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Graduate Council Minutes

Graduate Council

1-28-2022

The Minutes of the Marshall University Graduate Council Meeting January 28, 2022

Marshall University Graduate Council

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Graduate Council

MEMORANDUM

To: Mr. Brad D. Smith, President

From: Dr. Lori Howard – Chair, Graduate Council *Lori Howard*

Date: February 16, 2022

Subject: **Approval of Graduate Council Minutes: January 28, 2022**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc. Due to the health crisis, the meeting was held via Microsoft Teams.

Please advise if you have any comments/concerns/questions.

I neither approve nor disapprove the program review recommendations.

I offer my thanks to those who carefully reviewed the programs referenced in the Graduate Council minutes. The next step in the process is for Provost Mukherjee to read the program reviews.

Minutes approved with the considerations above.

Mr. Brad D. Smith
President, Marshall University

2/23/22

Date

Note to Cora Pyles, Executive Assistant to the President:

Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, howardl@marshall.edu
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, lucas26@marshall.edu
Dr. Avinandan Mukherjee Interim Provost, mukherjeea@marshall.edu
Dr. Carl Mummert, Interim Assistant Provost/Graduate Dean, mummert@marshall.edu
Dr. Karen McComas, Interim Associate Vice Provost, mcomas@marshall.edu
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, brooks@marshall.edu
Dr. Tammy Johnson, Exec. Director of Admissions, johnson73@marshall.edu
Dr. Sonja Cantrell, Registrar, cantrell@marshall.edu
Dr. Mary Beth Reynolds, Associate VP Assessment, reynoldm@marshall.edu

MU Graduate Council Meeting Minutes
January 28, 2022
Virtual Meeting: Microsoft TEAMS

Members Present: Beard, Christofero, Davis, Eggleton, Heaton, Howard, Knipp Larison, Lucas-Adkins, Meadows, Rohrbaugh, Thompson, Vauth, Wait

Members Absent: Lawrence

Ex-Officio Members Present:

Ex-Officio Members Absent: Maher, Mukherjee

Guests: Akinsete, Allen, Bookwalter, Chapa, E. Davis, Eagle, Holland, Jennings, Kolling, Lambert,, Landry Lent, Linz, McFall, McComas, Meisel, Melvin, Nguyen, C. Smith, F. Smith-Branch, Somerville

Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Beard	Planning Requests (Attachment 3)
Wait	Curriculum Requests (Attachment 4)
Davis	Program Review Update (Attachment 5 Separate pdf)
Heaton	Credentialing Committee Update
Christofero	Faculty Senate Update
Howard/Mummert	Update of Graduate Studies/College/Rucker Award
Howard/Reynolds	Working Groups for BOG Policies <ul style="list-style-type: none">• Academic Honesty• Graduate Faculty Status
Howard	Announcements/Wrap Up

At this time, all meetings will be in TEAMS. Please reserve these meeting dates:

- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the February 25th meeting are due February 1st.

Attachments:

1. Minutes of the past meeting
2. Graduate Faculty Status Requests
3. Planning Requests
4. Curriculum Requests
5. Program Review Committee Report

Meeting called to order 1pm.

WELCOME, INTRODUCTIONS

- Lori Howard introduced new GC member, Boyd Rohrbaugh, who is the School of Pharmacy representative replacing Eric Blough.

MINUTES OF PREVIOUS MEETING

APPROVED

(See Attachment 1)

GRADUATE FACULTY STATUS

APPROVED

PLANNING COMMITTEE

(See Attachment 3)

School of Medicine

Request for Addition, Deletion, or Change of Area of Emphasis

Department: Biomedical Sciences

Area of Emphasis Title: Medical Sciences M.S.

Credit Hours: 39

Type of Change Requested: Change

Term to Take Effect: Summer 2022

Rationale: The Medical Sciences MS area of emphasis curriculum changed with the revision of the pre clerkship (years 1 and 2) curriculum for the medical school.

Committee recommends: Approval

Request for Addition, Deletion, or Change of Area of Emphasis

Department: Biomedical Sciences

Area of Emphasis Title: Medical Sciences M.S.

Credit Hours: 166-171

Type of Change Requested: change - deletion of MS-PharmD

Term to Take Effect: Summer 2022

Rationale: The Biomedical Research M.S. and School of Pharmacy Pharm.D. joint degree is no longer relevant and should be deleted. The School of Pharmacy now has both an M.S. and an M.A. program in Pharmaceutical Science with the option for a dual M.A.-Pharm.D. degree. Because the School of Pharmacy has their own M.S./M.A. programs, neither the Biomedical Research program nor the School of Pharmacy has in interest in continuing the joint degree program.

Committee recommends: Approval

GC approved both requests from SOM with no discussion

College of Education and Professional Development

Request for Non-Curricular Change

Type of change request: CIVI 507 removed from catalog descriptions

Department: COEPD - Special Education VI (Visual Impairment)

Degree Program: MA or PD

Effective date (fall/spring/summer, year): Summer 2022

Committee recommends: Approval

Request for Non-Curricular Change

Type of change request: Change - Specifically, we are proposing to add part-time internship, SPSY 751 variable credit hours, and add flexibility regarding timing of application for EdS for AMD candidates.

Department: School Psychology

Degree Program: EdS

Effective date (fall/spring/summer, year): Summer 2022

Committee recommends: Approval

GC approved both requests from COEPD with no discussion

College of Health Professions

Request for Non-Curricular Change

Type of change request: Since this is a new program, this change will establish the admission and progression policies as well as end of the program student learning objectives in the catalog.

