4-21-2023

The Minutes of the Marshall University Graduate Council Meeting, April 21, 2023

Marshall University Graduate Council

MARSHALL UNIVERSITY®

Graduate Council

MEMORANDUM

To: Mr. Brad D. Smith, President

From: Dr. D. Scott Davis, Graduate Council, Chair *Scott Davis*

Date: April 25, 2023

Subject: **Review of Graduate Council Minutes: April 21, 2023**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of graduate faculty status, etc. The meeting was held in a hybrid format at the South Charleston, Thomas Board Room and via TEAMS.

Please advise me if you have any comments/concerns/questions.

Minutes approved.

Mr. Brad D. Smith   4/27/23
President, Marshall University   Date

Note to Cora Pyles, Executive Assistant to the President:
    Please return the signed original to Dr. Scott Davis davis1090@marshall.edu with .pdf copies e-mailed to:

    Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, lucas26@marshall.edu
    Dr. Avinandan Mukerhjee Provost, mukherjeea@marshall.edu
    Dr. Carl Mummert, Assistant Provost, mummert@marshall.edu
    Dr. Karen McComas, Interim Associate Provost, mcomas@marshall.edu
    Dr. Julia Spears, Asst Provost of Online Education, spearsj@marshall.edu
    Dr. Beverly Boggs, VP of Enrollment Services, beverly.boggs@marshall.edu
    Dr. Sonja Cantrell, Registrar, cantrell@marshall.edu
    Dr. Mary Beth Reynolds, Associate VP Assessment reynoldm@marshall.edu

MU Graduate Council Meeting Minutes
April 21, 2023
Hybrid Meeting (So. Charleston Thomas Board Room + Teams)

Members Present: Christofero, Davis, Gage, Heaton, Larison, Lucas-Adkins, Meadows, Schulenberg, Simonton, Thompson, Vance, Vauth, Wait, Beard
Members Absent: Egleton, Rorabaugh
Ex-Officio Members Present: Mummert
Ex-Officio Members Absent: Maher, Mukherjee
Guests: Antonsen, Brooks, Burton, Cantrell-Johnson, Eagle, Georgel, Johnson, Lankton, McComas, McFarland-Whisman, Morgan, Prather, Skoretz, Tolliver

Davis	Welcome, Approval of the agenda
Lucas-Adkins	Approval of March 31, 2023, Minutes **(Attachment 1)**
Davis/Beard	Graduate Faculty Status Candidates **(GC-23-04-01-CRC)** **(Attachment 2)**
Vauth	• Planning Committee Requests **(GC-23-04-02 to 16-PC)** **(Attachment 3)** • Accelerated Graduate Admission Policy Approval **(GC-23-04-17-PC)** **(Attachment 4)**
Wait	Curriculum Committee Requests **(GC-23-04-18 to 19-CC)** **(Attachment 5)**
Beard	Credentialing Audit Report Follow-up
Wait	Ad Hoc Bylaws Committee – Bylaws recommendation and approval • **(Attachment 6)** – (Current, Track Changes, Clean) **(GC-23-04-20-AH)**
Davis	Discussion Items • Student Appeal Hearings • AA-12 Academic Dishonesty • Budget Steering Committee- • Title IX Training- • Project Marco-
Heaton	AA-20 Implementation Procedures/Forms **(Attachment 7)**
Mummert	Graduate Studies Report
Schulenberg	Faculty Senate Report
Davis	Wrap Up

All meetings will be hybrid alternating between Huntington and So. Charleston with a virtual Teams option. Meetings will start at 1:00 PM and end by 3:00 PM):

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which the Council meets.

Attachments:
1. Minutes from March 31, 2023
2. Graduate Faculty Status Candidates
3. Planning Committee Requests
4. Accelerated Admissions Policy
5. Curriculum Committee Requests
6. Graduate Council Bylaws Draft -Current, Track Change, Clean, and Apportionment Illustration.
7. AA-20 Implementation Procedures/Forms

Meeting Called to Order at 1:00 PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

MOTION TO APPROVE AGENDA with additions   **APPROVED**
- Include updated apportionment illustration that Scott emailed to GC
- Add Project Marco discussion
- Add item #16 to Planning Committee. It is a non-curricular request from COEPD, Curriculum & Instruction, MA in Education (Area of Emphasis)

MINUTES OF PREVIOUS MEETING with edits   **APPROVED**
(See Attachment 1)
- Edit to GC-23-3-04-PC: the friendly amendment should be: Change the catalogue wording from "students may choose to complete an area of emphasis" to "students must choose to complete an area of emphasis."

GRADUATE FACULTY STATUS
(See Attachment 2)
GC-23-04-01-CRC   **APPROVED**

PLANNING COMMITTEE
(See Attachments 3 & 4)
Henning Vauth presented the committee report.

College of Education and Professional Development

1. *Intent to Plan* (GC-23-04-02-PC)
Department: Special Education
Degree program: **M.A. in Applied Behavior Analysis**
Effective Date: Fall 2024
Rationale:

Applied Behavior Analysis (ABA) is the application of scientific principles taken from behavior analysis to address socially significant problems. The goal of ABA is to improve learning and decrease challenging behavior, which may impact the individual's quality of life. ABA is an effective intervention for many problems and populations, including those with and without specific diagnoses, across settings.

The program will allow students to obtain 33 hours of coursework in Applied Behavior Analysis (ABA). Completion of the course work will provide students with a master's degree and allow them to sit for the Board Certified Behavior Analyst (BCBA) exam and, where applicable, become certified or licensed to practice.

Students pursuing other graduate degrees related to rehabilitation services (e.g., Psychology, School Psychology, Special Education, Communication Disorders, Counseling, Nursing, and Social Work) or business may want to take select courses to learn more about evidence-based practices derived from ABA that are applicable to their field of study or complete a second master's degree to improve employability.

The program's learning outcomes align with Marshall University's educational mission, namely the ability to outline multiple solutions to a problem and generate innovations. Another alignment is with ethical and civic thinking. Students will apply ethical principles to their work. Additionally, students will use information literacy and inquiry-based thinking when applying skills to practice.

The program's learning outcomes support Marshall's Strategic Vision as the program will provide students with a high-quality professional degree that will help address needs in the state. Furthermore, the program's learning outcomes are consistent with the statewide master plan, which seeks to provide students with tools to be productive in the workforce. Students completing the program may become a Board Certified Behavior Analyst® (BCBA®) and, where applicable, licensed to practice. Through Marshall's online platform, we will increase access for all of West Virginia, as well as other states, to our program.

Nationally, this is a highly sought after degree program. A Hanover Academic Assessment report was completed in September 2022 and noted that the program would be viable (see attachment for the full report).

Key findings included:

· Employment prospects for students with the M.A. in ABA degree are excellent and expected to grow by 10.3% through 2031.

· There are thousands of job listings in the field in the region.

· Because there are no similar programs in WV, Marshall University would have a competitive edge.

· Marshall University's proposed program would provide supervised fieldwork as part of the curriculum, something that will likely be appealing to many potential students. Most institutions require students to find their own fieldwork opportunities.

- Approval recommendation from committee
- Carl Mummert commented- insurance now covers this therapy which increases the demand for analysts. This is a natural fit for MU, we have a partner for internships already.
- Jennifer McFarland-Whisman present to answer questions; there was no discussion
- All approved

2. *Request for Non-Curricular Change* (GC-23-04-03-PC)
Department: Curriculum & Instruction
Degree Program: **Ed. D.**
Type of Change: Addition of information to catalogue description.
Effective Date: Fall 2023
Rationale: "Requesting addition of information to be located on Plan of Study and Program Requirements catalogue web page tabs.

- Approval recommendation from committee
- Lisa Heaton shared that this info was not in previous print catalogue, but it is in handbook already. The information outlines expectations and coursework.
- All approved

3. *Request for Change of Degree/Major* (GC-23-04-04-PC)
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Effective Date: Fall 2023
Rationale:

Updates to the core curriculum will better address the needs of experienced educators who pursue this degree and will reduce the number of hours needed for degree completion. The new research course (EDF 622) will be more applicable for educators in the field. The addition of trends & issues (EDF 610) as a choice with EDF 619 will ensure inclusion of an educational foundations course, but with the opportunity for new learning for those who may have completed an educational psychology course as an undergraduate. Similarly, general instructional strategies and educational evaluation courses are common in undergraduate teacher preparation. Strategies and evaluation concepts specific to the various areas of emphasis are already in place and will be more relevant for graduate candidates. Removing two courses from the core will allow for an overall reduction in hours for more timely degree completion and will better align the number of hours with competitors.

- Approval recommendation from committee
- All approved, no discussion

4. *Request for Change of Area of Emphasis* (GC-23-04-05-PC)
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Area of Emphasis: **Early Childhood Education, Option 1**
Type of change: Addition of one-year online only AoE option.
Effective Date: Fall 2023
Rationale: The request is supplemental to a course title change submitted for CI 559 and a degree change submitted for the MA in Education. The MA in Education change is intended to streamline the number of hours and amount of time needed to complete the degree. If approved the non-licensure areas of emphasis will total 30 hours and added endorsement areas of emphasis will total 33 hours. Option 1, covered in this change request, is a non-licensure area of emphasis.

- Approval recommendation from committee
- Lisa Heaton explained rationale ;
- All approved

5. *Request for Non-Curricular Change* (GC-23-04-06-PC)
Department: Counseling
Degree Program: **Clinical Mental Health and School Counseling**
Type of Change: Title and course description change and course additions.
Effective Date: Fall 2023
Rationale:
The title and content of 672 is changing and being combined with COUN 670's content. This will allow students the option to take one additional elective as a school counseling student. Currently, they can only take one elective. In addition, the content is being revised to reflect the current language and competencies needed for school counselors.

COUN 590 and 578 are new electives that were developed for counseling students. They will be permanent electives that will be offered. Therefore, having the descriptions available for students to review will be helpful.

- Approval recommendation from committee
- Lisa Burton was present on behalf of the request;

- There was no discussion, All approved

College of Engineering and Computer Science

6. *Accelerated Master's Degree (AMD) Proposal* (GC-23-04-07-PC)
Department: Computer Sciences and Electrical Engineering
Degree program: **M.S. in Engineering Management and Bachelor of Electrical and Computer Engineering**
Rationale: The AMD to MS in Engineering Management (MSE) will allow students in the Bachelor of Electrical and Computer Engineering program to augment their technical knowledge with management knowledge. The Engineering Management knowledge will significantly improve their employment prospect along with long term career growth. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

- Approval recommendation from committee
- There was no discussion, All approved

7. *Accelerated Master's Degree (AMD) Proposal* (GC-23-04-08-PC)
Department: Computer Sciences and Electrical Engineering
Degree program: **M.S. in Electrical and Computer Engineering and Bachelor of Electrical and Computer Engineering**
Rationale: The AMD program will allow student to pursue the Electrical and Computer Engineering that advances their practical skills and to help them to specialize as an electrical engineer. A master's in electrical engineering will also prepare students for leadership positions and education roles. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

- Approval recommendation from committee
- There was no discussion, all approved

8. *Request for Change of a Major or Degree* (GC-23-04-09-PC)
Department: Weisberg Dept. of Mechanical and Industrial Engineering
Degree Program: **M.S. in Environmental Safety and Health**
Effective Date: Fall 2023
Rationale: The proposed catalog changes clarify requirements for the two degree options and expand elective choices within the program. Also, SFT 599 is proposed to replace SFT 554 as a core degree requirement.

- Approval recommendation from committee
- There was no discussion, All approved

College of Health Professions

9. *Request for Non-Curricular Change* (GC-23-04-10-PC)
Department: Biomechanics
Degree Program: **M.S. in Biomechanics** and **M.S. in Biomechanics, Sport Science Area of Emphasis**

Type of Change: The Biomechanics program is requesting to remove the GRE requirement from the admissions process.

Rationale: The GRE is limited in its predictive ability for graduate school performance overall. The cost and current formats of taking the GRE is prohibitive creating more hurdles for them to cross. Lower socioeconomic-based students do not have the means to take one exam, let alone repeated exams, to achieve a solid score. Students from rural and lower economic backgrounds may not have access to testing centers. Therefore, the online option may not be possible either due to poor or lack of connectivity in their homes. These factors limit the potential pool of graduate students.

The Biomechanics program requests the addition of a scholarly writing sample.

