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Graduate Council Minutes

Graduate Council

10-1-2021

The Minutes of the Marshall University Graduate Council Meeting, October 1, 2021

Marshall University Graduate Council

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Graduate Council

MEMORANDUM

To: Dr. Jerome Gilbert – President

From: Dr. Lori Howard – Chair, Graduate Council *Lori Howard*

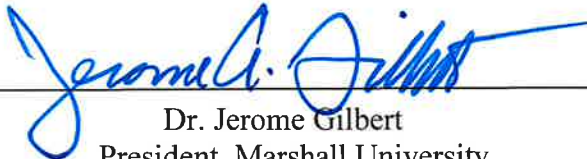
Date: October 10, 2021

Subject: **Approval of Graduate Council Minutes: October 1, 2021**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc. Due to the health crisis, the meeting was held via Microsoft Teams.

Please advise if you have any comments/concerns/questions.

Minutes approved.



Dr. Jerome Gilbert
President, Marshall University

10-11-2021
Date

Note to Cora Pyles, Executive Assistant to the President:

Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, howardl@marshall.edu
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, lucas26@marshall.edu
Dr. Avinandan Mukherjee Interim Provost, mukherjeea@marshall.edu
Dr. Sherri Smith, Associate VP for Academic Affairs, smithsc@marshall.edu
Dr. Carl Mummert, Interim Assistant Provost/Graduate Dean, mummert@marshall.edu
Dr. Karen McComas, Interim Associate Vice Provost, mcomas@marshall.edu
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, brooks@marshall.edu
Dr. Tammy Johnson, Exec. Director of Admissions, johnson73@marshall.edu
Dr. Sonja Cantrell, Registrar, cantrell1@marshall.edu
Dr. Mary Beth Reynolds, Associate VP Assessment, reynoldm@marshall.edu
Mr. Ethan Tackett, Office of Academic Affairs, tackett160@marshall.edu

MU Graduate Council Meeting Minutes

October 1, 2021

Virtual Meeting: Microsoft TEAMS

Members Present: Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Larison, Lawrence, Lucas-Adkins, Meadows, Thompson, Vauth, Wait

Members Absent: none

Ex-Officio Members Present: Maher

Ex-Officio Members Absent: none

Guests: Day, Mummert, Nicholson, O'Byrne, Pfof, Roles

Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Beard	Planning Requests
Wait	Curriculum Requests
Davis	Program Review Update
Heaton	Credentialing Committee Update
Christofero	Faculty Senate Update
Davis, Blough, Egleton	Interdisciplinary Cluster for Health Care
Howard/Day/Roles	Discussion of IRB and Thesis/Dissertation Reviews Update of Graduate College Orientation on BB
Howard/Mummert	Update of Graduate Studies/College Catalog, Procedures for paperwork flow
Howard	Announcements/Wrap Up

At this time, all meetings will be in TEAMS. Please reserve these meeting dates:

- October 29, 2021
- November 19, 2021
- January 28, 2022
- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the November 30th meeting are due November 1st

Attachments:

1. Minutes of the past meeting
2. Graduate Faculty Status Requests
3. Planning Requests
4. Curriculum Requests

Meeting called to order 1:00 PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

- Lori Howard announced that Executive Session was needed before adjournment of today's meeting.

MINUTES OF PREVIOUS MEETING

APPROVED

(See Attachment 1)

GRADUATE FACULTY STATUS

APPROVED

(See Attachment 2)

- Discussion about why some faculty do not have ending terms listed. Lori Howard explained the issue had to do with printing from Banner, and Brian Morgan is aware. Until Banner creates the year, it will not appear on printed form. Graduate faculty status is granted for 5 years in all programs except medical school. Graduate status for medical school faculty is 3 years.

PLANNING COMMITTEE

(See Attachment 3)

Literacy Education

- Noncurricular Change request from Literacy Ed. for purposes of clarifying language in catalog. Committee recommended approval of the request; **Motion was passed**

Counseling

- Noncurricular change request pertaining to Certificate of Advanced Studies in Violence, Loss, and Trauma Counseling.

