

12-11-2013

# The Minutes of the Marshall University Board of Governors Meeting, December 11, 2013

Marshall University Board of Governors

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**Marshall University Board of Governors**  
**December 10, 2013**  
**Board Meeting**  
**Shawkey Dining Room, Memorial Student Center**

After Dr. Touma called the meeting to order, Dr. Stephen J. Kopp, President, and Dr. Eldon Larsen, Chair of Faculty Senate, gave brief presentations as requested by the Board.

**Marshall University Board of Governors**  
**December 11, 2013**  
**Board Meeting**  
**Shawkey Dining Room, Memorial Student Center**

Present: Joseph Touma, Chair; Phyllis Arnold, Vice Chair; James Bailes; Phil Cline; Oshel Craigo; Tim Dagostine; David E. Haden ; Christie Kinsey; Edward Howard; Dale C. Lowther; Joseph McDonie; Wyatt Scaggs; Michael G. Sellards; Martin Amerikaner; E.J. Hassan; Miriah Young;

I. Call To Order

Upon determining a quorum was present, Dr. Joseph Touma called the meeting to order.

II. Approval of Prior Minutes

Upon a motion by Joseph McDonie, seconded by Michael G. Sellards, the Board approved the minutes of the October 30, 2013 regular meeting.

Presentations: Master Plan Mary Jukuri from Smith Group JJR made a presentation and discussed the 2013 Campus Master Plan. At the August 14, 2012, Board of Governors Meeting, the Board was briefed on the requirement in WVHEPC Series 12, Capital Project Management Policy, that Marshall University will be required to prepare a 10 Year Master plan during 2013. At this meeting, the Master Plan Committee was identified as the goals established for the Master Plan work. The goals were: 1) to assess the physical condition of selected buildings on campus; 2) perform a space utilization study of existing space for all departments and provide recommendations for future needs; 3) evaluate parking capacity; 4) evaluate current campus boundaries and establish new boundaries for future growth; 5) evaluate both vehicular and pedestrian traffic and provide recommendations; 6) determine future building sites and green space areas.

At the April 18, 2013 Board of Governors meeting, a draft of the Plan was presented for information and review. Electronic copies of the preliminary plan were provided to each Board Member as well as sharing a website [www.marshall.edu/mplan](http://www.marshall.edu/mplan) for review of all Master Plan documents.

After Ms. Jukuri's presentation, a brief question and answer session entailed. Upon a motion by Joseph Touma, seconded by Joseph McDonie, Phil Cline abstained due to his being new on the Board, and all other members approved the following resolution:

Upon approval and recommendation by the Master Plan Committee, recommend approval of the 2013 Campus Master Plan as presented.

III. Committee Reports

### **Finance, Audit and Facilities Planning Committee**

Chairman Dale Lowther gave the Committee reports, giving the information items first. He asked Mike Hamrick to give a brief report. Mr. Hamrick congratulated the football team for the upcoming December 27 Military Bowl game in Annapolis, MD. He gave information about tickets and where to get them. He discussed the Vision Campaign and recognized Dr. Kopp and John Sutherland for their support. He commented on the audit saying the auditors have been there for a few years and noted only four very minor findings. He commended Mary Ellen Heuton and David Steele for the outstanding job they have done.

The School of Medicine gave a brief report noting that they are working with the INTO program and Dr. Shapiro will go to London to explore possibilities of bringing more students through this program to the School of Medicine. He discussed Palliative Health Grants.

Karen Kirtley gave an administrative update. She discussed construction projects, HEPC Bond funds, and other renovations that will take place during break. She noted that in April 2014 the meal plan will be available year round.

Mary Ellen Heuton made commendations to her staff. She discussed the investment authority being changed from \$30 million to \$60 million. Before the end of the year, this will be placed into funds managed by the University's two investment firms: CommonFund and Jefferies Investment Firm. She discussed the statewide Oasis Enterprise Resource Planning (ERP) effectiveness and reworking 2014 to better analyze those numbers. To update the State ERP system is being revamped for transparency. She also discussed the Budget Work Group. She said there are plenty of challenges, but there are good things going on with Marshall's budget process.

Mr. Lowther discussed two action items that needed to be approved:

- 1) Three months ending September 30, 2013 Financial/Budget Report

Upon a motion by Michael G. Sellards, seconded by Edward Howard, and unanimously approved, the following resolution was approved:

*Resolved, that the Board of Governors receives the Financial/Budget Report for the three months ending September 30, 2013.*

- 2) Investment Earnings Report

Upon a motion by Joseph McDonie, seconded by E.J. Hassan, and unanimously approved, the following resolution was approved:

*Resolved, that the Marshall University Board of Governors receives the Investment Earnings Report for the four months ending October 31, 2013*

### **Academic and Student Affairs Committee**

Chair Edward Howard gave the updates for this committee. There was one information item.

Dr. Paulette Wehner presented a PowerPoint presentation regarding the minimal required components of the Institutional requirements for the 2012-2013 Graduate Medical Education Annual Report. This

presentation is to maintain compliance of the Accreditation Council for Graduate Medical Education. (ACGME) Some highlights she discussed were:

- Activities of the GMEC during the past year;
- Resident Supervision;
- Resident Responsibilities
- Resident Evaluation;
- Compliance with Duty-Hour standards;
- Resident participation in patient safety and quality of care education.

Mr. Howard also discussed other information items presented at the Committee Meeting noting:

- John Sutherland discussed the reseating and parking plan, how it relates to the Vision Campaign and that there has not been a change for 21 years. Normally, reseating takes place every 5-7 years. Seating will be equitable to giving. This was unanimously approved by the Big Green Board of Trustees. In 2012 this plan was sent to each ticket holder letting people know and understand “their” situation. Not everyone will be moved. There was much discussion on this item with advice from several of the Board Members.
- The 2013 Winter Commencement was on Dec. 15 and about 1,000 students graduated;
- INTO should enroll about 200 students in January 2014;

Action items from the Committee are:

- Approval of an amendment to the Policy on Directory Information.  
This approval amends the current SA-5 by including photographs as one of the items of student information the University may release without first receiving consent of the student. There are circumstances exist where the University may need to release photographs to non-university personnel to assist in identification of student. There is no anticipated additional cost to the institution for implementing this policy. Upon a motion by Joseph McDonie, seconded by E.J. Hassan, the following motion was unanimously approved:

*Resolved, That the Marshall University Board of Governors approves the amended Policy No. SA-5, Directory Information.*

*Further Resolved, That the policy is approved as final at the conclusion of the comment period if no substantive comments are received.*

#### IV. Chairman Report

Dr. Touma reported that the Board had a successful retreat in November and he was pleased with the outcome. He recognized and learned a lot from yesterday’s faculty salary presentations given by President Kopp and Dr. Larsen.

He discussed the evaluation of the President and Board of Governors. The President is supposed to be evaluated every three years. Two consultants from the Association of Governing Boards will be here the end of January. Jim Lanier will be here January 30-31 and Terrence MacTaggart will be here January 27-

30. Meetings will be coordinated. A questionnaire will be emailed to each board member the beginning of January. At the next board meeting, Feb. 25, 2014, there will be an all-day meeting to discuss the consultants' results.

Dr. Touma thanked each board member and wished everyone a Happy Holiday season.

V. Executive Session under the authority of WV Code § 6-9 A-4

There were no items for Executive Session.

VI. Announcements

The next regular meeting is scheduled for February 25-26, 2014.

VII. Adjournment

Upon a motion by Dale Lowther, seconded by Wyatt Scaggs, the Board unanimously adjourned the meeting.

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Michael G. Sellards, Secretary