- Approval recommendation from committee
- There was no discussion, All approved

College of Liberal Arts

10. *Request for Change of Major or Degree* (GC-23-04-11-PC)
Department: Geography
Degree Program: **M.A./M.S. in Geography**
Effective Date: Fall 2023
Rationale: External 5-year program reviewers suggested removal of GRE requirement from admissions criteria will attract more students.

- Approval recommendation from committee.
- There was no discussion, All approved

11. *Request for Non-Curricular Change* (GC-23-04-12-PC)
Department: Psychology
Degree Program: **M.A. in Psychology, School Psychology Emphasis**
Type of Change: The psychology program is requesting to remove the GRE requirement from the admissions process.
Rationale:
The GRE has not been found to be predictive of student success. Additionally the GRE can be a barrier for minorities, low SES, and first generation college students. Consequently, the MA Psychology, School Psychology emphasis would like to discontinue requiring the GRE for admissions.

- Approval recommendation from committee
- There was no discussion, All approved

Lewis College of Business

12. *Request for Addition of Area of Emphasis* (GC-23-04-13-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Accountancy**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Accountancy within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major

or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Accountancy to the DBA Program so that the academic record will show and recognize each concentration.

- Approval recommendation from committee
- Carl Mummert clarified that a program can have tracks, concentrations etc. but in banner they have to be created. Said this is perfectly reasonable request.
- Nancy Lankton further explained that students come to LCOB because we have the concentrations.
- All approved

13. *Request for Addition of Area of Emphasis* (GC-23-04-14-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Healthcare Management**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Healthcare Management within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Healthcare Management to the DBA Program so that the academic record will show and recognize each concentration.

- Approval recommendation from committee
- There was no discussion, All approved

14. *Request for Addition of Area of Emphasis* (GC-23-04-15-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Management/Entrepreneurship**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of management/Entrepreneurship within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, healthcare management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the BA Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Management/Entrepreneurship to the DBA Program so that the academic record will show and recognize each concentration.

- Approval recommendation from committee
- There was no discussion, All approved

School of Pharmacy

15. *Request for Deletion of Major or Degree* (GC-23-04-16-PC)
Department: Pharmacy
Degree Program: **Pharm. D./MPH (Master of Public Health)**
Effective Date: Fall 2023
Rationale: The Department of Public Health intends to suspend its dual degree programs, including the MPH / PharmD program. Thus, we need to remove this dual degree program from the School of Pharmacy's section of the catalog.

- Approval recommendation from committee.
- Carl explained rationale.
- All approved

College of Education and Professional Development

16. *Request for Non-Curricular Change*
Department: Curriculum and Instruction
Degree Program: **M.A. in Education (Areas of Emphasis)**
Effective Date: Fall 2023
Rationale: The request is to update catalog copy related to the areas of emphasis under the MA in Education. We are not changing the curriculum. In the print catalog the graduate certificates and areas of emphasis were grouped together with one explanation and outline of courses. Now that the information is outlined in separate locations, some related edits are needed. For example, students in the MA in Education take a technology course (CIEC 534 or 600 or 635) in the core requirements, so this technology course required in the Graduate Certificates should not be included in the list of Area of Emphasis requirements. It makes the number of hours required in several areas of emphasis appear to be greater than necessary. Some previous curriculum changes are not applied in the catalog copy, such as the addition of CIME 670 to the elementary mathematics specialist requirements. In another case the capstone requirement in the MA in Education is listed as an area of emphasis course. Notes that previously applied to methods courses that could be counted toward the core are no longer applicable. The latter, related to methods courses, does not reflect a curriculum change, only a change in where courses are counted on the MA in Education plan of study.

- Approval recommendation from committee.
- Lisa Heaton explained rationale.
- All approved.

Accelerated Graduate Admission Policy Approval (GC-23-04-17-PC) Approved (Attachment 4)

Accelerated Admissions Process
For programs that opt in, Graduate Admissions will verify whether each applicant meets the objective admissions criteria for a program. If so, the Admissions office will immediately accept the student and send the application packet to the department, but will not send a credential sheet.
If an applicant does not meet the admissions criteria, or if this is unclear, the Graduate Admissions office will send the application packet and a credential sheet to the department. The department will be able to review all students who do not clearly meet the requirements in the same way they currently do.
How to opt in
To opt in, the program director will contact their Dean. The Dean, if supportive, will send an email to Graduate Admissions (graduateadmissions@marshall.edu) and the chair of Graduate Council (Scott Davis, davis1090@marshall.edu) stating the program wishes to opt in. Each program must opt in separately, and programs that do not opt in will not be affected by this proposed procedure.

CURRICULUM COMMITTEE
(See Attachment 5)
Isaac Wait presented the committee report
GC-23-04-18-CC-COHP – College of Health Professions – 3 requests

Course Change (2)

Department:	Physical Therapy
# / Title (current):	PT 789 / Musculoskeletal III
# / Title (new):	PT 789 / Ortho II Primary Care PT
Catalog desc (current):	Advanced diagnosis and management approaches for complex orthopedic and sports PT populations will be covered. Differential diagnosis of upper and lower quarter pathology, along with specialized treatments unique to this population will be emphasized.
Catalog desc (new):	The course will prepare students to collaboratively function as a human movement system expert within the primary care delivery model. Screening, triage, decision making, consulting, and education will be emphasized.
Credit hours (current):	1
Credit hours (new):	2
Rationale:	New title more accurately reflects the course's focus on primary care physical therapy, and the updated catalog description reflects updates to the course and content that will arise from it being offered in semester 8 instead of semester 5.

Department:	Communication Disorders
# / Title (current):	CD 692 / Seminar
# / Title (new):	CD 692 / Pediatric Feeding and Swallowing Disorders
Catalog desc (current):	Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.
Catalog desc (new):	Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.
Prerequisites:	CD 691
Credit hours (current):	1 to 4
Credit hours (new):	2
Rationale:	Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic. [Syllabus has been provided and reviewed.]

Course Addition (1)

Department:	Physical Therapy
# / Title:	PT 794 / Integrated Clinical Experiences in PT II
Catalog Description:	Faculty supervised clinical experiences in a student-directed pro bono physical therapy clinic with complementary activities related to clinical practice, serving the community and strengthening clinical partnerships.
Prerequisites:	Successful completion of all prior MUSOPT coursework
First Term Offered:	Fall 2023
Credit Hours:	1

- Committee recommends approval
- No discussion
- All approved

GC-23-04-19-CC-COEPD – **College of Education and Professional Development** – 5 requests

Course Change (3)

Department:	Curriculum & Instruction
# / Title (current):	CI 559 / Multicultural Influences in Education
# / Title (new):	CI 559 / Diversity Equity and Inclusion in Education
Catalog desc (current):	Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds. Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds.
Catalog desc (new):	Considers diversity, equity, and inclusion with an emphasis on theory and practice for teaching students with diverse perspectives and backgrounds.

Rationale: The title and description updates are requested to better align the course with current literature in the field.

Department: Curriculum & Instruction
/ Title: ITL 650 / Library Practice
Credit hours (current):3
Credit hours (new): 1-3
Rationale: The change requested is to better align the practicum experience with the learner's course work throughout the SLM program by offering 1 hour of practicum per semester that is aligned with the program course work instead of using the 3 hour course as a capstone experience. Further, it will allow for better data management for key assessments on a program level and also allow the program to be completed in 1 calendar year by taking 7 hours per semester instead of 6, which can cause a challenge if a student is dependent on financial aid and/or can have a gap in their work over the summer when the course is not offered. The new proposed schedule will allow a seamless completion over the program from start to finish, no matter the semester the student is admitted and allows for a faster completion of course work.

Department: Counseling
/ Title (current): COUN 672 / Organization & Administration of School Counseling
/ Title (new): COUN 672 / Current Practices in School Counseling
Catalog desc (current): Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed. Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed.
Catalog desc (new): In-depth analysis of comprehensive developmental guidance school counseling programs, including the coordination of these programs. Examination of effective strategies for dealing with current issues in K-12 environments will be covered.
Rationale: Inclusion of related and similar topics currently taught in COUN 670, which students will no longer take in order to make room for an additional elective.

Course Addition (2)

Department:	Curriculum & Instruction
# / Title:	EDF 622 / Action Research in Education
Catalog Description:	Study of action research as a systematic method carried out by practitioners to improve educational practice.
Prerequisites:	None
First Term Offered:	Fall 2023
Credit Hours:	3

Department:	Counseling
# / Title:	COUN 590 / Human Sexuality in Counseling
Catalog Description:	Will provide understanding of human sexual development and examine the place of sexuality in human life, including the influences of biological, psychological, social, and cultural factors.
Prerequisites:	COUN 600
First Term Offered:	Fall 2023
Credit Hours:	3

- Committee recommends approval
- All approved

CREDENTIALING COMMITTEE
Keith Beard presented Credentialing Audit Report Follow-up
- COAM reviewed, COEPD reviewed, corrections have been made to these colleges;
- SOP (have not corrected issues yet, but Keith is in contact with the school and person who was in charge of those has been out. Keith will continue to follow up)

AD HOC BYLAWS COMMITTEE – Bylaws recommendation and approval
(Attachment 6) – (Current, Track Changes, Clean) **(GC-23-04-20-AH)**

- Articles will become effective (membership) after Faculty Senate approval
- Ad Hoc discussed that all graduate students, regardless of part-time status, etc. should count
- Scott sent out email with the updated stats from the March meeting, COEPD increased number, because now considering non-degree-seeking students. GC made up of 18 members if approved (will increase from 16 to 18) Isaac said threshold of 400 students will be used to determine a new seat
- Scott said workload of GC has been significant and he is not concerned about 2 additional members
- Isaac said that since there would be 5 reps from COEPD then we would have to watch to be sure that no more than 2 would serve on a committee

GRADUATE COUNCIL CHAIR DISCUSSION ITEMS:
- Student Appeal Hearings- 1 appeal has been heard and 1 is pending.
- AA-12 Academic Dishonesty- Legal counsel is recommending revision: that attorneys may participate in hearings, Scott has discussed with EC and GC should be aware of the change. Carl said that the change does not mean we cannot control what attorneys do at hearings Henning agrees with Scott that this is a legal issue with no further action from GC necessary at this time.
- Budget Steering Committee- Scott is on this committee, 1 meeting has been held, Scott wanted us to be aware of the existence and that we have representation from him
- Title IX Training- please complete this training if haven't already
- Project Marco- MU Health would become subsidiary of Mountain Health Network; Some concern raised. Scott will keep us informed. Shawn said that MU would have 4 seats on the 12 member board. BOG will be reviewing business transaction, this involves a legal arrangement that can't be fully disclosed.

AA-20 IMPLEMENTATION PROCEDURES/FORMS (Attachment 7)
- Mid next week BOG will review
- Lisa Heaton reviewed the changes and updates in the attachment, Scott said Lisa has done excellent job,
- Once approved these will be dynamic forms and put on GC website for rollout in fall

GRADUATE STUDIES REPORT

1. **Staffing update.** Carleen O'Neill has started as the administrative assistant for Graduate Studies. We have made a space request for an office in Old Main, which we hope to announce soon.

2. **GA Pay Increase.** We anticipate the budget for 2023-24 will include a pay raise for graduate assistants. After reviewing the proposal, Finance is moving to fund approximately half of the requested increase this year, with the other half anticipated for next year. Once the 23-24 budget is approved by the Board of Governors on April 26, we will know the precise amount. We anticipate that the funds this year prioritized towards lower-paid GAs.

3. **Graduate Preview Evening.** We held this event on April 10. It was the first live graduate recruiting event at Marshall since COVID. All units with graduate programs were present, as well as representatives from Admissions, Financial Aid, Online Learning, Student Research, the Alumni Association, Career Education, the International Office, and Housing. Two TV news crews came to record video and we had a brief interview to WSAZ. We obtained contact information from more than 50 students. The event was successful overall, and we learned from it to improve the event next year.

4. **ETD Update.** The table below summarizes ETDs submitted this semester. The due date was March 31.

> Submitted in Spring: 21
> Rollover from Fall: 1
> Total Spring 2023:   22
> --
> Accepted as of 4/21/2023: 13
> Still in Review: 7
> Submitted Late (and not in review): 1
> Submitted Without Defense (and not in review): 1

5. **Anthology collaboration.** We are working with the Anthology company on "enrollment coaching" for Fall 2023 and Spring 2024. This entails contacting students who have applied to encourage them to complete the application. They will also contact students who reach out to Marshall to encourage the students to apply, and reach out to students who have been accepted to encourage them to enroll. Overall, this is referred to as "funnel management". We have brought on Anthology because we do not have the staff on hand to move this forward at this time. Marshall is working with Anthology on both the undergraduate and graduate sides.

