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19730000: Presidential Papers of Marshall College, 1925-1947

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INVENTORY
OF THE
PRESIDENTIAL PAPERS
OF
MARSHALL COLLEGE
1925-1947

Special Collections Department.
James E. Morrow Library
Marshall University
Huntington, West Virginia
1980

DESCRIPTIVE NOTE

The Marshall College presidents' papers are located in the Archives Division of the Special Collections Department. This inventory serves as a guide to the office files of Morris Shawkey(1923-1935), James Allen (1935-1942), and John Williams(1942-1946). Of particular interest are the files pertaining to the centennial of Marshall College in 1937 (Box 15),

The files are arranged chronologically; the inventory is a listing of folder titles year-by-year. The files were transferred to the Archives from Old Main in June 1974; they were arranged and sorted by Ruth Perry and Cora P. Teel. The inventory was prepared by Ed Heaberlin.

Box 1; Comprehensive Files, 1929 - 1938; Department Applications;
other files.

Fd. 1 Real Estate 1925 - 1926
Fd. 2 Association of Colleges & Secondary Schools, 1925 - 1930
i•Fd. 3 Commencements; 1924 - 1932
Fd. 4 Commencements; 1926 - 1934
Fd. 5 Dormitory
Fd. 6 Cafeteria Management
Fd. 7 Botany Department
Fd. 8 French
Fd. 9 English
Fd. 10 Education Department
Fd. 11 **Economics**
Fd. 12 Letters
Fd. 13 **Commerce**
Fd. 14 Chemistry Department
Fd. 15 Biology Department
Fd. 16 Art Depart,Ijlent
Fd. 17 Miscellaneous
Fd. 18 Latin
Fd. 19 Matron
Fd. 20 Mathematics
Fd. 21 Music
Fd. 22 Office
Fd. 23 Philosophy
Fd. 24 Physical Education
Fd. 25 Physics
Fd. 26 Piano
Fd. 27 Political Science
Fd. 28 Psychology
Fd. 29 Publicity
Fd. 30 Public Speaking
Fd. 31 Romance Language
Fd. 32 Science; 1928 - 1931
Fd. 33 Sociology
d. 34 Spanish; 1931 - 1934
Fd. 35 Training School
Fd. 36 Voice
Fd. 37 Zoology; 1928 - 1934

Box 2; 1927 - 1928

Fd. 1 A - L
Fd. 2 Advertising
Fd. 3 Applications
Fd. 4 Ba - 2

Fd. 5 Baseball
 Fd. 6 Be - Bi
 Fd. 7 Bl - Bo
 Fd. 8 Br - By
 Fd. 9 Ca - Cl
 Fd. **10** Catalogue
 Fd. **11** Co - Cy
 Fd. 12 Commencement
 Fd. 13 D - 8
 Fd. 14 E - 9
 Fd. 15 Employment
 Fd. 16 **F - 10**
 Fd. 17 Football
 Fd. 18 Form Letters
 Fd. 19 Ga - Gn
 Fd. 20 **Go - Gy**
 Fd. 21 Ha
 Fd. 22 He - Hi
 Fd. 23 High School Seniors
 Fd. 24 Ho
 Fd. 25 Hu - Hy
 Fd. 26 I
 Fd. 27 **J**

Box 3; Selwedge - White letters 1927 - 1928

Fd. 1 Ka - Ki
 Fd. 2 Kl - Ky
 Fd. 3 Klien
 Fd. 4 La - Li
 Fd. 5 J. S. Lakin
 Fd. 6 Lo - Ly
 Fd. 7 Ma - Mc
 Fd. 8 Me - Mi
 Fd. 9 '10 - My
 Fd. **10 N**
 Fd. 11 o
 Fd. 12 P
 Fd. 13 Plays
 Fd. 14 Programs
 Fd. 15 Q
 Fd. 16 Ro - Ry
 Fd. 17 Registration by Classes
 Fd. 18 Ra - Ri
 Fd. 19 Summer School Applications
 Fd. 20 Schedules
 Fd. 21 Summer School Bulletin
 Fd. 22 Scholarships
 Fd. 23 Saint - Sa
 Fd. 24 Sc - Sm

Fd. 25 Sa - Sy
 Fd. 26 Ta - Ti
 Fd. 27 To - Ty
 Fd. 28 **U** - V
 Fd. 29 Wo - Wy
 Fd. 30 XYZ

Box 4; 1929 - 1930; A - R

Fd. 1 A
 Fd. 2 Applications
 Fd. 3 Ba
 Fd. 4 Be - Bi
 Fd. 5 Bl - Bo
 Fd. 6 Bookstore 1929 - 1932
 Fd. 7 Bi - By
 Fd. 8 Bronson, Winfield
 •ct. 9 Budget, 1929, 1932-32, 1936-37
 Fd. 10 Ca - Cl
 Fd. 11 Catalogue
 Fd. 12 Ca - Cy
 Fd. 13 D -
 Fd. 14 E
 Fd. 15 F
 Fd. 16 Football
 Fd. 17 Ga - Gn
 Fd. 18 Go - Gy
 Fd. 19 Ha
 Fd. 20 High School Seniors
 Fd. 21 Ho
 Fd. 22 Hu - Hy
 Fd. 23 **I**
 Fd. 24 J
 Fd. 25 Ka - Ki
 Fd. 26 Kl - Ky
 Fd. 27 La - Li
 Fd. 28 Lo - Ly
 Fd. 29 Ma - Mc
 Fd. 30 Me - Mi
 Fd. 31 Mo - My
 Fd. 32 N
 Fd. 33 o
 Fd. 34 P
 Fd. 35 **Q**
 Fd. 36 Ra - Ry
 Fd. 37 Reception
 Fd. 38 Reports, 1929, 1930, 1932
 Fd. 39 State Board of Education Faculty Report
 Fd. 40 Ro - Ry

