instructor	8/26/2019	12/10/2021
Delete	Poe, Glen	CECS	Applied Science and Technology	Instructor	8/20/2018	12/11/2020
Edit	Adkins, Laura	COS	Mathematics	Graduate	1/19/2021	

Edit	Baker, Jennifer	COHP	Communication Disorders	Associate	1/19/2021	
Edit	Beatty, Kelly	COS	Forensic Science	Graduate	5/10/2021	
Edit	Clemins, Sarah	COHP	Communication Disorders	Instructor	1/19/2021	5/5/2023
Edit	Dauber, James	COHP	Physical Therapy	Doctoral	1/19/2021	
Edit	Fan, Xiaojuan	COS	Physics	Graduate	1/19/2021	
Edit	Glazer, Hoyt	COB	Management, Marketing, MIS	Instructor	1/19/2021	5/5/2023
Edit	Holland, Pamela	COHP	Communication Disorders	Associate	1/19/2021	
Edit	Kemper, Sandra	COHP	Communication Disorders	Graduate	1/19/2021	
Edit	Kolling, Derrick	COS	Forensic Science and Chemistry	Graduate	1/19/2021	
Edit	Kuyper, Laura	COS	Masters of Science Forensic Science	Instructor	5/10/2021	6/2/2023
Edit	Leonard, Patricia	COHP	Communication Disorders	Associate	1/19/2021	
Edit	Mehta, Saurabh	COHP	School of Physical Therapy	Doctoral	1/19/2021	
Edit	Misiti, Jenna	COB	Management	Instructor	1/19/2021	5/5/2023
Edit	Mount, Mallory	COHP	Dietetics	Graduate	1/19/2021	
Edit	Perry, Jennifer	COHP	Clinical Lab Sciences	Graduate	1/19/2021	
Edit	Powell, Robert	COHP	School of Kinesiology	Graduate	1/19/2021	
Edit	Proudfot-Harman, Peggy	COHP	Social Work	Graduate	1/19/2021	
Edit	Rushton, Catherinie	COS	Forensic Science	Graduate	1/19/2021	
Edit	Saken, Jon	COS	Physics	Instructor	1/19/2021	5/5/2023
Edit	Sammons, John	COS	Cyber Forensics & Security	Graduate	1/19/2021	

Edit	Stotts, Diana	COHP	Nursing	Instructor	1/19/2021	5/5/2023
Edit	Wehner, Andre	COS	Physics	Instructor	5/10/2021	6/2/2023

# Attachment 3

## Academic Planning Committee Requests

### April 21, 2021

#### **College of Health Professions**

Department/Program: Dietetics

Type of Request: Request for Deletion of Certificate

Starting Date: Fall 2022

Rationale: New accreditation mandate requires all dieticians have MA for entry level practice; therefore, the certificate program is no longer needed.

Department/Program: Dietetics

Type of Request: Request for Noncurricular Change (program description and admissions requirements)

Starting Date: Fall 2022

Rationale: Change catalog description of program to reflect change in admissions- eliminate GRE requirement and add online interview

Department/Program: Dietetics

Type of Request: Request for Graduate Change of Major or Degree (MS in Dietetics)

Starting Date: Fall 2022

Rationale: Require all incoming students to complete MS degree due to new accreditation mandate. Currently students must complete the certificate and the MS in optional. Courses currently for the certificate will constitute bulk of the MS degree.

Department/Program: Biomechanics, School of Kinesiology

Area of Emphasis: Sports Sciences

Type of Request: Request for Graduate Addition of Area of Emphasis (Sports Sciences)

Starting Date: Fall 2021

Rationale: Addition will attract variety of students looking to improve their understanding and facilitation of athlete-related movement.

Department/Program: Nursing

Area of Emphasis: Midwifery and Psychiatric Mental Health Nurse Practitioner

Type of Request: Request for Graduate Change of Area of Emphasis

Starting Date: Fall 2021

Rationale: Graduate progression policies at Shenandoah University need to be added to MU Graduate Catalog, so Midwifery and PMHP applicants are aware of policies that no Cs are allowable at the MU or Shenandoah portion of program.

Department/Program: Social Work

Type of Request: Request for Graduate Non-Curricular Changes

Starting Date: Summer 2021



Rationale: Advanced standing MSW online only program is 36 hour program and is a change from current MSW which is a hybrid/distance ed. program. This change resulted from 2015 needs assessment reflecting that online only program was needed in tri-state area for those who cannot physically attend classes.

Department/Program: Communication Disorders

Degree: Masters of Communication Disorders

Type of Request: Request for Graduate Noncurricular Changes

Starting Date: Summer 2021

Rationale: Catalog changes to reflect admissions requirements and edits to academic hours

## **LCOB**

Department/Division: MKT/MIS/ENT

Degree/ Program: MS Information Systems

Type of Request: Request for Graduate Change of Major or Degree

Starting Date: Fall 2021

Rationale: Revised program of study for MS in Information Systems degree program resulting from move of MS Tech Mgt. program to LCOB from COECS.