- Amanda M. asked who do we follow up with to find out if GC actions are followed up on Scott said Pres. Smith approves, and then Academic Afairs receives forms. Carl said once GC approves and Pres signs, Graduate Studies offices will receive forms, then scanned for Registrar, and catalogue officer (Su Tams) will see it and make changes. Curricular forms can be easily overlooked. He knows process is not perfect. Electronic forms will happen in fall. Carl said to double check catalogue to make sure it has all changes. Scott says he needs to go back to website for updates over the summer.
- Challenge next year is implementing Course Leaf.

FACULTY SENATE REPORT
- Last meeting was yesterday;
- Deferred maintenance waiting on money $20-25 million to come in ,
- CFO is planning for raise- flat 1350 raise per employee,
- Error on PEIA website regarding pay (For MU it should be 1350),
- Thanks to all who attended general faculty meeting,
- Post tenure review and other ad hoc committee nominations accepted through today
- Shawn has concerns about protests and will reach out to Pres. Smith with these
- Jeb took new position, HR will be posting his position,
- Amanda M.- is member of PEIA finance forum, asked all to please complete the forms

WRAP UP
- Discussion about the challenges of meeting on different campuses
- Scott will plan meetings in Huntington for next year, we are committed to hybrid approach
- Scott will work on academic calendar for next year.

Adjourn 2:19 PM

Attachment 1
MU Graduate Council Meeting Minutes
<mark>March 31, 2023</mark>
Hybrid Meeting (Huntington Drinko Library + Teams)

Members Present: Christofero, Davis, Egleton, Gage, Heaton, Larison, Lucas-Adkins, Meadows, Schulenberg, Simonton, Thompson, Vance, Vauth, Wait, Beard
Members Absent: Rorabaugh
Ex-Officio Members Present: Mummert
Ex-Officio Members Absent: Maher, Mukherjee
Guests: Daneker, Georgel, Adkins, Johnson, Cantrell-Johnson, McGuffey, Spradlin, McComas, Chapa, Antonsen, Waugh, Stroebel, Prather, Tolliver, Tighchelar

Davis	Welcome, Approve Agenda
Lucas-Adkins	Approval of February 24, 2023, Minutes **(Attachment 1)** Approve
Davis/Beard	Graduate Faculty Status Candidates **(GC-23-03-01-CRC)** **(Attachment 2)**
Vauth	Planning Committee Requests **(GC-23-03-02 to 18-PC)** **(Attachment 3)**
Wait	Curriculum Committee Requests **(GC-23-03-19 to 23-CC)** **(Attachment 4)**
Beard/Davis	• Credentialing Committee Update • Credentialing Audit Report **(Attachment 5)** • Rucker Award Update
Wait	Ad Hoc Bylaws Committee – Progress Report and Discussion • **(Attachment 6)** – (Current, Track Changes, Clean, and Apportionment Illustration (Will be voted on in April)
Davis	Discussion Items • BOG AA-20 • University Calendar • Accelerated Graduate Admissions Discussion
Wait	Election Issue **(GC-23-03-EC)**
Mummert	Graduate Studies Report
Schulenberg	Faculty Senate Report
Davis	Wrap Up

All meetings will be hybrid alternating between Huntington and So. Charleston with a virtual Teams option. Meetings will start at 1:00 PM and end by 3:00 PM):
  • April 21, 2023 (So. Charleston – Thomas Boardroom)

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which the Council meets.

Attachments:
1. Minutes from February 24, 2023
2. Graduate Faculty Status Candidates
3. Planning Committee Requests
4. Curriculum Committee Requests
5. Credentialling Committee Audit Report
6. Graduate Council Bylaws Draft -Current, Track Change, Clean, and Apportionment Illustration.

Meeting Called to Order at 1:00 PM

WELCOME, INTRODUCTIONS, ANNOUNCEMENTS

MOTION TO APPROVE AGENDA   **APPROVED**

MINUTES OF PREVIOUS MEETING   **APPROVED**
(See Attachment 1)

GRADUATE FACULTY STATUS
(See Attachment 2)
GC-23-03-01-CRC   **APPROVED**

PLANNING COMMITTEE
(See Attachment 3)
Henning Vauth presented the committee report.

School of Pharmacy

1. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-02-PC)**
Department: School of Pharmacy
Degree program: **Pharm D./B.S. in Pharmaceutical Sciences (B.S.P.S.)**
Rationale: "The B.S. in Pharmaceutical Sciences (BSPS) program prepares students for careers in pharmaceutical, biomedical, and other healthcare fields. The first 3 years of t h e BSPS program include all prerequisite courses that are required for matriculation into the Pharm. D. program as well as all university core requirements for a B.S. The coursework in the fourth year of the BSPS program is synonymous with the first year of the Pharm. D. program, allowing both degrees to be completed within 7 years. This will facilitate recruitment of students into both the B.S. and Pharm. D. programs by allowing us to recruit at the high school level. PharmD recruitment efforts are currently restricted to students that have met the 55 credit hours of prerequisite course work that is required for entry into the Pharm. D. program."

- Committee recommends approval.
- No discussion
- Motion approved

Lewis College of Business

2. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-03-PC)**

Department: _____

Degree program: **M.S. in Information Systems/B.B.A. in Management Information Systems (M.I.S.)**

Rationale: "The AMD is needed so the students in the BBA Management Information Systems (MIS) major can take graduate MSIS classes and shorten the time it will take them to complete the MS IS degree program. LCOB undergraduate MIS students will benefit by earning their undergraduate and graduate degrees in less time, I.e., taking up to 12 graduate credit hours while still paying undergraduate tuition. The benefit to the university and college is the retention of students In a Lewis College of Business degree rather than students going elsewhere for their Information Systems graduate degree.

Note that this AMD will also be available to other LCOB undergraduate students. This is appropriate because the only prerequisite for the MS IS program is a programming language course, which all LCOB undergraduate students can take. In addition, the MS IS degree supplements all LCOB undergraduate majors and can expand students career opportunities.

- Committee recommends approval.
- No discussion
- Motion approved

3. *Request for Change of Degree/Major* **(GC-23-03-04-PC)**

Department: Accountancy and Legal Environment

Degree program: **M.S. in Accountancy**

Type of change: The number of required courses will be reduced from seven to four and two areas of emphasis will be created.

Effective Date: Fall 2023

Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

- Committee recommends approval with friendly amendment: Change the catalogue wording from "students may choose to complete an area of emphasis" to "students must choose to complete an area of emphasis."
- Discussion from Amanda Meadows- her chair agrees with amendment.
- Motion approved

4. *Request for Addition of Area of Emphasis* **(GC-23-03-05-PC)**

Department: Accountancy and Legal environment

Degree program: **M.S. in Accountancy**

Area of Emphasis: **Business Analysis and Reporting**

Type of change: 9 credits taken from ACC 512, ACC 514, ACC 617, and ACC 640 constitute the new emphasis.

Effective Date: Fall 2023

Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the

proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

- Committee recommends approval.
- No discussion
- Motion approved

5. *Request for Addition of Area of Emphasis* **(GC-23-03-06-PC)**
Department: Accountancy and Legal environment
Degree program: **M.S. in Accountancy**
Area of Emphasis: **Tax Compliance and Planning**
Type of change: 9 credits taken from ACC 544, ACC 548, ACC 616, and ACC 648 constitute the new emphasis.
Effective Date: Fall 2023
Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

- Committee recommends approval.
- No discussion
- Motion approved

College of Science

6. *Request for Change of a Certificate* **(GC-23-03-07-PC)**
Department: Forensic Science
Graduate Certificate: **Digital Forensics**
Type of Change: Adding two credits of FSC 680
Effective Date: Fall 2023
Rationale: "Current Digital Forensics Graduate Certificate has been removed from Title IV Financial Aid eligibility. New federal regulations require that graduate certificates consist of a minimum of 16 hours and require at least two semesters to complete to be eligible for Title IV funds. The current certificate program includes 14 hours and we are requesting to add two credits to the certificate to reinstate it for Title IV Financial Aid eligibility. Two credits of seminar would be added to include the certificate students in the various career development opportunities provided in the course such as mock interviews, poster presentations, lay talk presentations, and guest speakers, which they are currently not receiving."

- Committee recommends approval with editorial change noted (Title IV is the correct funding source)
- Motion approved all

College of Liberal Arts

7. *Request for Change of Degree/Major* **(GC-23-03-08-PC)**

Department: Geography
Degree program: **M.S. and M.A. in Geography**
Type of change: "Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list."
Effective Date: Fall 2023
Rationale: "Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list."

- Committee recommends approval.
- No discussion
- Motion approved

8. *Request for Addition of a Certificate* **(GC-23-03-09-PC)**
Department: Geography
Graduate Certificate: **Meteorology**
Effective Date: Fall 2023
Rationale: "We have received inquiries from graduate students interested in meteorological studies but do not necessarily want a career in forecasting or broadcasting. Our program currently does not offer any graduate level meteorology degree or credential to students. The addition of the meteorology graduate certificate would help satisfy student interest."

- Committee recommends approval.
- Dr. Law has provided admission language for the catalogue description.

- Motion approved

College of Health Professions

9. *Request for Addition of a Certificate* **(GC-23-03-10-PC)**
Department: Social Work
Graduate Certificate: **School Social Work**
Effective Date: Fall 2023
Rationale: "A market analysis on the outlook for School Social Workers shows that vacancies for school social workers have increased by 30.83 percent nationwide in that time, with an average growth of 1.93 percent per year. Demand for Child, Family, and School Social Workers is expected to go up, with an expected 54,480 new jobs filled by 2029. Overall employment of social workers is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations. About 74,700 openings for social workers are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. The MSW courses will also qualify for professional continuing education which will be promoted in the marketing campaign extending throughout the region."

- Committee recommends approval.
- Dr. Harman will provide a course plan for the catalogue.
- Motion approved

10. *Request for Addition of Area of Emphasis* **(GC-23-03-11-PC)**
Department: Social Work
Degree program: **Master of Social Work**
Area of Emphasis: **Advanced Standing Behavioral Health Administration**
Type of change: Addition of one-year online only AoE option.

Effective Date: Fall 2022, needs to be changed to Fall 2023
Rationale: "This is the initial submission of the MSW Advanced Standing (one year) 36 hour Online Only program with a specialization in Behavioral Health Administration. Current resources include a field management system - "Livetext", Blackboard, Zoom, library resources and staff support from the MSW proforma budget. U.S. Department of Labor Statistics projects that the overall employment of social workers is
projected to grow 11% from 2018 to 2028, much faster than the average for all occupations. There is a current need for behavioral health administrators and for social workers who are specialized administration and policy practice. The current M S program is offered via hybrid/distance education. A needs assessment in 2015 suggested that an online only program is needed in addition to the face to face/hybrid MSW program in the Tri-State region."

- Committee received clarification of exact catalogue description for the AoE, so committee recommends approval
- No discussion
- Motion approved

11. *Request for Non-Curricular Change* **(GC-23-03-12-PC)**
Department: Nursing
Degree Program: **Doctor of Nursing Practice (D.N.P.)**
Type of Change: Change admission criteria to include applicants with a master's degree in nursing.
Effective Date: Fall 2023
Rationale: "We have changed our admission criteria to include graduates with masters degrees in nursing. Originally the criteria specifically stated advanced practice. Our accrediting body and most DNP schools allow students with masters in nursing to participate in a post master's DNP."

- Committee recommends approval.
- No discussion
- Motion approved

12. *Request for Change of a Major or Degree* **(GC-23-03-13-PC)**
Department: Communication Disorders
Degree Program: **M.S. in Communication Disorders**
Type of Change: CD 692 -Pediatric Feeding and Swallowing Disorders is being added to the graduation requirements. This 2- hour course will increase graduate hours from 58 to 60 hours.
Effective Date: Summer 2024
Rationale: "This form is being completed at the direction of the Registrar. The program is adding a new course- Pediatric Feeding and Swallowing Disorders. It should be noted that the program is choosing to use CD 692, a course currently in BANNER but that has not been offered since 1995. This course number is being requested as it follows a course in a related topic.

"This course is being added to the graduate course sequence due to the increased incidence and prevalence of pediatric feeding and swallowing disorders. According to Feeding Matters (2022), conservative evaluations estimate that PFD affects more than 1 in 37 children under the age of 5 in the United States each year.