Department: School of Nursing

Degree Program: DPN

Effective date (fall/spring/summer, year): Summer 2022

Committee recommends: Approve with friendly amendment to change the typo of DPN to DNP

GC approved friendly amendment to change from DPN to DNP and approved the request for non-curricular change with no discussion

Request for Non-Curricular Change

Type of change request: Catalog change for the Department of Communication Disorders will allow high school students to apply for conditional acceptance to the graduate program in Communication Disorders. Successful applicants will have guaranteed admission pending completion of all undergraduate requirements and meeting all Communication Disorders M.S. admission requirements. Department: Communication Disorders

Degree Program: Master of Science in Communication Disorders

Effective date (fall/spring/summer, year): Summer 2022

Committee recommends: Approve

GC approved the request for non-curricular change for Dept. of Communication Disorders with no discussion

CURRICULUM COMMITTEE

(See Attachment 4)

Amanda Meadows stepped in to present report for Isaac Wait.

College of Education and Professional Development – 2 requests

Course Deletion (1)

1. Department: Special Education

#/Title: CIVI 507 / Advanced Braille & Tech

Rationale: This course has never been offered and does not appear on any students' Plan of Study.

Final Term Offered: N/A

Courses Added: N/A

Course Change (1)

1. Change: Change in Course Credit Hours
Department: School Psychology

#/Title: SPSY 751 / Program Evaluation

Description: The course is designed to provide students with the fundamental skills to develop and implement evaluations of educational programs in the classroom, school, county or state.

Credit Hours (old): 3

Credit Hours (new): 3-12

Rationale: Program Evaluation is a thesis-like project that generally requires more than one term to complete. In the past, candidates have been able to take multiple program evaluation courses and financial aid has covered the cost. Now, due to the updated financial aid requirements, we must reflect our actual practice of allowing students to take multiple offerings of the SPSY 751 course in the course catalog so that financial aid can again help support the cost for candidates.

Committee recommended approval and GC approved these requests without discussion.

College of Science – 1 request

Course Addition (1)

Department: Physics

/ Title: PHY 508 / Introduction to Thermal and Statistical Physics

Description: Introduction to thermodynamics, kinetic theory of gasses, classical and quantum statistical mechanics, Bose-Einstein and Fermi-Dirac statistics, and applicati

Prerequisite: None

First Offered: Fall 2022

Credit Hours: 3

Committee recommended approval and GC approved these requests without discussion.

PROGRAM REVIEW

(See Attachment 5)

Scott Davis welcomed Boyd Rorabaugh as the new member of the Program Review committee and presented the following:

College of Liberal Arts

Department of Psychology

Program Review Committee stated that “the degrees are in great shape.” There are some minor concerns with behavioral statistics and clinical psy. certificate, so recommended continuance with resources; Mary Beth Reynolds requested specifics about resources; Lori H. said more faculty is needed and competitive salaries for recruiting new faculty are issues. Marianna Linz discussed rationale for needing new faculty for accreditation; she also stated that the MU psy. program produces over half of licensed psy. in state & there is a shortage of mental health providers in the state.

Council approved Program Review Committee’s recommendations for 1a Continue program at current level and recommend program for resources

College of Science

Program Review Committee recommended continuance of Mathematics (MA) and Physics and Applied Science (MS) at current levels

- Dean Somerville recommended resource development for both Math and Physics programs, because GA stipends are too low. He also stated there is need for 2 additional GAs in physics. Lori H. agreed to the need for GA stipend increase across the table for all programs.

GC voted to continue Math and Physics programs at current level. Richard Egleton voted against rating of #1 and stated his agreement with Dean Somerville that #1a was more appropriate given the resources needed for the programs.

Program Review Committee recommended continuance of Chemistry (MS) with corrective action plan.

- Dean Somerville presented case that programs do not have to have large enrollment to be effective. He said the review process used this year was problematic. Specifically, the writing of the review and not the quality of program was reflected in the final review. Small programs can be very impactful and do not necessarily warrant corrective actions because of their size. Lori H. asked Dean Somerville to send his concerns about writing of the review and how that affected program reviews to her. She said this is a salient issue.
- Mary Beth Reynolds stated that she did not see a problem with student satisfaction in the Chemistry program and that Dr. Kolling had addressed this in the resubmitted review.
- Scott D. reminded everyone that the recommendation is not punitive but intended to be “helpful” to programs. The noted concerns with Chemistry were: low enrollment, assessment, and graduate satisfaction. Scott D. stated that the Program Review Committee believed that an update in 1 year from programs, as a result of corrective action rating, was more constructive than waiting for an update in another 5 years.
- Dr. Kolling stated that low enrollment was due to pandemic. He also stated that a strategic planning meeting was scheduled for summer 2022.

- Lisa H. and Conrae L. were asked to comment on their first and second reviews of chemistry. Both stated that their joint recommendation was to continue chemistry at a level 1 based on the department's resubmission of the program review.

GC voted to continue Chemistry with corrective action plan (#2 rating) with recommended written report due to GC Nov. 1, 2022.

College of Education and Professional Development

Department of Leadership/ Adult and Continuing Education

Program Review Committee recommended continuance of Doctor of Education, Leadership Studies (MA), and Adult & Continuing Education (MS) at current levels.

GC voted to continue the 3 aforementioned COEPD programs at current levels.