- Motion to approve with change of effective date to spring 22; **Motion was passed with edit to effective date.**

Biomedical Sciences

- Noncurricular change request for non-thesis MS
- Recommendation from Committee: table; deletion forms need to be completed for course deletions and for MS-PharmD option to no longer be available
- Discussion: Eric Bough questioned elimination of thesis; said usually the traditional MS requires one but MA does not. Richard Egleton explained rationale for removal of thesis for MS. Tracy Christofero said that several grad programs at MU that award MS degrees do not require theses (ex. computer science). Bonnie Lawrence added that masters in math is MA, but several students choose thesis, so perhaps they could change to MS in math; Bonnie was thinking the same way as Eric- that MS requires thesis.
- **Motion to table decision passed**

CURRICULUM COMMITTEE

(See Attachment 4)

College of Health Professions

- 3 course changes and 2 course additions for Physical Therapy
- Typographical error made to number of credit hours for PT 748; correct number is 1 hour. (This was corrected before meeting)
- Motion to approve made by committee; **Motion was passed.**

College of Education and Professional Development

- 2 course additions for Leadership Studies
- Motion to approve made by committee; **Motion was passed.**
- Addendum to agenda- Oct. 5
Motion to approve EDF 635 to be changed to C and I (Curriculum and Instruction) 735 to better serve doctoral students in the Curriculum and Instruction program.
- **Per electronic vote on Oct. 5th by GC committee- Motion to change EDF 635 to CI 735 was passed.**

PROGRAM REVIEW

Updates provided by Scott Davis and Bonnie Lawrence:

- 13 programs & 13 certificates to review housed in COEPD, COS, COLA

- Group working on dynamic forms for this process; Scott shared the dynamic form with recommendation options & decision tree; still in development but will allow council member to select a color corresponding with their recommendation for approval; goal is for this to increase consistency among members; once Grad Council meets and votes then Lori Howard would add her signature on our behalf and then it would move forward for other signatures. This is pilot year
- Lori Howard- discussed programs of concern from last year. Discussion with Mary Beth Reynolds about how these updates regarding corrective actions could be shared with council. One idea is for a representative from that program to come provide verbal updates at GC meeting to avoid paperwork process
- Bonnie & Scott recommended that reviews from last year, of which concerns were noted, be shared again with council (Lori discussed move of program from one college to another last year. Would like update on health of program given its move)
- Tracy Christofero offered discussion- it may make sense to give programs a year to implement on corrective actions before asking them for an update. She gave her program move from one college to another as an example. Bonnie said perhaps she could give the plans for addressing the issues since the move of the program. Lori said Tracy could provide this info to council in Nov (plans for improvement are fine, ok that they have not been implemented yet)
- Scott and Mary Beth are discussing timelines with reviews being due at same time as grades. Scott said we should know our program review assignments at next meeting. The issue with timing is result of when programs submit their info.

CREDENTIALING COMMITTEE

Lisa Heated provided updates:

- 3 colleges under review this year COLA, COS COESC
- Thought there would be new form through Courseleaf but due to issues with confidentiality the system will not work - so will move forward with TEAMS for this process
- Lori Howard applauded Lisa for her efforts with the updated forms and attempts with Courseleaf, but unfortunately there were issues with the Courseleaf system, preventing it from being used

FACULTY SENATE

Tracy Christofero, Chair of Faculty Senate, provided updates:

- COB & Huntington campus: Apartments for staff & administration
- With space under apartments for retail and restaurants (Fairmont Properties would like faculty reps to give input. Tracy asked for GC representation, because she only had 3 volunteers from Faculty Senate and there needs to be 7)
- Also, need for grad student & undergrad representation on some GC standing committees. Tracy is in discussion with SGA & student president. The problem is not having mechanism for finding graduate students to be involved. Tracy asked council to encourage interested grad students to contact Alyssa Parks or Tracy if interested. Isaac L. suggested that Dean Eagle be given info to share with doc students in COEPD because they need service opportunities; Richard E. said he would share with PhD students