"The Council on Academic Accreditation in Audiology and Speech-Language Pathology (CA) of the American Speech-Language-Hearing Association (ASHA) require programs to offer academic and clinical experiences with dysphagia (swallowing disorders) across the life span. Currently our program offers a course that focuses on the adult population with 1-2 day lecture related to pediatrics. This is no longer adequate to ensure competency with this unique population."

- Committee recommends approval.
- No discussion
- Motion approved

13. *Request for Non-Curricular Change* **(GC-23-03-14-PC)**

Department: Communication Disorders
Degree Program: **M.S. in Communication Disorders**
Type of Change:
Effective Date: Fall 2023
Rationale: "Currently requires a passing score of 163 on the Speech Language Pathology Praxis as graduation requirement. The Council for Academic Accreditation has cited programs for using the praxis as the only summative assessment. For this reason, the department would like to change the graduation requirement to a comprehensive portfolio with oral defense and remove the passing score from the praxis exam."

- Committee recommends approval with edit to type of change since it was a typographical error.
- No discussion
- Motion approved

College of Engineering and Computer Science

14. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-15-PC)**

Department: Mechanical and Industrial Engineering
Degree program: **M.S. in Environmental Safety and Health/B.S. in Occupational Safety and Health**
Rationale: "Improved career prospects for graduating students and an expanded range of elective course options will arise from an AMD program linking the undergraduate Bachelor of Science in Occupational Safety and Health (BS OSH) ITS20] and the graduate Master of Science in Environmental, Safety and Health (MSES&H),[GTFO], Increased enrollment in graduate courses is also anticipated. The AMD will allow BSOSH students to take up to four graduate courses in lieu of existing undergraduate degree requirements."

- Committee recommends approval.
- No discussion
- Motion approved

College of Education and Professional Development

15. *Request for Change of a Certificate* **(GC-23-03-16-PC)**

Department: Curriculum and Instruction

Graduate Certificate: **Instructional Technology and Learning**
Type of Change: Eliminating three-hour elective course from requirements: 21 to 18 credit hours.
Effective Date: Fall 2023
Rationale: "This change is supposed to eliminate the three hour "advisor approved elective in instructional technology." The course was intended as an opportunity for students to add their technology expertise by taking an elective course in a related field. Technology-related courses from other programs were used for this purpose. Many of these courses are no longer taught. Removal of this course will reduce the hours needed to complete the certificate from 21 to 18. The reduction in hours will also streamline the program for part-time students who complete the program by taking two courses per semester."

- Committee recommends approval.
- No discussion
- Motion approved

16. *Request for Change of Area of Emphasis* **(GC-23-03-17-PC)**
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Area of Emphasis: **Instructional Processes and Strategies**
Type of change: Remove an existing course (CI 638); add one existing course (CI 623). Both are worth 3 credits.
Effective Date: Summer 2023
Rationale: "The departments feels CI 623 (Instructional Models and Assessment Techniques), which was removed from the core curriculum of the program is a better fit for the Instructional Processes and Strategies Area of Emphasis instead of CI 638 (Curriculum Planning). One of our program goals states candidates need to demonstrate their understanding of assessment. Based on informal feedback in CI 690 (Capstone), some students were not exposed to assessment after the removal of CI 623 from the core curriculum. CI 638 is focused more on school and program level planning and evaluation rather than student instruction assessment."

- Committee recommends approval.
- No discussion
- Motion approved

17. *Request for Non-Curricular Change* **(GC-23-03-18-PC)**
Department: Counseling
Degree Program: **Counseling Program**
Type of Change: Add an elective to counseling program course offerings.
Effective Date: Fall 2021 (change to Fall 2023)
Rationale: "Add an elective to counseling program course offerings."

- Committee requests removal because this will be taken care of with another committee
- All approved removal of this request

CURRICULUM COMMITTEE
(See Attachment 4)
Isaac Wait presented the committee report

GC-23-03-19-CC-COB – **College of Business** – 2 requests

Course Change (1)

Department:	Accountancy and Legal Environment
# / Title (current):	ACC 619 / Corporate and Partnership Accounting
# / Title (new):	ACC 514 / Corporate and Partnership Accounting
Rationale:	Change to accommodate 3 + 2 students, who only take 500-level courses.
Catalog desc:	Accounting, reporting, and analysis of complex corporate transactions, with an emphasis on business combinations and international transactions. Accounting for and understanding issues related to partnerships is also covered.

Course Addition (1)

Department:	Accountancy and Legal Environment
# / Title:	ACC 548 / Taxation of Entities
Catalog desc:	Advanced course that emphasizes the taxation of entities such as corporations, partnerships, estates, trusts, and not-for-profits. Includes state and local taxation and multinational taxation.
Prerequisites:	Admission to the Masters of Accountancy Program or permission of Program Coordinator
First Term Offered:	Fall 2024
Credit Hours:	3

- Committee recommends approval of both requests from COB.
- No discussion
- Requests from COB approved

GC-23-03-20-CC-COHP – **College of Health Professions** – 5 requests

Course Change (4)

Department:	Communication Disorders
# / Title (current):	CD 602 / Professional Issues in SLP
# / Title (new):	CD 602 / Counseling in CSD
Catalog desc (current):	This course will discuss current professional issues in speech-language-pathology, including ethics, reimbursement, multiculturalism, counseling, professional conduct, advocacy, and scope of practice.
Catalog desc (new):	This course provides a foundation for speech-language pathologists to counsel individuals with communication and swallowing disorders. Emphasis is on therapeutic relationships, concepts of self/identity, and issues of diversity and access.
Rationale:	Previously this course dealt with a variety of professional issues at a foundational level. This course will be redesigned as a counseling course to provide more detailed content about counseling practices for clients coping with communication, cognitive, and swallowing disorders.

Department:	Communication Disorders
# / Title:	CD 691 / Dysphagia and Associated Motor Speech Disorders
Catalog desc (current):	The study of normal and disordered swallowing across the lifespan including assessment, treatment, and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.
Catalog desc (new):	The study of normal and disordered swallowing in adults including assessment, treatment and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.
Prerequisites:	CD 624 or permission of instructor
Credit hours (current):	1 to 4
Credit hours (new):	3
Rationale:	Content related to pediatrics will be moved to a different course. This change will provide the much-needed space for content related to the growing body of literature on adult dysphagia and provide more opportunities for problem-based learning scenarios that will benefit students in their careers. Course has always been offered as a 3 hour course.

Department:	Communication Disorders
# / Title (current):	CD 692 / Seminar
# / Title (new):	CD 692 / Pediatric Feeding and Swallowing Disorders
Catalog desc (current):	Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.
Catalog desc (new):	Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.
Prerequisites:	CD 691
Credit hours (current):	1 to 4
Credit hours (new):	2
Rationale:	Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic.

Department:	Physical Therapy
# / Title:	PT 774 / Clinical Application Seminar & Experiences IV
Catalog desc (current):	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on spinal pathology and neuromuscular dysfunction.
Catalog desc (new):	Continued application of information and clinical skills in concurrent and prior DPT coursework in small group discussion and simulated clinical settings. Focus on neurological, integumentary dysfunction, and prosthetic & orthotic prescription.
Rationale:	PT 774 is moved from fifth to seventh semester of curriculum, requiring revision of description and content delivery due to enhanced student preparation and completion of initial full-time clinical experience.

Course Addition (1)

Department:	Physical Therapy
# / Title:	PT 714 / Movement Integration
Catalog Description:	This course prepares students to integrate knowledge of the movement system with synthesis of pathology and patient specific movement patterns. Identification and treatment of movement impairments will be emphasized.
Prerequisites:	Successful completion of all prior MUSOPT coursework.
First Term Offered:	Fall 2023
Credit Hours:	1

- Discussion from Richard Egleton- he asked question regarding move from CD 692 seminar to a course: will there be a new syllabus? One was not provided with submission. Isaac will ask for new syllabus, so CD 692 seminar change was removed from approval pending more info.
- Committee recommends other 4 requests from COHP to be approved.
- Motion approved for the 4 requests: CD 602, CD 691, PT 774 and PT 714

GC-23-03-21-CC-COLA – College of Liberal Arts – 2 requests

Course Change (1)

Department:	Geography
# / Title:	GEO 617, GEO 618, GEO 619 / Seminars in Geography
Credit Hours (current):	1 - 3
Credit Hours (new):	1 - 4
Rationale:	A new meteorology graduate certificate is being proposed where many of the courses contain labs and are 4 credit hours. By increasing the seminars to a maximum of 4 credit hours it gives the opportunity for the seminars to be consistent with those lab courses.
Catalog desc:	Selected geography subjects/topics not included in the regular course offerings of the department are considered, using a seminar approach to learning.

Course Addition (1)

Department:	English
# / Title:	ENG 662 / Topics in Film & Media
Catalog Description:	Intensive study of a specific theme or genre in film, television, digital media, video games, and other new media.
Prerequisites:	No prerequisites
First Term Offered:	Fall 2023
Credit Hours:	3

- Discussion from Carl that in the curriculum paperwork ENG 662 is 3 hours but on agenda it says 1. This typo was corrected, so ENG 662 is listed as 3 credit hours in minutes. Also, there are no prerequisites for the course so the info included on the agenda was a typographical error. This error was corrected in minutes.
- Committee recommends approval of both COLA requests, with the edits to ENG 662.
- Motion approved.

GC-23-03-22-CC-CECS – **College of Engineering and Computer Sciences** – 1 request

Course Change (1)

Department:	Civil Engineering
# / Title (current):	EM 661 / Advanced Project Management
# / Title (new):	EM 661 / Project Management in Practice
Catalog desc (current):	Course is designed to increase proficiency in the advanced aspects of project management. Participants will become aware of the project management processes in PMI's Project Management Body of Knowledge.
Catalog desc (new):	Covers the Project Management Body of Knowledge. Designed to prepare project managers to pass the Project Management Professional exam, and to improve their skills as a project manager.
Rationale:	Updated title reflects the applied, practical nature of the course. Updated catalog description specifically mentions that the course is intended to help prepare students for the Project Management Professional exam.

- Committee recommends approval
- No discussion
- Motion approved

GC-23-03-23-CC-COEPD – **College of Education and Professional Development** – 3 requests

Course Change (1)

Department:	Curriculum & Instruction
# / Title:	EDF 679 / Problem Report
Course Grade (current):	Graded
Course Grade (new):	Credit / No Credit
Catalog desc (current):	The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit. The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit.
Catalog desc (new):	The preparation of a written report on a research problem, experiment, or field project in education. This report is not a thesis.
Rationale:	Students work on their problem report throughout the semester with multiple edits and revisions until the project is acceptable. It would be more efficient to grade the course as Credit/No Credit, which is common in similar capstone courses such as CI 797, Dissertation Research. The catalog description is duplicated and outdated: the number of hours noted for the program is inaccurate, and the two courses referenced in the

description are no longer offered. Revisions are provided to resolve these catalog description issues.

Course Addition (2)

Department:	Counseling
# / Title:	COUN 578 / Creativity in Counseling
Catalog Description:	Provides methods of integrating creativity and expressive therapy modalities into the therapeutic relationship in school and clinical mental health screenings.
Prerequisites:	COUN 600, COUN 603
First Term Offered:	Summer 2023
Credit Hours:	3

Department:	Curriculum & Instruction
# / Title:	CI 785 / Independent Study
Catalog Description:	[None]
Prerequisites:	NA
First Term Offered:	Summer 2023
Credit Hours:	3

- Committee recommends approval for all 3 COEPD requests.
- Isaac L. asked for clarification about COUN 578 paperwork. Isaac W. said the course had been approved by college committee in 2020, but paperwork had not made it to Graduate Council. Dr. Stroebel clarified that the course is an elective.
- Motion approved for all 3 COEPD requests.

CREDENTIALING COMMITTEE
- See **Attachment 5** for audit report
- Deans will address the report with their colleges and committee will update GC in April
- Rucker Award- There are technical issues that need resolved before the announcement is made.

AD HOC BYLAWS COMMITTEE – Progress Report and Discussion
- **(Attachment 6)** – (Current, Track Changes, Clean, and Apportionment Illustration (Will be voted on in April)
- Isaac W. thanked committee and summarized attachment 6 as follows: Average enrollment of graduate students would be the basis for the allotted grad council seats. Every 4 years there would be a calculated # of average grad students, so # seats could change over time. This will have to go to Faculty Senate too. Isaac asks for everyone to review the proposal.
- Richard asked if it should be based on enrollment of students who actually report to campus, because med students do not. Henning suggests that standing committees should have no more than 1 college rep.
- Scott wants us to share with our colleges. # students is not reflective of how many credit hours student is enrolled. Carl said these data are available if needed.