Program Review Committee recommended continuance of Social Service & Attendance-Graduate Certificate with corrective action (#2 rating).

- Committee had concerns about student assessment, limited info on strengths and weaknesses, and missing info on graduate satisfaction. Primary concern is that few have completed certificate compared with numbers enrolled.
- Eugenia Lambert, program director, asked for specifics about what is needed in the report. Dr. Lambert mentioned that completers may not be represented because they do not apply for graduation but just apply for certification.
- Scott Davis requested that info, as discussed by Dr. Lambert, be tracked & reported.

GC voted to continue Social Service & Attendance certificate program with corrective action (#2 rating). Report due to GC Nov. 1, 2022.

Program Review Committee recommended continuance of School Principalship-Post Master's Certificate with corrective action (#2 rating).

- Concerns from committee were: enrollment, potential to grow, entrance & exit info beyond Praxis, and graduate satisfaction.
- Mary Beth Reynolds mentioned that for certificate programs in general – her office does not have as complete information for certificates as they have for degree programs.

GC voted to continue School Principalship- Post Master's Certificate with corrective action (#2 rating). Report due to GC Nov. 1, 2022. Lisa Heaton abstained from voting.

Department of Graduate Curriculum and Instruction

Program Review Committee recommended continuance of Doctor of Education, Education Specialist (EdS), Elementary Mathematics Specialist- Graduate Certificate, Mathematics through Algebra 1- Graduate Certificate, and Post BA Teaching Certificate at the current level (#1 rating).

GC voted to continue the aforementioned COEPD programs and certificates at current levels.

Program Review Committee recommended Education-MA continue with corrective action (#2 rating).

- Concerns from Program Review Committee included: low enrollment in some areas of emphasis, grad. outcomes in assessment, and "closing the loop on assessment." Kimberly McFall asked for clarification regarding C&I and MA in Ed. assessment. Tracy C. and Scott D. said that assessment seemed to be focused on C&I not MA in Ed. Dr. McFall said MA in Ed. is actually in C & I.
- Mary Beth Reynolds also clarified that her office does not do year by year analysis for small enrolled programs due to FERPA. Lisa H. commented about core assessments.

GC voted to continue Education MA with corrective action (#2). Report due to GC Nov. 1, 2022. Lisa H. abstained from voting.

Program Review Committee recommended two certificates to continue with corrective action (#2 rating): Early Childhood Education- Graduate Certificate and Instructional Learning and Technology- Graduate Certificate.

- Scott D. suggested providing some narrative information without violating FERPA confidentiality of students in low number programs is important
- Also unable to assess program outcome effectiveness and low numbers.

GC voted to continue Early Childhood Education- Graduate Certificate and Instructional and Technology- Graduate Certificate with corrective action (#2). Report due to GC Nov. 1, 2022. Lisa H. abstained from voting.

Program Review Committee recommended Program Evaluation- Graduate Certificate continue with probationary status (#3 rating).

- No enrollment since 2018

GC voted to continue Program Evaluation-Graduate Certificate with probationary status (#3 rating) with report to GC due Nov. 1, 2022. Lisa H. abstained from voting.

Program Review Committee recommended School Library Media Specialist- Graduate Certificate continue with corrective action (#2 rating).

- Concerns from committee included: significant decline in enrollment, no tracking of outcomes, and student satisfaction.
- Kimberly McFall spoke- enrollment seems low because certificates are also enrolled in MA in Ed. They are trying to get dually enrolled so will be counted as completers. Additionally, state policy has affected enrollments because students can pass exam and not have degree. Furthermore, the certificate programs support the MA in Ed.

GC voted to continue School Library Media Specialist- Graduate Certificate with corrective action (#2 rating) and report due to GC Nov. 1, 2022. Conrae L. & Lisa H. abstained from voting.

Program Review Committee recommended Teaching English as Second Language- Graduate Certificate continue with probationary status and recommend program develop cooperative program with another institution or share courses, faculty, and the like (#3b rating)

- Committee's concern is low enrollment
- Henning V. discussed supporting program like this for international recruitment.
- Dean Eagle clarified that this program is for teachers who are teaching ESL, program not for students at university who are learning English

GC voted to continue Teaching English as Second Language- Graduate Certificate with #3b rating and report due to GC Nov. 1, 2022. Henning V. & Lisa H. abstained from voting.

Program Review Committee initially recommended Master of Arts in Teaching (MAT) to continue with corrective action (#2 rating).

- Scott Davis discussed taking a look since the recommendations were addressed in the resubmission of MAT review.
- Mary Beth Reynolds seconded Scott's recommendation for MAT to move forward. She says this is a strong program and the assessment was nice. *Mary Beth Reynolds cannot second as she is not a member of the Graduate Council; however, her comments were taken into account during the discussion.
- Isaac Larison commented that his courses were usually full.
- Scott Davis made motion to revise recommendation from 2 to 1.

GC voted to change MA in Teaching recommendation to level 1- continue at current status.

Program Review Committee recommended continuance of Counseling-MA, Violence, Loss & Trauma Certificate, and School Psychology- EdS at the current levels (#1 rating).

GC voted in agreement with Committee's recommendation.

CREDENTIALING COMMITTEE

Updates provided by Lisa Heaton:

- Reviews are beginning and two will be presented in Feb. at next GC meeting.
- Lori H. mentioned deadline for grad advisor award is Feb 18.