INTERDISCIPLINARY CLUSTER FOR HEALTH CARE

Updates provided by Scott Davis, Eric Blough and Richard Egleton

Sept. 8th group gave presentation to Dean's council about Institute of Aging. Eric provided GC with summary that was given to dean's council including:

- why WV is good placement for this center.
- Want center to be: Interdisciplinary, collaborative, multiple stakeholders, to include different areas of research
- Discussed mission, goals, and potential outcomes for the institution.
- Funding possibilities
- Potential national and statewide stakeholders

Lori Howard applauded the work on this presentation & said response was positive

Egleton said there is a lot of enthusiasm across colleges for the center

IRB AND THESIS/DISSERTATION REVIEWS GRADUATE COLLEGE ORIENTATION ON BB

Updates provided by Bruce Day, Eryn Roles:

Bruce Day-

- Most institutions ask advisors to determine if student's project is human research or not. Years ago, Dr. Day was asked by provost to become involved to help clarify and provide letter.
- Federal research dollars are connected to MU's appropriate approval for human subject approval
- Needs to be something before thesis begins signed by students and professor that student has read info on website & understands steps to follow to avoid last minute letter request to Day or even the bypassing of this step. Erin came up with the form.
- Richard Egleton discussed the process for medical school to confirm that students have followed procedure for getting approval as an example.
- John Maher said problem is that students begin research before approval. We could lose our license to do human subject research because of these problems.
- Lori said this is VITAL for GC to communicate to faculty
- Faculty advisors are responsible for ensuring students know the process of obtaining permission for human subject research BEFORE this project begins. Not following procedure could result in federal crime. Need to protect integrity of university.
- The main problem lies with theses and capstone projects not dissertations.

Eryn Roles- is chairing dissertation & thesis review process in library

- She shared screen of graduate orientation modules and gave credit to Sarah Mollette for creation
- Right now, there is work being done on adding module with tutorial for ETD & research process

- There is a dynamic form (it is not live yet) for students to sign saying they have learned the process. Recommendation is for a form to be signed by students at different points in time as they progress through the research process.
- Lori Howard praised the library team for all of their work and support of students in the research process
- On graduate school website, Eryn has ETD info, timelines, and encourages students & faculty to direct questions to her team. Due dates are there, and students need to see the dates and adhere to them. Team needs time to complete the review process

Carl Mummert-

- There are 2 times for reaching out to students about IRB/ETD: 1) when they are accepted in grad school, they will have the general modules and 2) when they enroll for thesis credit. Will roll out a test this semester for what Sarah discussed & use the new dynamic form. Fall 22 is goal for total roll out

Richard Egleton-

- Mentioned all programs including a 1 credit hour course that includes research ethics, process, etc. OR documenting way that they are providing the info to students as ideas

Lori Howard is open to discussions about ways to ensure research integrity

Lisa Heaton-

- Discussed COEPD's doc programs and how these topics are already being addressed in seminar and through other courses

GRADUATE STUDIES

Updates from Carl Mummert who is acting as graduate dean:

- ETD review process
- Paperwork & procedure and documenting workflow; Carl is working on these and hopes to have info to colleges within next 2 weeks
- Listening tour with deans- identify issues from colleges about graduate procedures
- Grad Catalog is moving forward, working toward how process can evolve to speed up dissemination of catalog
- Grad Student Association does not exist but it is listed in the catalog. Lori Thompson volunteered to research the existence of this association. Want this to be active
- Benefit of earlier deadlines is for student to know if they've finished requirements for graduation; need to get ETD process fine-tuned so team can manage submissions
- Grad Studies website needs updates, but all forms should be up to date now; let Carl know if you see problems
- Advisors/faculty need to send student to the page with the forms so they can access updated forms as opposed to downloading copies and retaining those on file for dissemination to students

2:41 PM: Guests were dismissed from meeting

- Lisa Heaton made motion to move to Executive Session.
- **Motion approved**

2:42 PM: Move to Executive Session

2:46 PM: Return from Executive Session

- Lisa Heaton made motion to approve discussion for Executive Session
- **Motion approved**

