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The Minutes of the Marshall University Faculty Senate Meeting, April 28, 2011

Marshall University Faculty Senate

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THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING

HELD ON THURSDAY, APRIL 28, 2011, AT 4:00 P.M.

IN ROOM BE5 OF THE MEMORIAL STUDENT CENTER

MEMBERS PRESENT: Rex McClure, Joe Stone, Deepak Subedi, Maurice Lockridge (Assistant Chair), Shane Tomblin, Jonathan Cox, Mark Zanter, Susan Jackson, Larry Stickler, Brian Morgan, Karen Mitchell, David Mallory, Ralph Oberste-Vorth, Aley El-Shazly, Derrick Kolling, Wendy Trzyna, Carl Mummert, Burnis Morris, Sandra Prunty (Recording Secretary), Susan Frank, Tricia Leonard, Gary McIlvain, Pat Conlon, Wael Zatar, John Biros, Chuck Bailey, Tracy Christofero, Janet Dozier, Mindy Backus, James Sottile, Keith Beard, Camilla Brammer (Chair), Marty Laubach, Donna Sullivan, Barbara Tarter, Genevieve Meyers, Nicholas Kelling, Daniel Holbrook, Kelli Prejean, Paige Muellerleile, Kathleen Bledsoe, Kelli Johnson, Elaine Hardman, Charles Clements, Terence Patterson, John Wilkinson, Zach Tankersley, Maria Serrat, Vincent Sollars, Jung Han Kim, Eldon Larsen, Sandra Stroebel, Bizunesh Wubie, Andrew Burck, and Lori Ellison.

MEMBERS ABSENT: Muhammad Amjad, Laura Wyant, Pier Paolo Claudio, Doug Miles, Piyali Dasgupta, Raj Khanna, Frankie Puckett, and Nalini Santanam.

PARLIAMENTARIAN: Cheryl Brown present.

GUESTS: Lawrence Schmitz, Michael McGuffey, Vicki Stroehrer, David Pittenger, Rudy Pauley, Gayle Ormiston, Monica Brooks, Andrea Criss, Robert Bookwalter, Frances Hensley, Jan Fox, Don Van Horn, Philippe Georgel, Chuck Somerville, Denise Landry, Stephen Kopp, Matt Turner, Steve Hensley, and Bill Rosenberger.

Declaring that there was a quorum, Faculty Senate Chair, Dr. Camilla Brammer called the meeting to order at approximately 4:00 p.m.

1. APPROVAL OF MINUTES:

Minutes of the March 17, 2011 meeting were approved as written.

2. REPORT OF THE UNIVERSITY PRESIDENT: Dr. Stephen Kopp

As Dr. Kopp had yet to arrive; Chair Brammer introduced the next agenda item.

3. REPORT OF THE PROVOST: Dr. Gayle Ormiston

He expressed gratitude to those who participated in the Campus Conversations and invited all colleges/departments/divisions to host their own conversations with their own topics. He encouraged everyone to host and to assemble a panel for discussions.

4. ANNOUNCEMENTS: Dr. Camilla Brammer

- A. Announced a reminder that Senators should sit around the table, others should sit at the chairs provided, cell phones should be set to “silent” mode, and to ensure an accurate recording of the meeting, senators should use the microphones when speaking and should state their name and department. Also, senators are to remember to sign in as attendance is taken and a senator may be removed after three absences in an academic year.
- B. Extended a welcome to David Mallory, COS, who is replacing Liz Murray and to Carl Mummert, COS, who is a spring substitute for Robin O’Keefe.
- C. Announced the April meeting schedules: ACF – met April 7, 2011 in Charleston, WV; HEPC – next meeting scheduled in May 2011; and the MUBOG – met earlier today.
- D. Announced that the next meeting of the Faculty Senate is scheduled for Thursday, May 5, 2011 beginning at 4:00 p.m. in Room BE5 of the Memorial Student Center. She emphasized that as this is the last meeting of this academic year it is vitally important that senators attend so a quorum can be attained.
- E. Announced that candidates for faculty representation on the MU Board of Governors and the Advisory Council of Faculty (ACF) were solicited at the April 27, 2011 general faculty meeting. Electronic voting is scheduled to begin at 8:00 a.m. on Monday, May 2, 2011 and continue through midnight on Sunday, May 8, 2011. She explained that the faculty constitution and bylaws do not contain information pertaining to campaigning but

electronic messaging was used in the previous election. If candidates are planning on using electronic messaging to campaign, please consult the university's Acceptable Use Policy which may be found online at the Computing Services website. Further clarification may be obtained from Dr. Jan Fox, Senior Vice-President for Information Technology.

- F. She announced that donations for the faculty flower fund were still being accepted and began the passing of a collection basket.
- G. Announced that Noon, Tuesday, May 10, 2011 is the deadline for faculty to submit final grades.