FACULTY SENATE UPDATE

Updates provided by Tracy Christofero:

- Student Conduct & Welfare committee approved the survey of commuter students. Purpose of survey is to reach out to see what their needs are especially with communication

GRADUATE STUDIES

Updates from Carl Mummert:

- Carl glad to be working with Lori H. very closely. For electronic theses and dissertations: 2 trainings planned. Roll out 1 in fall 2022; ETD training in Feb. 22 focus on IRB will roll out on soft basis this year to work out kinks.
- Kelli Johnson filling in for Erin Roles on thesis/dissertation reading committee who is on sabbatical. Primary review of theses/dissertations is responsibility of college/program committee not ETD
- ETD deadline- April 1st for defense completed, signed & uploaded. Minimal flexibility
- Forms continuing to be converted to dynamic forms.
- Richard E. asked question about "ethics" training- specifically, does the college's course supersede this? Carl M. said the training is meant to complement college course, not replace. Carl said this is a general training on topics such as plagiarism. The form is what needs to be completed to verify students' understanding of IRB, plagiarism, etc. Possibly SOM will be asked to do form and not add general training to the workload of SOM students. Carl said general training is brief & light-weight training and acknowledges that this may be redundant for those who have in depth program training in IRB process.
- Richard E. asked about ETD- suggested that library provide notification to the deans of colleges that thesis/dissertation has been accepted & approved. Thesis advisor should already be getting notification of approval. Lori suggested this discussion continue between Richard E. and Carl M. privately
- Lori H. says we all agree that GAs need to be paid more money for recruitment & retention of students and programs. There are discrepancies across programs with GA stipends.
- Lori H. asked for update about Courseleaf. Fall 2022 is when full program will be rolled out. Carl M. and others meet weekly with company. Hopefully demos will be in spring 2022.

WORKING GROUPS FOR BOG POLICIES

Updates provided by Lori Howard and Mary Beth Reynolds:

- Lori asked for volunteers to serve on Academic Dishonesty committee. Current policy does not differentiate between graduate & undergraduate students. Amanda M. & Conrae L. volunteered and were added to team. Tracy C. & Scott D. on team already
- Mary Beth Reynolds discussed the 2nd committee- to look at Grad Faculty Policy and make sure it is in line with HLC. Richard E. asked if different programs could add extra to the university criteria. HLC is minimal criteria. Credentialing committee members will be part of this committee. Other volunteers asked to email Lori H.

ANNOUNCEMENTS/WRAP UP

Announcements from Lori Howard:

- Received email from Ginny Painter about Athletic Director (AD) interviews- does anyone on GC want to hear what finalists for AD have to say in the interviews? If so, contact Lori H. and she will send link for participation
- Ad Hoc Committee- for shared governance- developed by R. Riner & parliamentarian of Faculty Senate. Tracy C. & Lori H. are part of committee. Let them know if you have concerns to be addressed.
- Lori H. is also on provost search committee- Tell her if you have info. or concerns.

Meeting adjourned at 2:43pm.

Attachment 1
MU Graduate Council Meeting Minutes
November 19, 2021
Virtual Meeting: Microsoft TEAMS

Members Present: Beard, Blough, Christofero, Davis, Egleton, Heaton, Howard, Knipp Larison, Lawrence, Lucas-Adkins, Meadows, Thompson, Vauth, Wait

Members Absent: none

Ex-Officio Members Present: Maher

Ex-Officio Members Absent: Mukherjee

Guests: Axel, Dobbs, Chapa, Coustasse-Hencke, Hamilton, Konz, Landry, Lankton, McIntosh, Mummert, Reynolds, Simonton, Wahjudi, York

Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Beard	Planning Requests
Wait	Curriculum Requests
Davis	Program Review Update
Heaton	Credentialing Committee Update
Christofero	Faculty Senate Update
Davis, Blough, Egleton	Interdisciplinary Cluster for Health Care
Howard/Mummert	Update of Graduate Studies/College
Howard/Davis	Resolution Attachment 5
Howard	Announcements/Wrap Up

At this time, all meetings will be in TEAMS. Please reserve these meeting dates:

- January 28, 2022
- February 25, 2022
- March 25, 2022
- April 29, 2022

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the January 28th meeting are due January 1st.

Attachments:

6. Minutes of the past meeting
7. Graduate Faculty Status Requests
8. Planning Requests
9. Curriculum Requests
10. Resolution

Meeting called to order 1:00 PM

WELCOME, INTRODUCTIONS

MINUTES OF PREVIOUS MEETING

APPROVED with 2 amendments

(See Attachment 1)

- Beard made motion to amend October minutes to accurately reflect Graduate Council's discussion and approval of the change in admissions for MS and MA in Biological Sciences dept. **Motion passed to amend minutes.**
- Following Planning Committee's November agenda items, Wait made another motion to amend October minutes to accurately reflect actions taken by Graduate Council in October's meeting regarding discussion and approval of the merger of the MS in Environmental Science and MS in Safety into the combined MS in Environmental, Safety and Health." **Motion passed to amend minutes.**

GRADUATE FACULTY STATUS

APPROVED with amendment

(See Attachment 2)

- Discussion regarding 3 entries for Angela Lawrence. Lisa Heaton clarified Angela's position as instructor. **Motion made to approve with clarification that Angela Lawrence's correct faculty status is instructor not graduate. Motion passed.**
- Lori Howard acknowledged that Brian Morgan is aware of the missing expiration terms for some entries.

