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Marshall University Student Handbook

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## **The Student Handbook of Marshall University, 1970-1971**

Marshall University

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The Student Handbook is designed to acquaint the student with his rights and responsibilities as part of the University community and to inform him of the services and facilities the University offers him.

The Marshall University community, comprised of the undergraduate and graduate student bodies, the faculty and the administration, has as its goals the development and emancipation of the individual. The Student Conduct and Welfare Committee's recommendations in all areas of extracurricular life are the basis of official University policy. All segments of the community are represented on the Committee: four undergraduate students, seven faculty members and one administrator

(two administrators are ex-officio members).

The administrative responsibility for the supervision of the extracurricular life of this campus community rests with the Director of Student Personnel Programs and Dean of Students and their staff. We suggest that you visit often with these people who are ready to help when you wish advise and counsel.

At Marshall University, life outside the classroom is an integral part of the educational process. The exercise of responsibility is an important part of the development of the full potential of the student as an individual and as a citizen. The student's awareness of his rights and responsibilities is basic to community life.

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## student personnel programs

Student Personnel Programs encompasses the following University offices and services: Admissions, Counseling and Testing, Dean of Students' Office, Financial Aid, Health Service, Housing, Orientation, Student Relations Center, Talent Search, Special Services, and the University Center.

These offices cooperatively function to serve students in providing educational opportunity, helping students succeed personally and academically, and by developing and supporting educational and social programs outside the classroom. Many of your contacts with the University will be through these offices. We think you will find them student-oriented and interested in you.

### Director of Student Personnel Programs

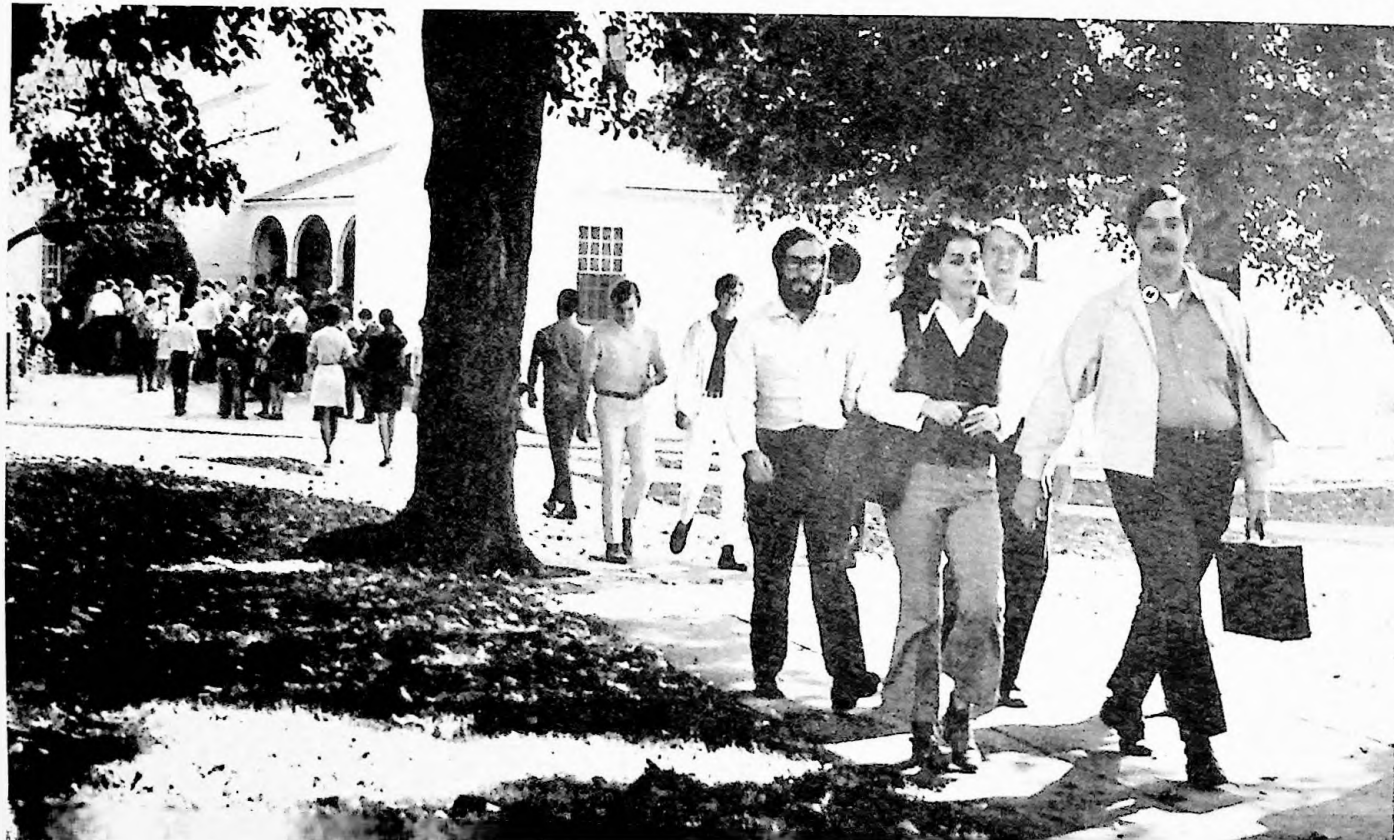
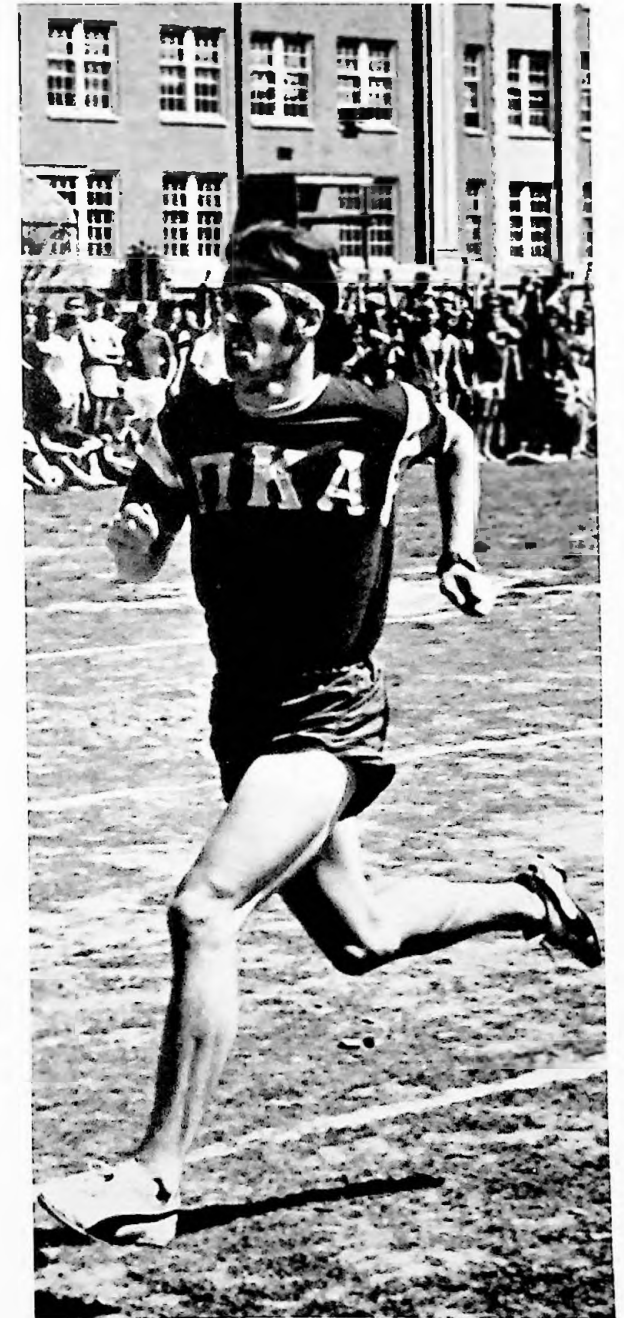
The Director of Student Personnel Programs is the chief administrator of the non-academic programs and services the University provides its students. The Director serves on the University's Executive Committee, the Student Conduct and Welfare Committee, and the Human Relations Board.

### Dean of Students

The Dean of Students provides the care of the University's non-academic services, as well as effecting better communication between students and administration.

### Assistant Dean of Students for Activities and Organizations

The Assistant Dean serves as a personnel counselor, as do all members of Student Personnel Programs. He also coordinates tradi-



tional events, such as Homecoming, as well as programs for the Student Center. The Assistant Dean serves as a liaison between student organizations and the University administration and acts in the capacity of a professional recourse for the programming units and student organizations of the University.

#### **Assistant Dean of Students for Special Programs**

The Assistant Dean coordinates for and advises with women, commuters and married students, and also coordinates special educational projects. She is responsible for providing administrative assistance to Panhellenic Council.

#### **Assistant Dean of Students for Housing**

The Assistant Dean of Students for Housing is in charge of all University owned housing. This includes dormitories and apartments for married students. All applications for housing are accepted through this office.

#### **Counseling Center**

The Counseling and Testing Center is staffed by professionally trained counselors who are skilled in listening and helping students to analyze their own problems. Anything that the student considers to be a problem is open for discussion.

Vocational tests are available, as well as literature about various career possibilities. Above all, whatever is discussed with a Marshall counselor is confidential.

#### **Student Relations Center**

The Student Relations Center was established to provide expanded cultural, social and educational opportunities for Blacks on Marshall's campus. The center has been the hub of activities of the Black United Students.

#### **Financial Aid**

The Financial Aid Office is responsible for the administration of the University's student Financial Aid programs, including institutional scholarships and loans as well as federal grants, loans and the college work-study program. In addition, this office is responsible for the institution's student employment service.

#### **Admissions Office**

The Admissions Office is the primary point of contact for all applicants to Marshall University. However, even after a student is admitted the Office may be able to help a student with a number of services. At the present time the Admissions Office offers a number of services to Marshall students: distributes catalogs, maintains a file of 500 college and university catalogs, evaluates course equivalency for students that wish to take a course at another institution, evaluates veteran, PE, and military credit, and helps with correspondence courses. It is likely that the Admissions Office can either help you or else knows who can.

#### **The Health Service**

The Health Service is maintained by the University to provide basic medical services to all full time Marshall students. The staff includes a full-time physician and registered nurse and part-time physician and lab technician.

#### **Student Center**

The Student Center is the focal point for all members of the University community. It is not just a building, but also a total educational and recreational program.

#### **Special Services Project**

The Special Services Program represents an attempt to assist freshmen at Marshall in the development of good study habits and other skills leading to academic success.

#### **Orientation**

Bridging both student services and student activities is orientation. Marshall's orientation program can be regarded as the University in miniature. Through this program new students learn about every facet of University life. Orientation sessions during the summer and in September introduce freshmen and transfer students and their parents to faculty and administrative staff members who answer questions concerning Marshall policies and the student services their offices provide. At Orientation students meet their faculty advisors to discuss schedules and register for classes. Students are also invited to learn about various campus groups and about Marshall's traditional educational, cultural and social events. Special planned Orientation mixes, movies and get-togethers all add extra welcome to these new students. In general, the Orientation session is the student's best opportunity to learn all about Marshall and have all his questions asked before his first semester begins.

This year the Orientation Program extends beyond the short session each student attends before classes commence in the fall. The Office of Freshman Programs, under the direction of Mr. Jim Harless, will continue throughout the academic year to help new students adjust to life in the campus community. From its office on the first floor of the Counseling and Testing Center at 1618 Fifth Avenue, the Office of Freshman Programs offers counseling and information services related to every area of the new student's involvement on campus. Students with special problems learn where to find help through the directions and guidance of the Freshman Programs Office, which refers

students to the Reading Center, Speech and Hearing Clinic, Financial Aid, Career Planning and Placement, Student Personnel Programs, Housing and other offices offering student services. Freshmen and transfer students are always welcome to visit the office. Hours are from 8:00 a.m. to 4:30 p.m. Monday through Friday (phone 696-3111).

#### **I. Student Services**

#### **Shawkey Student Union**

Named after Marshall past president Morris P. Shawkey, the University Student Union is located on the corner of Elm Street and College Avenue, facing Old Main. The Union is managed by Mr. Don Morris. A snack bar and booths, large lounge and dance area are located on the first floor where the Union sponsors mixes and occasional all-campus movies. Bridge, chess and checkers facilities are available for use. Pool and ping-pong tables are on the basement level of the Union and campus elections are held on this level. Student Government offices and the Student Relations Center are located on the second floor. The Chief Justice Yearbook office is in the west wing.

The Marshall University Student Center, to be completed during the 1971 spring semester, will offer further features when it replaces the Shawkey Student Union. In addition to meeting rooms, snack bar, game rooms, and both active and study lounges, the new Student Center will house the bi-level University Bookstore, a large cafeteria and special dining area for banquets, a complete duplicating center, an eight-lane bowling facility, a rathskellar featuring weekly entertainment, and a large multi-purpose room for guest speaker appearances, all-campus movies and other special events. The main desk area of the Student Center will have a ticket booth, magazines, etc. Student Government and the Student Relations Center will be located in new offices in the Center.

## Student Activities and Organizations

The Office of Assistant Dean of Students for Activities and Organizations in Old Main 122 coordinates activities within the University, including traditional events such as Homecoming, as well as special campus programs. Mr. Jeffrey Nemens, Assistant Dean of Students for Activities and Organizations, helps University student organizations and departments plan programs and schedule films, guest speakers and performers. Mr. Nemens will also serve as program coordinator for the new Student Center.

## Student Relations Center

The Student Relations Center, under the direction of Mr. Homer Davis, was established to promote racial understanding and human brotherhood, to coordinate student volunteer projects in residential areas near the University, and to serve as a focal point for social, cultural and educational interests of black students. To implement the latter, an Afro-American Cultural Center has been established as a part of the Student Relations Center. The Afro-American Cultural Center contains a library of materials relating to black history and culture, and the Center schedules programs and exhibits relating to black experience.

The Student Relations and Afro-American Cultural Center are presently located in the Shawkey Student Union until completion of the Student Center which will house their new offices.

## University Health Service

The Marshall University Health Service, in conjunction with the Chesapeake and Ohio Hospital, provides basic medical services to all Marshall students upon payment of the student activity fee. Eligibility for service extends for

the semester or term covered by the activity fee. The Health Service Clinic is located in the basement of Gullickson Hall (phone 696-3110). This year the Clinic broadens its service and is open from 8:00 a.m. to 12:00 midnight daily. A physician and registered nurse are on duty at all hours the Clinic is open, with a part-time physician and a laboratory technician on duty at periods of maximum student use. The C&O Hospital at 18th Street and Sixth Avenue provides 24-hour emergency service for fulltime Marshall students at no cost.

A brief medical history form and a recent physical examination record must be on file at the Clinic prior to initial treatment. The student's medical record is strictly confidential and is available only to an attending physician or on written authorization of the student.

The University Health Service does not provide written excuses for class absences due to illness. Each student reports illness to his instructors, who decide if the absence is valid and can confirm absence due to illness by calling the Health Service Clinic.

For specific details on health services available, consult the University Health Service brochure which may be obtained at the Health Service Clinic or in the Office of Information and Publications.

## Lost and Found

The Office of Student Personnel Programs, Old Main 125, maintains a campus lost and found service. Articles found on campus should be turned into this office. Likewise, students may inquire about lost possessions there.

Residence halls and various department offices also offer lost and found services in their respective buildings.

Student ID cards found anywhere on campus should be taken to the Registrar's Office in Old Main, where they may be claimed upon presentation of adequate identification.

## Financial Aid

The Financial Aid Office in Old Main 124 is under the direction of Mr. Frank Julian. The Financial Aid Program assists students in furthering their education through scholarships, grants, loans, and part-time employment in the Work-Study Program.

### Scholarships

A number of academic scholarships are available to freshmen and upperclassmen who demonstrate academic superiority. Performance scholarship awards are based on exceptional ability and contribution in the performing arts and on academic promise as a student. Those scholarships designated for particular areas of study are awarded according to criteria stipulated by scholarship donors.

Most scholarships are for one year only; therefore, the student must re-apply each academic year provided he maintains high academic achievement and continues to need financial aid.

### Grants

Educational Opportunity Grants are awarded to exceptionally needy students who otherwise would be unable to continue their education. Students are not required to repay funds received through the Educational Opportunity Grant Program.

### Loans. National Defense Student Loans

Under the National Defense Student Loan program, full-time graduates and undergraduates may borrow funds to pay for college expenses. Loans are based on financial need and availability of funds.