Box 5: 1929-1930 - S-Z; 1930-1931 - A-G

Fd 1 Saint - Sa
 Fd 2 Sc - Sm
 Fd 3 Schedules
 Fd 4 Summer School Bulletins
 Fd 5 Summer School Applications
 Fd 6 Sn - Sy
 Fd 7 Ta - Ti
 Fd 8 U - V
 Fd 9 Wa - Wi
 Fd 10 Wo - Wy
 Fd 11 X, Y, Z
 Fd 12 Miscellaneous, 1930
 Fd 13 A
 Fd 14 Advertising
 Fd 15 Applications
 Fd 16 Ba
 Fd 17 Be - Bi
 Fd 18 Bl - Bo
 Fd 19 Br - By
 Fd 20 Ca - Cl
 Fd 21 Catalog
 Fd 22 Co - Cy
 Fd 23 D
 Fd 24 E
 Fd 25 Enrollment
 Fd 26 F
 Fd 27 Faculty
 Fd 28 Ga - Gn
 Fd 29 Go - Gy

Box 6: 1930-1931 - H-Z

Fd 1 Ha
 Fd 2 He - Hi
 Fd 3 High School Annuals
 Fd 4 High School Seniors
 Fd 5 He - Hi
 Fd 6 Ho
 Fd 7 Hu - Hy
 Fd 8 I
 Fd 9 *iJ*
 Fd 10 Ka Ki
 Fd 11 Kl - Ky
 Fd 12 La - Li

Box 6 cont'd

Fd 13 Legislature
 Fd 14 Lo - Ly
 Fd 15 Ma - Mc
 Fd 16 Me - M:i
 Fd 17 Mo - My
 Fd 18 N
 Fd 19 0
 Fd **20 P**
 Fd 21 Q
 Fd **22** Ra - Ri
 Fd 23 R- - Ry
 Fd 24 Registration by classes
 Fd 25 Saint - Sa
 Fd 26 Sc - Sm
 Fd 27 Sn - Sy
 Fd 28 Summer School Applications
 Fd 29 Ta - Ti
 Fd 30 To - Ty
 F'd 31, U - V
 Fd 32 Wo - Wy
 Fd 33 X, Y, Z

Box *I*: '1931-1932 - A-P

Fd 1 A
 Fd 2 Ba
 Fd 3 I?e - Bi
 Fd 4 Bl - Bo
 Fd 5 Br - By
 Fd 6 Ca - Cl
 Fd 7 Co - Cy
 Fd 8 D
 Fd 9 E
 Fd 10 F
 Fd 11 Ga - Gn
 Fd 12 Go - Gy
 Fd 13 **Ha**
 Fd 14 He - Hi
 Fd 15 Ho
 Fd 16 Hu - Hy
 Fd 17 I
 Fd 18 .J
 Fd 19 **Ka** - Ki
 Fd **20** Kl - Ky
 Fd 21 La - Li
 Fd **22** Lo - Ly
 Fd 23 Ma - Mc
 Fd 24 Me - Mi
 Fd 25 Mo - My

Box 7, cont'd

Fd 26 N
 Fd 27 0
 Fd 28 Yearly Payroll
 Fd 29 P
 Fd 30 Programs

Box 8: 1931-1932 - R-Z; 1932-1933 - A-R

Fd 1 Ra - Ri
 Fd 2 Registration by Classes
 Fd 3 Ro - Ry
 Fd 4 Saint - Sa
 Fd 5 Sc - Sm
 Fd 6 Sn - Sy
 Fd 7 Schedules
 Fd 8 Gas Well
 Fd 9 Hagan Heating Contract
 Fd 10 Summer School
 Fd 11 Ta - Ti
 Fd 12 To - Ty
 Fd 13 U - V
 Fd 14 Wa - Wi
 Fd 15 Wo - Wy
 Fd 16 X, Y, Z
 Fd 17 A
 Fd 18 **B**
 Fd 19 Ca - Cl
 Fd 20 D
 Fd 21 E
 Fd 22 F
 Fd 23 G
 Fd 24 H
 Fd 25 Library
 Fd 26 M
 Fd 27 N
 Fd 28 **O**
 Fd 29 P
 Fd 30 R

Box 9: 1932-1933 - S-Z; 1933-1934 - A-Z (incomplete)

Fd 1 **S**
 Fd 2 T
 Fd 3 U - V
 Fd 4 W, X, Y, Z
 Fd 5 Bl - Bo Reports
 Fd 6 Correspondence, 1933-1934, A - E
 Fd 7 Correspondence, 1933-1934
 Fd 8 Other Correspondence
 Fd 9 Commencement

Box 9, cont'd

Fd 10 L
 F'd 11 M
 Fd 12 N
 Fd 13 O - p
 Fd 14 R
 Fd 15 1933-1934
 Fd 16 T
 Fd 17 U, V, W
 Fd 18 X, Y, Z

