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The Minutes of the Marshall University Board of Governors Meeting, September 18, 2002

Marshall University Board of Governors

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**Marshall University
Institutional Board of Governors**

**Minutes of
September 18, 2002
Noon
Memorial Student Center**

The meeting was preceded by the dedication of Marshall's new parking facility, at 10:30 a.m.

Members Present Mr. Gary White, Dr. Steve Haid, Ms. Carol Hartley, Mr. Menis Ketchum, Ms. Virginia King, Mr. Michael Perry, Dr. Tom Scott, Mr. Robert Shell, Dr. Sam Sentelle, Mr. David Todd, Mr. Tom Wilkerson, Mr. Joseph Williams, Ms. Sherri Noble, Dr. Marshall Onofrio, Mr. Cory Dennison

Guests: Dr. Dan Angel, Dr. Keith Spears, Mr. Dave Wellman, Mr. Jack Toney, Mr. Mike McGuffey, Dr. Vicki Riley, Mr. Bill Shondel, Mr. Herb Karlet, Mr. Jim Schneider, Mr. Lance West, Dr. Ed Grose, Ms. Karen Kirtley, Mr. Layton Cottrill, Dr. Sarah Denman, Mr. Tim Haymaker, Mr. Larry Barnhill

Oath of Office

Judge Dan O'Hanlon administered the oath of office to new Board appointees- Mr. Robert Shell and Mr. Menis Ketchum.

The meeting was called to order by Mr. Gary White, Chair.

I. Election of Board Officers, 2002-03

On behalf of the Nominating Committee, Mr. David Todd distributed a document outlining the formation of the committee as well as the committee's meeting schedule.

The Nominating Committee presents the following members for consideration as Board officers for 2002-03

Mr. Gary White – Chair
Mr. Michael Perry – Vice Chair
Mr. Joseph Williams – Secretary

Mr. White inquired as to further nominations from the floor; with none forthcoming, Mr. Menis Ketchum moved, seconded by Mr. Robert Shell, to approve the nominations as contained in the report. Motion carried, officers elected by acclamation.

II. Approval of Minutes

Dr. Tom Scott moved, seconded by Ms. Virginia King, to approve the minutes of the previous

board meeting. Motion carried.

III. Announcements

Future Board Meeting dates were discussed; it was determined that future Board Meetings would be tentatively scheduled as follows:

November 6, 2002	Huntington
January 15, 2003	Charleston
March 12, 2003	Charleston
May 14, 2003	Huntington

With regard to the March, 2003, Board Meeting, the regular session of the 2003 Legislature is scheduled to end approximately at that time; legislative action will be monitored, and Board members will be notified if a schedule adjustment is needed.

IV. Tim Haymaker, Campaign for National Prominence

Dr. Angel introduced Mr. Tim Haymaker, Chairman of Marshall's Capital Campaign.

Mr. Haymaker discussed the progress of Marshall's Capital Campaign to date; he presented a power point presentation, outlining the campaign's goals; sources of funds; proposed usage of funds; categories of giving; fundraising strategies; and campaign chairs, co-chairs, and key personnel.

V. President's Report

Dr. Angel recognized Mr. Gary White and Mr. Joseph Williams for their outstanding contribution as Board officers during the previous year.

Dr. Angel discussed several major issues facing Marshall during the upcoming months. He discussed the issue of capital debt reallocation, and recounted the history of higher education capital construction and funding. Dr. Angel discussed future higher education bond issues, and equitable distribution of the proceeds of these bonds. He discussed Marshall's budget formulation for 2003-04, with regard to the potential budget cuts for the coming fiscal year.

Mr. White commented on the Board's role and responsibilities with regard to an advocacy role for Marshall and higher education, relative to the West Virginia Legislature and the Policy Commission.

Mr. Shell recommended a plan for Board advocacy, and requested a white paper outlining the main issues to be considered in the upcoming legislative session.

VI. Policy on Naming Buildings

Dr. Keith Spears discussed the university's current policy on naming buildings, and how naming opportunities relate to the current capital campaign. Mr. Todd discussed the advisability of the Board's Executive Committee being utilized in the naming policy; discussion ensued, and the

Board requested additional information on this matter to be presented at a future Board Meeting.

VII. Resolution Concerning Members

Mr. David Todd moved to approve resolutions honoring Mr. Dan Moore and Mr. Mike Farrell for their service on the Board of Governors; seconded by Mr. Joe Williams. Motion passed.

VIII. Credit Card Solicitation

Dr. Ed Grose discussed the policy for credit card solicitation as presented in the Board agenda. Dr. Tom Scott moved, seconded by Mr. Ketchum, to approve the policy as presented. Motion carried.

IX. Marshall Community and Technical College Ad Hoc Committee of MUBOG

Dr. Vicki Riley presented this agenda item; following discussion, Dr. Scott moved, seconded by Dr. Onofrio, to approve the appointment of three Board members to a CTC Ad Hoc Committee. Motion carried. Mr. White appointed Mr. Todd, Mr. Ketchum, and Dr. Haid to this Committee.

X. Report of Undergraduate, Graduate, and Professional Tuition Waivers

Mr. Jack Toney provided an overview on the tuition waiver report as contained in the Board agenda. Dr. Scott moved, seconded by Mr. Wilkerson, to approve the final report as presented. Motion carried.

XI. Legislative Audit – Student Center

Mr. Karlet and Dr. Grose discussed the audit of the bookstore; Dr. Scott moved, Mr. Perry seconded, to accept this preliminary audit report. Motion carried.

XII. Purchasing Delegation Authority to President

Mr. Karlet presented this agenda item; it is recommended that the Board delegate authority to the University President, for matters relating to purchasing authority and responsibility.

Mr. Wilkerson moved, seconded by Mr. Ketchum, to approve this delegation of authority. Motion carried.

XIII. FY 2003-04 Special Project Funding Request

Dr. Angel discussed the list of projects, as contained in the Board agenda. Following discussion, Mr. Wilkerson moved, seconded by Ms. King, to approve the list of projects as presented. Motion carried.

XIV. FY 2003-04 Possible Budget Reduction

Mr. Karlet provided an overview of the budgeting process to date. A university task force has been appointed and is in the process of budget review. The university is seeking to identify methods to reduce next year's budget, due to concerns about decreasing state revenue. Discussion ensued as to the budget process. Following this discussion, Dr. Scott moved, seconded by Mr.

Williams, to accept the budget report for internal Board information. Motion carried.

XV. FY 2003-04 Budget Request, approved by HEPC 8/28/02

Mr. Karlet presented this agenda item to the Board as an information item.

XVI. Travel Policies and Procedures

Mr. Karlet presented this item to the Board, with the request that the Board delegate authority to Marshall's president with regard to travel and travel related expenses for and on behalf of Marshall University. Mr. Todd moved, seconded by Mr. Wilkerson, to approve this delegation of authority as listed in the agenda item. Motion carried.

XVII. Possible Executive Session, WV Code 6-9A-4

Mr. Wilkerson moved, seconded by Mr. Williams, to enter into Executive Session in accordance with WV Code. Mr. Wilkerson moved, Mr. Williams seconded, to arise from Executive Session

XVIII. Adjournment

With no further business, the meeting was adjourned.

Respectfully submitted,

Mr. Joseph Williams, *Secretary*