Meeting adjourned 2:47 PM

Attachment 1

MU Graduate Council Meeting Minutes

August 27, 2021

Virtual Meeting: Microsoft TEAMS

Members Present: Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Larison, Lawrence, Lucas-Adkins, Meadows, Thompson, Vauth, Wait

Members Absent: none

Ex-Officio Members Present: Maher, Mukherjee

Ex-Officio Members Absent: none

Guests: Mummert, Reynolds

Agenda

Howard	Welcome, Introductions, Announcements (Attachment 1)
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 2)
Howard	Graduate faculty status candidates (Attachment 3)
Christofero	Curriculum Motion regarding School of Pharmacy
Egleton	R1 Status Working Group
Howard	Future Directions for Graduate Council <ul style="list-style-type: none">• Admission GPA• Academic Integrity• Thesis/Dissertations• Program Review Rubric
Davis, Blough, Egleton	Interdisciplinary Cluster for Health Care

Howard	Review committee assignments and functions (Attachment 4)
All	Elect committee chairs (Attachment 5) Committee chairs please plan to stay a few minutes on the call after the meeting is adjourned.

At this time, all meetings will be in TEAMS.

Please reserve these meeting dates:

- October 1, 2021
- October 29, 2021
- November 19, 2021
- January 28, 2022
- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the November 30th meeting are due November 1st

Attachments:

1. Graduate Council Members' Contact and Term
2. Minutes of the past meeting
3. Graduate Faculty Membership Requests
4. Graduate Council Standing Committee Responsibilities
5. Committee Assignments

Meeting called to order 1:00 PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

- Lori Howard introduced Amanda Meadows as new GC member from LCOB. Amanda replaces Susan Lanham whose GC term ended.
- Lori announced Tracy Christofero as newly elected Faculty Senate Chair, so Tracy will serve in that capacity on GC. Tracy replaces Kristin Lillivis as Faculty Senate Chair.
- Dean Avi Mukherjee (Interim Provost) welcomed GC back to fall semester and thanked GC for all of its efforts. Carl Mummert introduced as the Interim Assistant Provost, and one of his roles will be to serve as a dean of graduate programs. Carl will also work with GC.

**MINUTES OF PREVIOUS MEETINGS
APPROVED**

(See Attachment 1)

GRADUATE FACULTY STATUS

(See Attachment 2)

- Tracy Christofero is listed in the wrong department; GC approved graduate faculty status with correction to Tracy's department.

CURRICULUM MOTION

- Tracy Christofero made Curriculum Motion regarding School of Pharmacy document from last Feb. Eric Blough had transposed numbers for Pharmacy 1 and 2 on the original document. Eric acknowledges the mistake and wants permission to make 536 = Pharm 2 and 533 = Pharm 1. **Motion passed for this request.**

UPDATE FROM R1 STATUS WORKGROUP

Richard Egleton provided updates:

- R2 status granted last semester news- thanks to all who worked together to make this happen & proud of last 10 years of work
- Group discussed what it would take to become R1
- No one could really determine where decision to pursue R1 came from; work group wanted to discuss this; benefits to include? (money and attracting more students); R1 would be extremely expensive to go for- R1 is to a large extent about graduate school, so would undergrad suffer? Could family atmosphere be maintained with R1 status? Will making R1 meet a previously unmet need?
- Stakeholders need to be engaged in the discussion of R1 pursuit. Need community and full faculty support
- Must have certain number of PhD students graduate each year for R1; In med science, PhD students are costly- 50K year and are provided health insurance
- Must have plan if pursue R1- it is like a business venture; doing so may take away some of things MU stands for, i.e. family atmosphere
- Data needed: what financial resources does MU need to have to support R1; do we need to change who we are recruiting if go to R1; are we really competitive with other nearby R1 institutions; Current stats reviewed show that MU is below ACT, enrollment, doc degrees and funding for R1.
- Recommendations: Open discussions, do we need to be R1, how would that affect depts.- grad & undergrad programs, let's be best R2 we can for now
- Eric Blough- asked if parameters were determined about timelines, budgets?