Box 10: 1934-1935 - A-P

Fd 1 Absence
 Fd 2 Advertising
 Fd 3 Advertising
 Fd 4 Applications, Speech Department
 Fd 5 Applications, Education Department
 Fd 6 Applications, A to F
 Fd 7 Applications, G to Y
 Fd 8 Stmlllller School Applications
 Fd 9 Miscellaneous A
 Fd 10 Miscellaneous B
 Fd 11 Commencement
 Fd 12 Copy for Commencement Progr.am
 Fd 13 Commencement, June 1935
 Fd 14 Stmlllller Commencement
 Fd 15 Miscellaneous C
 Fd 16 Diplomas
 Fd 17 Miscellaneous D
 Fd 18 Extension
 Fd 19 Miscellaneous E
 Fd 20 **F. E. R. A.**
 Fd 21 Fraternities
 Fd 22 Fraternity
 Fd 23 Form Letters
 Fd 24 Misc·ellaneous F
 Fd 25 Governors
 Fd 26 Miscellaneous G
 Fd 27 High School Annuals
 Fd 28 High School Annuals
 Fd 29 Miscellaneous H
 Fd 30 In uiries Answered
 Fd 31 Invitations
 Fd 32 **I**
 Fd 33 Miscellaneous I
 Fd 34 Miscellaneous K
 Fd 35 Federal Aid
 Fd 36 Federal Project/Dormitories

Box 10, cont'd

Fd 37 Legislature
 Fd 38 Library
 Fd 39 Lunc'heon Meetings
 Fd 40 Miscellaneous L
 Fd 41 Miscellaneous M
 Fd 42 Notices Faculty
 Fd 43 Notices to Mullen
 Fd 44 Notices to Greenleaf
 Fd 45 Notices to Shouse
 Fd 46 Miscellaneous N
 Fd 47 Out-of-state tuition
 Fd 48 Miscellaneous O
 Fd 49 Payroll-s.
 Fd 50 Payroll charges
 Fd 51 Payroll charges
 Fd 52 Petition
 Fd 53 Parthenon
 Fd 54 Programs
 Fd 55 Press Conference
 Fd 56 Miscellaneous P

Box 11: 1934-1935 - Q-Z; 1935-1936 - A-K

Fd 1 Miscellaneous
 Fd 2 Reports to July 1
 Fd 3 Reports to Payroll
 Fd 4 Recommendation written by M. P. Shawkey
 Fd 5 Registration by Classes
 Fd 6 Rhodes Scholarship
 Fd 7 Miscellaneous
 Fd 8 Suddler Payroll
 Fd 9 Suddler School Applications
 Fd 10 Standard Normal
 Fd 11 Scholarships
 Fd 12 Schedules
 Fd 13 Students
 Fd 14 Miscellaneous S
 Fd 15 Thank-you letters
 Fd 16 Telegrams sent and received
 Fd 17 Miscellaneous T
 Fd 18 Visiting Musicians, Lecturers.j and Dramatic Players
 Fd 19 Miscellaneous U, V
 Fd 20 Miscellaneous W
 Fd 21 Yearbook Inquiries
 Fd 22 Miscellaneous X, Y, Z
 Fd 23 High School Advertising
 Fd 24 Advertising, July 1, 1935-July 1, 1936

Box 11, cont'd

Fd 25 Alumni Bulletin
 Fd 26 Sunner School Applications
 Fd 7 Miscellaneous A
 Fd 28 Budget, 1935
 Fd 29 CivH Service
 Fd 30 Commencement
 Fd 31 Catalogue Materials
 Fd 32 Concord State Teachers College .
 Fd 33 Kanawha College
 Fd 34 West Liberty College
 Fd 35 West Virginia University
 Fd 36 Mrs. Corbly
 Fd 37 Miscellanea C
 Fd 38 Miscellaneous
 Fd 39 Enrollment
 Fd 40 Miscellaneous B
 Fd 41 F. E. R. A. Letters
 Fd 42 Forms Letters
 Fd 43 Fraternity
 Fd 44 Miscellaneous F
 Fd 45 High School
 Fd 46 Miscellaneous H
 Fd 47 Inquiries answered and sent
 Fd 48 Invitations
 Fd 49 Inventory, January to December 1935
 Fd 50 Institute of International Education
 Fd 51 Miscellaneous J
 Fd 52 Governor Kump
 Fd 53 Miscellaneous K

Box 12: 1935-1936 - L-Z

Fd 1 Lectures, Programs, etc.
 Fd 2 Library
 Fd 3 Miscellaneous M
 Fd 4 Special Lecture, Marshall College Faculty
 Fd 5 Dennis Carmichael
 Fd 6 Mullen: Letters, Notices
 Fd 7 North Central Association Faculty Reports
 Fd 8 Notices: Dean Shouse
 Fd 9 Notices from Dean Wilson
 Fd 10 Notices from Dean Greenleaf
 Fd 11 Notices to and from the Faculty
 Fd 12 Notices to and from Miss Bacon
 Fd 13 Notices to and from Cam Henderson
 Fd 14 Miscellaneous N
 Fd 15 Miscellaneous Q
 Fd 16 Payroll for First and Second Semester, 1935-1936
 Fd 17 Petitions
 Fd 18 Reports, Payroll, etc.
 Fd 19 Miscellaneous P
 Fd 20 Miscellaneous Reports received by us or sent by us
 Fd 21 Miscellaneous
 Fd 22 Registration by Classes, second semester

Box 12, cont'd

Fd 23 Registration by Classes, September 1935-1936
Fd 24 Mail, Railroad, Bus, Train Rates
Fd 25 Recommendations
Fd 26 Letters from Students
Fd 27 Student Loans
Fd 28 State Education Association Lunch, Charleston
Fd 29 Miscellaneous S
Fd 30 Summer School Bulletin
Fd 31 Department of Superintendent of the National Education Association
Fd 32 Out-of-State Fees, 1935
Fd 33 Thank-You Letters
Fd 34 Miscellaneous T
Fd 35 Telegrams sent and received by us
Fd 36 Miscellaneous U
Fd 37 Visiting Lecturers, Musicians, etc.
Fd 38 Miscellaneous. W
Fd 39 Yearbook
Fd 40 Miscellaneous X, Y, Z