DR. KOPP HAD ARRIVED AND IT WAS REQUESTED HE MAKE HIS REPORT

REPORT OF THE UNIVERSITY PRESIDENT: Dr. Stephen Kopp

- He reported that a resolution was presented to the Board of Governors at its April 27, 2011 meeting pertaining to salary increases in 2011-12 for university personnel.
- He would like to receive input from the Faculty Senate as to how and when the faculty salary increase is to occur. He explained that the 2010-11 salary enhancement received by faculty will be rolled into their base salary and that there are two options for a proposed 2% salary increase, 1) the 2% can be an across-the-board increase effective July 1, 2011 or 2) if the 49/51 merit/equity formula is followed that the salary increase will be effective October 1, 2011.
- He provided information on resolutions approved by the Board: The 2011-2012 budget which includes funding for the creation of technology classrooms; inducement resolution for bond issue for capital improvements of \$50 million. He related that proceeds from bond maturity in 2012 and 2016 will be applied for payment of the new bond resulting in no new fees for students and that an athletic surcharge will also be applied for payment. The state will provide \$25 million in bond funds for the new biotechnology building. Construction of this facility will result in the loss of 410 parking spaces so a four to five floor parking structure, to be located beside the Joan C. Edwards Playhouse, is proposed and will be built before the biotechnology building; renovation of the Stone & Thomas building in downtown Huntington for a fine arts facility; a new classroom facility, with a size to be determined; and athletic projects – soccer field, indoor sports complex, and orthopedic medical/academic center.
- Fall enrollment projections indicate a 4-6% increase in freshmen or 2,150 incoming enrollment which is 500 more than last fall. Retention projections indicate an increase of 1.5% from last year. A \$100 deposit fee for enrollment has been instituted and currently there are 1300 deposits.

- He is agreeable to a mid-year (October/November 2012) evaluation of enrollment and retention to determine if funding is available to apply to salary adjustments.

5. COMMITTEE RECOMMENDATIONS:

SR-10-11-26 RC: Recommends approval of the revisions to the Application Form for the Quinlan Endowment Fund for Faculty Travel as per the attached. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-10-11-30 BAPC: Recommends that the 2010-11 Marshall University General Undergraduate Catalog, pages 81-82, in the section titled, "Course Substitution" be revised. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-10-11-31 CC: Recommends approval of the listed **COURSE ADDITIONS** in the following colleges and/or school: COLLEGE OF FINE ARTS, COLLEGE OF HEALTH PROFESSIONS, and the COLLEGE OF SCIENCE. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-10-11-32 CC: Recommends approval of the listed **COURSE CHANGES** in the following colleges and/or school: COLLEGE OF FINE ARTS, COLLEGE OF LIBERAL ARTS, and the COLLEGE OF SCIENCE – and – **COURSE DELETIONS** in the COLLEGE OF HEALTH PROFESSIONS. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-10-11-33 CC: Recommends approval in the following colleges and/or school for the listed **REQUEST FOR UNDERGRADUATE ADDITION, DELETION, OR CHANGE OF A – MAJOR OR PROGRAM** in the COLLEGE OF SCIENCE – and – **MINOR** in the COLLEGE OF FINE ARTS and the COLLEGE OF SCIENCE – and – **AREA OF EMPHASIS** in the COLLEGE OF FINE ARTS and the COLLEGE OF SCIENCE. ***WAS MOVED, SECONDED, AND APPROVED.***

CHAIR BRAMMER ANNOUNCED THAT CLAYTON BROOKS WOULD ACT AS PARLIAMENTARIAN DURING THE DISCUSSION OF THE PTRAHC RECOMMENDATION AS CHERYL BROWN SERVES AS THE CHAIR OF THAT COMMITTEE

SR-10-11-34 PTRAHC: Recommends approval of the attached, Marshall University Board of Governors, Policy No. AA-22, Annual Evaluation of Faculty. ***WAS MOVED, SECONDED, AND APPROVED TO TABLE THIS RECOMMENDATION.***

**CHAIR BRAMMER EXPRESSED APPRECIATION TO CLAYTON BROOKS;
CHERYL BROWN RESUMED SERVING AS PARLIAMENTARIAN**

6. STANDING COMMITTEE REPORTS:

Each liaison reported to-date on their respective committee; no report was made by Robin O'Keefe or Mark Zanter.

7. BOARD OF GOVERNOR'S REPORT: Dr. Larry Stickler

He related that resolutions listed on the Board's agenda were approved, i.e. salary increase, tuition & fees, and capital projects.

8. ACF REPORT: Dr. Chuck Bailey

He distributed handouts (on file in the Faculty Senate office) relating to the legislative appropriation for salary increases at institutions of higher education; a letter from the WVU provost pertaining to full-time faculty effort, and a diagram illustrating completion patterns of four-year and community college students based on their initial math course enrollment.

9. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)

There were none.

10. AGENDA REQUESTS FOR FUTURE MEETINGS:

There were none.

THE MEETING WAS ADJOURNED AT 6:00 P.M.

Respectfully Submitted,

Dr. Sandra Prunty, Recording Secretary

Faculty Senate