- Henning Vauth- asked if degree had to be PhD or would any research doctorate program count? Richard said he thinks PhD only
- Scott Davis- asked about strategic vision document from 12.2.20
- Carl Mummert- said R2 just happens: there is not a formal application process
- Isaac Wait- feels R1 would radically change MU and could distract us from things we are doing
- John Maher- not looking at R1 status as a change of direction; large body of data being looked at about R2 to R1 status; excellent that people are attending and discussing ; President meant to pursue this faster with intention of getting input from larger representation of campus, but several factors kept this from moving forward; will be shared governance approach
- Lori Howard pointed out that “top down” approach does not solicit input of all. We believe stakeholders should include grad faculty and GC who actually teach grad students. Concern that this move to R1 being presented by some who are not committed to MU; encouraged John to be more inclusive of stakeholders

FUTURE DIRECTIONS FOR GRADUATE COUNCIL

Discussion led by Lori Howard:

We may need to look at floor of GPA for grad school entrance, current is 2.5 but we expect students to achieve 3.0 in first semester. Lori is investigating other R2 institutions and will share with GC

- Richard Egleton wants to caution changing GPA to higher- look at courses relative to fields of study (not freshman grades,); give people the chance who have rebounded
- Scott Davis whatever our floor is should be our floor; do we ever go below 2.5? whatever we state should be the minimum; 2.5 should be provisional admission
- Lisa Heaton talks about COEPD admitting 2.5 provisionally

Academic integrity/Research Integrity - Bruce Day caught theses that had human subject research without appropriate IRB; Need to make Graduate Orientation mandatory- students have to understand research protocols. Lori Howard anticipates these discussions; the library team is under-resourced & understaffed for the review of theses and dissertations; GC needs to start thinking of solutions

Program review rubric- discussed by Scott Davis & Bonnie Lawrence:

Focus is on improving individual programs; creating additional categories ; Scott shared rubric for individual reviewer to review a program- green , yellow, red lights. Added options to decide from based on how many different colored lights you might have; goal was not to micromanage but to increase reliability of ratings among raters; hope is to pilot this year

Marybeth Reynolds- thanks to task force, academic planning committee plans to use this form, has new signature forms, hoping this will be available in “dynamic” forms, currently is fillable pdf, recommendations are same as what task force created; programs should know about this evaluation

process; in past there have been complaints with undergrad & grad programs being submitted at same time

Isaac Wait- excited about new tool, has struggled with timing of when reviews were due, is there a possibility for due dates to be extended? Marybeth is fine with extending date but need to consider when GC needs to submit recommendations

Richard Egleton- he has to do this for the school of med; problem is getting signatures and getting letter of support from dean

Bonnie & Scott will work on getting schedule out so reviewers will know what programs are being submitted.

INTERDISCIPLINARY CLUSTER FOR HEALTH CARE

Discussion led by Scott Davis, Eric Blough, Richard Egleton:

Idea is to try to bring together as much cross campus interactions & interactions with community as we can; looked at other schools' models , possible certificates provided, logical combinations would be considered. One idea is: Appalachian Center for Aging- multiple colleges could be involved

COMMITTEE ASSIGNMENTS AND FUNCTIONS

(Attachments 4 & 5)

Moved into subcommittees to select chairs. Selection of chairs is as follows:

- Credentialing: Lisa Heaton
- Curriculum: Isaac Wait
- Planning: Keith Beard
- Program Review: Scott Davis

Meeting adjourned at 2:30 PM

Attachment 2

Requests for Graduate Faculty Status

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Bennett, Richard	COEPD	Special Education	Instructor	8/23/2021	12/8/2023
Add	Biros, John	COB	Marketing, MIS/ENT	Instructor	8/23/2021	12/8/2023
Add	Bowen, Tonji	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Add	Bowes, Tiffany	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Brittain, Makenzie	Please Select	Curriculum and Instruction	Graduate	8/23/2021	12/5/2026
Add	Clay, Michael	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Clendinning, Chava	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Conley, Morgan	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Good, Christopher	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Add	Hancock, Meghan	COLA	English	Graduate	1/10/2022	
Add	Hijazi, Iyad	CECS	ME	Graduate	1/19/2021	
Add	Hodges, Corey	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Jarrett, Gabi	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Add	Kestner-Kingery, Latrica	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Lopuch, Jeremy	COEPD	Special Education	Instructor	8/23/2021	12/8/2023
Add	Mayfield, Peggy	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	McCormick, Laurie	COEPD	Curriculum and Instruction	Instructor	8/23/2021	12/8/2023