The borrower and his co-signer, if the borrower is under age 21, must sign a promissory note payable to Marshall University and must subscribe in writing to an oath or affirmation of allegiance to the United States of America.

Repayment commences nine months after

the date the borrower ceases to carry at least one-half the normal full-time academic load. Repayment may be deferred for graduate school, active military duty, Peace Corps, or VISTA service. Cancellation of 50 per cent to 100 per cent of the student loan is possible for individuals who enter the teaching field upon graduation.

### The Nursing Student Loan Program

For full-time students in the Department of Nursing is established on the same basis as the National Defense Student Loan Program.

### Emergency Loans

Full-time students may be granted short-term loans to meet an emergency. The maximum loan is \$100, and all recipients must sign a ninety (90) day, six per cent (6%) note payable to Marshall University. If the recipient is under age 21, he must supply a suitable co-signer.

### Student Guaranteed Bank Loan Program

Students who do not apply or qualify for Federal funds may participate in the bank program administered through the student's hometown bank. Applications are available at participating hometown banks and at the University Financial Aid Office. Out-of-state students should apply through the Guaranteed Loan Program established in their home states.

### Work-Study Program

Under the Work-Study Program, Marshall University attempts to secure part-time and summer employment for students who need financial assistance to remain in school. Jobs are available both on and off campus. All placements are on a yearly basis and reapplication is necessary each year. Employment history, grade point average, and financial need are utilized in reappointments.

A small number of institutional jobs are available on campus. Students demonstrating

financial need and/or possessing specialized or technical knowledge receive preference in job placement under this program.

Off-campus jobs in the Huntington area are available for students. Positions are listed in the Financial Aid Office and the Office of Career Planning and Placement. All students on Work-Study are paid \$1.45 per hour for a total of 15 hours per week during school or up to 40 hours when school is not in session.

### Applications

To apply for any type of financial aid a student must have his parents complete a Parents' Confidential Statement, which should be sent to the College Scholarship Service (Princeton, New Jersey) where it is analyzed and subsequently reported to Marshall in a Financial Need Analysis Report. This report is the student's application for financial aid. Incoming freshmen cannot be awarded any type of financial aid until they are admitted for enrollment at Marshall University. For specific information on scholarships, grants and loans, students may refer to the Financial Aid brochure or inquire at the Financial Aid Office.

## Residence Hall Program

### University Residence Halls

The University maintains seven residence halls which house approximately 2,300 students. Each residence hall provides students with the best possible living and learning conditions. The student's experience in hall government, educational, social, and recreational programs and his association with residence hall staff members give him an opportunity for sound academic and social development. Most of the halls are located at convenient points on campus within a five-minute walk of any classroom building.

## Room Applications and Reservations

Students admitted by the University for enrollment are sent residence hall applications. The application must be accompanied by a \$25.00 non-refundable room reservation deposit which is credited toward the first term's room and board payment. Room assignments are made by the Student Housing Office on a first come, first served basis without regard to the student's race, religion, or national origin. The student is assigned to the residence hall of his choice if possible. If there are no vacancies in his preferred hall, he will be assigned to a room in another hall. The names of students who reject their room assignment are placed on a waiting list for future assignment as space permits. Students wishing to room together should make every effort to send in applications and the \$25 reservation deposit at the same time.

### Contracts

Consumating an agreement to live in University residence halls constitutes a contract. The stipulations of that contract are: (1) that the student resides in his assigned residence hall for the entire academic year; (2) that the student abides by the governing rules and standing traditions of the residence hall; (3) that the student purchases a meal ticket for one of the University dining halls; (4) that the student will receive no refund of any portion of the room rent because of withdrawal from the University after regular registration day for each semester except for reasons entirely beyond the student's control.

### Expenses

Room and board rates for rooms in residence halls are \$477 per semester except for a limited number of private rooms in Hodges and Laidley Halls and all rooms in Twin Towers for which there is an additional charge of \$20

per semester. Room and board rates are subject to change by the University without prior notification.

Rooms are furnished with study desks, chairs, single beds, chests of drawers, and study lamps. Students may subscribe to the privately run linen service or may choose to furnish linens themselves. Rooms in Twin Towers are provided with draperies. In the other residence halls students must furnish their own draperies.

## University Housing Policy

The West Virginia Board of Regents has adopted a housing policy which requires all full-time incoming freshmen to live in a University residence hall their freshman year unless the entering freshman resides with his parents or legal guardian and commutes from that residence to the main campus.

Sophomores may be required to live in a University residence hall if space is available.

Exceptions to this policy include married students, students 21 years of age or older, and students who have completed their active military service.

The University Student Housing Office determines special exceptions to this policy. Appeals may be made to the Dean of Students.

## Off-Campus Housing

Marshall University does not designate any housing not specifically owned by the University as "University approved." The University does not and cannot supervise the health, safety, living standards, and contractual arrangements of students living in privately owned dwellings. Any student who decides to live in one of these residences accepts full responsibility for his choice with relation to the aforementioned items.

To assist those students who wish to live

off-campus, the University Housing Office maintains a list of privately owned apartments and houses. This list contains such information as rental rates, furnishings, and approximate distance from the campus. Staff members are available for consultation regarding matters related to your housing.

## Housing for Married Students

Housing for married students is provided in 84 furnished family dwelling units owned and operated by the University. The units include a wide variety of accommodations with rents ranging from \$50 to \$120 per month. The apartments are one or two bedroom units with kitchen, bath, and living room. Efficiency apartments are also available. Applications may be secured from the University Housing Office. Married full-time students are eligible to reside in married student housing units.

## Loss or Damage of Property

The University cannot be responsible for loss of or damage to personal property of students who reside in residence halls. If parents' homeowners insurance does not cover student belongings, it may be desirable to purchase additional insurance does not cover student belongings, it may be desirable to purchase additional insurance coverage. Students are advised to always lock their rooms when they go out of the hall.

## Holidays

Residence halls are not open during vacation periods. The halls close at 6:00 p.m. on the last day of class before holidays begin. At the close of a semester, students must vacate their residence hall within twenty-four hours following their last examination.

## Hours for Women

Sophomore, junior, and senior women have the privilege of setting their own hours in the dormitory. Freshman women are regulated by the hours set by the women and approved by the University. With parental approval, freshman women may regulate their own hours.

## Food Services

All students living in the dormitories are required to purchase a meal plan and take their meals in the University dining halls. Meals also are available to students rooming off the campus at the same rate as resident students.

The cost for board is \$270 each semester plus \$8.10 consumers' sales tax. This cost is subject to change in the event of continued price increases in food cost. Board may be paid in full upon entrance or in two equal installments each semester. The first installment is due and payable on the day of registration; the second installment is due on the first day of the second half of the semester.

Board per five-week summer term is \$75 plus \$2.25 consumers' sales tax.

The meal plan is not valid during vacation periods. If it is necessary for the student to remain on campus during these periods, he can obtain meals at regular cafeteria prices if the cafeteria remains open.

Meal plans will become effective on the first day of classes of any semester or summer term. Meals taken prior to the first day of classes must be paid for in cash.

Students must present their I.D. card (properly validated) with receipt of meal plan payment to the Director of Food Service.

No deduction or refund is made in board charges unless the student is absent from the campus for more than a calendar week because of personal illness or a University-approved trip. No deduction is made in room charges for absences.

### II. Additional Services

## Placement

The University provides a placement service for all students and alumni. The facilities of the office give undergraduate students the opportunity to obtain part-time employment off campus and enable graduating seniors and alumni to arrange job interviews with recruiting officials from all areas of business, industry, education and government. To secure an interview with an employer visiting campus on a given date, students should call or visit the office at 1620 Fifth Avenue to schedule an appointment.

The Placement Office also publishes an Employment Opportunities Bulletin which students may obtain at the Placement Office.

## Reading Center

The Reading Center is located on the basement level of Old Main. The Center assists students to develop better study techniques and improve reading skills. The Center's objective is to help the individual student benefit the most from study time by helping him increase his reading speed and depth of comprehension. Services of the Reading Center are available to all interested students free of charge.

## Speech and Hearing Clinic

Students having particular speech or hearing difficulties receive individual attention and help at the Speech and Hearing Clinic, Smith Hall 143 (phone 696-3640).

Students are urged to take advantage of the Clinic's professional services which provide speech and hearing diagnostic evaluations and therapy at no cost to the student. The Clinic is under the direction of Dr. Olson.

## Information Service

The Office of Information and Publications, located in the Basement of Old Main in Room 112, prepares, prints and distributes news releases and publications for the University and offers professional public relations assistance for the planned activities of various campus groups. This office maintains a complete collection of brochures and pamphlets describing academic degree programs, student services, and educational, cultural and social events of the University.

The Office of Information and Publications is best able to answer questions concerning date, time and location of performances and lectures by guest artists and speakers (phone 696-6480).

## Bookstore

The University Bookstore, presently located in the basement of Old Main, is owned and operated by the University for the convenience of students, faculty and administrative staff. Drafting equipment, art supplies, new and used textbooks, and campus souvenir items are all on sale there. The Bookstore is open from 8:00 a.m. to 4:15 p.m. Monday through Friday and from 8:30 a.m. to 12:00 noon Saturdays.

Upon its completion, the Marshall University Student Center will house the new bi-level bookstore which will offer more complete services to the university community.

## Elevator Keys

Request forms for elevator keys for physically handicapped faculty, staff and students are available at the Office of the Superintendent of Buildings and Grounds (phone 696-6680). Each form must be signed by a dean in the Office of Student Personnel Programs, located in Old Main 125.

## Parking

Parking on University lots is reserved for students, faculty, and staff who have obtained permits. Immediate towing is in effect for cars not having permits.

First priority in assigning parking space goes to physically handicapped faculty, staff, and students. Second priority is according to the length of service as a regular faculty or administrative staff member. Third priority is based on proximity of job site to available space.

Application for a permit is made two weeks prior to the academic period in question at the Office of Business and Finance, Old Main 116. This office issues an authorization form which is to be presented to the Cashier's Office for payment of the parking fee. The Cashier issues a paid receipt and the proper decal, which is to be secured to the vehicle only as directed at time of issuance.

### Parking Fees

|                                | Inside  | Outside |
|--------------------------------|---------|---------|
| Per Semester                   | \$25.00 | \$15.00 |
| Per Summer Term                | 7.50    | 5.00    |
| Per Academic Year              | 45.00   | 30.00   |
| *Fiscal Year (Sept. 1-Aug. 31) | 60.00   | 40.00   |

All students, faculty, and staff are responsible for knowledge of and compliance with the parking regulations, a copy of which may be obtained in the Office of Business and Finance.

## Security Officers

The Security Officers assigned to Marshall University patrol the campus regularly on a 24-hour basis. Their duties include maintaining the safety and security of the entire campus as well as enforcing parking regulations. Security officers on the campus may be reached by telephoning Marshall at 696-6406, or by phoning



the Marshall Centrex operator. The Security Office is located in the basement of Old Main in Room 113. When the switchboard is closed, the office is reached by calling 696-6406.

## Student Health Insurance

The University Student Government offers a specially designed student accident and sickness group insurance plan at a reasonable cost to students. The plan, although optional, is recommended as an excellent supplement to the University Health Service program. The plan provides year-round coverage at home, at the University, and during all vacations. It may be used at any hospital.

All full-time students and their dependents are eligible to participate. For applications and additional information, contact the Student Government office in the Shawkey Student Union or the Office of Student Personnel Programs, Old Main 125.

## Blood Drive

The University sponsors a blood group of students, faculty and staff who donate blood twice a year when the Red Cross Bloodmobile visits the campus. Participation on an annual basis by these members of the University community enables the Red Cross Blood Center to meet the possible blood needs of Marshall.



## I. university policy pertaining to student conduct

### 1. Student Rights and Responsibilities

Marshall University is an academic community whose members include its faculty, students, and administrators. The basic purposes of the University are the enlargement, dissemination and application of knowledge. The most basic necessity for the achievement of these purposes is freedom of expression and communication. Without this freedom, effective sifting and testing of ideas cease and re-

search, teaching and learning are stifled. Yet absolute freedom in all aspects of life means anarchy, just as absolute order means tyranny. Both anarchy and tyranny are antithetical to the purposes and necessities of the University. Therefore, the University must always strive to strike that balance between maximum freedom and necessary order which best promotes its basic purposes by providing the environment most conducive to the many faceted activities of research, teaching, and learning.

Each right of an individual places a reciprocal responsibility upon others — the responsibility to permit the individual to exercise that right. The student, in his status as a member of the academic community, has both rights and responsibilities. Within that community, the student's most essential right is the right to learn. The University has a responsibility to provide for the student those privileges, opportunities and protections which best promote the learning process in all its aspects. The student, for his part, has responsibilities to other members of the academic community, the most important of which is to refrain from interference with those rights of others which are equally essential to the purpose and processes of the University.

The University cherishes many values, modes of thought and standards of behavior that are better taught by example, persuasion, social pressure, and rewards than by the threat of penalties. Regulations governing the activities and conduct of student groups and individual students should not be comprehensive codes of desirable conduct; rather, they should be limited to the prescription of procedures for meeting the practical, routine necessities of a complex community and to the prohibition or limitation of acts which cannot be tolerated because they seriously interfere with the basic purposes, necessities and processes of the academic community, or with rights essential to other members of that community.

The student is not only a member of the academic community; he is also a citizen of the larger society. As a citizen, he retains those



rights, protections and guarantees of fair treatment which are held by all citizens, and the University may not deny them to him. The enforcement of the student's responsibilities to the larger society is, however, the responsibility of the legal and judicial authorities duly established for that purpose.

To protect student rights and to facilitate the definition of student responsibilities at the University, the following rights are guaranteed:

An application to the University will be considered for admission, financial aid, and University housing without regard for race, age, sex, color, national origin, religious creed, or political belief.

The student is free from actions on the part of the University, its affiliates or any organizations sponsored or recognized by the University which unlawfully discriminate on the basis of race, age, sex, color, national origin, religious creed, or political affiliation.

The student has freedom of research, of legitimate classroom discussion and of the advocacy of alternative opinions of those presented in the classroom.

The student will be evaluated on knowledge and academic performance for purposes of granting academic credit. He will not be evaluated on personal or political beliefs and will have protection from capricious or prejudicial evaluation.

The teacher-student relationship within the classroom is confidential and disclosures of a student's personal or political beliefs expressed in connection with course work will not be made public without explicit permission of the student. It is understood that the teacher may undertake the usual evaluation of knowledge and academic performance. This confidential relationship extends outside the classroom on one-to-one relationships with faculty, administrators, counselors, and other institution functionaries.

Students will be informed of all policies, rates, and regulations deriving from contractual agreements with the university before signing any such contracts.

Students residing in university-owned housing will be secure in their possessions, and will be secure against invasion of privacy and from unreasonable and unauthorized search and seizure.

Students will be free from censorship in the publication and dissemination of their views so long as these are not represented as the views of Marshall University.

Students are free to form, join, and participate in any group for intellectual, religious, social, economic, political, or cultural purposes.

Students will have their views and welfare considered in the formation of University policy, and will be consulted by or represented on University committees which affect students as members of the University community.

Students are free to assemble, to demonstrate, to communicate, and to protest, recognizing freedom requires order, discipline, and responsibility and further recognizing the right of all faculty and students to pursue their legitimate goals without interference.

The records of students, including academic, medical, and disciplinary records, are confidential.

Students and recognized student organizations are free to use university facilities subject to uniform regulations as to time and manner governing the facility.

A student is free to be present on campus and to attend classes pending action on criminal or civil charges, except for reasons relating to his physical or emotional safety and well-being or for reasons relating to the safety and well-being of students, faculty, staff, or university property.

Students may invite and hear speakers of their choice on subjects of their choice

and approval will not be withheld by university officers for the purposes of censorship.

It is recognized that every member of the community has the responsibility to conduct himself in a manner which does not violate the rights and freedoms of others and has the responsibility to recognize the principles within this statement of policy.

## 2. Code of Conduct

The Student is expected, as are all citizens, to respect, and abide by, local ordinances and state and federal statutes, both on and off the campus. As a member of the educational community, he is expected to abide by the institution's code of student conduct which clarifies those behavioral standards considered essential to its educational mission.

A student enrolling in the University assumes a responsibility to conduct himself in a manner compatible with the University's function as an educational institution. Specific categories of misconduct exist for which students are subject to discipline. Students are also subject to disciplinary action for the aiding or abetting of these categories of misconduct which are as follows:

1. Possession of firearms or other dangerous weapons on University-owned or controlled property contrary to law; possession or display of any firearm on University-owned or controlled property frequented by the public, except in the course of an authorized activity; or possession of weapons in residence halls on University property in violation of residence halls rules.
2. Intentional possession on University-owned or controlled property of a dangerous article or substance as a potential

weapon, or of any article or substance calculated to injure or discomfort any person.