- Shawn says proposed amendments must come to FS 1 week before voting; when Grad Council passes make sure it says membership portion does not go into effect until FS acts upon it.
- Mike McGuffey- question about whether to include "staff development" students in COEPD. These students are working professionals who sign up for professional development hours, according to Lisa H, and these are not degree applicable courses. Committee will discuss and bring back more information to GC.

GRADUATE COUNCIL CHAIR DISCUSSION ITEMS:

- BOG AA-20- will be going to BOG in April
- University Calendar- FS passed 15 week calendar
- Accelerated Graduate Admissions Discussion- received request from academic affairs for accelerated grad admissions. Planning committee is reviewing it and will make recommendation in April.

ELECTION ISSUE
(update provided by Isaac Wait)

- In COHP, election was held out of cycle due to someone stepping down. Scott was re-elected. The idea is to bring COHP cycle back into the even- year cycle as described in the bylaws.
- Recommend that Scott's term be 3 years term instead of 4. This will put them back on even-year cycle.
- Motion made that it will be suggested to COHP that, "the Graduate Council representative term to which Scott Davis has recently been elected should be a 3 year term." **(GC-23-03-EC)**
- Motion approved

GRADUATE STUDIES REPORT:
(update from Carl Mummert)

1. **Admissions and recruitment**
   a. As of 3/27/2023, we have received 1,778 graduate applications, compared to 1,492 at the same point in last year's admissions cycle. We have 339 accepted applications vs 235 accepted at this point last year. We are about two weeks ahead of where we were last year. This is good news. One factor is likely the fact that we have waived application fees this spring. Nothing is definitive until we see the enrollments in the fall.
   b. We have signed the contract with the Anthology corporation to help with enrollment this fall. Their role will be to reach out to students who begin an application, to encourage them to complete the application end then enroll for the fall.
   c. The search for the Chief Enrollment Officer / Vice President of Enrollment Management is ongoing.
   d. There will be a Graduate Preview Evening on April 10 from 4pm to 7pm in the Memorial Student Center. All units with graduate programs have been contacted and are participating.
2. **Staffing update.** We are glad to say that Carleen O'Neill has accepted the position of administrative assistant for Graduate Studies. Carleen will support both the Graduate Studies office and the Graduate Council. Her first day in this newly created position will be April 10. We have made a space request for an office in Old Main, which we hope to announce soon.

3. **FY 2023-2024 Budget.** The Finance Office will present a 2023-2024 budget to the Board of Governors on April 26, 2023. There are two key items being discussed related to Graduate Studies. The first is the potential for a raise for Graduate Assistants. I am continuing to discuss this with the Finance Office. The second is a possible change to the distance tuition rate system. I will have more information at the April 21 Graduate Council meeting.

FACULTY SENATE REPORT
(Update from Shawn Schulenberg)
- 15 week calendar passed on to Pres. & SGA passed same calendar
- Search committee selection for faculty ombudsperson is Robin Riner
- Walker Tatum & N. Harmon are new SGA pres. & vice pres.
- PEIA does have significant increases coming our way
- Senate will send out nominations for ACF & BOG positions
- April 20 is last FS meeting; April 11 at 2pm is General Faculty Meeting

ENDING COMMENTS FROM CHAIR
Scott D. thanked all committees for their work.

Meeting adjourned at 2:13PM.

Attachment 2
Credentialing Committee
<mark>March 2023</mark>
(GC-23-03-01-CRC)

Type	Faculty Member	E-mail	College/ School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Benson, Wendi	bensonw@marshall.edu	COLA	Psychology	Graduate	01/09/2023	04/28/2028
Add	Lee, Katherine	lawrence46@marshall.edu	SOM	Physician Assistant	Associate	01/09/2023	04/28/2026
Add	Taylor, Emily	etaylor@calpoly.edu	COS	Biology	Associate	01/09/2023	04/28/2026
Add	Toyama, Masa	toyama@marshall.edu	COLA	Psychology	Graduate	01/09/2023	04/28/2028
Delete	Bingham, Ann		CAM	Music	Graduate	01/09/2017	05/06/2022
Delete	Bryce, James	Bryce@marshall.edu	CECS	Engineering	Graduate	08/20/2018	12/08/2023
Delete	Hua, Xia	huax@marshall.edu	CECS	Engineering	Graduate	08/26/2019	12/07/2024
Delete	Liu, Jian	Jian.Liu@marshall.edu	CECS	Applied Science and Technology	Graduate	08/20/2018	12/08/2023
Delete	Pu, Cong	puc@marshall.edu	CECS	Computer Science	Graduate	08/24/2020	12/06/2025
Delete	Szwilski, Anthony	szwilski@marshall.edu	CECS	Applied Science and Technology	Graduate	08/21/2017	12/09/2022

Attachment 3
Planning Committee Requests
<mark>March 2023</mark>

School of Pharmacy

      1. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-02-PC)**

Department: School of Pharmacy

Degree program: **Pharm D./B.S. in Pharmaceutical Sciences (B.S.P.S.)**

Rationale: "The B.S. in Pharmaceutical Sciences (BSPS) program prepares students for careers in pharmaceutical, biomedical, and other healthcare fields. The first 3 years of t h e BSPS program include all prerequisite courses that are required for matriculation into the Pharm. D. program as well as all university core requirements for a B.S. The coursework in the fourth year of the BSPS program is synonymous with the first year of the Pharm. D. program, allowing both degrees to be completed within 7 years. This will facilitate recruitment of students into both the B.S. and Pharm. D. programs by allowing us to recruit at the high school level. PharmD recruitment efforts are currently restricted to students that have met the 55 credit hours of prerequisite course work that is required for entry into the Pharm. D. program."

Committee recommends approval.

Lewis College of Business

      2. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-03-PC)**

Department: _____

Degree program: **M.S. in Information Systems/B.B.A. in Management Information Systems (M.I.S.)**

Rationale: "The AMD is needed so the students in the BBA Management Information Systems (MIS) major can take graduate MSIS classes and shorten the time it will take them to complete the MS IS degree program. LCOB undergraduate MIS students will benefit by earning their undergraduate and graduate degrees in less time, I.e., taking up to 12 graduate credit hours while still paying undergraduate tuition. The benefit to the university and college is the retention of students In a Lewis College of Business degree rather than students going elsewhere for their Information Systems graduate degree.

Note that this AMD will also be available to other LCOB undergraduate students. This is appropriate because the only prerequisite for the MS IS program is a programming language course, which all LCOB undergraduate students can take. In addition, the MS IS degree supplements all LCOB undergraduate majors and can expand students career opportunities.

Committee recommends approval.

      3. *Request for Change of Degree/Major* **(GC-23-03-04-PC)**

Department: Accountancy and Legal Environment

Degree program: **M.S. in Accountancy**

Type of change: The number of required courses will be reduced from seven to four and two areas of emphasis will be created.

Effective Date: Fall 2023

Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

Committee recommends approval.

*Friendly amendment: Change the catalogue wording from "students may choose to complete an area of emphasis" to "students must choose to complete an area of emphasis."

4. *Request for Addition of Area of Emphasis* **(GC-23-03-05-PC)**
Department: Accountancy and Legal environment
Degree program: **M.S. in Accountancy**
Area of Emphasis: **Business Analysis and Reporting**
Type of change: 9 credits taken from ACC 512, ACC 514, ACC 617, and ACC 640 constitute the new emphasis.
Effective Date: Fall 2023
Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

Committee recommends approval.

5. *Request for Addition of Area of Emphasis* **(GC-23-03-06-PC)**
Department: Accountancy and Legal environment
Degree program: **M.S. in Accountancy**
Area of Emphasis: **Tax Compliance and Planning**
Type of change: 9 credits taken from ACC 544, ACC 548, ACC 616, and ACC 648 constitute the new emphasis.
Effective Date: Fall 2023
Rationale: "The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name."

Committee recommends approval.

College of Science

6. *Request for Change of a Certificate* **(GC-23-03-07-PC)**
Department: Forensic Science
Graduate Certificate: **Digital Forensics**
Type of Change: Adding two credits of FSC 680
Effective Date: Fall 2023
Rationale: "Current Digital Forensics Graduate Certificate has been removed from Title IV Financial Aid eligibility. New federal regulations require that graduate certificates consist of a minimum of 16 hours and require at least two semesters to complete to be eligible for Title VI funds. The current certificate program includes 14 hours and we are requesting to add two credits to the certificate to reinstate it for Title IV Financial Aid eligibility. Two credits of seminar would be added to include the certificate students in the various career development opportunities provided in the course such as mock interviews, poster presentations, lay talk presentations, and guest speakers, which they are currently not receiving."

Committee recommends approval.

College of Liberal Arts

7. *Request for Change of Degree/Major* **(GC-23-03-08-PC)**
Department: Geography
Degree program: **M.S. and M.A. in Geography**
Type of change: "Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list."
Effective Date: Fall 2023
Rationale: "Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list."

Committee recommends approval.

8. *Request for Addition of a Certificate* **(GC-23-03-09-PC)**
Department: Geography
Graduate Certificate: **Meteorology**
Effective Date: Fall 2023
Rationale: "We have received inquiries from graduate students interested in meteorological studies but do not necessarily want a career in forecasting or broadcasting. Our program currently does not offer any
graduate level meteorology degree or credential to students. The addition of the meteorology graduate certificate would help satisfy student interest."

Committee recommends approval.

College of Health Professions

8. *Request for Addition of a Certificate* **(GC-23-03-10-PC)**
Department: Social Work
Graduate Certificate: **School Social Work**
Effective Date: Fall 2023
Rationale: "A market analysis on the outlook for School Social Workers shows that vacancies for school social workers have increased by 30.83 percent nationwide in that time, with an average growth of 1.93 percent per year. Demand for Child, Family, and School Social Workers is expected to go up, with an expected 54,480 new jobs filled by 2029. Overall employment of social workers is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations. About 74,700 openings for social workers are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. The MSW courses will also qualify for professional continuing education which will be promoted in the marketing campaign extending throughout the region."

Committee recommends approval.

9. *Request for Addition of Area of Emphasis* **(GC-23-03-11-PC)**
Department: Social Work
Degree program: **Master of Social Work**
Area of Emphasis: **Advanced Standing Behavioral Health Administration**
Type of change: Addition of one-year online only AoE option.
Effective Date: Fall 2022, needs to be changed to Fall 2023
Rationale: "This is the initial submission of the MSW Advanced Standing (one year) 36 hour Online Only program with a specialization in Behavioral Health Administration. Current resources include a field management system - "Livetext", Blackboard, Zoom, library resources and staff support from the MSW proforma budget. U.S. Department of Labor Statistics projects that the overall employment of social workers is
projected to grow 11% from 2018 to 2028, much faster than the average for all occupations. There is a current need for behavioral health administrators and for social workers who are specialized administration and policy practice. The current M S program is offered via hybrid/distance education. A needs assessment in 2015 suggested that an online only program is needed in addition to the face to face/hybrid MSW program in the Tri-State region."

Committee recommends approval pending clarification of exact catalogue description for the AoE.

10. *Request for Non-Curricular Change* **(GC-23-03-12-PC)**
Department: Nursing
Degree Program: **Doctor of Nursing Practice (D.N.P.)**
Type of Change: Change admission criteria to include applicants with a master's degree in nursing.
Effective Date: Fall 2023
Rationale: "We have changed our admission criteria to include graduates with masters degrees in nursing. Originally the criteria specifically stated advanced practice. Our accrediting body and most DNP schools allow students with masters in nursing to participate in a post master's DNP."

Committee recommends approval.

11. *Request for Change of a Major or Degree* **(GC-23-03-13-PC)**
Department: Communication Disorders
Degree Program: **M.S. in Communication Disorders**
Type of Change: CD 692 -Pediatric Feeding and Swallowing Disorders is being added to the graduation requirements. This 2- hour course will increase graduate hours from 58 to 60 hours.
Effective Date: Summer 2024
Rationale: "This form is being completed at the direction of the Registrar. The program is adding a new course- Pediatric Feeding and Swallowing Disorders. It should be noted that the program is choosing to use CD 692, a course currently in BANNER but that has not been offered since 1995. This course number is being requested as it follows a course in a related topic.
"This course is being added to the graduate course sequence due to the increased incidence and prevalence of pediatric feeding and swallowing disorders. According to Feeding Matters (2022), conservative evaluations estimate that PFD affects more than 1 in 37 children under the age of 5 in the United States each year.
"The Council on Academic Accreditation in Audiology and Speech-Language Pathology (CA) of the American Speech-Language-Hearing Association (ASHA) require programs to offer academic and clinical experiences with dysphagia (swallowing disorders) across the life span. Currently our program offers a course that focuses on the adult population with 1-2 day lecture related to pediatrics. This is no longer adequate to ensure competency with this unique population."

