

Marshall University

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Graduate Council Minutes

Graduate Council

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11-19-2021

## **The Minutes of the Marshall University Graduate Council Meeting, November 19, 2021**

Marshall University Graduate Council

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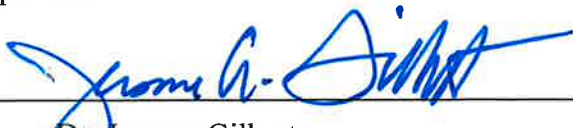
**Graduate Council  
MEMORANDUM**

To: Dr. Jerome Gilbert – President  
From: Dr. Lori Howard – Chair, Graduate Council *Lori Howard*  
Date: November 23, 2021  
Subject: **Approval of Graduate Council Minutes: November 19, 2021**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc. Due to the health crisis, the meeting was held via Microsoft Teams. Please advise if you have any comments/concerns/questions.

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Minutes approved.

  
\_\_\_\_\_  
Dr. Jerome Gilbert  
President, Marshall University

11-29-2021  
\_\_\_\_\_  
Date

Note to Cora Pyles, Executive Assistant to the President:  
Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, [howardl@marshall.edu](mailto:howardl@marshall.edu)  
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, [lucas26@marshall.edu](mailto:lucas26@marshall.edu)  
[Dr. Avinandan Mukherjee Interim Provost, mukherjeea@marshall.edu](mailto:mukherjeea@marshall.edu)  
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Dr. Monica Brooks, Asst. VP Online Learning & Libraries, [brooks@marshall.edu](mailto:brooks@marshall.edu)  
Dr. Tammy Johnson, Exec. Director of Admissions, [johnson73@marshall.edu](mailto:johnson73@marshall.edu)  
Dr. Sonja Cantrell, Registrar, [cantrell1@marshall.edu](mailto:cantrell1@marshall.edu)  
Dr. Mary Beth Reynolds, Associate VP Assessment, [reynoldm@marshall.edu](mailto:reynoldm@marshall.edu)  
Mr. Ethan Tackett, Office of Academic Affairs, [tackett160@marshall.edu](mailto:tackett160@marshall.edu)

## MU Graduate Council Meeting Minutes November 19, 2021 Virtual Meeting: Microsoft TEAMS

**Members Present:** Beard, Blough, Christofero, Davis, Eggleton, Heaton, Howard, Knipp Larison, Lawrence, Lucas-Adkins, Meadows, Thompson, Vauth, Wait

**Members Absent:** none

**Ex-Officio Members Present:** Maher

**Ex-Officio Members Absent:** Mukherjee

**Guests:** Axel, Dobbs, Chapa, Coustasse-Hencke, Hamilton, Konz, Landry, Lankton, McIntosh, Mummert, Reynolds, Simonton, Wahjudi, York

### Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Beard	Planning Requests
Wait	Curriculum Requests
Davis	Program Review Update
Heaton	Credentialing Committee Update
Christofero	Faculty Senate Update
Davis, Blough, Eggleton	Interdisciplinary Cluster for Health Care
Howard/Mummert	Update of Graduate Studies/College
Howard/Davis	Resolution Attachment 5
Howard	Announcements/Wrap Up

At this time, all meetings will be in TEAMS. Please reserve these meeting dates:

- January 28, 2022
- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the January 28<sup>th</sup> meeting are due January 1<sup>st</sup>.

Attachments:

1. Minutes of the past meeting
2. Graduate Faculty Status Requests
3. Planning Requests
4. Curriculum Requests

## 5. Resolution

**Meeting called to order 1:00 PM**

## **WELCOME, INTRODUCTIONS**

### **MINUTES OF PREVIOUS MEETING amendments**

**APPROVED with 2**

(See Attachment 1)

- Beard made motion to amend October minutes to accurately reflect Graduate Council's discussion and approval of the change in admissions for MS and MA in Biological Sciences dept. **Motion passed to amend minutes.**
- Following Planning Committee's November agenda items, Wait made another motion to amend October minutes to accurately reflect actions taken by Graduate Council in October's meeting regarding discussion and approval of the merger of the MS in Environmental Science and MS in Safety into the combined MS in Environmental, Safety and Health." **Motion passed to amend minutes.**

### **GRADUATE FACULTY STATUS with amendment**

**APPROVED**

(See Attachment 2)

- Discussion regarding 3 entries for Angela Lawrence. Lisa Heaton clarified Angela's position as instructor. **Motion made to approve with clarification that Angela Lawrence's correct faculty status is instructor not graduate. Motion passed.**
- Lori Howard acknowledged that Brian Morgan is aware of the missing expiration terms for some entries.