3. Disruptive picketing, protesting, or demonstrating on Marshall University-owned or controlled property or at any place in use for a University-sponsored or supervised function. Such disruptive activity includes:
  - a. Unauthorized occupancy of University facilities or buildings.
  - b. Interference with the rights of students, faculty, to gain access to any University facility for the purpose of attending classes, participating in interviews and conferences, or for any other authorized purpose.
  - c. Interference with the orderly operations of the University, by destruction of property, breach of the peace, physical obstruction, or coercion, or by noise, tumult, or other forms of disturbance.
  - d. Deliberate interference with University pedestrian or vehicular traffic.
4. Assault, hazing, abuse of, or threat to any person, or conduct which threatens or endangers the health, safety, or well-being of other persons on University-owned or controlled property or at University-sponsored or supervised functions.
5. Theft, malicious destruction, commandeering, misuse or damage of or to University-owned or controlled property or of or to a member of the University community or any person on University-owned or controlled property.
6. Disorderly conduct or lewd, indecent, or obscene conduct or expression on University-owned or controlled property or at University-sponsored or supervised functions.

7. Use, possession, or distribution of narcotic or illegal drugs, except as expressly permitted by law.
8. Violation of University regulation and policy concerning the use of alcoholic beverages and beer.

9. Gambling on University-owned or controlled property.

10. Failure to comply with directions of University officials or security officers acting in performance of their duties or to identify one's self to these officials when requested to do so.

11. All forms of dishonesty including cheating, plagiarism, knowingly furnishing false statement in any University disciplinary proceeding, and forgery alteration or use of insitution documents or instruments of identification with intent to defraud.

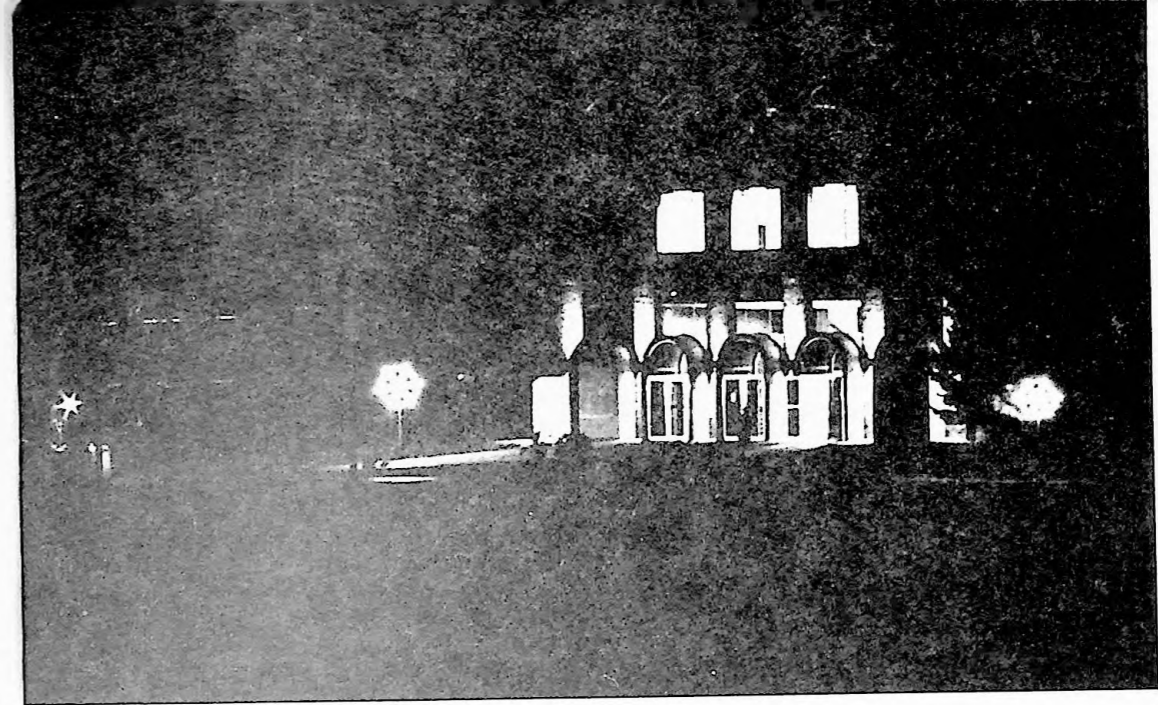
12. Knowingly passing a worthless check or money order or failure to pay any financial obligation to the University or to a member of the University community acting in an official capacity.

13. Intentionally false reporting of a fire, or that a bomb or other explosive has been placed in any University building or elsewhere on University-owned or controlled property.

14. Throwing of any object, including but not limited to water balloons, bottles, and cans on University-owned or controlled property.

15. Unauthorized possession of keys to University-owned or controlled property.

16. Violations of published University regulations including residence regulations, policies pertaining to student organizations and activities, the use of University facilities, registration, and/or other regulations and policies which may be enacted.



### 3. University Regulations and Policies

The faculty and administration of Marshall University recognize fully the rights and responsibilities of its students. These include the privilege and obligation of maintaining high standards of social and personal conduct. While encouraging the students to develop independence, the University embraces the concept that liberty and license are not synonymous; therefore, it accepts the obligation to maintain those rules which will provide for the welfare of the individual and the campus community at large.

In keeping with this philosophy the University has established policies and standards in the following areas, the violation of which will subject the student to disciplinary action:

#### Drugs

The misuse of marijuana and other drugs\* is in violation of the law, and Marshall University cannot and will not protect students from prosecution under federal or state laws.

It is recognized, however, that students who have taken or are taking marijuana and other drugs\* may need and wish to seek counseling.

Students are reminded that the University physician, psychologists, and counselors are available for such help. Conferences with these persons are privileged subject to the standards of privacy established in the medical professions. Others, including the deans, also stand ready to help students.

Given these considerations, the following

\*Drugs are defined as including barbiturates, amphetamines, prescription tranquilizers, LSD compounds, mescaline, psilocybin, WMT, narcotics, and opiates, all of which are illegal except when taken under a doctor's prescription.

rules shall be enforced and are applicable regardless of the status of a violation in the civil courts:

1. Marshall University cannot condone the possession, consumption, provision, and sale of marijuana and other drugs.
2. Provision of or merchandising drugs including marijuana will ordinarily result in expulsion.
3. Possession or consumption of drugs or misconduct resulting therefrom is a serious offense, which may be subject to severe penalties up to and including expulsion, depending on the seriousness and extent of the offense.
4. The penalties invoked for possession, consumption or sharing of marijuana, or misconduct resulting therefrom, will generally be less severe, but may include a range of penalties up to and including suspension, depending on the seriousness and extent of the offense.

#### Smoking Regulations

Smoking is prohibited in classrooms, laboratories, auditoriums, and theater dressing rooms. Classes and organizations meeting in late afternoon or night are not exempt from this regulation. Smoking is permitted in the corridors.

#### Use of the University Bus

The Office of the Vice President of Business controls use of the University bus. Application for use of the bus should be made no earlier than ten (10) and no less than seven (7) days prior to the date it is needed.

#### Hazing

The Administrative Cabinet of Marshall University officially received the following resolution from the West Virginia Board of Educa-

tion, January 15, 1959: "Upon motion duly made, seconded, and carried, the Board approved the following relating to hazing on college campuses and by college enrolled students:

'Resolved that hazing in any form is prohibited in the colleges under the jurisdiction of the West Virginia Board of Education. The term hazing, as here used, may be defined as follows: To subject to cruel horseplay, to harass or punish by the imposition of excessively heavy or disagreeable tasks, to frighten, scold, beat or annoy by playing abusive tricks upon an individual.

The President and faculty of the several colleges under jurisdiction of the Board are hereby authorized and directed to formulate and issue such rules and regulations as may be deemed necessary to carry out the provisions of this order.'

In keeping with this regulation, the University demands that all groups refrain from all forms of formal or informal initiations involving physical violence, including interference with the liberty and comfort of others, either with or without their consent, or from encouraging or abetting others in such practices.

All practices utilized in formal or informal campus organizations' pledge training program shall be constructive. The ban on hazing shall include:

1. All forms of hazing, both mental and physical;
2. All scavenger or bottle hunts;
3. All hikes or "hell rides";
4. Costume dress in public;
5. Indecent or vulgar practices;
6. Throwing in fish ponds;
7. Painting or disfiguring fraternity or sorority houses or any other public property;
8. Excessively long or late hours;
9. All laxatives, nauseating food or drink;
10. Electrical devices;

11. All paddling; and
12. All other practices deemed by the University to be abusive.

Violations of the above regulations shall be punishable by suspension of any or all activities of the group, including closing of a fraternity house or revoking of privileges to operate as a fraternity, and/or suspension of the individual(s) involved at the discretion of the University.

Resolution and policy reaffirmed by Administrative Cabinet, February 1, 1962.

#### Illegal Acts Committed Off-Campus

Off-campus, a violation of an ordinance or statute is a matter for adjudication between the student and civil authorities. The special authority of the University is to be asserted only when the institution's interests as an academic community are involved.

#### Intoxicating Beverages

1. The consumption or possession of intoxicating beverages or beer by students is not permitted on University property or at University athletic events.
2. Drunkenness, the appearance of being under the influence of intoxicating beverages or beer, disorderly conduct, and damage to property as a result of drinking such beverages are prohibited.
3. Members and officers of student organizations are charged with the full responsibility for compliance with all rules governing conduct by persons attending social events sponsored by the host organization. It shall further be the responsibility of the officers and members of that organization to exclude unauthorized and uninvited persons from these events.
4. Marshall University students are subject to all West Virginia state and local

codes and laws relating to the possession and consumption of intoxicating beverages or beer. The University, however, is not limited to the requirement of compliance with legal restraints, but may set its own standards above and beyond those provided by law.

### Interfraternity Council Drinking Policy

We, the members of IFC, realizing that alcohol is a permanent fixture in modern society, feel that there is a proper time and place for the consumption of alcohol. We, as college men, have a duty to ourselves and our society to maintain a standard that will be beneficial to our members and the University.

1. Consumption of alcohol beverages shall be confined to 3.2 beer unless a special petition is presented to the president of IFC for a major social function. The president of IFC shall be responsible for notifying the Office of Student Personnel Programs when a special petition is granted.
2. Social gatherings which have women present and alcohol permitted shall be confined to Friday and Saturday evenings only.
  - a. Any petitions for house parties must conform with University regulations and faculty chaperones must be present.
  - b. All house parties shall close one hour prior to the women's dormitory closing hour.
3. Fraternities are not allowed to serve alcoholic beverages at any smoker or rush function in the fraternity house.
4. Each member of the fraternity will be responsible to the Office of Student Personnel Programs for his conduct.
5. The president and other officers of the fraternity will be responsible for the actions of the group.

## Speakers to be Invited to Campus by Students

An essential part of education is the availability of diverse viewpoints as expressed by speakers invited to the campus by responsible student organizations. To be given an opportunity to listen to persons of varied convictions, to give them a respectful hearing, whether or not the listener agrees with them, and to reach an intelligent decision on the evidence at hand are some of the cherished aspects of a democratic society and are experiences to which undergraduates should be exposed. These experiences are a necessary part of free inquiry, the basis of freedom of teaching and learning.

Another basic aspect of teaching is the cultivation of maturity and responsibility among students in the exercise of their rights. Thus, both the institution and its students have a joint responsibility on the matter of speakers to be invited to the campus by student groups.

In order to help student groups formulate policies on the issuance of invitations to prospective speakers the following principles will serve as a guide:

1. Subject to any regulation that may have been laid down in advance as a matter of official institutional policy a speaker or performer may appear on the campus on invitation extended by a duly recognized student organization, whether or not his point of view is congenial to the University.
2. In issuing invitations, student organizations must keep in mind that the sole purpose of such visits is to contribute to the aims of the University as a center of free inquiry and sound learning, and that the prime responsibility for insuring that this purpose is served rests on the sponsoring organization.
3. It must be recognized that an institution cannot be wholly disassociated in the public mind from views expressed

on its campus. Thus, student organizations must exercise care and prudence in their choice of speakers and accept the consequences of their choice, including disciplinary action which may be defined in the official policy of the institution.

4. Whether the college administration gives a recognized student organization freedom in inviting speakers at its own discretion, or requires such organizations to obtain permission from the appropriate authorities for each individual invitation, it does not thereby signify its approval of the visitor or of his point of view.
5. The invitation to outside speakers must always represent the desire of a recognized student group and not the will of an external organization.

## 4. Procedures for Campus Disturbances

Marshall University respects the right of all members of the academic community to explore and discuss questions which interest them, to express opinions publicly and privately, and to join together to demonstrate their concern by orderly means.

The right to speak encompasses diverse modes of expression. It does not encompass action to foreclose full, open, and orderly debate, nor does it countenance actions by individuals or groups to restrict the free speech, actions, or academic freedom of others or to keep teachers and students from their central tasks of teaching and learning. The preservation on the campus of the free search for truth, freedom to teach, and freedom to learn is a common and primary commitment of all members of the academic community — faculty, administration, students, and governing boards.

The University respects the right of each member of the academic community to be free

from coercion and harassment. It recognizes that academic freedom is no less dependent on ordered liberty than any other freedom, and it understands that the harassment of others is especially reprehensible in a community of scholars. The substitution of noise for speech and force for reason is a rejection and not an application of academic freedom. A determination to discourage conduct which is disruptive and disorderly does not threaten academic freedom; it is, rather, a necessary condition of its very existence. Therefore, Marshall University can not allow disruptive or disorderly conduct to interrupt its normal operation. Persons engaging in disruptive action or disorderly conduct shall be subject to disciplinary action, and also to charges of violations of the law. Disruptive picketing, protesting, or demonstrating on Marshall University property or at any place in use for an authorized University purpose is unacceptable.

The following actions are unacceptable to the University community: unauthorized occupancy of University facilities or buildings; interference with the rights of students, faculty, staff, and persons who are guests of the University to gain access to any University facility for the purpose of attending classes, participating in interviews and conferences, or for any other authorized purpose; interference with the orderly operations of the University, by destruction of property, breach of the peace, physical obstruction, or coercion, or by noise, tumult, or other forms of disturbance; deliberate interference with University pedestrian or vehicular traffic.