PLANNING COMMITTEE

(See Attachment 3)

College of Education and Professional Development

- Request for Non-Curricular Change
Department: Curriculum and Instruction

Degree program: Master's in Education; Type of change request: Change a course to AoE and course added to core section is master's program; Effective date (fall/spring/summer, year): 2022 Spring. **Request was tabled until January meeting, because additional paperwork is needed.**

- Request for Addition, Deletion, or Change of Certificate
Department: Curriculum and Instruction; Area of Emphasis Title: Elementary Mathematics Specialist ; Credit Hours: 21 hours for graduate certificate; 36 hours for Master's in Education;
Type of Change Requested: Change a course to AoE and course added to core section is master's program;
Request was tabled until January meeting, because additional paperwork is needed.

College of Science

- Request for Addition, Deletion, or Change of Emphasis; Descriptor: PHYSICAL AND APPLIED SCIENCE, M.S. (GS60); Department: Physics ;Area of Emphasis Title: Physics for Teachers ; Credit Hours: 32-36; Type of Change Requested: Change the name of the Area of Emphasis in Physics to Area of Emphasis in Physics for Teachers within the Master's of Science in Physics and Applied Sciences degree program; **Motion passed to approve**

College of Arts and Media

Dean Dobbs present to clarify requests- Currently, there are 5 students in pipeline and soonest they will graduate is end of 22/23 year. Programs will remain until students graduate; request is for admissions to be suspended immediately (Mary Beth Reynolds clarified that admissions can be suspended now but can't dictate when students have to graduate)

Requests from School of Journalism and Mass Communications are as follows:

- Request for Addition, Deletion, or Change of Certificate
Department: School of Journalism and Mass Communications; Major or Degree: Digital Communications Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Certificate
Major or Degree: Media Management Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Certificate
Major or Degree: Integrated Strategic Communications Graduate Certificate; Type of Change: deletion
- Request for Addition, Deletion, or Change of Major or Degree
Major or Degree: Master of Arts In Journalism; Type of Change: deletion

Motion made to approve future deletion but not current deletion because students need to graduate. Admissions will cease immediately and program will no longer be listed in catalog. Program will remain in Banner until all current students graduate. Status needs to be reviewed in a year. **Motion pass**

College of Business

- Request for Addition, Deletion, or Change of Major or Degree
Department: Management /Health Care Administration
Major or Degree: MS in Health Informatics; Type of Change: Change in Program of Study ; **Motion passed to approve**

College of Health Professionals AND College of Business

- Department: School of Physical Therapy
Major or Degree: Dual Doctor of Physical Therapy/Master of Business Administration (DPT/MBA)
Type of Change: Addition ; Scott Davis clarified that no additional resources were needed; **Motion passed to approve**

College of Health Professions

- Request for Addition, Deletion, or Change of Major or Degree
Department: School of Nursing; Major or Degree: Doctor of Nursing Practice; Denise Landry was present for questions; **Motion passed to approve**
- Request for Addition, Deletion, or Change of Certificate
Department: Biomechanics; Area of Emphasis Title: Sports Science; Type of Change Requested: change in admissions req, clarifying thesis, practicum, and comps, updating elective list, and credit hours; Term to Take Effect: Spring 2022 ; Dr. Konz present to discuss and answer questions. **Motion passed to approve.**

CURRICULUM COMMITTEE

(See Attachment 4)

College of Science

Course Change

Change: Course Content Change

Department: Biological Science

#/Title: BSC 522 / Animal Physiology

Content (old): Lecture/Lab Course

Content (new): Lecture

Change: Course Credit Hours Change

Department: Biological Science

#/Title: BSC 522 Animal Physiology

Rationale: Decrease in credit hours to reflect the removal of the lab component.

Credit hours (old): 4

Credit hours (new): 3

Change:	Catalog Description Change
Department:	Biological Science
#/Title:	BSC 522 Animal Physiology
Rationale:	Updated to better reflect current teaching practices.
Catalog Desc (old):	Physiological principles operating in cells, organs, and systems of animals, with a focus on vertebrate, including human, function.
Catalog Desc (new):	A comparative study of physiological principles in animal cells, organs, and systems. Focus on animal's reactions to their environment, and how comparative physiology applies to natural ecosystems and human health.

Course Additions

Department:	Biological Sciences
# / Title:	BSC 565 / Biology of Reptiles
Description:	A survey of the reptiles of the world with special emphasis placed on forms resident to West Virginia, including aspects of ecology, physiology, zoogeography, anatomy, taxonomy, and behavior.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	4

Motion passed to approve

College of Liberal Arts

Course Change

Change:	Course Title Change
Department:	Geography
#/Title:	GEO 518 / Geography for Teachers
Title (old):	Geography for Teachers
Title (new):	Geography for Educators
Change:	Catalog Description Change

Department: Geography

#/Title: GEO 518 / Geography for Teachers

Catalog Desc (old): A study of elements of geography most essential for effective teaching of geographic content in elementary education and the local studies.

Catalog Desc (new): A study of geographic concepts, methods, and technologies essential for effective teaching of geographic content for K-12 social studies teachers and college educators.

Motion passed to approve

College of Business

Course Change

Change: Course Title Change

Department: Management and Healthcare Administration

#/Title: HIN 610 / Analytics for Healthcare

Title (old): Analytics for Healthcare

Title (new): Introduction to Health Informatics

Rationale: To reflect the introductory nature of the course.