## **PLANNING COMMITTEE**

(See Attachment 3)

### **College of Education and Professional Development**

- Request for Non-Curricular Change  
Department: Curriculum and Instruction  
Degree program: Master's in Education; Type of change request: Change a course to AoE and course added to core section is master's program; Effective date (fall/spring/summer, year): 2022 Spring. **Request was tabled until January meeting, because additional paperwork is needed.**

- Request for Addition, Deletion, or Change of Certificate  
Department: Curriculum and Instruction; Area of Emphasis Title: Elementary Mathematics Specialist ; Credit Hours: 21 hours for graduate certificate; 36 hours for Master's in Education;  
Type of Change Requested: Change a course to AoE and course added to core section is master's program; **Request was tabled until January meeting, because additional paperwork is needed.**

### **College of Science**

- Request for Addition, Deletion, or Change of Emphasis; Descriptor: PHYSICAL AND APPLIED SCIENCE, M.S. (GS60); Department: Physics ;Area of Emphasis Title: Physics for Teachers ; Credit Hours: 32-36; Type of Change Requested: Change the name of the Area of Emphasis in Physics to Area of Emphasis in Physics for Teachers within the Master's of Science in Physics and Applied Sciences degree program; **Motion passed to approve**

### **College of Arts and Media**

Dean Dobbs present to clarify requests- Currently, there are 5 students in pipeline and soonest they will graduate is end of 22/23 year. Programs will remain until students graduate; request is for admissions to be suspended immediately (Mary Beth Reynolds clarified that admissions can be suspended now but can't dictate when students have to graduate)

Requests from School of Journalism and Mass Communications are as follows:

- Request for Addition, Deletion, or Change of Certificate  
Department: School of Journalism and Mass Communications; Major or Degree: Digital Communications Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Certificate  
Major or Degree: Media Management Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Certificate  
Major or Degree: Integrated Strategic Communications Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Major or Degree  
Major or Degree: Master of Arts In Journalism; Type of Change: deletion

**Motion made to approve future deletion but not current deletion because students need to graduate. Admissions will cease immediately and program will no longer**

**be listed in catalog.** Program will remain in Banner until all current students graduate. Status needs to be reviewed in a year. **Motion passed**

### **College of Business**

- Request for Addition, Deletion, or Change of Major or Degree  
Department: Management /Health Care Administration  
Major or Degree: MS in Health Informatics; Type of Change: Change in Program of Study ; **Motion passed to approve**

### **College of Health Professionals AND College of Business**

- Department: School of Physical Therapy  
Major or Degree: Dual Doctor of Physical Therapy/Master of Business Administration (DPT/MBA)  
Type of Change: Addition ; Scott Davis clarified that no additional resources were needed; **Motion passed to approve**

### **College of Health Professions**

- Request for Addition, Deletion, or Change of Major or Degree  
Department: School of Nursing; Major or Degree: Doctor of Nursing Practice; Denise Landry was present for questions; **Motion passed to approve**
- Request for Addition, Deletion, or Change of Certificate  
Department: Biomechanics; Area of Emphasis Title: Sports Science; Type of Change Requested: change in admissions req, clarifying thesis, practicum, and comps, updating elective list, and credit hours; Term to Take Effect: Spring 2022 ; Dr. Konz present to discuss and answer questions. **Motion passed to approve.**

## **CURRICULUM COMMITTEE**

(See Attachment 4)

### **College of Science**

#### **Course Change**

Change:	Course Content Change
Department:	Biological Science
#/Title:	BSC 522 / Animal Physiology
Content (old):	Lecture/Lab Course
Content (new):	Lecture

Change:	Course Credit Hours Change
Department:	Biological Science

#/Title: BSC 522 Animal Physiology  
 Rationale: Decrease in credit hours to reflect the removal of the lab component.  
 Credit hours (old): 4  
 Credit hours (new): 3

Change: Catalog Description Change  
 Department: Biological Science  
 #/Title: BSC 522 Animal Physiology  
 Rationale: Updated to better reflect current teaching practices.  
 Catalog Desc (old): Physiological principles operating in cells, organs, and systems of animals, with a focus on vertebrate, including human, function.  
 Catalog Desc (new): A comparative study of physiological principles in animal cells, organs, and systems. Focus on animal's reactions to their environment, and how comparative physiology applies to natural ecosystems and human health.

**Course Additions**

Department: Biological Sciences  
 # / Title: BSC 565 / Biology of Reptiles  
 Description: A survey of the reptiles of the world with special emphasis placed on forms resident to West Virginia, including aspects of ecology, physiology, zoogeography, anatomy, taxonomy, and behavior.  
 Prerequisite: None  
 First Offered: Fall 2022  
 Credit Hours: 4

**Motion passed to approve****College of Liberal Arts****Course Change**

Change: Course Title Change  
 Department: Geography  
 #/Title: GEO 518 / Geography for Teachers  
 Title (old): Geography for Teachers  
 Title (new): Geography for Educators

Change: Catalog Description Change  
 Department: Geography  
 #/Title: GEO 518 / Geography for Teachers  
 Catalog Desc (old): A study of elements of geography most essential for effective teaching of geographic content in elementary education and the local studies.  
 Catalog Desc (new): A study of geographic concepts, methods, and technologies essential for effective teaching of geographic content for K-12 social studies teachers and college educators.