Committee recommends approval.

12. *Request for Non-Curricular Change* **(GC-23-03-14-PC)**
Department: Communication Disorders
Degree Program: **M.S. in Communication Disorders**
Type of Change: Change admission criteria to include applicants with a master's degree in nursing.
(edit to type of change)
Effective Date: Fall 2023
Rationale: "Currently requires a passing score of 163 on the Speech Language Pathology Praxis as graduation requirement. The Council for Academic Accreditation has cited programs for using the praxis as the only summative assessment. For this reason, the department would like to change the graduation requirement to a comprehensive portfolio with oral defense and remove the passing score from the praxis exam."

Committee recommends approval

College of Engineering and Computer Science

13. *Accelerated Master's Degree (AMD) Proposal* **(GC-23-03-15-PC)**
Department: Mechanical and Industrial Engineering
Degree program: **M.S. in Environmental Safety and Health/B.S. in Occupational Safety and Health**
Rationale: "Improved career prospects for graduating students and an expanded range of elective course options will arise from an AMD program linking the undergraduate Bachelor of Science in Occupational Safety and Health (BS OSH) ITS20] and the graduate Master of Science in Environmental, Safety and Health (MSES&H),[GTFO], Increased enrollment in graduate courses is also anticipated. The AMD will allow BSOSH students to take up to four graduate courses in lieu of existing undergraduate degree requirements."

Committee recommends approval.

College of Education and Professional Development

14. *Request for Change of a Certificate* **(GC-23-03-16-PC)**
Department: Curriculum and Instruction
Graduate Certificate: **Instructional Technology and Learning**
Type of Change: Eliminating three-hour elective course from requirements: 21 to 18 credit hours.
Effective Date: Fall 2023
Rationale: "This change is supposed to eliminate the three hour "advisor approved elective in instructional technology." The course was intended as an opportunity for students to add their technology expertise by taking an elective course in a related field. Technology-related courses from other programs were used for this purpose. Many of these courses are no longer taught. Removal of this course will reduce the hours needed to complete the certificate from 21 to 18. The reduction in hours will also streamline the program for part-time students who complete the program by taking two courses per semester."

Committee recommends approval.

15. *Request for Change of Area of Emphasis* **(GC-23-03-17-PC)**
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Area of Emphasis: **Instructional Processes and Strategies**
Type of change: Remove an existing course (CI 638); add one existing course (CI 623). Both are worth 3 credits.
Effective Date: Summer 2023
Rationale: "The departments feels CI 623 (Instructional Models and Assessment Techniques), which was removed from the core curriculum of the program is a better fit for the Instructional Processes and Strategies Area of Emphasis instead of CI 638 (Curriculum Planning). One of our program goals states candidates need to demonstrate their understanding of assessment. Based on informal feedback in CI 690 (Capstone), some students were not exposed to assessment after the removal of CI 623 from the core curriculum. CI 638 is focused more on school and program level planning and evaluation rather than student instruction assessment."

Committee recommends approval.

16. *Request for Non-Curricular Change* **(GC-23-03-18-PC)**
Department: Counseling
Degree Program: **Counseling Program**
Type of Change: Add an elective to counseling program course offerings.
Effective Date: Fall 2021 (change to Fall 2023)
Rationale: "Add an elective to counseling program course offerings."

Committee recommends approval. Requests removal because this will be taken care of with another committee) All approved removal

Attachment 4
Curriculum Requests
<mark>March 2023</mark>

GC-23-03-19-CC-COB – **College of Business** – 2 requests

Course Change (1)

Department:	Accountancy and Legal Environment
# / Title (current):	ACC 619 / Corporate and Partnership Accounting
# / Title (new):	ACC 514 / Corporate and Partnership Accounting
Rationale:	Change to accommodate 3 + 2 students, who only take 500-level courses.
Catalog desc:	Accounting, reporting, and analysis of complex corporate transactions, with an emphasis on business combinations and international transactions. Accounting for and understanding issues related to partnerships is also covered.

Course Addition (1)

Department:	Accountancy and Legal Environment
# / Title:	ACC 548 / Taxation of Entities
Catalog desc:	Advanced course that emphasizes the taxation of entities such as corporations, partnerships, estates, trusts, and not-for-profits. Includes state and local taxation and multinational taxation.
Prerequisites:	Admission to the Masters of Accountancy Program or permission of Program Coordinator
First Term Offered:	Fall 2024
Credit Hours:	3

GC-23-03-20-CC-COHP – **College of Health Professions** – 5 requests

Course Change (4)

Department:	Communication Disorders
# / Title (current):	CD 602 / Professional Issues in SLP
# / Title (new):	CD 602 / Counseling in CSD
Catalog desc (current):	This course will discuss current professional issues in speech-language-pathology, including ethics, reimbursement, multiculturalism, counseling, professional conduct, advocacy, and scope of practice.
Catalog desc (new):	This course provides a foundation for speech-language pathologists to counsel individuals with communication and swallowing disorders. Emphasis is on therapeutic relationships, concepts of self/identity, and issues of diversity and access.
Rationale:	Previously this course dealt with a variety of professional issues at a foundational level. This course will be redesigned as a counseling course to provide more detailed content about counseling practices

for clients coping with communication, cognitive, and swallowing disorders.

Department:	Communication Disorders
# / Title:	CD 691 / Dysphagia and Associated Motor Speech Disorders
Catalog desc (current):	The study of normal and disordered swallowing across the lifespan including assessment, treatment, and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.
Catalog desc (new):	The study of normal and disordered swallowing in adults including assessment, treatment and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.
Prerequisites:	CD 624 or permission of instructor
Credit hours (current):	1 to 4
Credit hours (new):	3
Rationale:	Content related to pediatrics will be moved to a different course. This change will provide the much-needed space for content related to the growing body of literature on adult dysphagia and provide more opportunities for problem-based learning scenarios that will benefit students in their careers. Course has always been offered as a 3 hour course.

Department:	Communication Disorders
# / Title (current):	CD 692 / Seminar
# / Title (new):	CD 692 / Pediatric Feeding and Swallowing Disorders
Catalog desc (current):	Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.
Catalog desc (new):	Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.
Prerequisites:	CD 691
Credit hours (current):	1 to 4
Credit hours (new):	2
Rationale:	Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic.

Department:	Physical Therapy
# / Title:	PT 774 / Clinical Application Seminar & Experiences IV
Catalog desc (current):	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on spinal pathology and neuromuscular dysfunction.
Catalog desc (new):	Continued application of information and clinical skills in concurrent and prior DPT coursework in small group discussion and simulated clinical settings. Focus on neurological, integumentary dysfunction, and prosthetic & orthotic prescription.
Rationale:	PT 774 is moved from fifth to seventh semester of curriculum, requiring revision of description and content delivery due to enhanced student preparation and completion of initial full-time clinical experience.

Course Addition (1)

Department:	Physical Therapy
# / Title:	PT 714 / Movement Integration
Catalog Description:	This course prepares students to integrate knowledge of the movement system with synthesis of pathology and patient specific movement patterns. Identification and treatment of movement impairments will be emphasized.
Prerequisites:	Successful completion of all prior MUSOPT coursework.
First Term Offered:	Fall 2023
Credit Hours:	1

GC-23-03-21-CC-COLA – College of Liberal Arts – 2 requests

Course Change (1)

Department:	Geography
# / Title:	GEO 617, GEO 618, GEO 619 / Seminars in Geography
Credit Hours (current):	1 - 3
Credit Hours (new):	1 - 4
Rationale:	A new meteorology graduate certificate is being proposed where many of the courses contain labs and are 4 credit hours. By increasing the seminars to a maximum of 4 credit hours it gives the opportunity for the seminars to be consistent with those lab courses.
Catalog desc:	Selected geography subjects/topics not included in the regular course offerings of the department are considered, using a seminar approach to learning.

Course Addition (1)

Department:	English
# / Title:	ENG 662 / Topics in Film & Media
Catalog Description:	Intensive study of a specific theme or genre in film, television, digital media, video games, and other new media.
Prerequisites:	Successful completion of all prior MUSOPT coursework.
First Term Offered:	Fall 2023
Credit Hours:	1

GC-23-03-22-CC-CECS – College of Engineering and Computer Sciences – 1 request

Course Change (1)

Department:	Civil Engineering
# / Title (current):	EM 661 / Advanced Project Management
# / Title (new):	EM 661 / Project Management in Practice
Catalog desc (current):	Course is designed to increase proficiency in the advanced aspects of project management. Participants will become aware of the project management processes in PMI's Project Management Body of Knowledge.
Catalog desc (new):	Covers the Project Management Body of Knowledge. Designed to prepare project managers to pass the Project Management Professional exam, and to improve their skills as a project manager.
Rationale:	Updated title reflects the applied, practical nature of the course. Updated catalog description specifically mentions that the course is intended to help prepare students for the Project Management Professional exam.

All approved

GC-23-03-23-CC-COEPD – College of Education and Professional Development – 3 requests

Course Change (1)

Department:	Curriculum & Instruction
# / Title:	EDF 679 / Problem Report
Course Grade (current):	Graded
Course Grade (new):	Credit / No Credit
Catalog desc (current):	The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit. The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit.
Catalog desc (new):	The preparation of a written report on a research problem, experiment, or field project in education. This report is not a thesis.
Rationale:	Students work on their problem report throughout the semester with multiple edits and revisions until the project is acceptable. It would be more efficient to grade the course as Credit/No Credit, which is common in similar capstone courses such as CI 797, Dissertation Research. The catalog description is duplicated and outdated: the number of hours noted for the program is inaccurate, and the two courses referenced in the description are no longer offered. Revisions are provided to resolve these catalog description issues.

Course Addition (2)

Department:	Counseling
# / Title:	COUN 578 / Creativity in Counseling
Catalog Description:	Provides methods of integrating creativity and expressive therapy modalities into the therapeutic relationship in school and clinical mental health screenings.
Prerequisites:	COUN 600, COUN 603
First Term Offered:	Summer 2023
Credit Hours:	3

Department:	Curriculum & Instruction
# / Title:	CI 785 / Independent Study
Catalog Description:	[None]
Prerequisites:	NA
First Term Offered:	Summer 2023
Credit Hours:	3

Attachment 5
<mark>March 2023</mark>
Graduate Faculty Status Audit Report

Submitted by: Keith Beard on behalf of the Credentialing Committee
March 2023 Graduate Council Meeting

Report:

For the 2022-2023 academic year, audits for the following Colleges were completed
- College of Arts and Media
- College of Education and Professional Development
- School of Pharmacy

Out of the 61 files submitted for review, 37 files were randomly assigned and reviewed by two members of the Credentialing Committee. The following findings were discovered:

College of Arts and Media

4 files – No issues/concerns

3 files – File missing in Teams; will follow-up with Dean/staff

College of Education and Professional Development

8 files – No issues/concerns

11 files – not listed in Redbook; will follow-up

4 files – Redbook status is out of date; will follow-up

1 file – status expired and needs to reapply; will follow-up

1 file – faculty applied for doctoral status but was evaluated and granted Graduate Status

1 file – not met scholarly requirements; will follow-up with Dean to see if exception made

13 files – File missing in Teams; will follow-up with Dean/staff

School of Pharmacy

7 files – No issues/concerns

8 files – File missing in Teams; will follow-up with Dean/staff

For the 2023-2024 academic year, the following Colleges/Schools should be audited:
- School of Medicine
- College of Health Professions
- College of Business

Attachment 6
<mark>March 2023</mark>
Links to Bylaws Documents

1. Current Bylaws https://www.marshall.edu/graduate-council/files/Current-Bylaws-from-website.pdf

2. Track Change Bylaws https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-showing-changes.pdf

3. Clean Proposed Bylaws https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-clean-version.pdf

4. Apportionment Illustration
https://www.marshall.edu/graduate-council/files/Membership-Apportionment-Illustration.pdf

Attachment 2
April 2023
(GC-23-04-01-CRC)

