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# The Minutes of the Marshall University Faculty Senate Meeting, December 9, 2010

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING**

**HELD ON THURSDAY, DECEMBER 9, 2010, AT 4:00 P.M.**

**IN ROOM BE5 OF THE MEMORIAL STUDENT CENTER**

**MEMBERS PRESENT:** Nancy Lankton, Deepak Subedi, Maurice Lockridge (Assistant Chair), Shane Tomblin, Jonathan Cox, Mark Zanter, Susan Jackson, Larry Stickler, Brian Morgan, Ralph Oberste-Vorth, Aley El-Shazly, Derrick Kolling, Wendy Trzyna, Robin O'Keefe, Burnis Morris, Sandra Prunty (Recording Secretary), Kelly Harlow, Tricia Leonard, Gary McIlvain, Pat Conlon, Wael Zatar, John Biros, Chuck Bailey, Tracy Christofero, Janet Dozier, Mindy Backus, James Sottile, Keith Beard, Camilla Brammer (Chair), Marty Laubach, Donna Sullivan, Barbara Tarter, Genevieve Meyers, Nicholas Kelling, Daniel Holbrook, Jose' Morillo, Paige Muellerleile, Kathleen Bledsoe, Jennifer Sias, Elaine Hardman, Rudy Wang, Charles Clements, Pier Paolo Claudio, Doug Miles, Piyali Dasgupta, John Jasko, Raj Khanna, John Wilkinson, Zach Tankersley, Vincent Sollars, Jung Han Kim, Elsa Mangiarua, Frankie Puckett, Eldon Larsen, Sandra Stroebel, Bizunesh Wubie, Andrew Burck, and Lori Ellison.

**MEMBERS ABSENT:** Karen Mitchell, Muhammad Amjad, Laura Wyant, Rita Gandhi, Terrence Patterson, Maria Serrat, and Nalini Santanam.

**PARLIAMENTARIAN:** Cheryl Brown present.

**GUESTS:** Frances Hensley, Rudy Pauley, Robert Bookwalter, Bill Rosenberger, Stephen Kopp, Matt Turner, Steve Hensley, Chuck Somerville, Jan Fox, Mary Todd, Don Van Horn, Michael McGuffey, Susan Welch, Mike Prewitt, and Corley Dennison.

Declaring that there was a quorum, Faculty Senate Chair, Dr. Camilla Brammer called the meeting to order at approximately 4:00 p.m.

**1. APPROVAL OF MINUTES:**

Minutes of the November 18, 2010 meeting were approved as written.

2. **ANNOUNCEMENTS: Dr. Camilla Brammer**

- A. She invited everyone to help themselves to the refreshments.
- B. Announced a reminder that Senators should sit around the table, guests should sit at the chairs provided and cell phones should be set to “silent” mode. To ensure an accurate recording of the meeting, speakers should use the microphones and are to state their name and department. Also, members should remember to sign in as attendance is taken and a senator may be removed after three absences in an academic year.
- C. Announced the December meeting schedules: ACF – met December 2, 2010 at West Liberty State University in Wheeling, WV; HEPC – met December 3, 2010 at West Liberty State University in Wheeling, WV; and the MUBOG – met today, December 9, 2010 in Huntington, WV.
- D. Announced that the next meeting of the Faculty Senate is scheduled for Thursday, January 27, 2011 beginning at 4:00 p.m. in the Don Morris Room of the Memorial Student Center.
- E. Announced that the next meeting of the Executive Committee is scheduled for Tuesday, January 11, 2011 beginning at 12:00 p.m. in the John Spotts Room of the Memorial Student Center.
- F. Announced that the University President has read the following resolutions: SR-10-11-02 LAC and SR-10-11-11 SCWC.
- G. Announced that the University President has approved the following recommendations: SR-10-11-04 SCWC, SR-10-11-05R BAPC, SR-10-11-06 BAPC, SR-10-11-08 CC, SR-10-11-09 CC, and SR-10-11-10 CC.
- H. Informed those present that Information Technology has provided a useful function at **each** academic calendar website that will enable faculty to subscribe/download the information to their Outlook calendar or mobile device. If you subscribe any revisions will be automatically reflected in your Outlook calendar; if you download you will not see revisions automatically. Questions may be directed to John Cummings, ext. 6-6670.
- I. Informed those present that Information Technology has also prepared an Events Calendar website at <http://events.marshall.edu> that compiles information from various calendars – university, athletic, student activities, artists series, fine arts, music, and the academic calendars – all in one place. Information pertaining to faculty sponsored events

may be submitted. This calendar may also be downloaded or subscribed to. Questions may be directed to John Cummings, ext. 6-6670.