**Motion passed to approve**



**College of Business****Course Change**

Change:	Course Title Change
Department:	Management and Healthcare Administration
#/Title:	HIN 610 / Analytics for Healthcare
Title (old):	Analytics for Healthcare
Title (new):	Introduction to Health Informatics
Rationale:	To reflect the introductory nature of the course.
Change:	Catalog Description Change
Department:	Management and Healthcare Administration
#/Title:	HIN 610 / Analytics for Healthcare
Catalog Desc (old):	Data analytic tools useful in healthcare data analysis and healthcare administrative decision-making including health data analysis, visualization, and reporting techniques.
Catalog Desc (new):	Introductory health informatic tools for data analysis and administrative decision-making including for example, Excel, Tableau, and machine learning.
Change:	Course Title Change
Department:	Management and Healthcare Administration
#/Title:	HIN 664 / Health Informatics
Title (old):	Health Informatics
Title (new):	Advanced Health Informatics
Change:	Catalog Description Change
Department:	Management and Healthcare Administration
#/Title:	HIN 664 / Health Informatics
Catalog Desc (old):	Introduction of various aspects of medical informatics, including medical literature search and retrieval, management and analysis of data, modeling and simulation, data communications, on-line databases, and clinical decision analysis.
Catalog Desc (new):	Advanced aspects and use of health informatic tools, including management and analysis of data, modeling and simulation, data communications, on-line databases, clinical decision analysis, and enterprise systems.

**Motion passed to approve**

**College of Health Professions****Course Change**

Change:	Course Content Change
Department:	Physical Therapy
#/Title:	PT 771 / Clinical Application Seminars & Experiences I
Content (old):	Patient interview/history and basic evaluation skills. Cases were simple and limited in depth and breadth.
Content (new):	With the change in curricular sequence of course delivery, the students have much more prior DPT curriculum to build upon and apply in the new content. New content will focus on full PT



examination and evaluation, imaging, outcome measures and telehealth. Patient cases will reflect previous and concurrent course content.

Change: Catalog Description Change  
 Department: Physical Therapy  
 #/Title: PT 771 / Clinical Application Seminars & Experiences I  
 Catalog Desc (old): A seminar course designed to foster application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on clinical interview and basic evaluation skills.  
 Catalog Desc (new): Application of knowledge and skills through small group discussion and simulation, focusing on non-ambulatory settings, basic orthopedic conditions in ambulatory setting, telehealth, and integration of outcome measures.

### Course Additions

Department: Physical Therapy  
 # / Title: PT 734 / Clinical Skills III  
 Description: Comprehensive patient/client management approach for conditions in acute care involving clinical decision-making, effective communication, safety, patient management, discharge planning, and introduction to equipment, lines & tubes, lab values, and medications.  
 Prerequisite: None  
 First Offered: Summer 2022  
 Credit Hours: 1

Department: Nursing  
 # / Title: NUR 700 / Scholarly Writing  
 Description: Reinforces writing skills for academic purposes. Supports written communication of ideas to inform and persuade a reader. Processes of obtaining IRB, using library resources and critiquing scholarly writing are explained.  
 Prerequisite: None  
 First Offered: Fall 2022  
 Credit Hours: 3

Department: Nursing  
 # / Title: NUR 702 / Health Promotion Theory and Population Health for Advanced Nursing Practice  
 Description: Provides theoretical foundation and a framework for examining health promotion, population health, health equity, and the implementation of community based interventions. Uses current data to improve outcomes.  
 Prerequisite: None  
 First Offered: Fall 2022  
 Credit Hours: 3

Department:	Nursing
# / Title:	NUR 710 / Quality Improvement
Description:	Explores quality improvement methods, tools, and strategies. Focuses on measurement and accountability in health care delivery systems through examination and analysis of data, structure, processes, and outcomes.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3

**Motion passed to approve**

## **PROGRAM REVIEW**

5 programs had to submit written or oral report (first 3 submitted written reports; last 2 gave oral reports)

MS in Env. Science & Safety- Drs. Simonton & McIntosh present for discussions; McIntosh said students are excited; Bonnie Lawrence commended this combination of degrees- No further action needed from program Motion passed to accept written report

MA in Biomechanics- Dr. Konz present to discuss or answer questions if needed, 4 solid applicants, changes have moved them in a positive direction; No further action needed Motion approved to accept written report

MA in journalism & mass communications- written report to "teach out" this program; No further action needed Motion approved to accept written report

MS in Health Informatics - Dr. Lankton presented an oral report & responded to concerns; no further action needed Motion approved to accept oral report

Graduate Cert. in Info Security- Dr. Wahjudi presented oral report; no further action needed Motion approved to accept oral report

Deadline for current reviews to Scott Davis: **DEC. 6**

## **CREDENTIALING COMMITTEE**

Updates provided by Lisa Heaton:

- Reviews will begin next semester; colleges are already uploading

## **FACULTY SENATE**

Tracy Christofero, Chair of Faculty Senate, provided updates:

- Encouraged faculty to vote on resolution to include SGA pres. as ex-officio to Faculty Senate and Exec. Committee
- Look at Faculty Senate calendar for updated spring semester meeting dates
- MU PAWS is an official program so more therapy dogs on campus

## **INTERDISCIPLINARY CLUSTER FOR HEALTH CARE**

- Eric Blough – discussed white paper & budget that were shared with Carl and provost.
- Lori Howard discussed creation of TEAMs site for collaboration

## **GRADUATE STUDIES**

Updates from Carl Mummert who is acting as graduate dean:

- Progress continues on forms & procedures
- Courseleaf is moving along- allows people to propose edits to catalog
- GA hiring is underway ; examining procedures for hiring

## **RESOLUTION**

### **(See Attachment #5)**

- Lori Howard noted this meeting as last time for us to acknowledge & thank Dr. Gilbert's for his work.
- Scott Davis- made motion to move the resolution, as noted in attachment #5, forward. Lisa Heaton's edits will be included in final version.
- **Motion to approve resolution with Lisa's edits passed**

## **FINAL ANNOUNCEMENTS**

- Lori Howard announced this meeting as the final for Eric Blough. Many thanks to Eric. On Jan 1 he will be moving to Dean's Council from GC. Congratulations on becoming dean of School of Pharmacy
- Graduate Advisor Awards will be in spring
- No meeting in December.
- Have a great Thanksgiving

**Meeting Adjourned at 2:22 PM**

## **Attachment 1**

## MU Graduate Council Meeting Minutes October 29, 2021

Virtual Meeting: Microsoft TEAMS

**Members Present:** Beard, Blough, Christofero, Davis, Heaton, Howard, Knipp Larison, Lawrence, Lucas-Adkins, Meadows, Thompson, Vauth, Wait

**Members Absent:** Egleton

**Ex-Officio Members Present:** Maher, Mukherjee

**Ex-Officio Members Absent:** none

**Guests:** Archambault, Coustasse-Hencke, Lankton, Mays, Mummert,

### Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Beard	Planning Requests
Wait	Curriculum Requests
Davis	Program Review Update
Heaton	Credentialling Committee Update
Christofero	Faculty Senate Update
Davis, Blough, Egleton	Interdisciplinary Cluster for Health Care
Howard/Mummert	Update of Graduate Studies/College
Howard	Announcements/Wrap Up

At this time, all meetings will be in TEAMS. Please reserve these meeting dates:

- November 19, 2021
- January 28, 2022
- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the November 30<sup>th</sup> meeting are due November 1<sup>st</sup>

Attachments:

6. Minutes of the past meeting
7. Graduate Faculty Status Requests
8. Planning Requests
9. Curriculum Requests

**Meeting called to order 1:00 PM**

## **WELCOME, INTRODUCTIONS, ANNOUNCEMENTS**

- Lori Howard introduced new student representative, Hallie Knipp. Hallie is a graduate assistant in the English department, and she is teaching ENG 101 this semester.

## **MINUTES OF PREVIOUS MEETING**

**APPROVED with amendment**

(See Attachment 1)

- Amended minutes to correct error in reporting discussion of non-thesis MS in Biomedical Sciences.

## **GRADUATE FACULTY STATUS**

**APPROVED**

(See Attachment 2)

## **PLANNING COMMITTEE**

(See Attachment 3)

### **Accelerated Masters Degree Proposal**

- From Civil Engineering Dept.: Bachelor of Science in Civil Engineering and Masters of Science in Engineering; **Motion was passed**

### **Request for Noncurricular Change (2)**

- From Biological Sciences Dept.: Change in admissions requirements (MA and MS); Herman Mays present to discuss and answer questions; **Motion was passed.**
- From Management and HCA Dept; **Motion passed**

### **Request for Graduate Course Change**

- From School of Pharmacy: Change in course title; **Motion passed**

### **Request for Addition, Deletion, Change of Area of Emphasis (2)**

- From Physics/Physical Sciences Dept.; **Motion passed**
- From MS in Biomechanics- Sports Science; **Motion passed**

### **Request for Addition, Deletion, Change of a Major or Degree**

- From Management and HCA Dept.; **Motion passed**
- Department: Applied Sciences and Technology (MS Environmental Sciences)  
Request: The MS Environmental Science is to be changed to the MS Environmental, Safety and Health, in effect merging the MS ES with the MS Safety. The MS Safety will continue until all current students have completed the program. All new students will be enrolled in the MS ESH beginning Spring 22.

The reason for this change reflects how these fields interact and overlap in business and industry; **Motion passed.**

## **CURRICULUM COMMITTEE**

(See Attachment 4)

### **College of Engineering and Computer Sciences – 3 requests**

- 1 Course Change (Industrial and Systems Engineering) and 2 Course Additions (Mechanical Engineering); **Motion passed**

### **College of Science – 1 request**

- 1 Course Change (Forensic Science); **Motion passed**

### **College of Liberal Arts- 2 requests**

- 2 Course Changes (Geography); **Motion passed**

### **College of Business- 1 request**

- 1 Course Addition (Marketing, Management Information Systems, Entrepreneurship); **Motion passed**

### **College of Health Professions- 3 requests**

- 1 Course Addition (Biomechanics) and 2 Course Additions (Social Work); **Motion passed**

### **School of Pharmacy- 16 requests**

- 4 Course Changes; 12 Course Additions; **Motion passed**

## **PROGRAM REVIEW**

Update provided by Scott Davis:

2021 Cycle- 3 programs required to submit written reports due on Nov 1: MS in Safety and MS in Env. Sciences; MS in Biomechanics; MA Journalism & Mass Comm; Scott's team will review and make recommendation at Nov meeting

MS in Health Informatics & Grad Certificates in Tech Mgt & Information Security will present a verbal report at Nov meeting

Scott shared screen to view Program Review rubric. Will be done for every degree & certificate. Click Graduate, then type in program that you are reviewing, have 3 colors to select from as far as recommendation; R- recommended M-mandated



Have 45 minutes to complete but if more time is needed be sure to hit “save”

Editorial & stylistic comments can be included in separate section

Then click “next” You will sign & submit. Once you submit you cannot make changes. Do not submit until you are completely finished

Henning asked- if both reviewers fill out form (yes said Scott). Scott will review reports from both reviewers and consult with reviewers if there are discrepancies

Scott recommends saving the PDF version & sending to program director with comments as we have done in past.