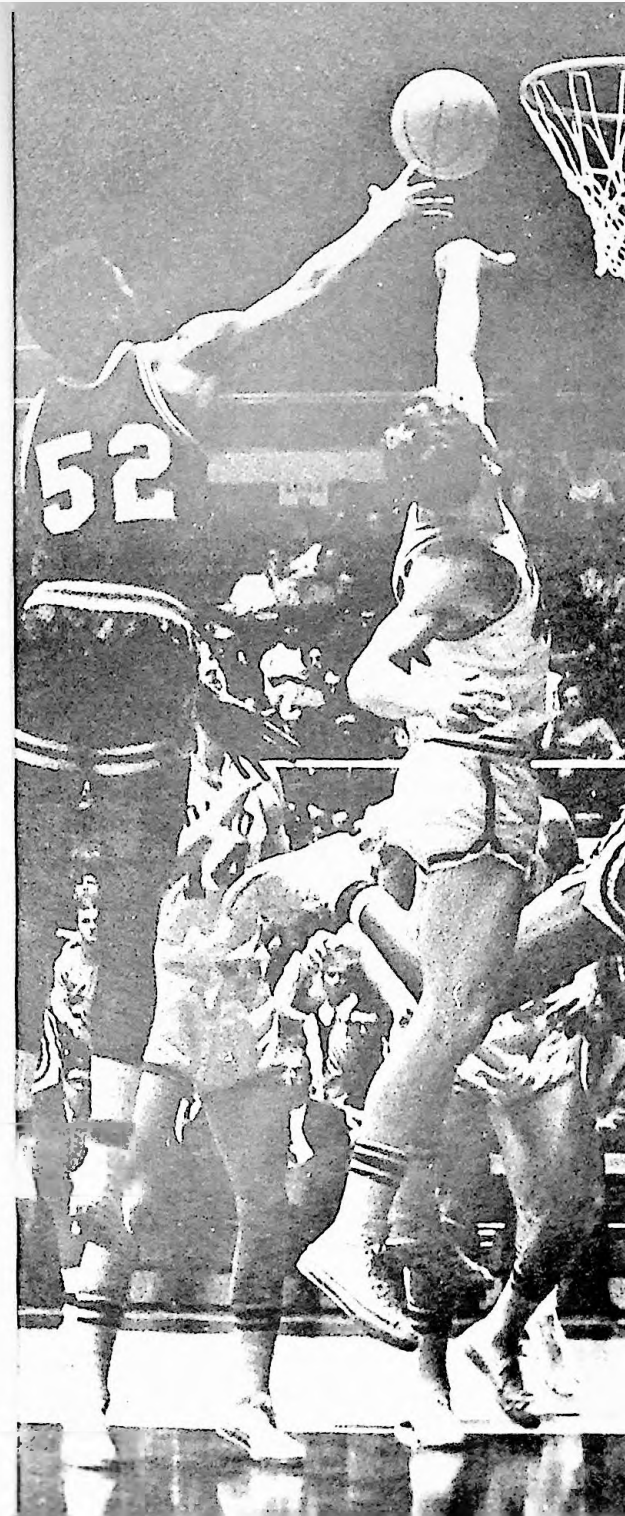
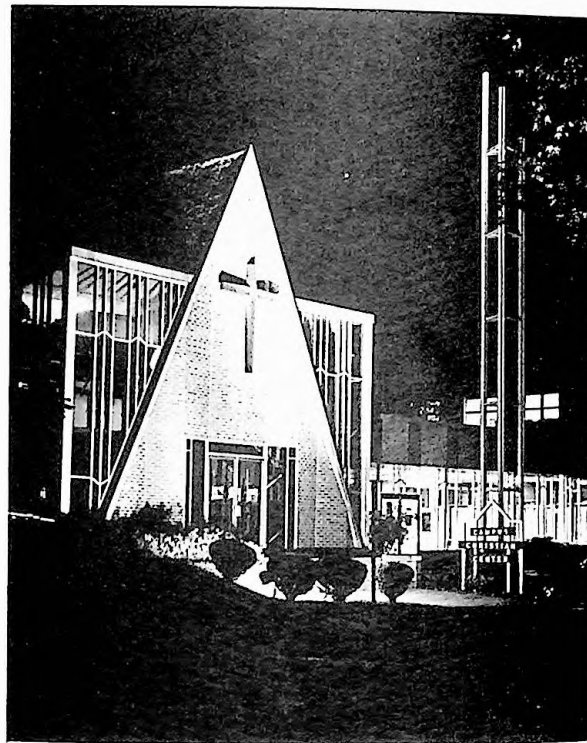
The President or his designated representative will adjudge whether the activity in question is one for which an institutional response is in order.

The individuals participating in the illicit or unacceptable activity will be notified by an authorized University official that their actions are illicit and/or unacceptable. Such a notification will specifically cite the regulations and/or statutes being violated. The individuals participating will be requested to disband and

desist their actions. If the opportunity to disband and desist the illicit or unacceptable activity is not heeded, the University official will order the individuals to disband and desist and will indicate clearly that a refusal to heed the order will result in disciplinary action.

Disciplinary proceedings will be instituted only when there has been a violation of institutional regulations. Disciplinary proceedings pertaining to disruptive picketing, protesting, or demonstrations will follow normal disciplinary procedures unless the number of students involved is too numerous to be handled in a reasonable length of time. In these instances the Marshall Judicial Board may function as subcommittees composed of at least three members to handle any disciplinary action. The decision of the Marshall Judicial Board and/or subcommittees shall be final if the accused is exonerated or if there is no appeal. In other cases, appeal may be taken to the President, in which case such appeal shall be solely on the record of the proceedings before the committee.

If the President, the Director of Student Personnel Programs, or the Dean of Students believes that the continued campus presence of a participant could well prove detrimental to others, he may suspend the participant from the University, provided that a hearing is held within 48 hours of the decision to suspend.



## 5. Procedural Standards in Disciplinary Proceedings

The disciplinary powers of Marshall University are inherent in its responsibility to protect its educational purposes through the regulation of the use of its facilities and through the setting of standards of conduct and scholarship for the students who attend the University. In developing responsible student conduct, disciplinary proceedings play a role substantially secondary to exceptional circumstances when these preferred means fail to resolve problems of student conduct, proper procedural safeguards shall be observed to protect the student from the unfair imposition of serious penalties.

In all situations procedural fair play requires that the students be informed of the nature of the charges against him, that he be given a fair opportunity to refute them that the institution not be arbitrary in its actions, and that there be provision for appeal of a decision. The following are recommended as proper safeguards in such proceedings:

The Marshall Judicial Board

### I. Composition

- A. The Judicial Board shall be composed of seven students and two faculty members, each appointed by the President of the University. Student members shall be recommended by the President of the Student Body. The faculty members shall be recommended by the Student Conduct and Welfare Committee. All committee members shall serve a one-year term renewable for one additional year upon recommendation and re-appointment. The Board will elect a chairman from its student membership.
- B. A quorum of the Board shall consist of four student members and one faculty member.

## II. Authority and Jurisdiction

- A. The Judicial Board shall have the authority to impose the following:
1. Acquittal
  2. Warning—a written notice stating that continuation or repetition of wrongful conduct may be cause for more severe disciplinary action.
  3. Disciplinary Probation
  4. Suspension—a severance of the student's relationship with the University for a definite or indefinite period of time.
  5. Expulsion—a permanent severance of the student's relationship with the University.
  6. Power to compel reimbursement for damage to University property.

B. The Judicial Board shall have jurisdiction in all disciplinary cases. It has sole original jurisdiction in all disciplinary cases in which the sanction could be disciplinary probation, suspension, or expulsion. The Board shall have appellate jurisdiction over all inferior judicial bodies in the following instances:

1. The case was initiated or conducted according to improper procedures.
2. The decision embodied an inappropriate penalty.
3. Evidence not available at the time of the decision, but now available, would affect the decision itself.

If the appeal is made by a student, the Judicial Board shall review the evidence and do one of the following:

1. Sustain the decision of the inferior judicial body.

2. Reverse the decision of the inferior judicial body.

3. Grant a rehearing.

If the appeal is made by the University, the Judicial Board shall review the evidence and do one of the following:

1. Sustain the decision of the inferior judicial body.

2. Grant a rehearing.

In all appellate cases, if the Judicial Board has a rehearing, the Board shall adhere to the procedures outlined for original jurisdiction cases.

## III. Pre-hearing

- A. A student who is charged with a violation of University policies or regulations shall receive written notice at least three days prior to his hearing. The notice shall be sent by certified mail or delivered personally. The written notice of charge shall state the specific policies or regulations alleged to have been violated and the date, time, location, and nature of the event at which the violation is alleged to have occurred, and a brief description of the specific behavior alleged to constitute said violation. It shall also state the time, place, and date of the hearing.
- B. A member of the Dean of Students' Office shall meet with the student involved prior to his appearance before the Judicial Board and explain the charges and inform the student of his rights.
- C. Requests for a delay in the hearing shall be directed in writing to the Dean of Students or the Chairman of the Judicial Board. Either the Dean of Students or the Chairman of the Judicial Board may grant a delay.

## IV. Hearing

- A. The Board shall maintain a verbatim record of the history and disposition of each case to come before it.
- B. Both the student and the University officer in charge of presenting the case shall be entitled to make brief opening statements prior to the presentation of evidence and to make brief closing arguments at the conclusion of the evidence. Both arguments shall normally be limited to ten minutes to a side.
- C. The student shall be guaranteed the following rights:
1. The right to confront his accuser(s).
  2. The right to call witnesses in his behalf.
  3. The right to present evidence in his behalf.
  4. The right to remain silent and have no interference of guilt drawn from such silence.
  5. The right to cross-examine.
  6. The right to have, during the hearing, an advisor, but such an advisor may not be a person other than his parent or guardian, a student at the institution, a member of the faculty or staff of the institution, unless specifically permitted by name by the Judicial Board.
- D. A student's prior record shall be inadmissible as evidence to prove his guilt. However, if the Board so chooses, a prior record may be considered in determining the appropriate disciplinary measure(s).

- E. No decision for the imposition of sanctions may be based solely upon the failure of the accused student to answer charges or to appear at the hearing. In such a case, the evidence in support of the charges shall be presented and considered. And, in any event, all findings of fact and recommendations shall be based solely upon the evidence presented, and shall be based upon proof of violation of policies, rules, and regulations by the student as charged by a preponderance of the evidence in the case as a whole.
- F. Where the facts are disputed, the University shall have the burden of proof of the alleged violation of University policies and regulations by clear and convincing evidence. A student shall be presumed innocent until proven guilty.

## V. Decision

- A. A decision that a student has committed an offense requires an affirmative vote of two-thirds of the members of the Board deciding the case. Sanctions of suspension or expulsion may likewise be imposed only by two-thirds of the members voting on the question. Sanctions of lesser severity than suspension or expulsion may be imposed by a majority of the members who vote. A written copy of the decision shall be given to the student if a sanction of expulsion, suspension or probation is imposed. The decision shall advise the student of his right of appeal.
- B. The Office of the Dean of Students shall execute the decision of the Board.

## VI. Appeals

- A. There shall be an Appeals Board composed of three students and two faculty members appointed by the President of the University for a term of one year.

A decision to reverse the Judicial Board ruling shall require a majority vote of the appeals committee.

A quorum of the Appeals Board shall consist of two students and one faculty member.

- B. A student may appeal any decision by delivering to the Dean of Students within five days of receiving written notice of his right to appeal a signed statement containing:
1. A statement that he appeals the designated decision; and
  2. A brief statement of the respects in which he considers the decision is wrong.
- C. The Appeals Board shall adhere to the procedures outlined for the Marshall Judicial Board.
- D. The Appeals Board shall review the evidence and do one of the following:
1. Sustain the decision of the Marshall Judicial Board.
  2. Reverse the decision of the Marshall Judicial Board.
  3. Grant a re-hearing.
- E. A final University appeal can be directed in writing to the President of Marshall University.





## II. university policy pertaining to student organizations

The Office of Student Personnel Programs and the Student Conduct and Welfare Committee, composed of faculty, administrators and students (chosen by the Student Government) are responsible for student organizations, social events and other student functions. Regulations governing these matters follow:

### 1. Standards for Recognized Student Organizations

Every student organization recognized and approved by the University is expected to be free to select its membership upon the basis of individual merit. However, any student organization which selects or restricts its membership based on race, color, sex, ethnic origin or religious affiliation (except when the express and legitimate purpose of the organization requires limitation as to sex or religion) will be considered to be operating in conflict with University policy and University recognition of the organization will be withdrawn.

Standards which have been established for recognized student organizations of Marshall University are as follows:

1. To have one or more advisers who are members of the University faculty or staff.\*
2. To submit to the Office of Student Personnel Programs, Old Main 125, by October 15 of each year a report consisting of:
  - a. A complete list of officers and members.
  - b. A general statement of purpose.

- c. The signature of acceptance of the advisor.
3. To submit to the Office of Student Personnel Programs before May 15 of each year a report consisting of:
  - a. Names of officers for the coming year.
  - b. A resume of the major activities of the group for the past year.
4. To limit membership to students, faculty and staff of Marshall University.
5. To limit the activities of the group, and insofar as possible, those of its individual members, to acceptable conduct which is within the limits of city, state, federal and University regulations.
6. To recognize the president of the group as the administrative head and spokesman. He signs petitions for social events for his group and agrees to the following regulations:
  - a. To clear the date for the event on the social calendar.
  - b. To register the event with the Office of Student Personnel Programs at least 48 hours prior to the event.
  - c. To close social functions one hour prior to the dormitory closing hour.
  - d. To enforce regulations concerning gambling, possession or use of intoxicating beverages and beer.
  - e. To assume responsibility for the conduct of the party.
- \*Exceptions made for alumni and faculty wives if approved by the Student Conduct and Welfare Committee.
7. Failure to meet these prescribed standards or for the infraction of any regulation of the Student Conduct and Welfare Committee and the Office of Student Personnel Programs may be penalized by:
  - a. Denial of use of University facilities.

- b. Denial of recognition of the group as an organization.
  - c. Forfeiture of right to represent in other University organizations (Interfraternity Council, Student Government, Intramurals, etc.).
  - d. Forfeiture of right to representation in Student Handbook or other publications.
  - e. Denial of privilege of some or all social activities for a definite period.
  - f. Forfeiture of right to function as a group — including forfeiture of charter. This penalty must be approved by the Student Conduct and Welfare Committee and the President of the University.

### 2. Recognition of New Groups

A petition for recognition for a new group must include a list of officers, a statement of purpose, two copies of the constitution, and an acceptance by the faculty advisor. The faculty advisor and a student officer must appear before the Student Conduct and Welfare Committee when a petition is presented to that committee. After consideration and investigation, the committee will accept or reject the petition for recognition.

### 3. Planning Social Events: Definition

A social function is defined as any dance, party, activity or entertainment sponsored by a University approved student group at which both men and women are present.

### 4. Approval of Social Events

Social functions are scheduled on the social calendar by the Office of Student Personnel Programs. The following procedure has been established:

1. Clear the date on the social calendar. The calendar for the following school year will be completed prior to May 1. Dates entered on the calendar may be cancelled but not otherwise changed except by approval of the Office of Student Personnel Programs. The Office of Student Personnel Programs will distribute forms on which the organizations will request dates. No social event may be scheduled on the weekend preceding final examinations. Traditional functions such as Homecoming and IMPACT will have priority.
2. Register all formals and informals with the Office of Student Personnel Programs, Main 125, at least 48 hours prior to the function. The registration shall include the date, time, names of two faculty or staff chaperones, the location of the function, and the signature of the President and Social Chairman. Chaperone reports will be delivered by the organization to the chaperones to be completed and returned by the chaperones to the Office of Student Personnel Programs, Main 125.
3. Hours—Social functions shall close one hour prior to the dormitory closing hour.
4. Conduct—Marshall University students are expected to show responsible and courteous conduct individually and collectively with their participation in all functions on or away from the campus. Good standards of dress, ethics and morals, both during vacation periods and the regular school year, should be the constant mark of a Marshall student.
  - a. The officers of each organization, and secondarily each member of the organization, are responsible for the planning and conduct at all social functions held under the auspices of

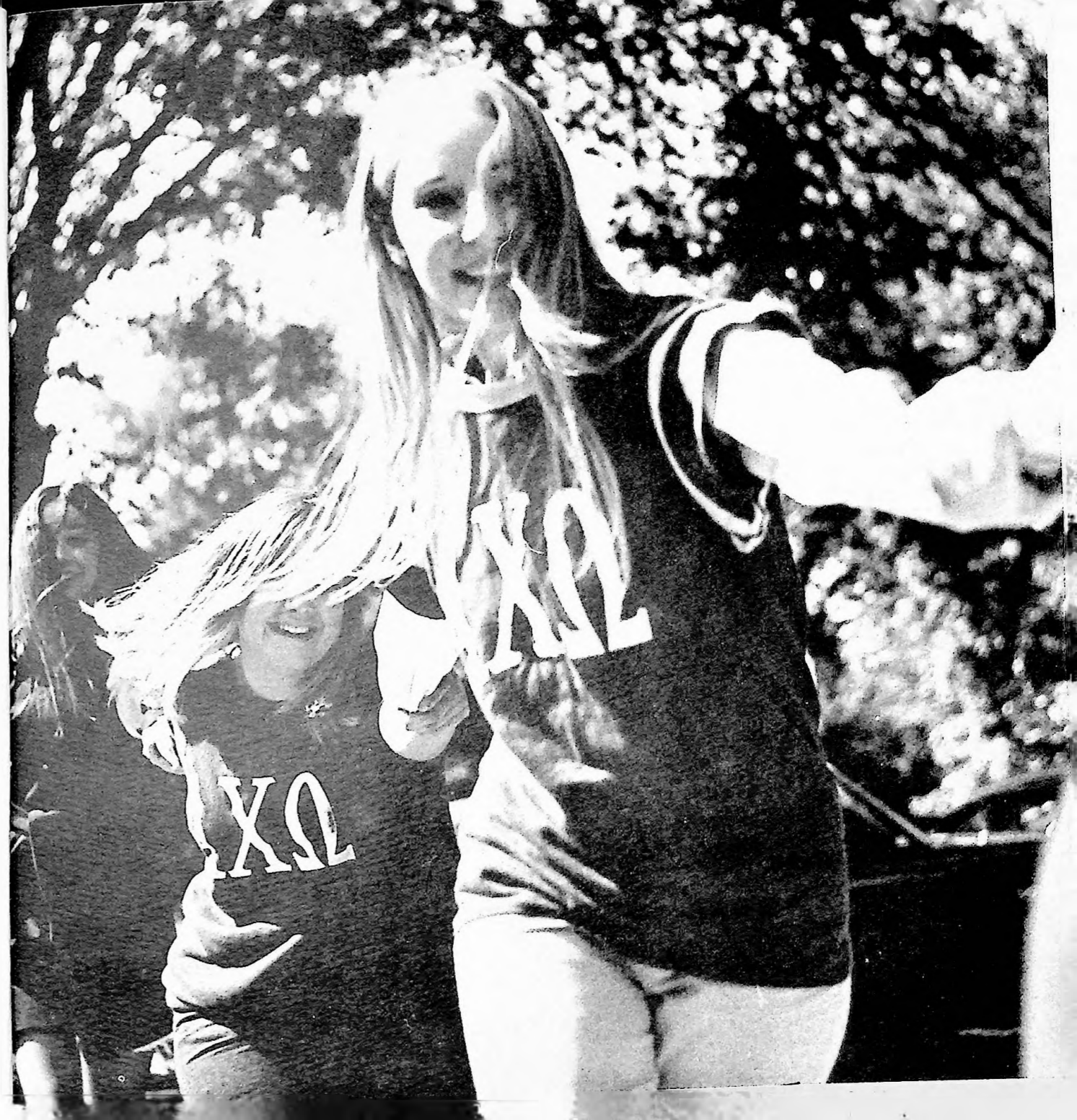
members of the organization. This responsibility covers such areas as the conduct of members and guests, hospitable and courteous consideration of chaperones as welcomed guests, and good taste as expressed in acceptable dress, entertainment, favors, publicity and decorations.