Box 13: 1936-1937 - A-P

Fd 1 Advertising
Fd 2 Distinguished Alumni
Fd 3 Alumni Bulletin
Fd 4 Alumni
Fd 5 Advertising Inquiries
Fd 6 Acknowledgments, Books, etc.
Fd 7 High School Advertising
Fd 8 National Association of Commercial Teacher Training Institutions
Fd 9 Budget
Fd 10 Bookstore
Fd 11 Miscellaneous B
Fd 12 Beckley College
Fd 13 Concord College
Fd 14 Kanawha College
Fd 15 .Salem College
Fd 16 West Liberty College
Fd 17 West Virginia University
Fd 18 West. Virginia Wesleyan
Fd 19 Summer School Bulletin Copy
Fd 20 Catalogue Material, 1936-1937
Fd 21 Summer Commencement, 1936
Fd 22 Summer School Catalogue Copy
Fd 23 Suggestions for Winter Catalogue and Summer Catalogue
Fd 24 Commencement, June 1937
Fd 25 Miscellaneous E
Fd 26 Enrollment Report
Fd 27 Faculty, General

Box 13, cont'd

Fd 28 Form Letters
 Fd 29 Fraternity
 Fd 30 Mr. Beetha.m
 Fd 31 Cafeteria
 Fd 32 Dean Bacon
 Fd 33 House Mothers (Sororities)
 Fd 34 Summer School Applicants
 Fd 35 Mr. Galloway
 Fd 36 Dean Greenleaf
 Fd 37 Mr, Henderson
 Fd 38 Mr, Mullen
 Fd 39 Library
 Fd 40 Dean of Men
 Fd 41 Miss Staats
 Fd 42 Mrs, Wilkinson
 Fd 43 Dean Wilson
 Fd 44 Governor Homer A, Holt
 Fd 45 Inquiries Answered and Sent
 Fd 46 Inventory
 Fd 47 Governor Kump
 Fd 48 Letters of Congratulations to State Officials
 Fd 49 Special Lectures, Marshall Faculty
 Fd 50 Miscellaneous L
 Fd 51 N, Y. A,
 Fd 52 Petitions

Box 14: 1936.-1937 - R-Z

Fd 1 Rates: Railroad, Bus, Train, Mail, etc,
 Fd 2 Miscellaneous Reports Received and Sent by us
 Fd 3 Registrar's Reports, Statistics
 Fd 4 Registration by Classes
 Fd 5 Parthenon
 Fd 6 State Education Association, Huntington, 1936
 Fd 7 Summer School Salaries
 Fd 8 Payroll
 Fd 9 Prospective Students
 Fd J.0 Civil Service
 Fd 11 Scholarships
 Fd 12 Sorority
 Fd 13 Schedules
 Fd 14 Speaker for High School Commencement
 Fd 15 Summer Commencement, 1937
 Fd 16 Student Loans
 Fd 17 Recommendations
 Fd 18 Letters to and from Students and Parents
 Fd 19 Telegrams Sent and Received by us
 Fd 20 Visiting Lecturers and Musicians
 Fd 21 W. P.A. Art Project
 Fd 22 W. P.A. Projects
 Fd 23 Yearbook

Box 15: Centennial, 1936-1937

- Fd 1 PrograJns, Memorials, Statue, Picture, etc.
- Fd 2 Miss Jenkins
- Fd 3 Centennial Committees, Faculty and Alumni
- Fd 4 Letters Received (Thank-you for Centennial Books)
- Fd 5 Invitations: Centennial Celebration, 1937
- Fd 6 Lines to Marshall College
- Fd 7 Material for Centennial Record
- Fd 8 PrograJns: Centennial
- Fd 9 Requests for Centennial Book
- Fd 10 Letters from Colleges Represented at Centennial; also J:etters
from delegates representing colleges
- Fd 11 Copy of "100 Years of Marshall College"
- Fd 12 Invitation Acceptances, Centennial, 1937
- Fd 13 Centennial Inquiries Made and Received
- Fd 14 Letter from Colleges Not at Centennial
- Fd 15 Centennial Bills and Funding
- Fd 16 Second Proof
- Fd 17 Third Proof
- Fd 18 Centennial Books
- Fd 19 Galley.Proofs: Centennial Books
- Fd 20 Centennial Receipts
- Fd 21 1936-1937 Centennial Fund Raising

Box 16: 1937-1938, A - R

- Fd 1 Advertising Inquiries
- Fd 2 Paid Advertising
- Fd 3 Free Adver.tising
- Fd 4 Acknowledgements of Books, Gifts, etc.
- Fd 5 Alumni Correspondence
- Fd 6 Alumni Bulletins
- Fd 7 Smmner School Applicants
- Fd 8 Athletics
- Fd 9 Budget
- Fd 10 Miscellaneous B
- Fd 11 Summer School Catalogue Copy, 1938
- Fd 12 Connncement, 1938
- Fd 13 Commencement, 1938
- Fd 14 Commencement, 1938
- Fd 15 Commencement, June 1938
- Fd 16 Catalogue Requests (smmner school, 1938)
- Fd 17 Letter of Congratulations
- Fd 18 Miscellaneous C
- Fd 19 Miscellaneous D
- Fd 20 Enrollment
- d 21 Form Letters
- Fd 22 Fraternity
- Fd 23 Invitations
- Fd 24 Mr. Mullen
- Fd 25 Mrs. Wilkinson
- Fd 26 Dean Wilson
- Fd 27 Miss Staats

Box 16, cont'd

Fd 28 Mr. Mullen
 Fd 29 Library
 Fd 30 Dean Krumpleman
 Fd 31 Dean Greenleaf
 Fd 32 Faculty Absences
 Fd 33 Dormitory Matrons: Notices
 Fd 34 Miss Bacon
 Fd 35 Faculty
 Fd 36 Faculty
 Fd 37 Cafeteria
 Fd 38 Bookstore
 Fd 39 Miscellaneous M
 Fd 40 Faculty Notices
 Fd 41 N. Y. A.
 Fd 42 Printing
 Fd 43 Parthenon Correspondence
 Fd 44 Petitiiois-----
 Fd 45 Miscellaneous
 Fd 46 Miscellaneous Reports
 Fd 47 Miscellaneous R
 Fd 48 Miscellaneous R
 Fd 49 Recommendations
 Fd 50 Tax Rates, Postal Rates, Railroad,etc.