Assignments have been made and most everyone has 3 to 4 programs to review. After your individual review is done & you submit, that will go to Scott. Then you will email/send pdf to program director

Lori will be the final person to sign off on recommendations for those to be passed on to next level. Her decision will be made on behalf of GC

Deadline to Scott- Monday Dec 6th

## **CREDENTIALING COMMITTEE**

Updates provided by Lisa Heaton:

- Completed review of Redbook files. Lisa has been in touch with colleges: COECS, COS, COLA

## **FACULTY SENATE**

Tracy Christofero, Chair of Faculty Senate, provided updates:

- Looking at Constitution & comparing with processes, making sure dates are not in conflict; working on dynamic forms; SGA looking at recruiting additional graduate students for SGA; Carl Mummert will follow up with Alyssa about how grad students can support SGA

## **INTERDISCIPLINARY CLUSTER FOR HEALTH CARE**

Updates provided by Scott Davis and Eric Blough:

- Eric said group is going to put forth a White Paper and investigating budgets due at end of NOV. Group will follow up with Provost Avi & Dr. Mummert

- Isaac Larison mentioned literacy being involved & working with adults who need to build literacy skills. Is there a way to connect this project with literacy? Scott said group is trying to be inclusive & accepting new ideas

## **GRADUATE STUDIES**

Updates from Carl Mummert who is acting as graduate dean:

Lori- applauded Dr. Mummert for all of his assistance

Carl says various projects going on:

- Reviewing processes & paperwork for grad students. This involves several offices so it takes time
- Curriculum info mgt. moving forward
- Catalog integration is more technical than they realized but is moving forward
- GA Hiring memo sent out ; no significant changes from previous semesters; fall GA positions also approved for spring even if they weren't filled in fall; form on graduate studies website to document all hours of work
- Discussion of hiring of GAs for entire academic year instead of semester to semester/ Carl would like feedback on this idea

Scott brought up issue of travel ban & its effect on faculty tenure and grad student experiences. Carl requested a short description of these negative effects from Scott or anyone so he could send this to Provost.

Lori mentioned may need for GC and Faculty Senate resolution to present to Provost. Lisa H. & Isaac L. supported this because of the negative impacts

Hallie spoke as the student representative about the negative impact and advocates working for a solution

Scott mentioned that if athletes can travel then scholars should travel

Henning also talked about this ban as having impact on recruitment efforts.

## **FINAL ANNOUNCEMENTS**

- Lori Howard announced Henning's concert that will be livestreamed on Nov. 4

**Meeting Adjourned at 2:18 PM**

## Attachment 2

### Graduate Faculty Status Requests

Type	Faculty Member	College	Department	Graduate Faculty Level	Term Start	Term Expires
Add	Brown , Clinton	COLA	Communication Studies	Graduate	1/10/2022	
Add	Nichols, Andrew	CECS		Graduate	8/23/2021	12/5/2026
Delete	Lewis, Daniel	COLA	English	Associate	8/21/2017	12/11/2020
Delete	Sullivan, Margaret	COLA	English	Associate	1/9/2017	5/8/2020
Edit	Burberry, Timothy	COLA	English	Graduate	1/10/2022	
Edit	Chattopadhyay, Arka	CECS	Engineering	Graduate	8/23/2021	12/5/2026
Edit	Lawrence, Angela	COLA	English	Instructor	8/24/2020	12/9/2022
Edit	Lawrence, Angela	COLA	English	Graduate	8/23/2021	12/5/2026
Edit	Lawrence, Angela	COLA	English	Instructor	8/24/2020	12/9/2022
Edit	Lewis, Daniel	COLA	English	Associate	8/23/2021	12/7/2024
Edit	Magnusson, Joni	COLA	English	Associate	8/23/2021	12/7/2024
Edit	Rollins, Anna	COLA	English	Associate	8/23/2021	12/7/2024
Edit	Young, John	COLA	English	Graduate	8/23/2021	12/5/2026

## Attachment 3

## **Planning Requests**

### **Planning Committee Report – November 2021**

#### College of Education and Professional Development

Request for Non-Curricular Change

Department: Curriculum and Instruction

Degree program: Master's in Education

Type of change request: Change a course to AoE and course added to core section is master's program

Effective date (fall/spring/summer, year): 2022 Spring

Rationale: This change will move the CIME 500 course down to the area of emphasis section as it is part of the original Elementary Mathematic Specialist program and eliminate the Elective. Then CIME 670 Teaching Mathematics will be added to the core courses section of this masters program to represent the required methods course. The CIME 500 course contained content about teaching methods but the CIME 670 course is a more robust course concerning teaching methods and will serve as the methods course better in the core course section. The Elective course was not serving the students as well for teaching mathematics in the elementary classroom.