J. Solicited a senator to serve as Liaison for the Legislative Affairs Committee. **ROBIN O'KEEFE VOLUNTEERED.**

K. Wished everyone a safe and joyous holiday/winter break.

### **3. COMMITTEE RECOMMENDATIONS:**

**SR-10-11-03R SCWC:** Recommends the addition of the attached procedure to the Marshall University 2010-2011 Student Handbook, Code of Students Rights and Responsibilities. It is a new section to follow the section on Appeals (page 71) and its inclusion in the Code will be publicized by using all existing University information sources. The procedure spells out a Grievance Procedure for Acts of Discrimination and/or Harassment. **MOVED, SECONDED, AND APPROVED.**

**MOVED, SECONDED, AND APPROVED TO SUSPEND THE AGENDA TO BRING ITEMS FROM THE FLOOR.**

**SR-10-11-XX CC:** Recommends approval of the listed COURSE ADDITIONS in the following colleges and/or school: COLLEGE OF FINE ARTS, COLLEGE OF LIBERAL ARTS, and the LEWIS COLLEGE OF BUSINESS. **MOVED, SECONDED, AND APPROVED.**

**SR-10-11-XX CC:** Recommends approval of the listed COURSE CHANGES in the following colleges and/or school: COLLEGE OF FINE ARTS and the COLLEGE OF LIBERAL ARTS. **MOVED, SECONDED, AND APPROVED.**

**SR-10-11-XX CC:** Recommends approval of the listed COURSE DELETIONS in the following colleges and/or school: COLLEGE OF LIBERAL ARTS. **MOVED, SECONDED, AND APPROVED.**

**SR-10-11-XX CC:** Recommends approval of the listed REQUEST FOR UNDERGRADUATE ADDITION, DELETION, OR CHANGE OF A MINOR and AREA OF EMPHASIS in the following colleges and/or school: MINOR – COLLEGE OF LIBERAL ARTS; AREA OF EMPHASIS – COLLEGE OF HEALTH PROFESSIONS. **MOVED, SECONDED, AND APPROVED.**

***MOVED, SECONDED, AND APPROVED TO RETURN TO THE AGENDA.***

**4. STANDING COMMITTEE REPORTS:**

Each liaison reported to-date on their respective committee.

**5. REPORT OF THE UNIVERSITY PRESIDENT: Dr. Stephen Kopp**

- He conveyed appreciation to all for their hard work during this dynamic semester and expressed his best wishes for the holiday break and New Year.
- He provided an update on enrollment which has increased 4-5% in terms of full-time equivalent students and it is hoped that the fall freshmen class will top 2,150. The recruitment staff remains very busy and has seen an increase in the number of participants for campus tours and other recruiting events, with the Green-White event reaching maximum capacity.
- Winter Commencement, held December 5, 2010, has received positive feedback and he would like to continue asking faculty to serve as speaker. He noted that a process for selecting the speaker needs to be developed.
- He is looking ahead to the legislative session which will begin in mid-January 2011. Currently there are a lot of questions pertaining to the leadership structure and what transpires could have an impact on the university. The questions relate to redistricting and the number of seats to be held. Possible issues during the session pertain to the HEPC's personnel bill for classified staff; OPEB (Other Post Employment Benefits) legislation to move the burden from the state institutions onto the legislature, as they created the liability; efforts to extend to 10 years the BOG's investment authority, and the HEPC's agenda which includes regaining control over Marshall University and West Virginia University, establishing a set number for tuition increases, and increases in funding for matching programs.
- He encouraged the Faculty Senate to request Dr. Jan Fox to give her cyber infrastructure and global outreach presentation at a future meeting. She gave the presentation earlier at the BOG meeting where it was well received.

- He reminded everyone that the faculty and staff holiday party is scheduled for December 14, 2010 to begin at 5:30 p.m.

**6. REPORT OF THE PROVOST: Dr. Gayle Ormiston**

He had no report.

**7. BOARD OF GOVERNOR'S REPORT: Dr. Larry Stickler**

- The Board met today and received reports from Drs. Kopp, Ormiston, and Fox and a presentation about the classified staff by Nina Barrett, who also made a request that a room in the Recreation Center be named after Paul Ambrose.
- The Board received information about the graduation rate of athletes and there being a need for the development of a Concussion Policy for Athletes.
- The textbook policy was approved.
- There have been no reports on the whistleblower hotline.

**8. ACF REPORT: Dr. Chuck Bailey**

- They met earlier this month in Wheeling, WV, at West Liberty University where the HEPC was also meeting. He discussed from his report (on file in the Faculty Senate office) the annual reports from the constituent groups represented – ACF, ACCE, and ACS, reports from the HEPC chair and chancellor, enrollment reports, and the comprehensive financial aid report. Other items included in the discussion was the 2010 capital projects and deferred maintenance proposal, the chancellor's diversity initiative, Series 20, and the SREB, *No Time to Waste* report. He stated that his report would be emailed to the Faculty Senate.
- All reports may be accessed at [http://wvhepcnew.wvnet.edu/index.php?option=com\\_content&task=view&id=29&Itemid=51](http://wvhepcnew.wvnet.edu/index.php?option=com_content&task=view&id=29&Itemid=51) and the SREB report at [http://publications.sreb.org/2010/10E10\\_No\\_Time\\_to\\_Waste.pdf](http://publications.sreb.org/2010/10E10_No_Time_to_Waste.pdf).

**9. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)**

There were none.

**10. AGENDA REQUESTS FOR FUTURE MEETINGS:**

There were none.

**THE MEETING WAS ADJOURNED AT 4:48 P.M.**

Respectfully Submitted,

Dr. Sandra Prunty, Recording Secretary

Faculty Senate