Type	Faculty Member	E-mail	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Agee, James	james.v.agee@k12.wv.us	COEPD	C&I	Instructor	08/22/2022	12/07/2024
Add	Baldwin, Jonathan	baldwin16@marshall.edu	COEPD	LS	Instructor	08/22/2022	12/07/2024
Add	Hightower, Charity	charity.hightower@k12.wv.us	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Add	McCormick, Laurie	mccormick1@marshall.edu	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Add	Moats, Jessica	jmoats31@gmailcom	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Add	Mobley, Jaylan	mobley33@marshall.edu	CECS	CSEE	Instructor	08/21/2023	12/06/2025
Add	Morgan, Lesley	lesleymorgan.ell.specialist@gmail.com	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Delete	Bragg, Brittany	bragg52@marshall.edu	COEPD	Elementary/Secondary Ed.	Instructor	08/21/2017	12/13/2019
Delete	Burdette, Stephanie	toney14@marshall.edu	COEPD	Reading	Associate	01/09/2017	05/08/2020
Delete	Campbell, Shelvy	campbels@marshall.edu	SOP	Pharmacy Practice, Admin and Research	Associate	08/24/2020	12/08/2023
Delete	Chambers, Christina	cdchambe@k12.wv.us	COEPD	Leadership Studies	Instructor	08/26/2019	12/10/2021
Delete	Dalton, Adam	daltona@marshall.edu	CAM	Music	Graduate	01/14/2019	01/14/2024
Delete	Davies, Karen	davies3@marshall.edu	COEPD	Leadership Studies	Instructor	01/09/2017	05/03/2019
Delete	Dooley, Janet	dooley@marshall.edu	CAM	Journalism and Mass Communications	Associate	01/14/2019	05/06/2022
Delete	Fitzpatrick, Casey	fitzpatrick5@marshall.edu	SOP	Pharmacy Practice, Administration, and Research	Graduate	01/08/2018	05/05/2023
Delete	Ghomian, Taher	ghomian@marshall.edu	CECS	Engineering	Graduate	01/10/2022	05/15/2027
Delete	Gripper, Erin	gripper@marshall.edu	COEPD	Elementary/Secondary Ed.	Instructor	08/21/2017	12/13/2019
Delete	Hall, Donald	hall@marshall.edu	COEPD	Counseling	Graduate	01/09/2017	05/06/2022
Delete	Halstead, Tammy	thalstead@k12.wv.us	COEPD	Literacy Education	Instructor	08/26/2019	12/10/2021
Delete	Hankins, Linda	maier4@marshall.edu	COEPD	Counseling	Instructor	08/21/2017	12/13/2019

Type	Faculty Member	E-mail	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Delete	Ingersoll, Christine	ingersoll@marshall.edu	CAM	Journalism	Instructor	08/20/2018	12/11/2020
Delete	Isaacs, Melinda	isaacs15@marshall.edu	COEPD	ACE	Instructor	08/23/2021	12/08/2023
Delete	Klein, Thomas	klein@marshall.edu	COEPD	CIF	Graduate	10/24/14	10/24/19
Delete	Lee, Alexander	leeal@marshall.edu	CAM	School of Music	Graduate	08/21/2017	12/09/2022
Delete	MacCorkle, Mary Lu	mmaccork@k12.wv.us	COEPD	Leadership Studies	Instructor	05/20/2019	05/20/2021
Delete	Meisel, Edna	meisele@marshall.edu	COEPD	Elem/Sec Ed	Doctoral	08/22/2016	12/10/2021
Delete	Milam, Mark	memilam@mail.kana.k12.wv.us	COEPD	Leadership Studies	Instructor	05/20/2019	05/20/2021
Delete	Mirzakhani, Amad	mirzakh3@marshall.edu	COEPD	Elem/Sec Ed	Instructor	08/21/2017	12/13/2019
Delete	Pentasuglia-Filipek, Kristal	pentasuglia1@marshall.edu	COEPD	Leadership Studies	Instructor	08/21/2017	12/13/2019
Delete	Rabe, Robert	rabe@marshall.edu	CAM	Journalism and Mass Communications	Graduate	12/12/2015	12/12/2020
Delete	Reed, Sandra	reedsa@marshall.edu	CAM	School of Art and Design	Instructor	08/21/2017	12/13/2019
Delete	Richards, Lisa	richar12@marshall.edu	COEPD	Literacy Education	Instructor	08/21/2017	12/13/2019
Delete	Riley, Sigrid	riley23@marshall.edu	COEPD	Literacy Education	Instructor	08/26/2019	12/10/2021
Delete	Romaine, Chelsea	cstroeb@gmail.com	COEPD	Special Education	Instructor	01/09/2017	05/03/2019
Delete	Romano-Potter, Paula	potter20@marshall.edu	COEPD	Leadership Studies	Instructor	01/13/2020	05/06/2022
Delete	Stahle, Cheryl	cherylstahle@gmail.com	COEPD	Literacy Education	Instructor	08/21/2017	12/13/2019
Delete	Vauth, Henning	vauth@marshall.edu	CAM	Department of Music	Graduate	01/09/2017	05/06/2022
Delete	Warren, Carla	carla.warren@k12.wv.us	COEPD	C&I	Instructor	08/26/2019	12/10/2021
Delete	Watts, Kelly		COEPD	Elem/Sec Ed	Instructor	6/16/15	6/16/20
Delete	Watts, Louis	wattsl@marshall.edu	COEPD	Leadership Studies	Instructor	08/24/2020	12/09/2022
Delete	Wolfe, Jeffrey	wolfe9@marshall.edu	CAM	Music	Associate	01/14/2019	05/06/2022
Delete	Yost, David	yost28@marshall.edu	COEPD	ACE	Instructor	08/23/2021	12/08/2023
Edit	Akinsete, Alfred	akinsete@marshall.edu	COS	Mathematics	Graduate	08/21/2023	12/08/2028
Edit	Axel, Anne	axel@marshall.edu	COS	Biological Sciences	Graduate	05/08/2023	08/11/2028
Edit	Bailey, Catherine	baileyca@marshall.edu	COEPD	School Psychology	Instructor	08/22/2022	12/07/2024
Edit	Bingham, Edwin	bingham@marshall.edu	CAM	Music	Graduate	01/09/2023	04/28/2028
Edit	Coakley, Rebecca	coakleyr2@gmail.com	COEPD	Special Ed	Instructor	01/09/2023	04/28/2025

Type	Faculty Member	E-mail	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Edit	Dobbs, Wendell	dobbs@marshall.edu	CAM	Music	Associate	01/09/2023	04/28/2026
Edit	Dobbs, Wendell	dobbs@marshall.edu	CAM	Music	Associate	01/09/2023	04/28/2026
Edit	Hall, James	hallj@marshall.edu	CAM	Music	Associate	01/09/2023	04/28/2026
Edit	Hall, James	hallj@marshall.edu	CAM	Music	Graduate	01/09/2023	04/28/2028
Edit	Hovious, Meredith	meeks4@marshall.edu	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Edit	Hovious, Meredith	meeks4@marshall.edu	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Edit	Lambert, Eugenia	webb24@marshall.edu	COEPD	Leadership Studies	Doctoral	08/24/2020	12/06/2025
Edit	Manley, Michael	manleymi@SCSdoh.org	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Edit	Meisel, Edna	meisele@marshall.edu	COEPD	Elem/Sec Ed	Doctoral	01/09/2023	04/28/2028
Edit	Perry, Allyson	perry.allyson@gmail.com	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Edit	Singleton, Ray	singleton@marshall.edu	COEPD	C&I	Instructor	01/09/2023	04/28/2025
Edit	Smith, Elizabeth	smither@marshall.edu	CAM	Music	Graduate	01/09/2023	04/28/2028
Edit	Smith, Elizabeth	smither@marshall.edu	CAM	Music	Graduate	01/09/2023	04/28/2028
Edit	Spitzer, Nadja	spitzern@marshall.edu	COS	Biological Sciences	Graduate	05/08/2023	08/11/2028
Edit	Walden, Harley	walden4@marshall.edu	COEPD	Elementary/Secondary Ed.	Instructor	01/09/2023	04/28/2025
Edit	Wehner, Andre	wehner2@marshall.edu	COS	Physics	Instructor		2

Attachment 3
April 2023
Planning Committee Requests

College of Education and Professional Development
      1. *Intent to Plan* (GC-23-04-02-PC)
Department: Special Education
Degree program: **M.A. in Applied Behavior Analysis**
Effective Date: Fall 2024
Rationale:

      Applied Behavior Analysis (ABA) is the application of scientific principles taken from behavior analysis to address socially significant problems. The goal of ABA is to improve learning and decrease challenging behavior, which may impact the individual's quality of life. ABA is an effective intervention for many problems and populations, including those with and without specific diagnoses, across settings.

      The program will allow students to obtain 33 hours of coursework in Applied Behavior Analysis (ABA). Completion of the course work will provide students with a master's degree and allow them to sit for the Board Certified Behavior Analyst (BCBA) exam and, where applicable, become certified or licensed to practice.

      Students pursuing other graduate degrees related to rehabilitation services (e.g., Psychology, School Psychology, Special Education, Communication Disorders, Counseling, Nursing, and Social Work) or business may want to take select courses to learn more about evidence-based practices derived from ABA that are applicable to their field of study or complete a second master's degree to improve employability.

      The program's learning outcomes align with Marshall University's educational mission, namely the ability to outline multiple solutions to a problem and generate innovations. Another alignment is with ethical and civic thinking. Students will apply ethical principles to their work. Additionally, students will use information literacy and inquiry-based thinking when applying skills to practice.

      The program's learning outcomes support Marshall's Strategic Vision as the program will provide students with a high-quality professional degree that will help address needs in the state. Furthermore, the program's learning outcomes are consistent with the statewide master plan, which seeks to provide students with tools to be productive in the workforce. Students completing the program may become a Board Certified Behavior Analyst® (BCBA®) and, where applicable, licensed to practice. Through Marshall's online platform, we will increase access for all of West Virginia, as well as other states, to our program.

      Nationally, this is a highly sought after degree program. A Hanover Academic Assessment report was completed in September 2022 and noted that the program would be viable (see attachment for the full report).
      Key findings included:
    · Employment prospects for students with the M.A. in ABA degree are excellent and expected to grow by 10.3% through 2031.
    · There are thousands of job listings in the field in the region.
    · Because there are no similar programs in WV, Marshall University would have a competitive edge.
    · Marshall University's proposed program would provide supervised fieldwork as part of the curriculum, something that will likely be appealing to many potential students. Most institutions require students to find their own fieldwork opportunities.

Approval recommendation.

      2. *Request for Non-Curricular Change* (GC-23-04-03-PC)
Department: Curriculum & Instruction
Degree Program: **Ed. D.**
Type of Change: Addition of information to catalogue description.
Effective Date: Fall 2023
Rationale: "Requesting addition of information to be located on Plan of Study and Program Requirements catalogue web page tabs.

Approval recommendation.

3. *Request for Change of Degree/Major* (GC-23-04-04-PC)
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Effective Date: Fall 2023
Rationale:

Updates to the core curriculum will better address the needs of experienced educators who pursue this degree and will reduce the number of hours needed for degree completion. The new research course (EDF 622) will be more applicable for educators in the field. The addition of trends & issues (EDF 610) as a choice with EDF 619 will ensure inclusion of an educational foundations course, but with the opportunity for new learning for those who may have completed an educational psychology course as an undergraduate. Similarly, general instructional strategies and educational evaluation courses are common in undergraduate teacher preparation. Strategies and evaluation concepts specific to the various areas of emphasis are already in place and will be more relevant for graduate candidates. Removing two courses from the core will allow for an overall reduction in hours for more timely degree completion and will better align the number of hours with competitors.

Approval recommendation.

4. *Request for Change of Area of Emphasis* (GC-23-04-05-PC)
Department: Curriculum and Instruction
Degree program: **M.A. in Education**
Area of Emphasis: **Early Childhood Education, Option 1**
Type of change: Addition of one-year online only AoE option.
Effective Date: Fall 2023
Rationale: The request is supplemental to a course title change submitted for CI 559 and a degree change submitted for the MA in Education. The MA in Education change is intended to streamline the number of hours and amount of time needed to complete the degree. If approved the non-licensure areas of emphasis will total 30 hours and added endorsement areas of emphasis will total 33 hours. Option 1, covered in this change request, is a non-licensure area of emphasis.

Approval recommendation.