Department/Division: MKT/MIS/ENT

Degree/ Program: Certificate in Tech. Mgt.

Type of Request: Request for Graduate Change of Certificate (change in college offering certificate program and program of study)

Starting Date: Fall 2021

Rationale: Transfer and changes in curriculum are necessary given: 1) recent transfer of MS in Tech. Mgt. to LCOB, and 2) change in program of study of MS in Info Systems to include some courses from MS in Tech. Mgt. and other courses in LCOB

Department/Division: MKT/MIS/ENT

Degree/ Program: Certificate in Tech. Mgt.

Type of Request: Request for Graduate Noncurricular Changes (catalog language change to reflect change in college offering the certificate program)

Starting Date: Fall 2021

Rationale: Transfer and changes in curriculum are necessary given: 1) recent transfer of MS in Tech. Mgt. to LCOB, and 2) change in program of study of MS in Info Systems to include some courses from MS in Tech. Mgt. and other courses in LCOB

Department/Division: MKT/MIS/ENT

Degree/ Program: Certificate in Accessibility Awareness

Type of Request: Request for Graduate Change of Certificate (no changes to certificate just alpha designator changes to courses)

Starting Date: Fall 2021

Rationale: Change in college offering the certificate program and change in alpha designators for courses)

Department/Division: MKT/MIS/ENT

Degree/ Program: Certificate in Accessibility Awareness

Type of Request: Request for Graduate Noncurricular Changes (catalog language change to reflect change in college offering the certificate program and alpha designator changes to courses)

Starting Date: Fall 2021

Rationale: Change in college offering the certificate program and change in alpha designators for courses)

### **School of Pharmacy**

Department/Program: MS Pharmaceutical Sciences

Type of Request: Request for Non-Curricular Changes

Starting Date: Summer 2021

Rationale: Program credit requirement lowered from 37 to 32 hours.

### **COECS**

Department/Division: Weisberg Dept. of Mechanical Engineering

Degree/ Program: Master of Science in Mechanical Engineering

Type of Request: Request for Graduate Change of Major or Degree

Starting Date: Fall 2021

Rationale: 1) ENGR 682 replaced with ME 699 to clarify requirements for students and to reflect thesis work on student transcripts, 2) Required to take ME 602 instead of choice between ENGR 610 and ME 602; ENGR 610 may still be taken as an elective option, 3) Elective options are being opened to allow more flexibility to tailor degree plans to student research

Department/Division: Weisberg Dept. of Mechanical Engineering

Degree/ Program: Master of Science in Mechanical Engineering

Type of Request: Request for Graduate Change of Major or Degree

Starting Date: Fall 2021

Rationale: Admissions requirement for AMD (BSME + MSME) has been modified to reflect changes to BSME curriculum. Specifically, the required CH for entry into AMD has been reduced from 80 to 65. Related to this, specific entry courses are being removed. Also the GPA requirement is being reduced from 3.3 to 3.

Department/Division: Weisberg Dept. of Mechanical Engineering

Degree/ Program: Master of Science in Electrical and Computer Engineering

Type of Request: Request for Graduate Change of Major or Degree

Starting Date: Fall 2021

Rationale: To change degree requirement criteria to provide more flexibility to students in choice of courses by removing requirement of taking 3 courses in focus area. Each degree candidate is required to complete at least 30 graduate credit hours both for Coursework only option and Thesis option.

# Attachment 4

## Curriculum Requests for April

### SOP

#### Course Changes (3)

1. Change: Course Number  
Department: Pharmacy  
CURRENT # / Title: MSPS 585 – Independent Study  
NEW # / Title: MSPS 685 – Independent Study  
Rationale: Course content involves 600-level graduate studies  
Description: Specialized course of study providing individualized instruction that specifically addresses a didactic need in the student's area of study not offered in the graduate curriculum.
2. Change: Course Number  
Department: Pharmacy  
CURRENT # / Title: MSPS 586 – Problem Report  
NEW # / Title: MSPS 686 – Problem Report  
Rationale: Course content involves 600-level graduate studies  
Description: Individual research on a specific problem resulting in the preparation of a written report.
3. Change: Catalog Description  
Department: Pharmacy  
# / Title: PHAR 661- Therapeutics II  
OLD Description: This course discusses clinical microbiology and principles of anti-infective therapy as well as the pathophysiology, associated pharmacology, and therapeutic approaches to infectious diseases and conditions of the integumentary system.  
NEW Description: This course discusses clinical microbiology and principles of anti-infective therapy as well as the pathophysiology, associated pharmacology, and therapeutic approaches to infectious diseases. Successful completion of PHAR 542 is a prerequisite.  
Rationale: In the P1 year, PharmD students are required to take PHAR 542 Immunology and Microbiology. This course provides foundational knowledge for their P2 course PHAR 661 Therapeutic 2: Infectious Diseases.