Add	Miyakuni, Rieko	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Morgan, Keith	COB	Marketing, MIS/ENT	Instructor	8/23/2021	12/8/2023
Add	Pickering, Stephen	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Add	Rees, Kathy	COEPD	Curriculum and Instruction	Instructor	8/23/2021	12/8/2023
Add	Ross, Kelsey	COEPD	School Psychology	Instructor	8/23/2021	12/8/2023
Add	Ryan, Angus	COLA	English	Graduate	8/26/2019	12/7/2024
Add	Shaffer, Stephanie	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Smith, Shanequa	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Sochor, Chris	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Add	Stephenson, Nora	COEPD	Special Education	Instructor	8/23/2021	12/8/2023
Add	Trulinger, Mark	COEPD	Counseling	Instructor	8/23/2021	12/8/2023
Add	Vannoy, Kristina	COEPD	Special Education	Instructor	8/23/2021	12/8/2023
Add	Weible, Ricky	COB	Marketing, MIS/ENT	Doctoral	8/23/2021	12/5/2026
Add	Wesley, Jerica	COEPD	Counseling	Graduate	8/23/2021	12/5/2026
Add	Wilson, Fernando	COB	Management/HCA	Instructor	8/23/2021	12/8/2023
Add	Wisniewski, Bobbie	COEPD	Curriculum and Instruction	Instructor	8/23/2021	12/8/2023
Add	schoeberlein, stefan	COLA	English	Graduate	8/20/2018	12/8/2023
Delete	Choi, Hyeman	COLA	Psychology	Doctoral	8/26/2019	12/7/2024
Delete	Drost, John	COS	Mathematics	Associate	5/7/2018	5/28/2021
Delete	Early, Sherry	COEPD	Leadership Studies	Doctoral	1/9/2017	5/6/2022

Delete	Faughnan, Michael	CECS	Applied Science and Technology	Instructor	8/21/2017	12/13/2019
Delete	Ferguson, Paul	SOM	Neurology	Graduate	4/1/2016	4/1/2021
Delete	Hannah, Jessi	COEPD	ACE	Doctoral	5/15/2017	
Delete	Hudson, Tina	COEPD	Special Education	Graduate	8/26/2019	
Delete	James, Aju	COEPD	C&I	Instructor	8/26/2019	12/10/2021
Delete	McCumbee, William	SOM	Pharmacology, Physiology and Toxicology	Graduate	6/6/2016	6/6/2021
Delete	Mitchell, Karen	COS	Mathematics	Graduate	8/26/2019	
Delete	Shoemaker, Mark	COEPD	C&I	Graduate	8/26/2019	
Delete	Taylor-Gathings, Kim	COEPD	ECE	Instructor	8/20/2018	12/11/2020
Delete	Yocke, Richard	COEPD	ACE	Instructor	5/20/2019	
Edit	Adkins, Ernest	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Edit	Arthur, Subha	SOM	Clinical and Translational Sciences	SOM	8/23/2021	12/7/2024
Edit	Atwood, Donna	COEPD	Literacy Education	Instructor	8/23/2021	12/8/2023
Edit	Baker, Lynn	COEPD	Elem and Sec Ed	Instructor	8/23/2021	12/8/2023
Edit	Beatty, Kelly	COS	Forensic Science	Graduate	5/10/2021	
Edit	Beatty, Kelly	COS	Forensic Science	Graduate	5/10/2021	
Edit	Chapman, Sarah	COEPD	Special Education	Instructor	8/23/2021	12/8/2023
Edit	Delidow, Beverly	SOM	Biomedical Sciences	Instructor	8/23/2021	12/8/2023