Box 17: 1937-1938, S - Z; 1938-1939, A - C

Fd 1 Summer School Commencement, 1938
 Fd 2 Loans and Scholarships
 Fd 3 Schedules
 Fd \i Letters to and from Marshall Students and Parents
 Fd 5 S. E. A., Clarksburg
 Fd 6 Sorority
 Fd 7 student Government
 Fd 8 Telegrams, Telephone
 Fd 9 Miscellaneous T
 Fd 10 Visiting Speakers, Assembly, etc.
 Fd 11 Miscellaneous W
 Fd 12 Vacations
 Fd 13 Marshall College High School Pr_ograms Conducted
 Fd 14 Loose Papers from Box 7: Miscellaneous Posters for Activities;
 Bulletin
 Fd 15 Loose Papers from Box 7: Inquiries and Acknowledgements, 1937-38
 Fd 16 Miscellaneous Papers, 1938, found loose in Box 2
 Fd 17 Alumni Correspondence Association
 Fd 18 Alumni Bulletins
 Fd 19 Advertising Inquiries
 Fd 20 Free Advertising
 Fd 21 Paid Advertising
 Fd 22 American Association of Teachers Colleges
 Fd 23 Association of American Colleges
 Fd 24 North Central Association
 Fd 25 Athletics, 1938-39

Box 17, cont'd

Fd 26 Miscellaneous
 Fd 27 Acceptances of Faculty Appointments, 1938-1939
 Fd 28 Acknowledgements of Books, Gifts, etc.
 Fd 29 Bookstore
 Fd 30 Budget
 Fd 31 Budget Suggestions
 Fd 32 Miscellaneous B
 Fd 33 Miscellaneous Catalogue Requests
 Fd 34 Marshall Catalogue and Calendar
 Fd 35 Cafeteria
 Fd 36 Suggestions for 1938-1939 Catalogue
 Fd 37 Summer School Commencement
 Fd 38 Summer School Catalogue Copy
 Fd 39 Civil Service
 Fd 40 Miscellaneous C
 Fd 41 Commencement, June 1939

Box 18: 1938-1939, D - Z

Fd 1 Dormitory Matrons
 Fd 2 Honorary Degrees
 Fd 3 Miscellaneous D
 Fd 4 Enrollment
 Fd 5 Miscellaneous E
 Fd 6 Faculty Absences
 Fd 7 Fraternities
 Fd 8 Miscellaneous G
 Fd 9 Miscellaneous H
 Fd 10 Inquiries Answered and Sent
 Fd 11 Invitations
 Fd 12 Miscellaneous L
 Fd 13 Math Department
 Fd 14 Miscellaneous M
 Fd 15 Miscellaneous N
 Fd 16 N. Y. A.
 Fd 17 Miss Bacon
 Fd 18 Mrs. Wilkinson
 Fd 19 Dean Wilson
 Fd **20** K. K. Loemker
 Fd 21 Library
 Fd 22 Dr. C. A. Hoffman
 Fd 23 Dean Greenleaf
 Fd 24 Miss Staats
 Fd 25 Faculty
 Fd 26 Mr. Beetham
 Fd 27 Mr. Myllen
 Fd 28 Mr. Mullen
 Fd 29 Petitions
 Fd 30 Rates: Postal, Railroad
 Fd 31 Recommendations

Box 18, cont'd

Fd 32 1st and 2nd Semester Registration by Classes; Faculty Reports
 Fd 33 Registration by Classes, 1st Semester 1939
 Fd 34 Miscellaneous Reports
 Fd 35 Schedule's
 Fd 36 S. E. A., Oct. 27, 28, 29, 1938
 Fd 37 Sororities
 Fd 38 Prospective Students
 Fd 39 Student Loans and Scholarships
 Fd 40 Marshall College Students, Letters to their parents
 Fd 41 Telephone, Telegraph
 Fd 42 Miscellaneous T
 Fd 43 Miscellaneous W
 Fd 44 Miscellaneous Y

Box 19: 1939-1940, A I

Fd 1 American Association of Teachers Colleges
 Fd 2 American Council on Education
 Fd 3 Association of American Colleges
 Fd 4 Marshall College Artists Series
 Fd 5 Alumni Association Correspondence
 Fd 6 Alumni Bulletin
 Fd 7 Paid Advertising
 Fd 8 Advertising Inquiries
 Fd 9 Free Advertising
 Fd 10 Acknowledgements of Books, Gifts, etc.
 Fd 11 Athletics, 1939-1940
 Fd 12 Miscellaneous A
 Fd 13 North Central Association
 Fd 14 Bookstore, 1939-1940
 Fd 15 Budget
 Fd 16 Miscellaneous Catalogue Requests
 Fd 17 Carnegie Corporation
 Fd 18 Summer School Catalogue Copy
 Fd 19 Civil Service
 Fd 20 Summer School Commencement, 1939
 Fd 21 Committees Appointed, 1939, 1940, 1941 (students and faculty)
 Fd 22 Letters of Congratulations and Sympathy
 Fd 23 Miscellaneous C
 Fd 24 Commencement, June 1940
 Fd 25 Enrollment
 Fd 26 Faculty
 Fd 27 Faculty and Administrative Acceptances, Appointments, 1939-1940
 Fd 28 Corporation
 Fd 29 Dean Bacon
 Fd 30 Mr. Beetham
 Fd 31 Dean Bowers
 Fd 32 Dormitory Matrons
 Fd 33 Faculty Absences
 Fd 34 Dean Loemker
 Fd 35 Mr. Mullen
 Fd 36 Miss Staats
 Fd 37 Mrs. Wilkinson