Change: Catalog Description Change

Department: Management and Healthcare Administration

#/Title: HIN 610 / Analytics for Healthcare

Catalog Desc (old): Data analytic tools useful in healthcare data analysis and healthcare administrative decision-making including health data analysis, visualization, and reporting techniques.

Catalog Desc (new): Introductory health informatic tools for data analysis and administrative decision-making including for example, Excel, Tableau, and machine learning.

Change: Course Title Change

Department: Management and Healthcare Administration

#/Title: HIN 664 / Health Informatics

Title (old): Health Informatics

Title (new): Advanced Health Informatics

Change: Catalog Description Change

Department: Management and Healthcare Administration

#/Title: HIN 664 / Health Informatics

Catalog Desc (old): Introduction of various aspects of medical informatics, including medical literature search and retrieval, management and analysis of data, modeling and simulation, data communications, on-line databases, and clinical decision analysis.

Catalog Desc (new): Advanced aspects and use of health informatic tools, including management and analysis of data, modeling and simulation, data communications, on-line databases, clinical decision analysis, and enterprise systems.

Motion passed to approve

College of Health Professions

Course Change

Change: Course Content Change

Department: Physical Therapy

#/Title: PT 771 / Clinical Application Seminars & Experiences I

Content (old): Patient interview/history and basic evaluation skills. Cases were simple and limited in depth and breadth.

Content (new): With the change in curricular sequence of course delivery, the students have much more prior DPT curriculum to build upon and apply in the new content. New content will focus on full PT examination and evaluation, imaging, outcome measures and telehealth. Patient cases will reflect previous and concurrent course content.

Change: Catalog Description Change

Department: Physical Therapy

#/Title: PT 771 / Clinical Application Seminars & Experiences I

Catalog Desc (old): A seminar course designed to foster application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on clinical interview and basic evaluation skills.

Catalog Desc (new): Application of knowledge and skills through small group discussion and simulation, focusing on non-ambulatory settings, basic orthopedic conditions in ambulatory setting, telehealth, and integration of outcome measures.

Course Additions

Department: Physical Therapy

/ Title: PT 734 / Clinical Skills III

Description: Comprehensive patient/client management approach for conditions in acute care involving clinical decision-making, effective communication, safety, patient management, discharge planning, and introduction to equipment, lines & tubes, lab values, and medications.

Prerequisite: None

First Offered: Summer 2022

Credit Hours: 1

Department: Nursing

/ Title: NUR 700 / Scholarly Writing

Description: Reinforces writing skills for academic purposes. Supports written communication of ideas to inform and persuade a reader. Processes of obtaining IRB, using library resources and critiquing scholarly writing are explained.

Prerequisite: None

First Offered: Fall 2022

Credit Hours: 3

Department: Nursing

/ Title: NUR 702 / Health Promotion Theory and Population Health for Advanced Nursing Practice

Description: Provides theoretical foundation and a framework for examining health promotion, population health, health equity, and the implementation of community based interventions. Uses current data to improve outcomes.

Prerequisite: None

First Offered: Fall 2022

Credit Hours: 3

Department:	Nursing
# / Title:	NUR 710 / Quality Improvement
Description:	Explores quality improvement methods, tools, and strategies. Focuses on measurement and accountability in health care delivery systems through examination and analysis of data, structure, processes, and outcomes.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3

Motion passed to approve

PROGRAM REVIEW

5 programs had to submit written or oral report (first 3 submitted written reports; last 2 gave oral reports)

MS in Env. Science & Safety- Drs. Simonton & McIntosh present for discussions; McIntosh said students are excited; Bonnie Lawrence commended this combination of degrees- No further action needed from program Motion passed to accept written report

MA in Biomechanics- Dr. Konz present to discuss or answer questions if needed, 4 solid applicants, changes have moved them in a positive direction; No further action needed Motion approved to accept written report

MA in journalism & mass communications- written report to “teach out” this program; No further action needed Motion approved to accept written report

MS in Health Informatics - Dr. Lankton presented an oral report & responded to concerns; no further action needed Motion approved to accept oral report

Graduate Cert. in Info Security- Dr. Wahjudi presented oral report; no further action needed Motion approved to accept oral report

Deadline for current reviews to Scott Davis: **DEC. 6**

CREDENTIALING COMMITTEE

Updates provided by Lisa Heaton:

- Reviews will begin next semester; colleges are already uploading

FACULTY SENATE

Tracy Christofero, Chair of Faculty Senate, provided updates:

- Encouraged faculty to vote on resolution to include SGA pres. as ex-officio to Faculty Senate and Exec. Committee

- Look at Faculty Senate calendar for updated spring semester meeting dates
- MU PAWS is an official program so more therapy dogs on campus

INTERDISCIPLINARY CLUSTER FOR HEALTH CARE

- Eric Blough – discussed white paper & budget that were shared with Carl and provost.
- Lori Howard discussed creation of TEAMs site for collaboration

GRADUATE STUDIES

Updates from Carl Mummert who is acting as graduate dean:

- Progress continues on forms & procedures
- Courseleaf is moving along- allows people to propose edits to catalog
- GA hiring is underway; examining procedures for hiring

RESOLUTION

(See Attachment #5)

- Lori Howard noted this meeting as last time for us to acknowledge & thank Dr. Gilbert's for his work.
- Scott Davis- made motion to move the resolution, as noted in attachment #5, forward. Lisa Heaton's edits will be included in final version.
- **Motion to approve resolution with Lisa's edits passed**