Edit	Dellinger, Jenny	COEPD		Elementary/Secondary Ed.	Instructor	8/23/2021	12/8/2023
Edit	Dozier, Janet	COEPD		Early Childhood Ed	Graduate	8/23/2021	12/5/2026
Edit	Dunham, Wendi	COEPD		Early Childhood Ed	Graduate	8/23/2021	12/5/2026
Edit	Ellison, Lori	COEPD		Counseling	Graduate	8/23/2021	12/5/2026
Edit	Garrett, Jeffery	COEPD	Counseling	Graduate		8/23/2021	12/5/2026
Edit	Henderson, Brandon	SOM	Biomedical Sciences	SOM		8/23/2021	12/7/2024
Edit	Hisiro, John	COEPD	Leadership Studies	Instructor		8/23/2021	12/8/2023
Edit	Isaacs, Melinda	COEPD	ACE	Instructor		8/23/2021	12/8/2023
Edit	Lawson, Stephen	CAM	Music	Graduate		8/23/2021	12/5/2026
Edit	McPeake, Jacquie	COEPD	Leadership Studies	Instructor		8/23/2021	12/8/2023
Edit	Mummert, Anna	COS	Mathematics	Graduate		8/23/2021	12/5/2026
Edit	Norton, Michael	SOM	Biomedical Sciences	SOM		8/23/2021	12/7/2024
Edit	Pierce, Calisa	COEPD	Leadership Studies	Instructor		8/23/2021	12/8/2023
Edit	Polk, Emilee	COEPD	Candl	Instructor		8/23/2021	12/8/2023
Edit	Primerano, Donald	SOM	Biomedical Sciences	SOM		8/23/2021	12/7/2024
Edit	Salisbury, Travis	SOM	Biomedical Sciences	SOM		8/23/2021	12/7/2024
Edit	Santanam, Nalini	SOM	Biomedical Sciences	SOM		8/23/2021	12/7/2024

Edit	Santanam, Nalini	SOM	Biomedical Sciences	SOM	8/23/2021	12/7/2024
Edit	Shafer, Sherri	COEPD	Leadership Studies	Instructor	8/23/2021	12/8/2023
Edit	Shoemaker, Marc	COEPD	EI and Sec Education	Instructor	8/23/2021	12/8/2023
Edit	Simonton, Molly	COEPD	Special Ed	Instructor	8/23/2021	12/8/2023
Edit	Stroeher, Vicki	CAM	Music	Graduate	8/23/2021	12/5/2026
Edit	Tuckwiller, Brenda	COEPD	ACE	Instructor	8/23/2021	12/8/2023
Edit	Valentovic, Monica	SOM	Biomedical Sciences	SOM	8/23/2021	12/7/2024
Edit	Williamson, Misty	COS	Forensic Science	Associate	8/23/2021	12/7/2024
Edit	Yocke, Richard	COEPD	ACE	Instructor	8/23/2021	12/8/2023
Edit	Yost, David	COEPD	ACE	Instructor	8/23/2021	12/8/2023
Edit	Zhu, Guo-Zhang	SOM	Biomedical Sciences	SOM	8/23/2021	12/7/2024

Attachment 3

Planning Requests

Planning Committee Report - September 2021

Literacy Education Program - Noncurricular changes

Program - MA in in Literacy Education

To clarify catalog information for students regarding admission requirements to the literacy education program, additional literacy certificates and endorsements, and teacher licensure.

Committee Recommendation: Approve

Counseling - Noncurricular changes

Program - Graduate Certificate of Advanced Studies in Violence, Loss and Trauma Counseling (Vol T)

The Vol T Certificate has been expanded from 15 to 18 credit hours. COUN 555 Crisis Intervention is clarified as a required course in the Vol T Certificate, bringing it to 18 hours. COUN 555 is not a new course. COUN 686 Trauma and Suffering has been selected for inclusion in the list of elective courses to strengthen and expand the scope of the Certificate. COUN 686 is not a new course; it has simply been added to the list of relevant electives for the VolT Certificate. The number of electives required for the Certificate has not changed. The selection menu of electives has been expanded by one course (COUN 686).