- b. No social function, which has not been approved by the Office of Student Personnel Programs, shall be held in a public place concurrently with or following an authorized social function by any student or student group. Any individual student or student group who sponsors, participates in, or in any way is connected with such events will be subject to disciplinary action.
- c. In accordance with State laws, the use of physical punishment of all types for initiation and hazing is prohibited. Responsibility for infractions of this rule lies on the individual and the group alike.
- d. Women shall not attend parties nor visit fraternity houses unless a University approved chaperone is present. Housemothers are approved.
- e. House Parties:
  - (1) House parties with musical instruments shall be confined to Friday and Saturday nights.
  - (2) All house parties shall be registered with the Office of Student Personnel Programs, Old Main 125, at least 48 hours prior to the function. The registration shall include the signature of the housemother or other approved chaperone.

- (3) The president shall be responsible for the conduct of the party and shall report to the Office of Student Personnel Programs all instances which require disciplinary action.
- (4) Fraternity House Parties shall observe the following additional requirements:
  - (a) When women guests are to be present and either beer or liquor served, a special form must be completed and presented to the Interfraternity Council 48 hours prior to the house party.
  - (b) The party will be subject to inspection by members of the Interfraternity Social Board. Any noted violations, University or Interfraternity, regulations shall be presented to the Interfraternity Judicial Board for appropriate action.

f. Parties in Community Park Areas

- (1) All campus organizations or representative groups of students will not be allowed to use any public community park area for a scheduled or unscheduled party or gathering involving beer or any intoxicating beverage.
- (2) Any organization or group using community park facilities will be held responsible not only for the cleanliness of the area used but for a high standard of social behavior that is in keeping with good taste and high moral standards as outlined by the University.





## 5. Other Student Activities

The following are regulated by the Office of Student Personnel Programs and the Student Conduct and Welfare Committee:

1. Solicitation, donations, and other contributions of money, merchandise, or service for any student and/or student group is absolutely forbidden until a written explanation of the plan has been submitted to and approved by the President of the University and by the Student Conduct and Welfare Committee. Lotteries and raffles are prohibited by municipal law. The selling of articles on the University campus is regulated by the West Virginia Board of Regents as follows:

"All solicitation and selling of products and articles upon property under the jurisdiction of the West Virginia Board of Regents is prohibited except by organizations and groups directly connected with the institution and upon written approval of the respective presidents or superintendents."

- a. No more than two permissions for campus selling or solicitation will be granted any organization during one academic year. Campus selling or solicitation refers to the direct approach to one or more individuals with the idea of selling merchandise services, tickets or asking for donations.
- b. Permission for off-campus selling or solicitation may be granted up to a maximum of four permits during one academic year. Pledge classes are considered a part of the active groups. Petitions for any activity for which there is a charged fee may be obtained in the Office of Student Personnel Programs. The completed petition must be filed in the Office

of Student Personnel Programs fourteen (14) days prior to the event. Such petitions must be approved by the Office of Student Personnel Programs and the President of Marshall University. Notice of approval or denial of such petition will be forwarded to the organization's mailbox located in the corridor directly across from the Office of Student Personnel Programs.

2. Before presenting a beauty contest, skits, musicals, or any presentation on the campus by any students other than departmental activities, the script and the program must be approved by the Student Conduct and Welfare Committee.
3. Serenading — Request and approvals for serenading must be approved by the Office of Student Personnel Programs. The regulations for groups who wish to serenade are as follows:
  - a. Requests must be filed with the Office of Student Personnel Programs two days prior to the serenade.
  - b. Serenades shall be scheduled only from 9:45 p.m. to 11 p.m.
  - c. The group shall notify the house-mother of each group they intend to serenade.
  - c. The Office of Student Personnel Programs requires that the serenades be conducted in an orderly and considerate manner.
    - (1) Groups must refrain from hisses, cat-calls, yells, off-color songs, etc.
    - (2) Limit musical accompaniment to string instruments.
  - e. Failure to comply with regulations shall be considered as any other disciplinary case.

## 6. Space Reservations

Reservation of educational facilities of the University for programs, meetings, etc., can be granted only after the necessary spaces have been reserved for the regularly scheduled functioning of the University in all its departments. Requests for such special reservation should be made in line with the regulations stated below:

1. Requests for facilities handled by the Registrar must be made at least 24 hours in advance of the date the facility is to be used, and the request should be in writing.
2. The use of educational facilities is limited to University approved organizations and to those civic organizations which serve an educational purpose.

Check with the following people for room reservations:

Registrar—Science Hall Auditorium, Smith Hall 154, and the conference rooms in Smith Hall

Professor Clayton Page—Old Main Auditorium

Professor Frederick Fitch — Smith Music Recital Hall

Mr. Don Morris — Student Union

## student government

Over the past several years, Marshall University's Student Government has become a concerned and hard working organization. Through Student Government, Marshall's students have begun to communicate with the Ad-

ministration, faculty, and "outside" world. Today, there are more students on faculty committees, pertaining to student life, than ever before; and there are hopes for more voting membership on these committees.

Beyond a lesson in democracy, Student Government does have a vast reservoir of opportunities to offer students. Students participating in Student Government programs, have the chance to work in areas in which the atmosphere is most conducive to change national social issues, students rights, and responsibilities of student problems.

In the area of human relations as well as working with and for people, Student Government is a vital part of the educational process. Students also have the chance to see themselves develop more fully as a result of their interrelationships with other students.

Student Government consist of three divisions: Senate, Court, and Cabinet. Under a new constitution, Senate elections are held twice yearly, in October and March. This allows for a revolving membership as in the United States Senate. Constituencies are dormitory residents, off-campus housing (Greeks and Independents), and transient (commuters and townies).

The Student Court serves as a court of original jurisdiction for all cases of alleged violations of University policies as well as for all cases potentially entailing suspension or expulsion. This court also serves as an appellate court for other student disciplinary bodies.

The Student Body President heads the Cabinet and appoints all its members. Cabinet members are ratified by Senate, to whom they must report concerning their commission or post. Regular meetings are held to discuss matters coming before Senate and Cabinet, and to report on the progress of each commissioner in his field.

President . . . . . Mike Gant  
 Vice-President . . . . . Madelyn Stover  
 Executive Secretary . . . . . Debbie Buchannon  
 Business Manager . . . . . Ed Patton

## Senate

|                   |                    |
|-------------------|--------------------|
| On-Campus Housing | Off-Campus Housing |
| Joe Lazear        | Kathi Turner       |
| Joe Quinlan       | Theo Wallace       |
| Sue Huff          | Sandy Stewart      |
| Ray Wolfe         | Susan Casali       |
| Emil Ralbusky     | John Snider        |
| John Womack       | Janet McGinnis     |
| William Dotson    |                    |
| Rod McCrory       |                    |

### Transient

|                   |                |
|-------------------|----------------|
| Lee McComas       | Steve Hinerman |
| Anna Laura Kovich | David N. Cooke |
| Jane Hutchinson   | David L. Cook  |
| Bill Hutchinson   | Becky Browning |
| Becky Grant       | Nora Horton    |
| Rich Ferguson     | Hanley Clark   |

## Court

|                             |               |
|-----------------------------|---------------|
| Lee Oxley,<br>Chief Justice | Lee McClinton |
| Linda Hatton                | Gary Lovejoy  |
| Robin Chandler              | Bill Redd     |
| Chuck Petit                 | Steve Hales   |

## Cabinet

Academic Affairs . . . . . Frederick George  
 Social Affairs . . . . . Rich Dunfee  
 Administrative Affairs . . . . . Joe Drummond  
 Election Commissioner . . . . . John Marshall  
 Publications and Public Relations  
 Mary Martin  
 Student Government Affairs and  
 Community Services . . . . . Jocelynn McCall  
 Representative to West Virginia Assoc.  
 of Student Government . . . Neal Borgmeyer

## President's Advisory Council

Senior Class President . . . . . Jackie Holt  
 Senior Class Vice-President . . Richard Backus  
 Junior Class President . . . . . Jack Harvey  
 Junior Class Vice-President . . Fran Grantham  
 Sophomore Class President . . . . Greg Archer  
 Sophomore Class Vice-President . . Jim Knapp  
 Freshman Class President . . Patrick Morgan  
 Freshman Class Vice-President . . . . Joe Kiser

## student extracurricular life

For information concerning policies, regulations, and procedures pertaining to any aspect of student extracurricular life, refer to pages . . . . .

- I. Student Extracurricular Life
  - A. Cultural Activities

## Marshall Artists Series, Inc.

Marshall Artists Series, Inc. conducts four series of attractions: Community Artists Series, Community Forum, Student Artists Series and Convocations.

The Community Artists Series and Student Artists Series programs are held at the Keith Albee Theater in downtown Huntington. Curtain time is 8:30 p.m. The Community Forum and Convocations are held in Old Main Auditorium on the main campus. Community Forum programs begin at 8:00 p.m., Convocations at 11:00 a.m.

In a normal season there are six attractions on both the Student Artists Series and on the Community Artists Series, ten attractions on the Community Forum, and nine Convocations.

For further information about the Marshall Artists Series, Inc., contact Curtis Baxter, Vice President and Manager, c/o Department of English.

## Student Artists Series

Marshall University students may attend at no charge upon presentation of Activity Card when reserved seat tickets are distributed on the main campus prior to each event. As available, Marshall students may obtain tickets at the Keith Albee Theater boxoffice preceding each event upon presentation of Activity Card. Any one student may obtain up to four reserved seat tickets upon presentation of as

many Activity Cards. Marshall University students are provided first opportunity to obtain tickets. When all seats are taken, no further distribution of tickets will be made. Marshall Artists Series, Inc. assumes no liability for Marshall University students who do not obtain tickets after distribution is completed on campus. Individual performance tickets are usually available to the general public and may be obtained at the Keith Albee Theater boxoffice preceding each event. Individual tickets range from \$2 to \$5. No ticket refunds will be granted after noon of the day of performance. All seats are reserved.

Buddy Rich Orchestra, Sept. 30  
Country's leading drummer

Zorba, Oct. 15  
Broadway musical

1776, Nov. 11  
Broadway musical

Paul Mauriat Orchestra, Nov. 16  
Lush contemporary sounds

Mason Williams, Feb. 15  
Guitarist and singer

The Glenn Yarbrough Show, Mar. 11  
Music spectacular

## Community Artists Series

Single memberships range from \$14 to \$20 a season. Marshall University students may attend any performance for \$1 upon presentation of Activity Card at the Keith Albee Theater boxoffice preceding each event. Any one student may obtain up to four reserved seat tickets upon presentation of as many Activity Cards. Reserved seats are normally available for individual attractions and may be obtained at the boxoffice preceding each event. Individual reserved seat tickets range from \$2.50 to \$5. No ticket refunds will be granted after noon of the day of performance. All seats are reserved.

Zorba, Oct. 14  
Broadway musical

Melborne Symphony Orchestra, Oct. 22  
Willem van Otterloo, conductor

Bayanihan Philippine Dance Company, Nov. 3  
Dancers and musicians

Orpheus in the Underworld, Feb. 26  
The Canadian Opera Company

Siberian Dancers and Singers of Omsk, Mar. 23  
Siberian/Russian folk spectacular

Minnesota Orchestra, Apr. 13  
Garrick Ohlsson, piano

## Community Forum

Season memberships are \$8.50 for the general public and \$5 for Marshall University faculty and staff. Marshall University students may attend at no charge upon presentation of Activity Card at the door. No reserved seats are available.

Abe Fortas, Oct. 8  
Former Chief Justice

Stewart Udall, Oct. 20  
Former Secretary of the Interior

I Pomeriggi Musicali di Milano, Oct. 26  
Debut tour of America

Sebastian Cabot, Nov. 12  
Distinguished actor

Alex Haley, Nov. 19  
Award-winning author

Gene Wiancko, Nov. 30  
"Mysteries of the Balkan World"

Dr. David Mozingo, Jan. 22  
International relations expert

Spence Crilly, Feb. 12  
"Colorful Copenhagen"

Curtis Nagel, Mar. 5  
"Portraits of the Orient"

Clay Francisco, Mar. 27  
"Russia in the 70's"

## Convocations

The Convocations series is a potpourri of all the performing arts, designed primarily to expose Marshall University students to the various art forms. Admission is free. There are no reserved seats.

Pat Paulson, Oct. 1  
Humorist

The Irish Rovers, Oct. 8  
Wit, poetry, and music

Emme Kemp, Oct. 22  
Singer—pianist—composer—lyricist

Olatunji, Nov. 12  
Apostle of Africulture

Leonid Hambro, Feb. 11  
Concert pianist—humorist

Los Indios Tabajaras, Feb. 25  
Two guitars

Yass Hakoshima, Mar. 4  
A program of mime

Rod Colbin, Apr. 22  
Actor—theatrical fencing master

James Dickey, Apr. 29  
Poet

## Music Department Concerts

The Department of Music presents numerous concerts and recitals in Smith Music Hall. The various performing groups are:

- Symphonic Wind Ensemble
- Symphonic Band
- Stage Band
- Brass Wind Ensemble
- University Singers
- Woodwind Quintet
- Brasswind Quintet
- Symphonic Choir
- Choral Union
- Opera Workshop
- A Capella Choir

Admissions is always free. For further information, contact the Music Department located in Smith Hall.

## University Theatre

This all-university activity is under the general direction of the Department of Speech. Normally, four full-length plays, one musical presented in conjunction with the Music Department, and several studio and experimental dramas are produced each year. Productions are in Old Main Auditorium and admission is usually free. For further information contact the Speech Department located on the second floor of Smith Hall.

## WMUL Radio Station

All students are invited to participate in the Marshall University Radio Station program (WMUL). The station broadcasts seven days a week on 88.1 megacycles on the FM band. A variety of programs provide popular, classical, and jazz music, sports, weather, and news of campus activities. For more information, contact radio personnel at WMUL in the Communications Building on Third Avenue.

## Art Exhibits

The Art Department conducts many exhibits of art work in the Smith Hall Student Lounge, the sixth floor hallway, the Campus Christian Center and the Library Lounge.

The Huntington Galleries, 3065 Eighth Street Road, also provides a continuing exhibition of art.

Several exhibits planned for the 1970-71 academic year are:

- Senior Exhibit, January, 1971  
Smith Hall—Sixth Floor hallway
- Old Bergen Art Guild, March 1-21, 1971  
The Paintings of Harry Shohler  
Smith Hall—Sixth Floor Hallway
- Senior Art Exhibit, May, 1971  
Smith Hall—Sixth Floor Hallway
- Graduate Art Exhibit, May, 1971  
Library Lounge

Contact Dr. Arthur Carpenter, professor and Chairman of the Art Department for further information.

## All-Campus Movies

All-campus movies are sponsored by the Student Center Program Board. They will be shown in the Music Hall Auditorium with performances at 6:30 p.m. and 9:00 p.m. The First Semester all-campus movie schedule is:

- "The Dirty Dozen"—September 18
- "Rosemary's Baby"—October 9
- "Bonnie and Clyde"—October 21  
(Homecoming feature)
- "Cool Hand Luke"—November 13
- "Blow-Up"—December 11
- "The Boston Strangler"—January 8

### B. Academic Activities

## IMPACT

IMPACT is sponsored by the Marshall University Student Government in conjunction with the University. It is a series of programs in a week-long period designed to bring important national and international issues into focus for members of Marshall's campus community through outstanding speakers, movies, and plays. Throughout the week, the "Barfenon Revue," a satire on campus life and local and national issues, is presented to the campus by a group of talented students.