Recommend: ~~Approval~~

Request for Addition, Deletion, or Change of Certificate

Department: Curriculum and Instruction

Area of Emphasis Title: Elementary Mathematics Specialist

Credit Hourse: 21 hours for graduate certificate; 36 hours for Master's in Education

Type of Change Requested: Change a course to AoE and course added to core section is master's program

Term to Take Effect: 2022 Spring

Rationale: The change will allow candidates to experience a more robust and appropriate methods course for the teaching of elementary mathematics.

Recommend: ~~Approval~~

#### College of Science

Request for Addition, Deletion, or Change of Certificate

Descriptor: PHYSICAL AND APPLIED SCIENCE, M.S. (GS60)

Department: Physics

Area of Emphasis Title: Physics for Teachers

Credit Hours: 32-36

Type of Change Requested: Change the name of the Area of Emphasis in Physics to Area of Emphasis in Physics for Teachers within the Master's of Science in Physics and Applied Sciences degree program

Term to Take Effect: (Fall, Spring, Summer/Year) Spring 2022

Rationale: We request a change in the name of the Area of Emphasis in Physics to Area of Emphasis in Physics for Teachers within the Master's of Science in Physics and Applied Sciences degree program. This change will avoid confusions with the Major in Physics within the same degree program, and will clarify ambiguities that might arise between the area of emphasis and program and the majors offered.

As it is now, the name of one of the majors within the degree program coincides with the name of one of the area of emphasis: Physics. This AoE was intended from the beginning to serve already-certified in-service teachers who are interested in earning a master's degree that will qualify them to teach high school and college physics. Changing it to AoE in Physics for Teachers will clearly reflect the targeted audience. This AoE is also serving students interested in pursuing a future career as high-school and college physics teachers.

Recommendation: Approval

#### College of Arts and Media

*Documentation received that admission to the following certificates/program will be suspended by the beginning of spring 2022 and the certificates/program will be deleted once all students identified as still remaining in the program have finished requirements.*

Request for Addition, Deletion, or Change of Certificate

Department: School of Journalism and Mass Communications

Major or Degree: Digital Communications Graduate Certificate

Type of Change: deletion

Rationale:

The faculty of the School of Journalism and Mass Communications have decided, by majority vote, to suspend admissions to the Digital Communications Graduate Certificate program with Intention of deleting the certificate once currently enrolled students have either graduated or withdrawn from the program. This decision was made in order to focus all school resources on the accredited undergraduate program. The declining enrollment and the challenge of recruiting for the certificate program have made it difficult to compete in the highly competitive graduate school market.

Recommend: Approval

Department: School of Journalism and Mass Communications

Request for Addition, Deletion, or Change of Certificate

Major or Degree: Media Management Graduate Certificate

Type of Change: deletion

Rationale:

The faculty of the School of Journalism and Mass Communications have decided, by majority vote, to suspend admissions to the Media Management Graduate Certificate program with Intention of deleting the certificate once currently enrolled students have either graduated or withdrawn from the program. This decision was made in order to focus all school resources on the accredited undergraduate program.

The declining enrollment and the challenge of recruiting for the certificate program have made it difficult to compete in the highly competitive graduate school market.

Recommend: Approval

Department: School of Journalism and Mass Communications

Request for Addition, Deletion, or Change of Certificate

Major or Degree: Integrated Strategic Communications Graduate Certificate

Type of Change: deletion

Rationale:

The faculty of the School of Journalism and Mass Communications have decided, by majority vote, to suspend admissions to the Integrated Strategic Communications Graduate Certificate program with Intention of deleting the certificate once currently enrolled students have either graduated or withdrawn from the program. This decision was made in order to focus all school resources on the accredited undergraduate program.

The declining enrollment and the challenge of recruiting for the certificate program have made it difficult to compete in the highly competitive graduate school market.

Recommend: Approval

Department: School of Journalism and Mass Communications

Request for Addition, Deletion, or Change of Major or Degree

Major or Degree: Master of Arts In Journalism

Type of Change: deletion

Rationale: The faculty of the School of Journalism and Mass Communications have decided, by majority vote, to suspend admissions to the Master of Arts In Journalism program with Intention of deleting the degree once currently enrolled students have either graduated or withdrawn from the program. This decision was made in order to focus all school resources on the accredited undergraduate program.

The declining enrollment and the challenge of recruiting for the program have made it difficult to compete in the highly competitive graduate school market.

Recommend: Approval

College of Business

Request for Addition, Deletion, or Change of Major or Degree

Department: Management /Health Care Administration

Major or Degree: MS in Health Informatics

Type of Change: Change in Program of Study

Rationale: To add courses in statistics and data warehouses and delete some courses with unneeded content.