FINAL ANNOUNCEMENTS

- Lori Howard announced this meeting as the final for Eric Blough.
Many thanks to Eric. On Jan 1 he will be moving to Dean's Council from GC. Congratulations on becoming Dean of School of Pharmacy
- Graduate Advisor Awards will be in spring
- No meeting in December.
- Have a great Thanksgiving

Meeting Adjourned at 2:22 PM

Attachment 2

Graduate Faculty Status Requests

Type	Faculty Member	College/ School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Chapa, Deborah	COHP	Nursing	Doctoral	8/23/2021	12/5/2026
Add	Stallard, Victor	CECS	Industrial and System Engineering	Associate	1/10/2022	
Add	Stobbe, Terrence	CECS		Associate	1/10/2022	
Delete	Amerikaner, Martin	COLA	Psychology	Graduate	8/22/2016	12/10/2021
Delete	Quintana Villamandos, Maria	COLA	Modern Languages	Associate	8/20/2018	12/10/2021
Edit	Barris, Jeremy	COLA	HUM	Instructor	1/10/2022	
Edit	Barris, Jeremy	COLA	HUM	Instructor	8/23/2021	12/8/2023
Edit	Barris, Jeremy	COLA	HUM	Associate	1/10/2022	
Edit	Brammer, Camilla	COLA	Communication Studies	Instructor	8/23/2021	12/8/2023
Edit	Fondren, Kristi	COLA	Sociology/Anthropology	Graduate	8/23/2021	12/5/2026
Edit	Fuller, James	CECS	Computer Science	Instructor	1/9/2023	
Edit	Hong, Hyo-Chang	COLA	English	Graduate	8/23/2021	12/5/2026
Edit	Linz, Marianna	COLA	Psychology	Doctoral	8/23/2021	12/5/2026

Edit	Meadows, Amanda	COB	ACC/LE	Instructor	1/10/2022	
Edit	Oudghiri- Otmani, Mohammed Amine	COLA	English	Associate	1/10/2022	
Edit	Pleska, Cathy	COLA	Graduate Humanities	Associate	8/23/2021	12/7/2024
Edit	Roth, Forrest	COLA	English	Instructor	8/23/2021	12/8/2023
Edit	Roth, Forrest	COLA	English	Associate	8/23/2021	12/7/2024
Edit	Saunders, Martin	CAM	Music	Graduate	1/10/2022	
Edit	Thompson, Dolores	COLA	History	Associate	1/10/2022	
Edit	Williams, Kathie	COLA	History	Graduate	8/23/2021	12/5/2026

Attachment 3

Planning Committee Report - January 2022

School of Medicine

Request for Addition, Deletion, or Change of Area of Emphasis

Department: Biomedical Sciences

Area of Emphasis Title: Medical Sciences M.S.

Credit Hours: 39

Type of Change Requested: Change

Term to Take Effect: Summer 2022

Rationale: The Medical Sciences MS area of emphasis curriculum changed with the revision of the pre clerkship (years 1 and 2) curriculum for the medical school.

Recommend: Approval

Request for Addition, Deletion, or Change of Area of Emphasis

Department: Biomedical Sciences

Area of Emphasis Title: Medical Sciences M.S.

Credit Hours: 166-171

Type of Change Requested: change - deletion of MS-PharmD

Term to Take Effect: Summer 2022

Rationale: The Biomedical Research M.S. and School of Pharmacy Pharm.D. joint degree is no longer relevant and should be deleted. The School of Pharmacy now has both an M.S. and an M.A. program in Pharmaceutical Science with the option for a dual M.A.-Pharm.D. degree. Because the School of Pharmacy has their own M.S./M.A. programs, neither the Biomedical Research program nor the School of Pharmacy has an interest in continuing the joint degree program.

Recommend: Approval

College of Education and Professional Development

Request for Non-Curricular Change

Type of change request: CIVI 507 removed from catalog descriptions

Department: COEPD - Special Education VI (Visual Impairment)

Degree Program: MA or PD

Effective date (fall/spring/summer, year): Summer 2022

Recommend: Approval

Request for Non-Curricular Change

Type of change request: Change - Specifically, we are proposing to add part-time internship, SPSY 751 variable credit hours, and add flexibility regarding timing of application for EdS for AMD candidates.

Department: School Psychology

Degree Program: EdS

Effective date (fall/spring/summer, year): Summer 2022

Recommendation: Approval

College of Health Professions

Request for Non-Curricular Change

Type of change request: Since this is a new program, this change will establish the admission and progression policies as well as end of the program student learning objectives in the catalog.

Department: School of Nursing

Degree Program: DPN

Effective date (fall/spring/summer, year): Summer 2022

Recommendation: Approve

Request for Non-Curricular Change

Type of change request: Catalog change for the Department of Communication Disorders will allow high school students to apply for conditional acceptance to the graduate program in Communication Disorders. Successful applicants will have guaranteed admission pending completion of all undergraduate requirements and meeting all Communication Disorders M.S. admission requirements. Department: Communication Disorders

Degree Program: Master of Science in Communication Disorders

Effective date (fall/spring/summer, year): Summer 2022

Recommendation: Approve

Attachment 4

Curriculum Requests for January 2022

College of Education and Professional Development – 2 requests

Course Deletion (1)

1. Department: Special Education

#/Title: CIVI 507 / Advanced Braille & Tech

Rationale: This course has never been offered and does not appear on any students' Plan of Study.