## Leadership Seminar

The Leadership Seminar is a weekend retreat for any Marshall University student involved in Student Government campus organizations and residence hall life. Both administrative and faculty members are invited to attend to discuss freely with the students the problems facing Marshall's campus and to seek ways to alleviate problems.

## Campus Christian Center

In giving opportunities for worship, service, and discussion, the Campus Christian Center hopes to give the University student a realistic approach to the problems of modern society.

The Center programs are created and operated by students through the student commission, which is composed of students interested in the work of the Center.

The Center offers the following programs:

**CONTACT** — A personal encounter group designed to give people a look into their own lives and into the lives of others.

**COMMUNITY ISSUES** — A program designed to combine both discussion and community action.

**UNIVERSITY FORUM**—An opportunity for students, faculty, and administration to meet on critical issues facing the university.

**APPALACHIAN CULTURAL COMMITTEE**—Offers students a view culturally, artistically, and politically into the area in which the university is located.

**ARTS FESTIVAL** — A creative outlet for students interested in the arts.

**VICS**—Volunteers in Community Service is a program designed to place students in areas of social service in the community.

**SUNDAY EVENING DINNER AND STUDY GROUPS** — A Sunday evening meal followed by study groups.

There are other programs and worship services offered to help students fulfill their recreational, educational, cultural, and religious needs.

The Campus Christian Center is jointly sponsored by the following Christian denominations:

American Baptist  
Roman Catholic  
Christian  
Church of God  
Episcopal  
Lutheran  
United Methodist  
Presbyterian

Four ministers are available for counseling and personal guidance.

### C. Traditional Events

## Homecoming

Homecoming is traditionally the one weekend in the fall when alumni return to campus once again to share their many memories of Marshall, and undergrads make every effort to welcome them with a festive weekend.

### D. Publications and Organizations

## Chief Justice

The University's yearbook presents a pictorial review of each year's highlights and includes all phases of the University community. Key officers are selected by the Chief Justice Board and approved by the Student Senate and Public Relations and Publications Committee. Any student may apply for a position on the staff. Each full-time student who attends Marshall for one academic year is entitled to a copy of the yearbook at no cost since it is a part of the student activity fee. Distribution is in the fall.

## Parthenon

Written and edited by students enrolled in journalism courses, the student newspaper is published four times a week Tuesday through Friday and is distributed at various places on campus. There is no charge for copies of The Parthenon, as it is financed in part through the student activity fee.

## Student Directory

This book, published by the Student Government, contains the names, addresses, and phone numbers of students, faculty, and administration who wish to have their names included. Distribution is in late fall.

## Et Cetera

The campus literary magazine published in the fall contains poetry, short stories, essays and art. Any student may contribute material to be judged for publication in this magazine.

## University Student Handbook

This handbook is published in late fall by the Office of Student Personnel Programs and students selected by that office. The University Handbook is regarded as an official source of information for all students.

## Student Organizations

A large number of student organizations at the University offer the opportunity to each personal development through participation in extracurricular activities. For information concerning a particular group, students should contact Mr. Jeffrey Nemens, Assistant Dean of Students for Activities and Organizations, in Old Main 122. Campus organizations are listed in categories as follows:

### Recognition and Honorary Organizations:

Alpha Beta Alpha, Library Science  
Alpha Delta, Advertising Honorary  
Alpha Kappa Delta, Sociology Honorary  
Alpha Kappa Psi, National Business Administration Honorary

Alpha Lambda Delta, Naional Freshman Women's Honorary  
Alpha Psi Omega, National Dramatics Honorary  
Alpha Phi Omega, National Service Fraternity  
Chi Beta Phi, National Science Honorary  
D-Rho D-Theta, National Engineering Honorary  
Delta Omicron, National Music Honorary  
Eta Mu Phi, National Retailing Honorary  
Eta Sigma Phi, National Honorary for Classical Languages  
Fagus, Senior Women's Honorary  
Gamma Theta Upsilon, National Geography Honorary  
Kappa Delta Pi, National Education Honorary  
Kappa Omicron Phi, National Home Economics Honorary  
Kappa Pi, National Art Honorary  
Lambda Tau Alpha, Medical Technology Honorary  
Mu Gamma Sigma, Geology Honorary  
Omicron Delta Kappa, National Men's Leadership Honorary  
Pershing Rifles, National Military Honorary  
Phi Alpha Theta, National History Honorary  
Phi Eta Sigma, National Academic Honorary for Freshman Men  
Phi Mu Alpha, National Music Honorary  
Phi Mu Epsilon, National Math Honorary  
Pi Delta Phi, National French Honorary  
Pi Kappa Delta, National Debate Honorary  
Pi Omega Pi, National Business Education Honorary  
Pi Sigma Alpha, National Political Science Honorary  
Psi Chi, National Psychology Honorary  
Robe, Men's Leadership Honorary (Fraternity)  
Scabbard and Blade, Highest Military Honorary  
Sigma Alpha Eta, Professional Speech Correction Organization  
Sigma Delta Pi, National Spanish Honorary  
Sigma Tau Delta, National English Honorary  
The Order of Omega, Fraternity Honorary  
Theta Sigma Phi, National Journalism Honorary

## Interest Organizations:

American Chemical Society  
American Home Economics Association  
American Institute of Physics  
Appalachian Interest Group  
Association of Childhood Education  
Arts and Cinema Society  
Black United Students  
Chief Justice  
Classical Association  
Chess Club  
Circle K  
Council for Exceptional Children  
Engineering Association  
4-H Club  
M.U. Action Committee for FREE  
German Club  
International Relations Club  
Le Cercle Francais  
Music Educators Association  
Nurses Association  
Pershing Ruffles  
Physical Education Majors Club  
Radio Club  
Society of Physics Students  
Sociology Club  
Speaker's Bureau  
Students for a Democratic Society  
Student National Education Association  
Undergraduate Alumni Association  
Veteran's Club  
Women's Recreation Association  
Young Americans for Freedom  
Young Democrats  
Young Republicans

## Religious Organizations:

Baptist Student Union  
Canterbury Club (Episcopal)  
Christian Science Organization  
Campus Crusade for Christ (College Life)  
Lutheran Student Association

MUST (Marshall University Seekers after Truth)  
Newman Apostolate (Roman Catholic)  
Presbyterian Student Association  
The United Methodist Student Movement

## Social Organizations:

### National Fraternities

Alpha Sigma Phi  
Kappa Alpha Order  
Kappa Alpha Psi  
Lambda Chi Alpha  
Pi Kappa Alpha  
Sigma Alpha Epsilon  
Phi Kappa Tau  
Sigma Phi Epsilon  
Tau Kappa Epsilon  
Theta Xi Colony  
Zeta Beta Tau  
Interfraternity Council

### National Sororities

Alpha Chi Omega  
Alpha Sigma Alpha  
Alpha Xi Delta  
Delta Zeta  
Phi Mu  
Sigma Kappa  
Sigma Sigma Sigma  
Panhellenic Council

### Inter-Dorm Council

E. Local Churches and Temples

## Nearby Churches

Baptist Temple, 21st Street and Ninth Avenue  
Calvary Baptist, Eighth Avenue  
Central Christian, 1202 Fifth Avenue  
Ebenezer United Methodist, 16th Street and Eighth Avenue  
Emmanuel Methodist, 18th Street and Sixth Avenue

Enslow Park Presbyterian, Enslow and Washington Boulevards  
 Fifth Avenue Baptist, 1135 Fifth Avenue  
 First Baptist, 8th Street and Sixth Avenue  
 First Church of Christ's Scientists, 1101 Twelfth Avenue  
 First Congregational, 707 Fifth Avenue  
 First United Methodist, 1124 Fifth Avenue  
 First Presbyterian, 1015 Fifth Avenue  
 First Evangelical United Brethern, 21st Street and Fifth Avenue  
 Hellenic Orthodox, Saint George, 7th Street at Eleventh Avenue  
 Highlawn Baptist, 28th Street and Collis Avenue  
 Highlawn Presbyterian, 2814 Collis Avenue  
 Johnson Memorial United Methodist, 10th Sreet and Fifth Avenue  
 Ohev Sholom Temple, 949 Tenth Avenue  
 Pilgrim Holiness, 20th Street and Ninth Avenue  
 St. Paul's Evangelical Lutheran Church, 721 Twelfth Avenue  
 St. Joseph's Roman Catholic, 519 Thirteenth Street  
 St. Peter Clave Catholic, 1502 Ninth Avenue  
 Sixth Avenue Church of Christ, 530 Twentieth Street  
 Trinity Church of God, 27th Street and Third Avenue  
 Trinity Episcopal, 520 Eleventh Street  
 Twentieth Street Baptist, 20th Street and Fifth Avenue  
 Unitarian Fellowship of Huntington, 1638 Charleston Avenue  
 Young's Chapel A.M.E. Church, Artisan and 18th Street

#### F. Athletics

### Intramural Programs

Historically, intramural sports at Marshall University have been an integral and important part of student life. An extensive program has been developed which offers a wide selection of

sports, many of which are coeducational, to meet the needs and interests of all students. The program has been designed especially to provide activities suitable for both graduate and undergraduate students.

All students, both men and women, are urged to participate in intramurals in individual or team sports. Participation will provide opportunities to develop new skills, improve physical fitness and add to the student's personal enjoyment and satisfaction.

Approximately 50 per cent of the total student body at Marshall University compete in recreational and intramural activities. At present the women's intramural program consists of the following activities:

- Badminton
- Table Tennis
- Volleyball
- Shuffleboard
- Basketball
- Tennis
- Archery
- Golf
- Bowling
- Softball

The men's intramural program consists of these activities:

- Eight Man Flag Football
- Basketball
- Tennis
- Golf
- Badminton
- Water Basketball
- Two-man Volleyball
- Archery
- Bowling
- Softball

For more information about the intramural program, contact Buddy Rogers, intramural and recreational director, in the Men's Department of Physical Education, or Dr. Dorothy Hicks, Professor and Chairman of the Women's Physical Education Department.

### Intercollegiate Athletics

Marshall has a long and proud tradition in athletics. In past years the Thundering Herd has gained national prominence for its feats on the field. Recently, however, national prominence was gained for other reasons. In 1969 ties within the Mid-American Conference were severed and, in effect, Marshall is now playing as an independent.

The NCAA, Governor, Legislature, and Board of Regents of West Virginia have all shown their support to the athletic program. Funds have been appropriated by the State to build a new track and tennis courts and to put artificial turf on the football field.

The "Thundering Herd" competes with other colleges and universities in:

- Football
- Basketball
- Baseball
- Golf
- Tennis
- Wrestling
- Swimming
- Track
- Cross Country

Marshall University's Women's Intercollegiate Sports Program (WISP) has been budgeted \$2,000 by the University to participate in the West Virginia Intercollegiate Women's Sports Association.

WISP competes with other colleges and universities in:

- Badminton
- Basketball
- Field Hockey
- Golf
- Gymnastics
- Softball
- Tennis
- Track and Field
- Volleyball

### Marching Band, Majorettes and Cheerleaders

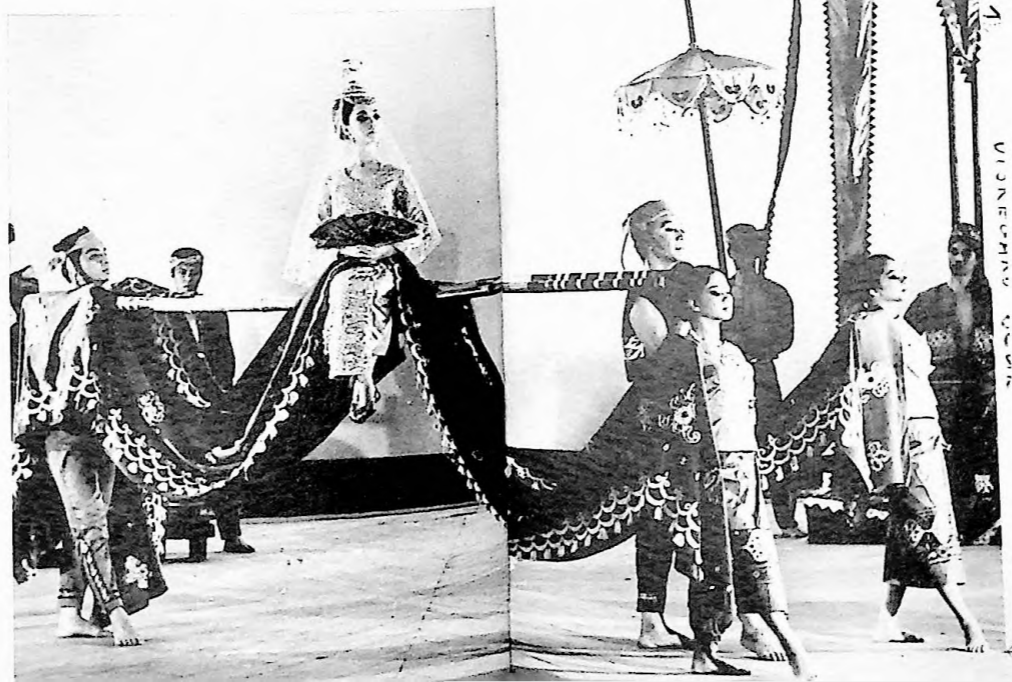
Membership in the Marching Band is open to all students either on a credit or non-credit basis. No audition is necessary. No fees are charged for the use of uniforms, music, or equipment. Instruments are available for students who need them. The Marching Band appears at all home games, and one all-expense-paid trip is taken each year. Marching Band rehearsals are held from 3:30 to 5:30 p.m. on Monday, Wednesday, and Thursday every week and on Friday of home-game weeks. Director of Bands is Robert R. Clark, Room 146, Smith Music Hall, who can be contacted for further information.

Marshall majorettes are chosen for their ability to perform individual and group marching and twirling. Tryouts for all members of the corps are held in late spring. They perform along with the band during parades, pre-game shows, and half-time shows during football season.

It is the job of the cheerleaders to stimulate enthusiasm and to instill excitement during all games. Tryouts for the squad are held in late spring.

Tryouts for freshmen interested in cheering on the freshman squad will be held in October. To try out, the student must have a 2.0 grade point average, be single, and be willing to attend practices. Freshmen with tumbling ability are welcome on the squad.