Recommend: Approval

College of Health Professionals AND College of Business

Department: School of Physical Therapy

Major or Degree: Dual Doctor of Physical Therapy/Master of Business Administration (DPT/MBA)

Type of Change: Addition

Rationale: The School of Physical Therapy in the COHP, in conjunction with the Business Administration MBA program in the LCOB, intends to offer a dual DPT/MBA degree as an option for graduate professional students seeking the Doctor of Physical Therapy degree. The dual degree will provide graduates with enhanced education and training to prepare them for health-care-related management/ administration or business ownership as a private practitioner. The dual DPT/MBA degree is comparable to the existing PharmD/MBA dual degree here at Marshall University. Given that both degrees are already offered, there are no new courses required, and no additional resources are needed, the SOPT (COHP)/LCOB do not believe that an intent-to-plan is required given that both degrees already exist.

Recommendation: Approval

College of Health Professions

Request for Addition, Deletion, or Change of Major or Degree

Department: School of Nursing

Major or Degree: Doctor of Nursing Practice

Type of change: Curriculum change and change in program description

Rationale: Since approval of the DNP program in 2018 the recommended guidelines for DNP programs have undergone major revision. The proposed changes are necessary to meet new guidelines and to be competitive with other post-master's DNP programs.

Recommend: Approval

Request for Addition, Deletion, or Change of Certificate

Department: Biomechanics

Area of Emphasis Title: Sports Science

Credit Hours: 36

Type of Change Requested: change in admissions req, clarifying thesis, practicum, and comps, updating elective list, and credit hours

Term to Take Effect: Spring 2022

Rationale: Updating admissions criteria and clarifying/updating practicum experience

**ATTACHMENT 4**  
**Curriculum Requests November 2021**

**College of Science – 2 requests****Course Change (1)**

1. Change: Course Content Change  
 Department: Biological Science  
 #/Title: BSC 522 / Animal Physiology  
 Rationale: As part of our undergraduate curriculum revamp, we have changed the corresponding 400-level course to lecture only, in order to focus on delivering upper-level theoretical and critical thinking content. The same issue exists with the corresponding graduate level course. The content of the lecture will not change substantially, aside from routine updates to stay current. This change allows us to focus on cutting-edge theoretical knowledge components of the course that our faculty and students consider to be the most important.

Content (old): Lecture/Lab Course  
 Content (new): Lecture

Change: Course Credit Hours Change  
 Department: Biological Science  
 #/Title: BSC 522 Animal Physiology  
 Rationale: Decrease in credit hours to reflect the removal of the lab component.

Credit hours (old): 4  
 Credit hours (new): 3

Change: Catalog Description Change  
 Department: Biological Science  
 #/Title: BSC 522 Animal Physiology  
 Rationale: Updated to better reflect current teaching practices.

Catalog Desc (old): Physiological principles operating in cells, organs, and systems of animals, with a focus on vertebrate, including human, function.

Catalog Desc (new): A comparative study of physiological principles in animal cells, organs, and systems. Focus on animal's reactions to their environment, and how comparative physiology applies to natural ecosystems and human health.

**Course Additions (1)**

1. Department: Biological Sciences  
 # / Title: BSC 565 / Biology of Reptiles  
 Description: A survey of the reptiles of the world with special emphasis placed on forms resident to West Virginia, including aspects of ecology, physiology, zoogeography, anatomy, taxonomy, and behavior.

Prerequisite: None  
 First Offered: Fall 2022  
 Credit Hours: 4

**College of Liberal Arts – 1 request****Course Change (1)**

1. Change: Course Title Change  
 Department: Geography



#/Title: GEO 518 / Geography for Teachers  
 Title (old): Geography for Teachers  
 Title (new): Geography for Educators  
 Rationale: Title change reflects demand for this class from some community college educators in the MA Geography program.

Change: Catalog Description Change  
 Department: Geography  
 #/Title: GEO 518 / Geography for Teachers  
 Rationale: Description change reflects slightly new direction for the course content.  
 Catalog Desc (old): A study of elements of geography most essential for effective teaching of geographic content in elementary education and the local studies.  
 Catalog Desc (new): A study of geographic concepts, methods, and technologies essential for effective teaching of geographic content for K-12 social studies teachers and college educators.

### **College of Business – 2 requests**

#### **Course Change (2)**

1. Change: Course Title Change  
 Department: Management and Healthcare Administration  
 #/Title: HIN 610 / Analytics for Healthcare  
 Title (old): Analytics for Healthcare  
 Title (new): Introduction to Health Informatics  
 Rationale: To reflect the introductory nature of the course.

Change: Catalog Description Change  
 Department: Management and Healthcare Administration  
 #/Title: HIN 610 / Analytics for Healthcare  
 Rationale: The better reflect the nature of the course and update the list of tools.  
 Catalog Desc (old): Data analytic tools useful in healthcare data analysis and healthcare administrative decision-making including health data analysis, visualization, and reporting techniques.  
 Catalog Desc (new): Introductory health informatic tools for data analysis and administrative decision-making including for example, Excel, Tableau, and machine learning.

2. Change: Course Title Change  
 Department: Management and Healthcare Administration  
 #/Title: HIN 664 / Health Informatics  
 Title (old): Health Informatics  
 Title (new): Advanced Health Informatics  
 Rationale: To reflect the introductory nature of the course.