Final Term Offered: N/A

Courses Added: N/A

Course Change (1)

2. Change: Change in Course Credit Hours
Department: School Psychology

#/Title: SPSY 751 / Program Evaluation

Description: The course is designed to provide students with the fundamental skills to develop and implement evaluations of educational programs in the classroom, school, county or state.

Credit Hours (old): 3

Credit Hours (new): 3-12

Rationale: Program Evaluation is a thesis-like project that generally requires more than one term to complete. In the past, candidates have been able to take multiple program evaluation courses and financial aid has covered the cost. Now, due to the updated financial aid requirements, we must reflect our actual practice of allowing students to take multiple offerings of the SPSY 751 course in the course catalog so that financial aid can again help support the cost for candidates.

College of Science – 1 request

Course Addition (1)

1. Department: Physics

/ Title: PHY 508 / Introduction to Thermal and Statistical Physics

Description:	Introduction to thermodynamics, kinetic theory of gasses, classical and quantum statistical mechanics, Bose-Einstein and Fermi-Dirac statistics, and application.
Prerequisite:	None
First Offered:	Fall 2022
Credit Hours:	3

Graduate Council Program Review Committee
Program Review Committee Recommendations
January 2022

College of Liberal Arts

1. Department of Psychology

- Psychology-MA
#1a Continue Program at Current Level and Recommend Program Resources
- Psychology-PsyD
#1a Continue Program at Current Level and Recommend Program Resources
- Behavioral Statistics-Graduate Certificate
#1a Continue Program at Current Level and Recommend Program Resources
- Clinical Psychology-Post-Master's Certificate
#1a Continue Program at Current Level and Recommend Program Resources

College of Science

2. Department of Mathematics

- Mathematics-MA
#1 Continue Program at Current Level

3. Department of Chemistry

- Chemistry-MS
#2 Continue Program with Corrective Action
Recommend Written Report to GC November 1, 2022

4. Department of Physics

- Physics (or Physical) and Applied Sciences-MS
#1 Continue Program at Current Level

College of Education and Professional Development

5. Department of Leadership/Adult and Continuing Education

- Doctor of Education
#1 Continue Program at Current Level
- Leadership Studies-MA
#1 Continue Program at Current Level
- Social Services and Attendance-Graduate Certificate
#2 Continue Program with Corrective Action
Recommend Written Report to GC November 1, 2022
- School Principalship-Post-Master's Certificate
#2 Continue Program with Corrective Action
Recommend Written Report to GC November 1, 2022
- Adult and Continuing Education-MS
#1 Continue Program at Current Level

6. Department of Graduate Curriculum and Instruction

- Doctor of Education
 - #1 Continue Program at Current Level**
- Education Specialist-EdS
 - #1 Continue Program at Current Level**
- Education-MA
 - #2 Continue Program with Corrective Action**
Recommend Written Report to GC November 1, 2022
- Early Childhood Education-Graduate Certificate
 - #2 Continue Program with Corrective Action**
Recommend Written Report to GC November 1, 2022
- Elementary Mathematics Specialist-Graduate Certificate
 - #1 Continue Program at Current Level**
- Instructional Technology and Learning-Graduate Certificate
 - #2 Continue Program with Corrective Action**
Recommend Written Report to GC November 1, 2022
- Mathematics through Algebra I-Graduate Certificate
 - #1 Continue Program at Current Level**
- Program Evaluation-Graduate Certificate
 - #3 Continue Program with Probationary Status**
Recommend Written Report to GC November 1, 2022
- School Library Media Specialist-Graduate Certificate
 - #2 Continue Program with Corrective Action**
Recommend Written Report to GC November 1, 2022
- Teaching English as a Second Language-Graduate Certificate
 - #3b Continue Program on Probationary Status and Recommend Program develop a Cooperative program with another institution, or share courses, faculty, and the like.**
Recommend Written Report to GC November 1, 2022
- Master of Arts in Teaching (MAT)
 - #2 Continue Program with Corrective Action**
Recommend Written Report to GC November 1, 2022
- Post-Baccalaureate Teaching Certificate
 - #1 Continue Program at Current Level**

7. Department of Counseling

- Counseling-MA
 - #1 Continue Program at Current Level**
- Violence, Loss, and Trauma Counseling-Graduate Certificate
 - #1 Continue Program at Current Level**

8. Department of School Psychology

- School Psychology-EdS
 - #1 Continue Program at Current Level**

Program Review Recommendations

Recommendation	Description
#1 Continue program at current level.	Maximum of 2 yellow AND 0 red
#1a Continue program at current level and recommend program for resource.	Maximum of 2 yellow AND 0 red AND clearly defined need for additional resources
#2 Continue program with corrective action.	3 to 4 yellow OR 1 to 2 red
#3 Continue program with probationary status.	5 or more yellow OR 3 or more red
#3a Continue program on probationary status and recommend program for resource development.	(5 or more yellow OR 3 or more red) AND clearly defined need for additional resources
#3b Continue program on probationary status and recommend program, develop a cooperative program with another institution, or share courses, faculty, and the like.	(5 or more yellow OR 3 or more red) AND unlikely to achieve success as a stand-alone program
#4 Sunset (discontinue) program after all students have completed the program.	Program has been on Probation for 4 years and has not shown substantial improvement to achieve recommendation #1

I offer my thanks to those who carefully reviewed the programs referenced in the Graduate Council minutes. The next step in the process is for Provost Mukherjee to read the program reviews.