Committee Recommendation: Approve

- Effective date - Fall 2021 and question if friendly amendment needed to change to a later date

Biomedical Sciences - Noncurricular changes

Program - Medical Sciences non-thesis MS

The non-thesis Medical Sciences M.S. degree program is for students wanting to improve their application to a health profession school, particularly medical school. Students take courses along with medical students in the first two years' (preclerkship) curriculum at the Marshall University Joan C. Edwards School of Medicine (JCESOM). The preclerkship curriculum at the JCESOM changed in the 2020-21 academic year. To make the Medical Sciences curriculum relevant to students entering the program in 2020 and 2021, the program courses were changed. The catalog change reflects the new curriculum. Because of the change in the curriculum, the joint M.S.-Pharm.D. degree is not an option for students and should be deleted from the catalog. And some minor changes were made to the admissions requirements to differentiate the Medical Sciences M.S. program from the other graduate programs in the School of Medicine.

Committee Recommendation: table; deletion forms need to be completed for course deletions and for MS-PharmD option to no longer be available

- Effective date - Fall 2021 and question if friendly amendment needed to change to a later date

ATTACHMENT 4

Curriculum Requests September

College of Health Professions

Course Change (3)

1. Change: Title

Department: Physical Therapy

/ Title (old): PT 713 – Human Movement III

/ Title (new): PT 713 – Outcome Measures in PT

Rationale: Change in course title will better reflect content and intent of course.

Catalog Desc: Assessment of constraints to normal movement, application of standardized tools for assessment of movement dysfunction, examination of statistical data (population-specific reliability, validity, sensitivity, specificity, odds ratios) of said tools.

2. Change: Title

Department: Physical Therapy

/ Title (old): PT 782 – Musculoskeletal II

/ Title (new): PT 782 – Orthopaedics in PT II

Rationale: Change in course title will better reflect course content and intent.

Catalog Desc: Advanced concepts of musculoskeletal examination, evaluation, diagnosis and treatment of the extremities and spine will be covered. An evidence-informed/clinical reasoning-based manual therapy approach will be used including mobilization and manipulation.

3. Change: Title

Department: Physical Therapy

/ Title (old): PT 747 – Pharmacology in Rehab

/ Title (new): PT 747 – Pharmacology in PT

Rationale: Change in course title will better reflect course content which is specific to the profession of physical therapy.

Catalog Desc: Examination of the effects of commonly used prescription, over the counter and homeopathic drugs. Focus on method of action, indications, contraindications, side effects and impact on physical therapy patients.

Course Additions (2)

1. Department: Physical Therapy
/ Title: PT 733 – Therapeutic Modalities

Description: Physiological effects and the clinical application of therapeutic modalities (biophysical agents) in physical therapy practice.

Prerequisite: PT 732

First Offered: Summer 2022

Credit Hours: 1

2. Department: Physical Therapy
/ Title: PT 748 – Pain Science

Description: A study of the multidimensional nature of pain using a biopsychosocial approach that includes contemporary pain science theories, concepts and principles, and the holistic assessment and management of pain in physical therapy practice.

Prerequisite: None

First Offered: Summer 2022

Credit Hours: 1

College of Education and Professional Development

Course Additions (2)

1. Department: Leadership Studies
/ Title: LS 709 – Leadership in a Global Crisis

Description: This course is designed to prepare students to successfully lead an organization through a crisis such as a natural disaster, technological breach, terrorist attack or infrastructure failure. Integral to this is crisis preparedness planning and having systems in place that will enable an organization to recover from the aftermath of a crisis.

Prerequisite: None

First Offered: Spring 2022

Credit Hours: 3

2. Department: Leadership Studies
/ Title: LS 735 – Policy Studies

Description: This course focuses on current organizational policy issues and provides conceptual and analytical tools for their critical examination.

Prerequisite: None

First Offered: Spring 2022

Credit Hours: 3

3. Addendum to agenda- Oct. 5

Motion to approve EDF 635 to be changed to C and I (Curriculum and Instruction) 735 to better serve doctoral students in the Curriculum and Instruction program.