# CALENDAR OF UNIVERSITY EVENTS

## SEPTEMBER

- 8 Freshman Orientation
- 9 Transfer Student Orientation
- 10 Registration—New Students
- 11 Registration—Returning Students
- 12 Registration Continues
- 14 Classes Begin
- 15 Late Registration
- 16 Last Day of Late Registration
- 18 The Dirty Dozen—Smith Hall
- 19 Football—Morehead
- 20 Othello—Arts and Cinema
- 24 Convocation—Dr. Maxwell H. Goldberg
- 26 Football—Toledo (A)
- 30 Artist Series — Buddy Rich (8:30)

## OCTOBER

- 1 Convocation—Pa Paulsen
- 3 Football—Xavier (A)
- 4 Diabolique—Arts and Cinema
- 8 Convocation—The Irish Royers  
Community Forum—Abe Fortas
- 9 Rosemary's Baby—Smith Hall
- 10 Football—Miami, Ohio
- 14 WP-WF Period Begins  
Community Artist Series — Zorba the Greek
- 15 Student Artist Series—Zorba the Greek
- 17 Football—University of Louisville
- 20 Community Forum—Stuart Udall
- 21 Bonnie and Clyde—Smith Hall
- 22 Convocation—Emma Kemp  
Community Artist Series — Melbourn  
Symphony Orchestra
- 24 Football—Western Michigan  
(HOMECOMING)  
Graduate Record Exams
- 25 My Sister, My Love—Arts and Cinema
- 26 Community Forum — I Pmeriggi  
Musicali di Milano
- 31 Football—Bowling Green (A)

## NOVEMBER

- 3 Community Artist Series — Bayanihan  
Philippine Dance Company
- 6 Cool Hand Luke—Smith Hall
- 7 Football—Kent State
- 8 Surprises—Arts and Cinema
- 9 Second Eight Weeks Begins
- 10 Mid-Term Grades Due in Registrar's  
Office
- 11 2nd Semester Student Teaching  
Applications Due  
Student Artist Series—"1776"
- 12 Community Forum—Sebastian Cabbot  
Convocation—Olatanji Dancers
- 14 Football—East Carolina (A)
- 16 Student Artist Series—Paul Mauriat
- 18 Advanced Registration for Second  
Semester Begins
- 19 Community Forum — Alex Haley
- 21 Football—Ohio University (A)
- 22 The Leather Boys—Arts and Cinema
- 25 Last Day of Advanced Registration  
Thanksgiving Break—12:00 Noon
- 28 Varsity—Frosh Basketball
- 30 Classes Resume  
Community Forum—Gene Wiancko

## DECEMBER

- 2 Basketball—Presbyterian
- 3 Basketball—University of California
- 5 Basketball—St. Peters (A)
- 6 Hallelujah the Hills—Arts and Cinema
- 11 Blow Up—Smith Hall
- 12 Basketball—LaSalle (A)  
Graduate Record Exams
- 14 Basketball—Morehead (A)
- 18 MUIT
- 19 MUIT  
Christmas Break—Close of Classes
- 30 Basketball—Morehead

## JANUARY

- 2 Basketball—East Carolina
- 4 Classes Resume
- 6 Basketball—Morris Harvey

- 8 WP-WF Period Ends  
The Boston Strangler—Smith Hall
- 9 Basketball—Western Michigan (A)
- 13 Basketball—Toledo (A)
- 16 Basketball—Morris Harvey (A)
- 18 Exam Week Begins
- 22 Community Forum—David Mazingo
- 23 Basketball—Bowling Green  
End First Semester
- 25 Final Grades Due in Registrar's Office
- 29 Second Semester Registration Begins
- 30 Registration Continues  
Basketball—Purdue (A)

## FEBRUARY

- 1 Second Semester Begins
- 2 Late Registration
- 3 Last Day for Late Registration  
Basketball—Ohio University (A)
- 6 Basketball—Kent State
- 7 Smiles of a Summer Night—Arts and  
Cinema
- 10 Basketball—Toledo
- 11 Convocation—Leonid Hambro
- 12 Community Forum—Spence Crilly
- 13 Basketball—Bowling Green (A)
- 14 Yojimbo—Arts and Cinema
- 16 Basketball—Ohio University
- 20 Basketball—Miami, Ohio (A)
- 23 Basketball—Miami, Fla.
- 25 Basketball—Cleveland State University  
Convocation—Los Indios Trabajaras  
The Mouse that Roared — Arts and  
Cinema
- 26 Community Artist Series — Orpeus in  
the Underworld

## MARCH

- 1 Basketball—St. Francis  
WP-WF Period Begins
- 4 Basketball—George Washington  
Convocation—Hakoshimes
- 5 Community Forum—Curt Nagel
- 6 Basketball—Miami, Ohio
- 7 Loves of a Blonde—Arts and Cinema
- 21 War of the Buttons—Arts and Cinema
- 23 Community Artist Series — Siberian  
Dancers and Singers of Omak

- 27 Community Forum — Clay Francisco
- 29 Second Nine-Weeks Begin
- 30 Mid-Term Grades Due in Registrar's  
Office

## APRIL

- 1 Convocation—Dr. Frank McEwen
- 7 Easter Break Begins at Close of Classes
- 13 Classes Resume  
Community Artist Series — Minnesota  
Orchestra
- 18 The Umbrellas of Cherbourg —  
Arts and Cinema
- 22 Convocation—Rod Colbin
- 25 Pather Panchali — Arts and Cinema
- 29 Convocation—James Dickey

## MAY

- 3 Advance Registration for Fall Term  
Begins
- 7 Advanced Registration for Fall Term  
Ends
- 8 Alumni Day
- 9 Mother's Day Sing  
Juliet of the Spirits — Arts and Cinema
- 11 Marshall Community Symphony
- 14 WP-WF Ends
- 17 Final Grades for Graduating Seniors  
Due in Registrar's Office
- 24 Final Exams Begin
- 29 Second Semester Ends
- 30 Commencement
- 31 Grades Due in Registrar's Office

## JUNE (Tentative Dates)

- 14 Registration for First Summer Term
- 15 Classes Begin

## JULY (Tentative Dates)

- 16 First Summer Term Ends
- 19 Registration for Second Summer Term
- 20 Classes Begin  
First Term Grades Due in Registrar's  
Office

## AUGUST (Tentative Dates)

- 20 Second Term Ends
- 24 Grades Due in Registrar's Office

**REVISED CONSTITUTION  
OF THE  
MARSHALL UNIVERSITY  
STUDENT GOVERNMENT  
FEBRUARY 1970**

We, the regularly enrolled students of Marshall University, in order to preserve and promote the high standing and activities of our institution, to maintain order, to strengthen cordial relations between our faculty and students and to achieve a lasting opportunity for responsible individual and collective action, do hereby establish this Constitution of the Marshall University Student Government.

**ARTICLE I**

Section 1. Members.

All regularly enrolled students of Marshall University, both undergraduate and graduate, who pay a student activities and services fee, shall be members of the Marshall University Student Government.

Section 2. Supreme Law.

This Constitution and all laws enacted pursuant thereto shall be the supreme student law.

Section 3. Student Participation.

Although the power of government of Marshall University is vested in the West Virginia Board of Regents, the University president and other officials, the Student Government shall be recognized as the principal authorized agency through which participation in college government by the students and student representatives shall be made effective. The development of a sense of joint responsibility of students, faculty members and administrators for the welfare of the University and its effective management to achieve its educational objectives shall be recognized as its major purposes.

Section 4. Name Restricted.

48 The name "Student Government" shall not be

used by any student or group of students in connection with any public or campus performance, except as authorized by Senate.

Section 5. Student Government Code.

Provisions contained in this Constitution may be enforced, interpreted and defined by means of the Student Government Code, the contents of which shall be passed by a majority vote in Senate unless otherwise stipulated and approved by the student body president.

Section 6. Recall.

Any constituency shall have the power to recall any officer elected or appointed member of the government under this Constitution. If the constituency is campus-wide, the petition to recall shall be given to the Chief Justice of the Student Court and shall not be valid until he determines that it contains the signatures of at least ten per cent of the qualified voters of that constituency. Any officer so recalled shall have the right to be a candidate for office, including the one from which he has been recalled, in the next election.

Section 7. Referendum.

The student body shall have the power to call for a ballot on any act of Senate, providing a petition calling for the ballot and specifying in writing the act on which the referendum is to be taken shall be signed by at least ten per cent of the qualified voters. The president shall, if he determines the petition to be in good order, direct the Election Commission to conduct an election on the act in no less than six or more than fifteen days after he receives the petition. Public notice of such an election shall be given not less than four days before it shall take place. A majority of the votes cast shall be sufficient to rescind the act.

Section 8. Initiative.

The student body shall have the power to initiate any act within the power of Senate provided that the same procedure shall be used as is designated in Section 7 of this article.

Section 9. Amending Procedure.

Amendments to the Constitution shall become valid under the following procedure:

- a. An amendment may be introduced to Senate by any member at any regular session. The proposed amendment shall be debated at the subsequent session.
- b. An amendment may also be introduced by the presentation to Senate of a petition bearing the names of at least ten per cent of the qualified voters of the student body. If the petition is found to be in good order, the Senate shall make provisions for its presentation to the student body.
- c. A majority vote of the members elected shall be necessary for Senate approval of regularly proposed amendments. Approval by the student body president shall not be required.
- d. The proposed amendment shall be into effect if approved by a majority of the students voting in any regular or special election.

Section 10. Rules of Order.

All matters not covered in this Constitution, the Student Government Code or Senate legislation shall be governed by Sturgis Standard Code of Parliamentary Procedure.

Section 11. Effective Date.

This Constitution shall take effect upon approval by a majority of the students voting in the special election of February, 1970.

**ARTICLE II  
LEGISLATIVE**

Section 1. Supreme Power.

Supreme legislative powers of the Student Government shall be vested in the Senate.

Section 2. Enumerated Powers.

The Senate shall have the power to:

- a. Recommend the amount of the student activities and services fee and the amount each organization shall receive.

- b. Appropriate funds to all agencies of the Student Government and to such other extra-curricular activities as shall seem compatible with the general welfare of the student body.
- c. Ratify or reject all appointments made by the student body president by a majority vote.
- d. Override a presidential veto by a two-thirds vote of the members elected.
- e. Establish such subordinate officers and committees of the Senate as it shall deem proper.
- f. Must approve all rules governing student elections.
- g. Make recommendations to the University president concerning matters affecting the student body, but not within the power of Student Government to adjust.
- h. Require reports from all permanent or special student committees and from all organizations receiving appropriations from Senate and to approve or reject such reports in whole and in part.
- i. Present honors or awards in the name of the student body or Student Government.
- j. Establish by law the compensation of any officer or employee of the Student Government.
- k. Provide regulations for conducting social affairs in the name of the student body and to approve or reject the charging of a fee for any program or social event under the auspices of Student Government.
- l. Engage in legitimate enterprise for the purpose of agoining revenue for the maintenance of the Student Government.
- m. Conduct assemblies.
- n. Impeach, by a two-thirds vote of the members elected, any senator or officer elected or appointed by a class, Senate or the Student body.

- o. Make all laws necessary and proper to carry out the provisions of this Constitution and promote the general welfare of the student body.
- p. Approve or reject the Student Government budget in whole or in part.

Section 3. Restricted Powers.

The Senate shall not have the power to:

- a. Pass any ex post facto law.
- b. Make any law abridging or denying the freedom of the student press or any other freedom guaranteed by the Constitution of the United States of America, the Constitution of the State of West Virginia, or the Constitution of the West Virginia Association of Student Governments.

Section 4. Legislative Procedure.

Legislation may be introduced in the Senate by a main motion, resolution, bill or amendment.

- a. To be valid, any act must be signed by the speaker of the Senate, attested to by the executive secretary and approved by the student body president. If the president disapproves the motion, it shall be returned to the Senate for possible reconsideration and may be enacted into law by a two-thirds vote of the members elected.
- b. All actions of the Student Government shall be subject to the approval of the University president. Actions shall be considered so approved unless the University president shall express the contrary in writing to the Senate within seven days after enactment.

Section 5. Speaker.

The student body vice president shall serve as speaker of the Student Senate.

Section 6. Membership

The Senate shall consist of constituency senators elected from and by each constituency.

- a. Senators shall be elected in the regular elections in the spring and fall of each year.

- b. Senators shall be elected according to the following constituencies:  
TRANSIENT — Students whose school address and permanent home address are the same are qualified to represent this constituency.

UNIVERSITY HOUSING — Students residing in University-owned housing, such as dormitories and University Heights, are qualified to represent this constituency.

OFF-CAMPUS HOUSING — Students whose residence is not University-owned, excluding those who qualify for the transient constituency, are qualified to represent this constituency.

OTHERS — Other constituencies as Senate shall deem necessary.

- c. A student's constituency shall be determined by the information on file in the Office of Student Personnel Programs.
- d. The number of senators elected in each election shall be according to the number of students in each constituency in accordance to the following table:
 

|           |          |            |
|-----------|----------|------------|
| 1—599     | Students | 1 Senator  |
| 600—999   | Students | 2 Senators |
| 1000—1399 | Students | 3 Senators |
- e. The number of senators to be elected shall be established prior to the election. Each student shall vote for the number of senators designated to represent his constituency.

Section 7. Quorum.

One more than half the members elected shall constitute a quorum.

Section 8. Requirements for Membership.

Each senator shall be a full-time student filing and when elected and shall have and maintain an overall average of 2.0 or C.

Section 9. Vacancies.

In case of a vacancy the candidate receiving the next highest number of votes in the election shall assume the powers and responsibilities of

senator. The new senator must have run in the same election as the senator whom he replaces. If there are no candidates from which to choose, the senators of the constituency in question shall caucus and elect the replacement within fifteen days of the announcement of the vacancy.

Section 10. Term.

Members of the Senate shall serve for one year.

Section 11. Senate Adviser.

The Senate shall elect, by majority vote, an adviser who shall serve for one year only. The adviser shall be a member of the University faculty or administration.

**ARTICLE III  
EXECUTIVE**

Section 1. Power.

The executive power shall be vested in the student body president, student cabinet, and class advisory council.

Section 2. Election.

The student body president and vice president shall be elected by and from the student body at large; the class presidents and vice presidents shall be elected by and from their respective classes.

Section 3. Enumerated Powers.

- A. The Student Cabinet shall have the responsibility to:
  - a. Determine and recommend to the Senate any part of the budget concerning Cabinet and President's Council.
  - b. Make policy recommendations to Senate.
  - c. Issue directions to the permanent and to the special student committees; supervise their activities and require reports from them.
  - d. Enforce the decisions of the Student Court.

- e. Establish such subordinate offices and committees as it shall deem necessary. The Student Government Code lists and explains the various offices and committees.
- f. Make recommendations to the University president concerning matters affecting the class body, but not within the power of the Student Government to adjust.

B. The President's Advisory Council shall have the responsibility to:

- a. Determine and recommend to the Senate any part of the budget concerning Cabinet and President's Council.
- b. Make policy recommendations to Senate.
- c. Issue directions to the permanent and to the special student committees; supervise their activities and require reports from them.
- d. Establish such subordinate offices and committees as it shall deem necessary. The Student Government Code lists and explains the various offices and committees.
- e. Make recommendations to the University president concerning matters affecting the class body, but not within the power of the Student Government to adjust.

Section 4. Membership.

The Student Cabinet shall consist of:

- a. Student body president and vice president elected in the spring election of each year.
- b. The Student Government business manager appointed by the student body president and approved by Senate.
- c. The executive secretary appointed by the student body president and approved by Senate.
- d. All commissioners as set forth in the Student Government Code appointed by the student body president and approved by Senate.

- e. Other persons as the student body president shall deem necessary subject to Senate approval.

#### Section 5. Meetings.

The Cabinet shall meet upon the call of the student body president provided there are at least two meetings per month. The president shall act as chairman.

#### Section 6. Presidential Powers.

The student body president shall have the power to:

- Appoint the chairmen and members of all permanent and special committees not otherwise provided by law.
- Make all executive appointments, except class secretaries and treasurers.
- Veto acts of the Senate within the limitations previously provided.
- Serve as ex-officio member of all permanent and special committees.
- Represent the student body in all transactions with the students of other colleges or universities.
- Remove any appointive officer for incompetence or neglect of duty.
- Call special sessions of the Senate during the school year when he shall deem necessary.
- Establish such bodies subsidiary to him as he shall deem necessary to aid him in the performance, subject to Senate approval.

#### Section 7. Qualifications.

The student body president and vice president shall meet the following qualifications upon filing for office:

- Possess an overall 2.0 average.
- Have completed one semester at Marshall University as a full time student immediately prior to the semester in which he files.
- Be a junior or senior by the end of the semester in which he files.

#### Section 8. Oath of Office.

52 The incoming student body president shall take

the oath of office, administered by the outgoing Chief Justice.

#### Section 9. Student Prosecutor.

The student prosecutor shall:

- Represent the Student Government before the Student Court.
- Investigate all violations of the Constitution of Marshall University Student Government and the rules and regulations enacted thereby and shall prosecute all violators before the Student Court.
- Recommend to the student body president the appointment of as many assistants as he shall deem necessary.
- Represent the Student Government in all cases involving claims against or on the behalf of the Student Government.

#### Section 10. Finance.

The Student Government shall maintain two separate systems of financial records.

- The money collected from the student activities and services fee shall be placed in the student special account of the University. A requisition shall be submitted to the director of finance by the business manager and Senate advisor. This money shall not be used until appropriated by the Senate.
- Money collected from every other Student Government activity shall be placed into the University campus units account. However, Senate shall provide by law for a petty cash fund which shall be kept by the business manager.

#### Section 11. Financial Audit.

All financial records of the Student Government shall be audited by the director of finance. This shall be during July and a report shall be submitted to the University president, the student body president and Senate.

#### Section 12. Bonding.

The executive secretary and the business manager shall be bonded for the amount of one thousand dollars each at the beginning of their term of office.

#### Section 13. Term.

The student body president and vice president shall serve for one year. The class officers shall serve for one year unless at the end of a semester they are no longer a member of the class they represent.

### ARTICLE IV JUDICIAL

#### Section 1.

The judicial power of the Marshall University Student Government shall be vested in one Student Court, and in such Judicial Boards as may from time to time be established.