Change: Catalog Description Change  
 Department: Management and Healthcare Administration  
 #/Title: HIN 664 / Health Informatics

Rationale:	The better reflect the nature of the course and update the list of tools.
Catalog Desc (old):	Introduction of various aspects of medical informatics, including medical literature search and retrieval, management and analysis of data, modeling and simulation, data communications, on-line databases, and clinical decision analysis.
Catalog Desc (new):	Advanced aspects and use of health informatic tools, including management and analysis of data, modeling and simulation, data communications, on-line databases, clinical decision analysis, and enterprise systems.

### **College of Health Professions – 5 requests**

#### **Course Change (1)**

1. Change:	Course Content Change
Department:	Physical Therapy
#/Title:	PT 771 / Clinical Application Seminars & Experiences I
Rationale:	More advanced didactic and clinical preparation requires enhanced content delivery with more complex case application.
Content (old):	Patient interview/history and basic evaluation skills. Cases were simple and limited in depth and breadth.
Content (new):	With the change in curricular sequence of course delivery, the students have much more prior DPT curriculum to build upon and apply in the new content. New content will focus on full PT examination and evaluation, imaging, outcome measures and telehealth. Patient cases will reflect previous and concurrent course content.
Change:	Catalog Description Change
Department:	Physical Therapy
#/Title:	PT 771 / Clinical Application Seminars & Experiences I
Rationale:	Reflects changes in course content.
Catalog Desc (old):	A seminar course designed to foster application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on clinical interview and basic evaluation skills.
Catalog Desc (new):	Application of knowledge and skills through small group discussion and simulation, focusing on non-ambulatory settings, basic orthopedic conditions in ambulatory setting, telehealth, and integration of outcome measures.

#### **Course Additions (4)**

1. Department:	Physical Therapy
# / Title:	PT 734 / Clinical Skills III
Description:	Comprehensive patient/client management approach for conditions in acute care involving clinical decision-making, effective communication, safety, patient management, discharge planning, and introduction to equipment, lines & tubes, lab values, and medications.
Prerequisite:	None
First Offered:	Summer 2022

Credit Hours:	1
2. Department:	Nursing
# / Title:	NUR 700 / Scholarly Writing
Description:	Reinforces writing skills for academic purposes. Supports written communication of ideas to inform and persuade a reader. Processes of obtaining IRB, using library resources and critiquing scholarly writing are explained.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3
3. Department:	Nursing
# / Title:	NUR 702 / Health Promotion Theory and Population Health for Advanced Nursing Practice
Description:	Provides theoretical foundation and a framework for examining health promotion, population health, health equity, and the implementation of community based interventions. Uses current data to improve outcomes.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3
4. Department:	Nursing
# / Title:	NUR 710 / Quality Improvement
Description:	Explores quality improvement methods, tools, and strategies. Focuses on measurement and accountability in health care delivery systems through examination and analysis of data, structure, processes, and outcomes.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3

## Attachment 5

### RESOLUTION

**COMMENDATION AND RECOGNITION OF PRESIDENT JEROME A. GILBERT**

**WHEREAS:** Marshall University is an inclusive community and recognizes leadership and long-standing service by faculty, staff, students, and administrators. When an outstanding member of the Marshall University community leaves, it is important to acknowledge their contribution, and

**WHEREAS:** On January 1, 2016, Dr. Jerome A. Gilbert became the 37<sup>th</sup> President of Marshall University, and

**WHEREAS:** President Gilbert consistently supported graduate and professional education and the work of the Graduate Council, and

**WHEREAS:** President Gilbert oversaw the transition of Marshall University to R2 Research Institution, and

**WHEREAS:** President Gilbert contributed significantly to advancing diversity, equity, and inclusion at Marshall University, and

**WHEREAS:** President Gilbert established the School of Aviation, the building of Stephen J. Kopp Hall which houses the School of Pharmacy, and Fairfield Landing that provides needed graduate and professional student housing, and

**WHEREAS:** President Gilbert oversaw a successful Marshall Rises Campaign that has raised over 125 million dollars, and

**WHEREAS:** President Gilbert provided outstanding leadership and guidance as Marshall University and the state of West Virginia navigated the challenges of the COVID-19 Pandemic, and

**WHEREAS:** President Gilbert consistently fostered shared governance and worked closely with faculty, students, and staff to build a community of respect, and

**WHEREAS:** President Gilbert modeled the highest ethical and professional standards and consistently demonstrated servant leadership, and

**WHEREAS:** On December 31, 2021, Dr. Jerome A. Gilbert will end his service as the President of Marshall University,

**NOW, THEREFORE BE IT RESOLVED:** That the Marshall University Graduate Council extends its appreciation to President Jerome A. Gilbert for his leadership and many accomplishments in promoting graduate education and the advancement of Marshall University,

**BE IT FURTHER RESOLVED:** That the Marshall University Graduate Council extends its best wishes to Dr. Jerome Gilbert on his future academic and personal endeavors.

GRADUATE COUNCIL CHAIR:

APPROVED BY THE

GRADUATE COUNCIL: *Lori Howard, Chair* DATE: *November 19, 2021*