5. *Request for Non-Curricular Change* (GC-23-04-06-PC)
Department: Counseling
Degree Program: **Clinical Mental Health and School Counseling**
Type of Change: Title and course description change and course additions.
Effective Date: Fall 2023
Rationale:
The title and content of 672 is changing and being combined with COUN 670's content. This will allow students the option to take one additional elective as a school counseling student. Currently, they can only take one elective. In addition, the content is being revised to reflect the current language and competencies needed for school counselors.

COUN 590 and 578 are new electives that were developed for counseling students. They will be permanent electives that will be offered. Therefore, having the descriptions available for students to review will be helpful.

Approval recommendation.

College of Engineering and Computer Science

    6. *Accelerated Master's Degree (AMD) Proposal* (GC-23-04-07-PC)
Department: Computer Sciences and Electrical Engineering
Degree program: **M.S. in Engineering Management and Bachelor of Electrical and Computer Engineering**
Rationale: The AMD to MS in Engineering Management (MSE) will allow students in the Bachelor of Electrical and Computer Engineering program to augment their technical knowledge with management knowledge. The Engineering Management knowledge will significantly improve their employment prospect along with long term career growth. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

Approval recommendation.

    7. *Accelerated Master's Degree (AMD) Proposal* (GC-23-04-08-PC)
Department: Computer Sciences and Electrical Engineering
Degree program: **M.S. in Electrical and Computer Engineering and Bachelor of Electrical and Computer Engineering**
Rationale: The AMD program will allow student to pursue the Electrical and Computer Engineering that advances their practical skills and to help them to specialize as an electrical engineer. A master's in electrical engineering will also prepare students for leadership positions and education roles. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

Approval recommendation.

    8. *Request for Change of a Major or Degree* (GC-23-04-09-PC)
Department: Weisberg Dept. of Mechanical and Industrial Engineering
Degree Program: **M.S. in Environmental Safety and Health**
Effective Date: Fall 2023
Rationale: The proposed catalog changes clarify requirements for the two degree options and expand elective choices within the program. Also, SFT 599 is proposed to replace SFT 554 as a core degree requirement.

Approval recommendation.

College of Health Professions

    9. *Request for Non-Curricular Change* (GC-23-04-10-PC)
Department: Biomechanics
Degree Program: **M.S. in Biomechanics** and **M.S. in Biomechanics, Sport Science Area of Emphasis**
Type of Change: The Biomechanics program is requesting to remove the GRE requirement from the admissions process.
Rationale: The GRE is limited in its predictive ability for graduate school performance overall. The cost and current formats of taking the GRE is prohibitive creating more hurdles for them to cross. Lower socioeconomic-based students do not have the means to take one exam, let alone repeated exams, to achieve a solid score. Students from rural and lower economic backgrounds may not have access to testing centers. Therefore, the online option may not be possible either due to poor or lack of connectivity in their homes. These factors limit the potential pool of graduate students.
The Biomechanics program requests the addition of a scholarly writing sample.

Approval recommendation.

College of Liberal Arts

10. *Request for Change of Major or Degree* (GC-23-04-11-PC)
Department: Geography
Degree Program: **M.A./M.S. in Geography**
Effective Date: Fall 2023
Rationale: External 5-year program reviewers suggested removal of GRE requirement from admissions criteria will attract more students.

Approval recommendation.

11. *Request for Non-Curricular Change* (GC-23-04-12-PC)
Department: Psychology
Degree Program: **M.A. in Psychology, School Psychology Emphasis**
Type of Change: The psychology program is requesting to remove the GRE requirement from the admissions process.
Rationale:
The GRE has not been found to be predictive of student success. Additionally the GRE can be a barrier for minorities, low SES, and first generation college students. Consequently, the MA Psychology, School Psychology emphasis would like to discontinue requiring the GRE for admissions.

Approval recommendation.

Lewis College of Business

12. *Request for Addition of Area of Emphasis* (GC-23-04-13-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Accountancy**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Accountancy within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Accountancy to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

13. *Request for Addition of Area of Emphasis* (GC-23-04-14-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Healthcare Management**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Healthcare Management within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Healthcare Management to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

14. Request for Addition of Area of Emphasis (GC-23-04-15-PC)
Department: Doctor of Business Administration
Degree program: **D.B.A.**
Area of Emphasis: **Management/Entrepreneurship**
Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of management/Entrepreneurship within the DBA.
Effective Date: Summer 2023
Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, healthcare management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the BA Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Management/Entrepreneurship to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

School of Pharmacy

15. Request for Deletion of Major or Degree (GC-23-04-16-PC)
Department: Pharmacy
Degree Program: **Pharm. D./MPH (Master of Public Health)**
Effective Date: Fall 2023
Rationale: The Department of Public Health intends to suspend its dual degree programs, including the MPH / PharmD program. Thus, we need to remove this dual degree program from the School of Pharmacy's section of the catalog.

Approval recommendation.

College of Education and Professional Development

16. *Request for Non-Curricular Change*
Department: Curriculum and Instruction
Degree Program: **M.A. in Education (Areas of Emphasis)**
Effective Date: Fall 2023
Rationale: The request is to update catalog copy related to the areas of emphasis under the MA in Education. We are not changing the curriculum. In the print catalog the graduate certificates and areas of emphasis were grouped together with one explanation and outline of courses. Now that the information is outlined in separate locations, some related edits are needed. For example, students in the MA in Education take a technology course (CIEC 534 or 600 or 635) in the core requirements, so this technology course required in the Graduate Certificates should not be included in the list of Area of Emphasis requirements. It makes the number of hours required in several areas of emphasis appear to be greater than necessary. Some previous curriculum changes are not applied in the catalog copy, such as the addition of CIME 670 to the elementary mathematics specialist requirements. In another case the capstone requirement in the MA in Education is listed as an area of emphasis course. Notes that previously applied to methods courses that could be counted toward the core are no longer applicable. The latter, related to methods courses, does not reflect a curriculum change, only a change in where courses are counted on the MA in Education plan of study.

Approval recommendation

Attachment 4
April 2023
Accelerated Admission Policy
(GC-23-04-17-PC)

To: Graduate Council
From: Carl Mummert, Asst. Provost for Graduate Studies
Date: February 9, 2023
Subject: Accelerated Graduate Admissions Procedure - Proposal for Graduate Council

Summary
I would like to propose a change in our graduate admissions procedures to let programs opt in to an accelerated admissions process. In the current process, Graduate Admissions sends a credential sheet for every applicant to the program for their review and signature. In the proposed system, graduate programs could voluntarily opt-in to allow the Graduate Admissions office to immediately accept qualified applicants without requiring a signed credential sheet.
Speed of admissions is particularly important for graduate students who might change their mind or select another school due to a delay. The proposed procedure would speed our admissions process for programs that opt in, avoiding the unavoidable delay when a credential sheet must signed. Each program would continue to receive credential sheets for all other applicants, allowing full review.
Eligibility
To participate, a program must have objective admissions criteria that the Graduate Admissions office can evaluate. Examples of objective credentials include GPA and exam score requirements, and having a undergraduate degree in a particular field. Examples of requirements the Graduate Admissions office cannot evaluate include personal statements and letters of recommendation.
Accelerated Admissions Process
For programs that opt in, Graduate Admissions will verify whether each applicant meets the objective admissions criteria for a program. If so, the Admissions office will immediately accept the student and send the application packet to the department, but will not send a credential sheet.
If an applicant does not meet the admissions criteria, or if this is unclear, the Graduate Admissions office will send the application packet and a credential sheet to the department. The department will be able to review all students who do not clearly meet the requirements in the same way they currently do.
How to opt in
To opt in, the program director will contact their Dean. The Dean, if supportive, will send an email to Graduate Admissions (graduateadmissions@marshall.edu) and the chair of Graduate Council (Scott Davis, davis1090@marshall.edu) stating the program wishes to opt in. Each program must opt in separately, and programs that do not opt in will not be affected by this proposed procedure.

Carl said this is time saver, all approve

Attachment 5
April 2023
Curriculum Requests

GC-23-04-18-CC-COHP – **College of Health Professions** – 3 requests

Course Change (2)

Department:	Physical Therapy
# / Title (current):	PT 789 / Musculoskeletal III
# / Title (new):	PT 789 / Ortho II Primary Care PT
Catalog desc (current):	Advanced diagnosis and management approaches for complex orthopedic and sports PT populations will be covered. Differential diagnosis of upper and lower quarter pathology, along with specialized treatments unique to this population will be emphasized.
Catalog desc (new):	The course will prepare students to collaboratively function as a human movement system expert within the primary care delivery model. Screening, triage, decision making, consulting, and education will be emphasized.
Credit hours (current):	1
Credit hours (new):	2
Rationale:	New title more accurately reflects the course's focus on primary care physical therapy, and the updated catalog description reflects updates to the course and content that will arise from it being offered in semester 8 instead of semester 5.

Department:	Communication Disorders
# / Title (current):	CD 692 / Seminar
# / Title (new):	CD 692 / Pediatric Feeding and Swallowing Disorders
Catalog desc (current):	Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.
Catalog desc (new):	Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.
Prerequisites:	CD 691
Credit hours (current):	1 to 4
Credit hours (new):	2
Rationale:	Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic. [Syllabus has been provided and reviewed.]

Course Addition (1)

Department:	Physical Therapy
# / Title:	PT 794 / Integrated Clinical Experiences in PT II
Catalog Description:	Faculty supervised clinical experiences in a student-directed pro bono physical therapy clinic with complementary activities related to clinical practice, serving the community and strengthening clinical partnerships.
Prerequisites:	Successful completion of all prior MUSOPT coursework
First Term Offered:	Fall 2023
Credit Hours:	1

GC-23-04-19-CC-COEPD – College of Education and Professional Development – 5 requests

Course Change (3)

Department:	Curriculum & Instruction
# / Title (current):	CI 559 / Multicultural Influences in Education
# / Title (new):	CI 559 / Diversity Equity and Inclusion in Education
Catalog desc (current):	Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds. Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds.
Catalog desc (new):	Considers diversity, equity, and inclusion with an emphasis on theory and practice for teaching students with diverse perspectives and backgrounds.
Rationale:	The title and description updates are requested to better align the course with current literature in the field.

Department:	Curriculum & Instruction
# / Title:	ITL 650 / Library Practice
Credit hours (current):	3
Credit hours (new):	1-3
Rationale:	The change requested is to better align the practicum experience with the learner's course work throughout the SLM program by offering 1 hour of practicum per semester that is aligned with the program course work instead of using the 3 hour course as a capstone experience. Further, it will allow for better data management for key assessments on a program level and also allow the program to be completed in 1 calendar year by taking 7 hours per semester instead of 6, which can cause a challenge if a student is dependent on financial aid and/or can have a gap in their work over the summer when the course is not offered. The new proposed schedule will allow a seamless completion over the program from start to finish, no matter the semester the student is admitted and allows for a faster completion of course work.

Department: Counseling
/ Title (current): COUN 672 / Organization & Administration of School Counseling
/ Title (new):   COUN 672 / Current Practices in School Counseling
Catalog desc (current): Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed. Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed.
Catalog desc (new):   In-depth analysis of comprehensive developmental guidance school counseling programs, including the coordination of these programs. Examination of effective strategies for dealing with current issues in K-12 environments will be covered.
Rationale: Inclusion of related and similar topics currently taught in COUN 670, which students will no longer take in order to make room for an additional elective.

Course Addition (2)

Department: Curriculum & Instruction
/ Title: EDF 622 / Action Research in Education
Catalog Description: Study of action research as a systematic method carried out by practitioners to improve educational practice.
Prerequisites: None
First Term Offered: Fall 2023
Credit Hours: 3

Department: Counseling
/ Title: COUN 590 / Human Sexuality in Counseling
Catalog Description: Will provide understanding of human sexual development and examine the place of sexuality in human life, including the influences of biological, psychological, social, and cultural factors.
Prerequisites: COUN 600
First Term Offered: Fall 2023
Credit Hours: 3

Attachment 6

April 2023

Graduate Council Bylaws Proposal

1. **Current Graduate Council Bylaws**

2. **Proposed Graduate Council Bylaws with Track Changes**

3. **Proposed Graduate Council Bylaws (Clean Version)**

4. **Draft Revisions (Word)**

Attachment 7
April 2023
AA-20
Procedures, Coversheet, and Checklist

1. **Procedures for Applying or Renewing Graduate Faculty Status**

2. **Graduate Faculty Application Coversheet**

3. **Graduate Chair Faculty Application Checklist**

4. **Graduate Faculty Application Checklist**

5. **Associate Graduate Faculty Application Checklist**

6. **Graduate Student Enrollment Data**