#### Section 2.

The judicial power of the Student Court shall extend to all matters arising under this Constitution, the Code of the Marshall University Student Government, and actions taken and decisions made under their authority;

- to all matters of interpretation of the provisions of this Constitution in accordance with its stated purpose and general intent when an interpretation is requested by a majority vote of the Senate;
- to the exercising of judicial review over actions taken and decisions made by officers and agencies of the Student Body under the provisions of the Constitution, to the extent of declaring null and void any such action or decision which is deemed by the majority of the justices to be contrary to the provisions of the Constitution, to be ultra vires, to be in conflict with the official policies of the University as set forth in the current University catalog, or to be inconsistent with the Constitution and Public Laws of the State of West Virginia or the United States of America.
- to all matters which may be referred to the Student Court by any of the Judicial Boards;
- to the reconsideration of any previous, non-disciplinary decision of the Marshall University Student Court and the authority to reserve or affirm any such decision.

#### Section 3.

The Student Court shall serve as a court of original jurisdiction for all cases of alleged violations of University policies as well as for all cases potentially entailing suspension or expulsion from the University. Student Court will serve as an appellate court for other student disciplinary bodies.

#### Section 4.

The Student Court shall consist of nine (9) Justices. Three (3) of said Justices shall be members of the upcoming Senior, Junior, and Sophomore classes, respectively.

- No officer of any other department of the Student Government shall be eligible for membership on the Court. No student who is a member of any Judicial Board shall be a member of the Court. No student who shall not have been a student in good standing at Marshall University for at least one academic year shall be eligible to serve on the Court.
- The President of the Student Body shall fill vacancies which occur in the Court in the manner heretofore provided. Vacancies shall be filled within two (2) weeks.

#### Section 5.

The Chief Justice shall be the presiding officer of the Court. He shall be elected by a majority vote of the Justices; shall be a Senior when he takes office and shall serve for a term of one (1) year.

- Sessions shall be called by the Chief Justice whenever he deems it necessary, provided twenty-four hours' notice is given each Justice. Sessions shall be closed to the public at the discretion of the Chief Justice.
- The Chief shall inaugurate the Student Body President, student body vice president, class officers, justices and senators within two (2) weeks of their selection administer-

ing the oath of office to them as follows:  
 "I (name) . . . . . do  
 solemnly swear (or affirm) that I will faith-  
 fully execute the office of . . . . .  
 and will do the best of my ability, protect,  
 preserve, and uphold the Constitution of the  
 Marshall University Student Government.

- c. The Chief Justice shall receive all petitions or recall elective officials of the Student Government and shall determine the validity of the signatures upon such petitions.
- d. The Chief Justice shall preside at all impeachment trials by the Senate wherein the President or Vice President of the Student Body are on trial.



## ACADEMICS

### Colleges

**Vice-President of Academic Affairs — Dr. A. Mervin Tyson**

#### Teachers College

Art  
 Counseling and Rehabilitation  
 Educational Foundations  
 Geography  
 Home Economics  
 Curriculum and Instruction  
 Vocational-Technical Education

Dean Robert Hayes  
 Assistant Dean William Deel

Library Science  
 Music  
 Physical Education—Men  
 Physical Education—Women  
 Educational Administration  
 Social Studies

#### Applied Science

Engineering  
 Nursing Education

Dean A. E. McCaskey

Medical Technology  
 Cytotechnology

Military Science

#### Arts and Sciences

Bible and Religion  
 Biological Sciences  
 Chemistry  
 Classical Languages  
 Economics  
 English  
 Geology  
 History  
 Journalism

Acting Dean Harvey Saunders

Mathematics  
 Modern Languages  
 Philosophy  
 Physics  
 Physical Science  
 Political Science  
 Psychology  
 Sociology  
 Speech

#### School of Business

Accounting  
 Office Administration

Dean R. W. Morell

Management  
 Marketing

Finance

#### Graduate School

##### Academic Disciplines

Art\*  
 Biological Science\*  
 Business\*  
 Chemistry  
 Communication Arts  
 Counseling & Rehabilitation\*  
 Economics  
 English\*  
 Geography  
 Health & Physical Education

History  
 Home Economics\*  
 Music\*  
 Physics  
 Physical Science\*  
 Political Science\*  
 Psychology  
 Social Studies\*  
 Sociology  
 Speech

Minors are offered in all of the areas listed above and in Bible and Religion, French,\* geology, German,\* Latin,\* library science,\* mathematics,\* philosophy and Spanish.\*

Dean John Warren

##### Classroom Teaching

Early Childhood Education  
 Elementary School Education  
 Reading Specialist

Secondary Education  
 Special Education  
 Vocational Technical Education

##### Educational Administration

County Superintendent  
 Elementary Principal

General Supervisor  
 Special Supervisor

Secondary Principal

##### Master of Business Administration

Accounting  
 Finance

Management  
 Marketing

##### Master of Arts in Journalism

\*Special programs are recommended for teachers in these areas.

## functions of standing faculty committees

### University Council

**Professor Sam Clagg, Chairman**

The University Council is composed of eight faculty members, one student, and one ex-officio representative of the administration. The University Council serves as the executive committee of the faculty, taking such action as may be necessary to enforce the provisions of the University Constitution. Such action is subject to review by the faculty. It considers and assigns to appropriate faculty committees the problems and suggestions of faculty members and administrators. The Council recommends to the President nominations to standing and special committees of the faculty. It also coordinates the work of faculty committees.

A student complaint may be registered with any chairman of the appropriate committee. If the student is uncertain as to which committee should consider the question, the complaint should be made to the University Council to be directed to the proper committee.

### Academic Planning and Standards Committee

**Professor Paul D. Stewart, Chairman**

The Academic Planning and Standards Committee is composed of eight faculty members, one student, and five ex-officio representatives of the administration. This committee initiates and considers plans for the academic development of the University, including development of standards of admission, requirements for graduation, and new curricula. Except as provided, the committee refers all affirmative actions to the faculty for approval. New course offerings are referred to this committee for final disposition, subject to appeal to the faculty by ten members of the faculty

within ten days of notification. The curriculum committees of the respective college jurisdiction shall have final authority in minor matters such as dropping a course and changing numbers, titles, and descriptions of the courses, subject to appeal to the Academic Planning and Standards Committee.

### Faculty Personnel Committee

**Professor William G. Cook, Chairman**

The committee shall consider policies relating to academic rank, salary, and tenure, teaching and non-teaching load, retirement, sabbatical and other leaves, distribution of summer term teaching. The committee shall act as an appeal board for all cases concerning the well-being of faculty members.

### Physical Facilities and Planning Committee

**Professor Joseph Lichtenstein, Chairman**

The Physical Facilities and Planning Committee is composed of eight faculty members, two students, and three ex-officio representatives of the administration. The committee considers policies relating to the maintenance, utilization, and improvement of existing facilities; planning for existing and anticipated needs, including priority of major capital improvement. It recommends allocation of space, campus improvements; prepares a long range plan for campus development; and makes and enforces campus traffic regulations.

### Student Conduct and Welfare Committees

**Professor Clarke F. Hess, Chairman**

The Student Conduct and Welfare Committee is composed of six faculty members, four students,; the Director of Student Personnel Programs and the Dean of Students. This committee considers policies relating to the coordination and regulation of student organizations, student social events, and other student

activities; academic conduct of students; advisory and counseling programs; health services; financial aid through loans and scholarships. It makes policies governing academic integrity and class attendance. The committee develops policies governing the counseling and orientation programs. One main objective is to promote desirable relations between the faculty and the student body.

### Faculty Service Committee

**Professor Helen Hunter, Chairman**

This committee is concerned with matters relating to official University faculty social functions and non-academic welfare of the faculty. It assists the President upon request in entertaining university guests and in helping at other social functions.

### Commencement and Honorary Degrees Committee

**Professor Jack Brown, Chairman**

The Commencement and Honorary Degrees Committee is composed of five faculty members, one student, and two ex-officio representatives of the administration. The committee is concerned with matters relating to the commencement activities and selection of candidates for honorary degrees; and it advises the President in matters pertaining to such.

### Athletic Committee

**Professor Hunter Hardman, Chairman**

The Athletic Committee is composed of seven faculty members, two students, one alumni representative, and three ex-officio representatives of the administration. This committee considers policies relating to the maintenance and development of the intercollegiate athletic program, eligibility of athletes, budgets and athletic staff personnel. It also approves the Athletic Department budget.

### Public Relations and Publications Committee

**Professor Ben Hope, Chairman**

The Public Relations and Publications Committee is composed of five faculty members, two students, and two ex-officio representatives of the administration. This committee deals with policies relating to University and student publications and matters concerning public relations. It is responsible for seeing that all University publications are of good quality and in good taste and it approves the financial budget and such other University Theatre matters that arise.

### Human Relations Board

**Professor Simon Perry, Chairman**

The Human Relations Board has been established and designed to promote positive relations among people of different race, creed, and belief. The specific responsibility of the Board is to hear complaints of individual students, faculty, or staff who make allegations of unfair discriminatory practices existing on the University campus. The Board is responsible for making requests and/or recommendations for changes in University policies. There are five student members and eight faculty-staff members.

### Graduate Council

**Dean John R. Warren, Chairman**

The Graduate Council is composed of nine faculty members, one student, and two ex-officio representatives of the administration.

### Grades and Quality Points

The following system of grades and quality points is used within the institution:

- A—For superior performance. Four quality points are earned for each semester hour with a grade of A.
- B—For performance distinctly above the average in quality. Three quality points are earned for each semester hour with a grade of B.

C—For performance that is of average quality. Two quality points are earned for each semester hour with a grade of C.

D—For performance of below-average quality. One quality point is earned for each semester hour with a grade of D.

F—Failure, given for unsatisfactory work. No quality points.

W—Withdrawn prior to the last week of classes or withdrawn passing during the last week of classes. Not considered in determining the quality point average. (See regulations on withdrawal.)

WF—Withdrawn failing during the last week of classes. No quality points.

I—Incomplete, given to students who miss some of the last exercises of class work because of illness or some other valid reason beyond the control of the student. When the work missed is done satisfactorily, the final grade may be any one of the four passing marks. If a deficiency represented by I is not made up within a calendar year, or if the make-up work is unsatisfactory, the grade becomes an F. I-grade is not considered in determining the quality point average.

### Regulations on Withdrawal from Courses or From the University

Official Withdrawal from Courses or From the University:

A student who wants to withdraw from one or more courses must apply to the dean of his college for permission. The dean informs the registrar, who in turn informs the instructors concerned.

A student desiring to withdraw from the University must apply to the dean of his college for permission. If permission is granted, the student must secure the approval of the appropriate administrative offices, as listed on the student withdrawal form. When applying for withdrawal whether in person or by mail,

the student must turn in his unused meal ticket, his activity card, and his student identification card. The semester's validation on the I.D. card is voided and the card returned to the student for use in future registration.

In all cases of withdrawal from one or more courses or from the University the instructors report grades for the student as follows:

1. Students withdrawing before the final week of classes or withdrawing passing during the final week of classes will receive a grade of W. Not considered in determining the quality point average.
2. Students withdrawing during the final week of classes will receive a grade of WF if failing. No quality points.
3. Official withdrawals during the last week of classes and the examination period of a regular semester or the last week of a summer term are not permitted except in cases of extreme emergency beyond the control of the student. Withdrawals in this period will be permitted only through personal conference with the academic dean.
4. Men and women called to the armed services of the United States shall be granted full refund of fees, but no credit, if the call comes before the end of the first three-fourths of the term, and full credit by courses, but no refund of fees, shall be granted if the call comes thereafter; provided, however, that credit as described above will be granted only in those courses in which the student is maintaining a passing mark at the time of his or her departure to military service. In recording the final grades for three-fourths of a term or more, both passing and failing grades are to be shown on the student's permanent record card.

Irregular Withdrawal from Courses or from the University:

Students who drop out of one or more courses without permission and who do not follow regulations provided in the preceding para-

graphs receive a grade of F at the end of the semester or summer term.

### Refund of Fees

#### I. Withdrawal from the University Enrollment, Tuition and Registration Fees

Students who withdraw regularly from the University may have a refund on tuition and registration fees in accordance with the following schedule:

|                                   | Main Campus and Extension Division | Branch Colleges |
|-----------------------------------|------------------------------------|-----------------|
| During the first and second weeks | 90%                                | 50%             |
| During the third and fourth weeks | 70%                                | 25%             |
| During the fifth and sixth weeks  | 50%                                | 10%             |
| Beginning with the seventh week   | none                               | none            |

Laboratory, activity and course fees are to be refunded in the same percentages as outlined above.

All refunds are to be estimated from the first day of regular registration of a given semester or term. Every student who registers incurs a financial obligation. Refunds under \$1.00 in amount will not be made except on special request. Refunds checks normally are mailed within 15 days.

Dormitory Fee: Cancellation of room reservation prior to the first day of classes of any semester will result in a refund of the Dormitory fee less the \$25 deposit. Cancellation of a room reservation after the first day of classes of any semester will result in the forfeiture of the prepaid quarterly dormitory fee. Cancellation of a room reservation after the payment due date of the second and fourth quarterly dormitory fee will likewise result in the forfeiture of the prepaid quarterly dormitory fee.

II. Withdrawals due to administrative action  
When it becomes necessary to cancel a class by administrative and/or faculty action, a student is granted a full refund for the class cancelled unless he registers in another course of like value in terms of semester hours. This action does not apply to withdrawals due to disciplinary action.

#### III. Food Service Plan

Refunds will be pro-rated on the basis of a full week of 20 meals and not on the total number of meals remaining on the meal plan for the semester.

#### IV. Refunds to students called to armed Services

Men and women called to the armed services of the United States shall be granted full refund of fees, but no credit, if the call comes before the end of the first three-fourths of the term, and full credit by courses, but no refund of fees, shall be granted to men and women called to the armed forces of the United States if the call comes thereafter.

#### V. Special fee refunds

The I.D. card fee of \$.25 is not refundable. The student activity fee is not refundable unless the activity card is returned to the Office of Business and Finance.

VI. Late fees are nonrefundable.

### Attendance Policy

A student should recognize that one of the most vital aspects of a college experience is attendance and participation in classes and that the value of this academic experience cannot be fully measured by testing procedures alone.

The members of the student body are considered sufficiently mature to appreciate the necessity of regular attendance, to accept this personal responsibility, and to demonstrate the kind of self-discipline essential for such performances.

It is the responsibility of each individual instructor to evaluate the importance of student class attendance for his classes. Accordingly, each instructor prepares at the beginning of



each semester a written statement setting forth his policy for consideration of unexcused absences, make-up examinations, and related matters, which will be in force for that semester. The statement is filed with the chairman of his department and a statement of policy on attendance appropriate to each class is read at the first class meeting.

In those cases where marked violations of class attendance policy occur, the instructor may notify his dean so that every effort can be made to find and counsel the student whose academic prospects are being jeopardized by non-attendance.

Absences such as those resulting from illness, death in the family, or institutional activities (those approved by the academic deans, such as debate, artistic performances and athletics) are to be excused when a student reports and verifies them to his instructor. For such excused absences, the students should not be penalized.

### **Marshall University Library**

The Marshall University Library is housed in the James E. Morrow Library Building. Library facilities are open to University students, faculty, and staff. Permission for use of the facilities is also extended to others in the Huntington area when such use does not specifically interfere with use by those in the University community. Arrangements have been made with the Huntington Public Library to provide for cooperation in making the facilities of both collections available when necessary.

The Library contains approximately 190,000 volumes, and more than 1,200 current periodicals are received regularly. The Library is a designated depository for U.S. Government documents. Several special collections are available for reference use.

### **Grade Appeal Procedure**

Steps outlined in this procedure should be followed:

1. The student should first have a discussion with the course instructor to determine whether the grade recorded in the Registrar's Office is correct.

2. If the procedure in Step 1 does not have a mutually satisfactory result, either party may appeal to the Department Chairman. The Chairman will attempt to mediate the issue at the departmental level.

3. Should the problem not be resolved at the departmental level, either party may appeal in writing to the Dean of the College in which the course is offered. The Dean will attempt to bring it to a mutually satisfactory solution through mediation.

4. Should the problem not be resolved at the College level either party may appeal in writing to the Chairman of the Academic Planning and Standards Committee who will appoint a Review Committee as a special subcommittee of the Academic Planning and Standards Committee to be constituted as follows:

a. Two members of the Academic Planning and Standards Committee, one of whom will serve as chairman.

b. The academic dean in whose college the course is offered.

c. The Chief Justice of the Student Court.

d. A student representative of the student Conduct and Welfare Committee.

5. The full report of the action of the special subcommittee will be sent to the Academic Planning and Standards Committee which will hold further hearings.

6. Further appeal should be to the governing state board in accordance with appeal procedures set up by that body.

7. Initial appeal must be within sixty days of the mailing of grades from the Registrar's Office.

8. This procedure will be effective from the date of adoption by the faculty.