Box 19, cont'd

Fd 38 Dean Wilson
 Fd 39 Form Letters
 Fd 40 Miscellaneous F
 Fd 41 Governor Holt
 Fd 42 Honorary Awards and Degrees
 Fd 43 Inquiries Answered and Sent
 Fd 44 Invitations from Marshall College
 Fd 45 Invitations to Marshall College

Box 20: 1939-1940, L - Z

Fd 1 Library
 Fd 2 Miscellaneous M
 Fd 3 N. Y. A.
 Fd 4 Out-of-State Fees
 Fd 5 Parthenon Correspondence
 Fd 6 Printing
 Fd 7 Petitions (Social Activity Applications)
 Fd 8 Parthenon Correspondence
 Fd 9 Programs, Visiting Lecturers, Advertising Programs
 Fd 10 Recommendations and Payroll for Summer School
 Fd 11 Payroll
 Fd 12 Miscellaneous Reports
 Fd 13 Miscellaneous R
 Fd 14 Rates, Taxes, etc., Post Office
 Fd 15 Reconnnendations
 Fd 16 1st and 2nd Semester Registration by Classes: Faculty Report
 Fd 17 Schedules
 Fd 18 Student Loans and Scholarships
 Fd 19 Sororities
 Fd 20 S. E. A., November 2,3,4
 Fd 21 Marshall College Students: Letters to Parents and Guardians
 Fd 22 Student Roster 1st Semester, 1939-1940
 Fd 23 Telegra.ni, Telephone
 Fd 24 Vacations
 Fd 25 Miscellaneous W
 Fd 26 Yearbook: Chief Justice
 Fd 27 Prospective Students

Box 21: 1940-1941, A - P

Fd 1 Acknowledgements of Books and Gifts
 Fd 2 Advertising, Free
 Fd 3 Advertising, Paid
 Fd 4 Advertising Inquiries
 Fd 5 Alumni Bulletins
 Fd 6 Alumni Correspondence
 Fd 7 Artists Series, Marshall College
 Fd 8 Athletics, 1940-1941
 Fd 9 Miscellaneous A
 Fd 10 Budget

Box 21, cont'd

(1940-41)

Fd 11 Budget Suggestions
Fd 12 Miscellaneous B
Fd 13 Catalogue Requests, Miscellaneous
Fd 14 Catalogue Copy, Summer 1941
Fd 15 Suggestions, Catalogue 1940-1941
Fd 16 Commencement, June 1941
Fd 17 Commencement, August 1940
Fd 18 Committees, 1940-1941 (faculty, students)
Fd 19 Congratulatory Letters; Sympathy Letters
Fd 20 Miscellaneous C
Fd 21 Miscellaneous D
Fd 22 Enrollment
Fd 23 Miscellaneous E
Fd 24 Form Letters
Fd 25 Fraternities
Fd 26 Miscellaneous F
Fd 27 Miscellaneous G
Fd 28 Faculty
Fd 29 Faculty Acceptances of Appointment, 1940-1941
Fd 30 Notices to Faculty
Fd 31 Faculty Absences
Fd 32 Registrar
Fd 33 Dean Bacon
Fd 34 Dean Bowers
Fd 35 Dormitory Matrons
Fd 36 Dr. Hoffman
Fd 37 Library
Fd 38 Dean Loemker
Fd 39 Mr. Mullen
Fd 40 Miss staats
Fd, 41 Mrs. Vinson
Fd 42 Mrs. Wilkinson
Fd 43 Dean Wilson
Fd 44 Graduates, High School Students
Fd 45 High Schools Visited
Fd 46 Inquiries Answered and Sent
Fd 47 Invitations to Marshall
Fd 48 Invitations from Marshall
Fd 49 Miscellaneous I
Fd 50 Homer Holt
Fd 51 Miscellaneous J
Fd 52 Legislators, Senators, Representatives, Members of the Board of Public Works
Fd 53 Miscellaneous M
Fd 54 Miscellaneous N
Fd 55 N. Y. A.
Fd 56 Printing
Fd 57 Parthenon Correspondence
Fd 58 Payroll, Summer School
Fd 59 Programs, Marshall College: Madrigal Club, Political Science, et.al.
Fd 60 Printing
Fd 61 Petitions