### COHP

#### Course Change (1)

- Change: Title  
Department: Physical Therapy  
# / Title (old): PT 744 – Med Path in PT IV-Neuro  
# / Title (new): PT 744 – Med Path in PT III-Neuro  
Rationale: Change in course title will provide accurate sequence of medical pathology curricular thread.  
Catalog Desc: This course reviews the functional neuroanatomy and neuropathology correlated with select neuropathological conditions or injury, focusing on etiology, epidemiology, medical/surgical considerations, neural substrates of cognitive, perceptual, and sensorimotor function in patients treated by physical therapists.

## Course Additions (2)

1. Department: Physical Therapy  
# / Title: PT 745 – Imaging in PT  
Description: Students will gain an understanding of the use of medical imaging by physical therapists. Plain film and advanced imaging modalities are covered. Clinical decision making is emphasized.  
Prerequisite: PT 700; PT 701  
First Offered: Spring 2022  
Credit Hours: 1
2. Department: Physical Therapy  
# / Title: PT 790 – Integrated Clinical Experiences in PT I  
Description: Supervised clinical experiences and seminar sessions designed to provide exposure to the clinical practice of physical therapy, focuses on psychomotor skills and affective behaviors, while applying previously acquired didactic information.  
Prerequisite: Successful completion of all MUSOPT prior coursework. Up to date immunization schedule per clinical affiliation agreements.  
First Offered: Spring 2022  
Credit Hours: 1

## COLA

### Course Addition (1)

- Change: Course Addition  
Department: Sociology and Anthropology  
#/Title: SOC 530 – Women in Sports  
Description: The history of women in sport, gender equity, opportunities for women in intercollegiate and professional sports (such as participant, coach, trainer, journalist, agent, and promoter), and physiological perspectives (PR: None). Three credit hours.  
Rationale: While this course is not required, this course was formerly ESS 540 and originated in the Exercise Science Program/School of Kinesiology. ESS 540 has become STHM 540. This course is also an approved Women's Studies course. I was asked years ago if I would consider cross-listing and teaching this course. I have coordinated this offering in conjunction with Dr. Jennifer Mak.  
Prerequisites: None  
First Offered: Fall 2021  
Credit Hours: 3

## COLA

### Course Addition (1)

- Department: Sociology and Anthropology  
#/Title: SOC 565 – Environment and Society  
Description: A critical examination of the link between society and the environment, including ideas about nature, wilderness, and the wild; causes of environmental degradation and responses to environmental issues (PR: None). Three credit hours.  
Rationale: While not required, the proposed course will serve as an approved elective to students in Natural Resources and the Environment.  
Prerequisites: None  
First Offered: Fall 2022

Credit Hours: 3

**COEPD**

**Course Deletion (51)**

Department: Leadership Studies  
# / Title: LS 740 – Legal Issues  
Rationale: The Leadership Studies faculty requests approval to replace LS 740 - Legal Issues with LS 709 - Leadership in a Global Crisis. The justification for this request is based on our interaction with students and an analysis of the composition of our student population since launching the program two years ago. Our students are fully employed professionals in higher education, P-12 education, nonprofit organizations, and military. The program faculty believe this change will strengthen the program and provide graduates with a critical knowledge base and skill set.

Final Term Offered: Spring 2021

Courses Added: LS 709 – Leadership in a Global Crisis

Department: Curriculum and Instruction  
# / Title: CISL 555 – Practicum in ESL  
Rationale: CISL 555 has not been offered since Spring 2006. The course was formally changed to CISL 655 which was first offered Fall 2006. CISL 555 was not offered in the 2019-20 in the Graduate Catalog but it does appear in the 2020-21 Graduate Catalog and needs to be deleted.

Final Term Offered: Spring 2006

Department: Curriculum and Instruction  
# / Title: See attached course list  
Rationale: The 38 CI courses requested for deletion were not listed in the 2019-20 Graduate Catalog but have reappeared in the Graduate Catalog for 2020-21. The courses are related to reading/literacy (now CIRG), special education (now CISP) and educational computing (now CIEC). A review of the last date offered shows that the oldest courses was last offered during Intersession 1994 and the most recent course was last offered Spring 2003.

Final Term Offered: See attached course list

Department: Curriculum and Instruction  
# / Title: See attached course list  
Rationale: The 11 CI courses requested for deletion were not listed in the 2019-20 Graduate Catalog but have reappeared in the Graduate Catalog for 2020-21. A review of the last date offered shows that the most recent course was last offered Fall 1998.

Final Term Offered: See attached course list

# **Attachment 5**

## **Decision-Tree Proposed Rubric (Attached PDF) and Proposed Motion**

The Graduate Council Decision Tree Working Group moves that, for the 2021-2022 Program Review cycle, Graduate Council members pilot the newly developed Program Review Rubric to assess program adequacy, viability and necessity and use the newly developed Program Review Decision Tree to make their recommendations.

# **Attachment 6**

## **Graduate College Orientation Proposed Motion**

Motion for Graduate Council to investigate making all or part of the Graduate Orientation mandatory for current and future graduate students with a recommendation to be proposed early fall 2021.