Box 22: 1940-1941, R - V; 1941-1942, A - C

Fd 1 Rates: Taxes, Post Office, Railway
 Fd 2 Recommendations
 Fd 3 Student Rosters
 Fd 4 Schedules
 Fd 5 **S. E. A.**
 Fd 6 Students, Marshall College, Letters to Parents, etc.
 Fd 7 Student Loans, Scholarships
 Fd 8 Students, Prospective
 Fd 9 Telephone, Telegraph
 Fd :10 Vacations
 Fd 11 Visiting Lecturers, Programs, Advertisi_ng Programs
 Fd 12 Visiting Programs drama
 Fd 13 Acknowledgements: Gifts, Books, etc. 1941-42
 Fd 14 Advertising Inquiries, 1941-42
 Fd 15 Advertising, Paid
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 Fd 17 Alumni Bulletin
 Fd 18 Alumni Correspondence
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 Fd 20 Botany Applications
 Fd 21 Bible Applications
 Fd 22 Biology Applications
 Fd 23 Chemistry Applications
 Fd 24 Commerce Applicationa
 Fd 25 Dean of Men Applications
 Fd 26 Dean of Women Applications
 Rd 27 Dormitory Matron Applications
 Fd 28 Economic Applications
 Fd 29 Education"Applications
 Fd 30 English Applications
 Fd 31 French Applications
 Fd 32 Geography Applications
 Fd 33 Geology Applications
 Fd 34 German Applications
 Fd 35 Gr.eek Applications
 Fd 36 History Applications
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 Fd 40 Budget Suggestions
 Fd 41 Catalogue Suggestions
 Fd 42 Commencement August 1941
 Fd 43 Commencement Expenses, Requisitions
 Fd 44 Congratulatory and Sympathy Letters
 Fd 45 Carnegie Corporation
 Fd 46 Catalogue Copy, S=er 1941
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 Fd 48 Civil Aeronautics Authority, 1940-1941
 Fd 49 Civil Aeronautics Authority, 1941-1942
 Fd 50 Commencement, 1941-1942
 Fd 51 Extra Copies
 Fd 52 Miscellaneous C
 Fd 53 Commencement, June 1942

Box 23: 1941-1942, D - Z

Fd 1 Diplomas: Printing Requisitions
 Fd 2 Enrollment
 Fd 3 Form Letters
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 Fd 6 Graduate Division
 Fd 7 Graduates, High School Students
 Fd 8 Miscellaneous
 Fd 9 High School List, 1941-1942.
 Fd 10 High Schools !Visited
 Fd 11 Honor Students
 Fd 12 Miscellaneous H
 Fd 13 Inquiries Answered and Sent
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 Fd. 15 Invitations to Marshall
 Fd 16 Miscellaneous I
 Fd 17 Miscellaneous J
 Fd 18 Miscellaneous K
 Fd 19 Legislative Correspondence, Senators, Representatives, Board of
 Public Works
 Fd 20 Miscellaneous M
 Fd 21 Governor M. M. Neely
 Fd 22 Faculty Absences
 Fd 23 Notices to Faculty
 Fd 24 Faculty
 Fd 25 **N. Y. A.**
 Fd 26 Miscellaneous N
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 Fd 30 Payroll
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 Fd 36 Marshall Review
 Fd 37 Office Supplies
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 Fd 39 Traveling Expenses, Faculty Requisitions
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 Fd 42 Miscellaneous Expense Requisitions
 Fd 43 Advertising Requisitions
 Fd 44 Recommendations
 Fd 45 Rates: Taxes, Post Office, Railroad, Airline, Hotel
 Fd 46 Schedules
 Fd. 47 Students (Marshall College) letters to parents
 Fd 48 s. E. A.
 Fd 49 Sororities
 Fd 50 Student Loans and Scholarships
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 Fd 53 Student Roster

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Fd 55 Telephone and Telegraph
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Fd 57 Programs
Fd 58 Programs: Musical, drama, etc.
Fd 59 Programs: Lectures
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Fd 61 Miscellaneous V
Fd 62 George S. Wallace
Fd 63 Miscellaneous W
Fd 64 Yearbook: Chief Justice
Fd 65 Miscellaneous X, Y, Z
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Box 24: 1942-1943, A - I

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Fd 3 Acknowledgements: Gift, Books, etc.
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Fd 5 Advertising, Paid
Fd 6 Advertising Inquiries
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Fd 8 Miscellaneous Reports
Fd 9. Artists Series
Fd 10 Associations
Fd 11 Athletics
Fd 12 Miscellaneous D
Fd 13 Miscellaneous E
Fd 14 Enrollment
Fd 15 Miscellaneous F
Fd 16 Mrs. Noll
Fd 17 Miss Staats
Fd 18 Mrs. Vinson
Fd 19 Mrs. Wilkinson
Fd 20 President Williams
Fd 21 Southern States Work Conference
Fd 22 Dean Wilson
Fd 23 Student Assistants
Fd 24 Faculty Absences
Fd 25 Faculty
Fd 26 E-F
Fd 27 X, Y, Z
Fd 28 Mr. Bledsoe
Fd 29 Bookstore
Fd 30 Dean Bowers
Fd 31 Dean Buskirk
Fd 32 Mr. Clark
Fd 33 College Secretary
Fd 34 Dean Davis
Fd 35 Dormitory Matrons

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Fd 36 Dr. Hoffman
 Fd 37 Mr. Keith
 Fd 38 Library
 Fd 39 Musgrave: Marshall High School
 Fd 40 Faculty Notices
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 Fd 61 Association of School and College Placement, Correspondence
 Fd 62 Applications, Education
 Fd 63 ,Applications, English
 Fd 64 Applications, History
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 Fd 66 Applications, Personnel
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Box 25: 1942-1943, J - V

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 Fd 6 Miscellaneous L
 Fd 7 Legislature, Senators, Representatives, Board of Public Works
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 Fd 10 Miscellaneous N
 Fd 11 Neely, Gov. M. M.
 Fd 12 N. Y. A. Applications
 Fd 13 N. Y. A. Applications
 Fd 14 N. Y. A. Applications
 Fd 15 N. Y. A. Fall, 1942
 Fd 16 N. Y. A. Smith
 Fd 17 Miscellaneous O
 Fd 18 Out-of-State Fees

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 Fd 21 Payroll, Summer School
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 Fd 23 Petitions
 Fd 24 Petitions
 Fd 25 Publicity
 Fd 26 Public Relations and the Community
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 Fd 28 Miscellaneous R
 Fd 29 Rates: Taxes, Post Office, etc.
 Fd 30 Recommendations
 Fd 31 Registration by Classes, Faculty Reports
 Fd 32 Reports
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 Fd 34 Miscellaneous S
 Fd 35 Schedules
 Fd 36 **S. E. A.**
 Fd 37 Smith-Hughes
 Fd 38 Contracts and Leaves of Absences
 Fd 39 Change Sheets
 Fd 40 Students: Marshall Letters to Parents
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 Fd 42 Organizations
 Fd 43 Sororities
 Fd 44 Student Loans, Scholarships
 Fd 45 Student Roster
 Fd 46 Students: Honor
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 Fd 54 North Central Association
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Fd 1 Advertising, Free
 Fd 2 Allen, James E.
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 Fd 4 Artists Series
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 Fd 8 Letters to and from Dean Wilson, J. D. Williams
 Fd 9 Budget, Proposed
 Fd 10 Budget Director

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 Fd 12 Miscellaneous
 Fd 13 Feeding Facilities
 Fd 14 Business Manager and Comptroller, Mr. Keith
 Fd 15 Bookstore (Mr. Galloway)
 Fd 16 Financial Secretary (Miss Staats)
 Fd 11 Student Union (Mr. Ferguson)
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 Fd 19 Cabell County Schools
 Feil20 Campus Organizations
 Fd 21 Civil Service
 Fd 22 Administration Cabinet
 Fd 23 Commencement, August
 Fd 24 Commencement, January
 Fd 25 Miscellaneous
 Fd 26 Commencement, August
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 Fd 28 Committees
 Fd 29 Guidance Committee
 Fd 30 Inter-American Committee
 Fd 31 Post-War Planning Committee
 Fd 32 Salary Ranges, Tenure
 Fd 33 Self-Survey and Planning
 Fd 34 College Council
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 Fd 36 Miscellaneous E
 Fd 37 Enrollment
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 Fd 39 Miscellaneous F
 Fd 40 Faculty Contracts
 Fd 41 Mr. Bledsoe, Registrar
 Fd 42 Dean Bowers, Arts and Sciences College
 Fd 43 Dean Buskirk, Women
 Fd 44 Dean Davis, Men
 Fd 45 Dr. Musgrave, Laboratory School
 Fd 46 Miss Oliver, Library

Box 27: 1944-1945, F-3, L - Z

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 Fd 2 Dean Wilson, Teachers' College
 Fd 3 Faculty, 1st Semester, 1944-45
 Fd 4 Student Assistants
 Fd 5 Faculty Acceptances of Appointment
 Fd 6 Faculty Notices
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 Fd 9 Form Letters
 Fd 10 Graduate Division
 Fd 11 Inquiries Answered and Sent
 Fd 12 Invitations from Marshall
 Fd 13 Legislators: Senators, Representatives, Board of Public Works

Box 27, cont'd

Fd 14 Faculty
 Fd 15 Post-War Planning Committee
 Fd 16 Miscellaneous
 Fd 17 Marshall Review
 Fd 18 Neely, Governor
 Fd 19 Parthenon Correspondence
 Fd 20 Printing
 Fd 21 Public Relations and the Community
 Fd 22 Rates: Taxes, Post Office
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 Fd 24 Retirement: Blanks, Instructions
 Fd 25 State Board of Control
 Fd 26 Retirement Correspondence
 Fd 27 William C. Cook
 Fd 28 State Board of Education
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 Fd 32 Recommendations before the State Board
 Fd 33 Change Sheets
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 Fd 35 Miss Stout
 Fd 36 Fraternities
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 Fd 40 Army Air Force Training Program
 Fd 41 Army
 Fd 42 Armed Forces
 Fd 43 War Bond Reports
 Fd 44 War-Manpower Commission
 Fd 45 Marshall College and the War
 Fd 46 Federal Security
 Fd 47 Navy, Merchant Marine and Coast Guard
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 Fd 49 Veterans, WWII
 Fd 50 Material on Art Education
 Fd 51 Various Group Reports
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 Fd 53 Education Reports
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 Fd 2 Applications
 Fd 3 Dean of Instruction
 Fd 4 Associate Deans
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Fd 12 Announcements
Fd 13 Board of Public Works
Fd 14 Budget Proposal
Fd 15 Budget Director
Fd 16 Business Manager and Comptroller
Fd 17 Buildings and Grounds
Fd 18 Feeding
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Fd 22 Connencement, August
Fd 23 Connencement, Jan.
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Fd 30 Inter-Group Relations
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Fd 32 Student Aid
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Fd 35 College Council
Fd 36 Community Forum
Fd 37 County Superintendents
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Fd 42 Mr. Bledsoe
Fd 43 Dean Bowers, Arts and Sciences"
Fd 44 Dean Buskirk, Women
Fd 45 Dr. Hoffman, Physician
Fd 46 Dr. Musgrave, Laboratory School
Fd 47 Miss Oliver, Librarian
Fd 48 Mrs. Smith, College Secretary
Fd 49 Dean. Wilson, Teachers College
Fd 50 Student Assistants
Fd 51 Dr. Smith, Dean of Teachers' College
Fd 52 Dean Bartlett
Fd 53 Mr. E. S. Maclin
Fd 54 Summaries of Faculty
Fd 55 Faculty Contracts
Fd 56 L9ose Papers: Marshall College Directory; Manual for Instructors

Box 29: 1945-1946, F - Z

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Fd 5 Graduate Division
Fd 6 Elementary Education Graduate Conference
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Fd 44 Publications
Fd 45 Special Parthenons
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Fd 47 Mimeographed Portion of Strayer Report
Fd 48 Marshall Directory

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 Fd 67 Dr. Musgrave, Laboratory School
 Fd 68 Miss Oliver
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 Fd 71 Dr.l .J. D. Williams
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