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6-28-2019

## **The Minutes of the Marshall University Board of Governors Meeting, June 28, 2019**

Marshall University Board of Governors

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# The Minutes of the Marshall University Board of Governors Meeting, June 28, 2019

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**MINUTES**  
**Marshall University Board of Governors**  
**Glade Springs**  
**June 28, 2019**

Present: Chairman James Bailes, Phyllis Arnold, Cam Brammer, Tim Dagostine, James Farley, Patrick Farrell, David Haden, Carol Hurula, Christie Kinsey, Wyatt Scaggs, Geoff Sheils, Toney Shroud, Gary White

**I. Call to Order**

After determining a quorum was present, Chairman Bailes called the meeting to order.

**II. Minutes Approval**

The minutes stand approved as presented for the meeting of April 25, 2019.

**III. Committee of the Whole**

**A.) Academic Administrative Policies**

Dr. Mary Beth Reynolds presented the following Academic Administrative Policies:

MUBOG AA-1 – Sabbatical Leave, *no change*

MUBOG AA-2 – Faculty Development, *with change*

MUBOG AA-3 – Reduced Tuition for Persons 65 and Over, *fee stay same, as submitted*

MUBOG AA-4 – Measles and Rubella Immunization Policy, *as presented*

MUBOG AA-14 – Course Syllabus Policy, *not paper/technological*

MUBOG AA-16 – Freshman and Sophomore Midterm D&F Grades, *with change*

MUBOG AA-18 – Equivalencies for College Teaching, *with change*

MUBOG AA-20 – Graduate Faculty Membership, *no change*

MUBOG AA-39 – Selection and Evaluation of Faculty Deans, *with change*

MUBOG AA-40 – Faculty Compensation from Grants and Contracts, *no change*

Upon a motion by Mr. Stroud, seconded by Mr. White, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, with the exception of AA-14. Mr. Farrell suggested that AA-14 be changed from blackboard to text, and emailed to the student using their preferred technological method of contact.

Motion carried.

## **B.) Financial Affairs Policies**

Ms. Miriah Young presented the following Financial Affairs Policies:

- MUBOG FA-4 – Policies on Use of Institutional Facilities, *with change*
- MUBOG FA-5 – Disposition of Surplus Property, *no change at this time*
- MUBOG FA-7 – Salary Supplements for MU Employees from Non-State Sources, *with changes*
- MUBOG FA-8 – Investment Policy, *no changes at this time*

Upon a motion by Mr. White, seconded by Mr. Stroud, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, as shown beside the description.

Motion carried.

## **C.) General Administration Policies**

Mr. Cottrill, or his designee presented the following General Administration Policies:

- MUBOG GA-6 – Speed, Flow and Parking of Vehicles on Campus, *no changes*
- MUBOG GA-7 – Intercollegiate Athletics, *bringing back to next Board Meeting*
- MUBOG GA-8 – Tobacco Policy, *no changes*
- MUBOG GA-9 – Policy Regarding Weather Related and/or Emergency Closings and Delays, *with changes*
- MUBOG GA-10 – Naming Policy for Units and Facilities, *postponed action at this time*

## **D.) General Administration Policies - HR**

- MUBOG HR-2 – Review of Part time Classified Positions
- MUBOG HR-8 – Employee Solicitation and Outside Business
- MUBOG HR-9 – Classified/Non Classified Employee Appointments in Dec
- MUBOG HR-10 – Employee Infractions
- MUBOG HR-14 – Background Checks, *with changes*

Upon a motion by Mr. White, seconded by Mr. Stroud, the GA Policies and the HR Policies, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, as shown beside the description.

*Motion Carried.*

## **IV. Committee Meeting Reports**

### **Academic and Student Affairs Committee**

- A.) Intent to Plan – Combined Bachelor of Business Administration

This is due to Program Restructuring.

Upon a motion by Mr. Haden, seconded by Mr. Farrell, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the combined BBA with nine majors.*

*Fiscal Note: No additional resources are needed.*

*Motion carried.*

B.) Intent to Plan – Bachelor of Science – Civil Engineering

Upon a motion by Dr. Brammer, seconded by Mr. Farley, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Bachelor of Science, Civil Engineering.*

*Fiscal Note: No additional resources are needed.*

*Motion carried.*

C.) Intent to Plan – Master of Science – Data Science

Upon a motion by Mr. White, seconded by Mr. Stroud, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Master of Science, Data Science.*

*Fiscal Note: No new faculty lines, major funding, or other resources are needed to establish the program. The program will become viable from its first year. Projected net revenue in the fifth year is estimated at \$955,528. The program will generate close to \$3.2 million in new revenue during its first five years.*

*Motion carried.*

D.) Intent to Plan – Bachelor of Science – Aviation Services

Upon a motion by Mr. Farley, seconded by Mr. Scaggs, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Bachelor of Science, Aviation Sciences, Fixed-Wing and the Intent to Plan for the Bachelor of Science, Aviation Sciences, Rotor Wing.*

*Fiscal Note: The School of Aviation will include faculty hired exclusively to teach FAA-based flight courses, faculty from various colleges to teach required related courses, and faculty from the colleges to teach general education courses. The program – particularly capital expenditures – will be initially funded by University monies set aside to start new academic programs, as with the School of Physical Therapy and the School of Pharmacy. Annual capital expenditures will be repaid to the University over a five-year period in a rolling cycle. By the end of the fifth year, gross revenue will be over \$4.8 million, and the Flight School will show a positive annual balance. By the end of the seventh year, the School of Aviation will show a positive balance for its cumulative capital expenditures.*

*Motion carried.*

A Provost update was given by Dr. Jaime Taylor; Mr. Scaggs read the other updates given from the Medical School, Student Affairs and Athletics.

### **Finance, Audit and Facilities Planning Committee**

Mr. Haden, Chair of the Committee, gave the report for the Finance Committee. The following items were discussed during the committee meeting and approved to take to the board:

#### A.) Investment Earnings Update

Upon a motion duly made by Mr. Dagostine, seconded by Mr. Stroud, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors receives the Investment Earnings Report ending April 30, 2019.*

*Motion carried.*

#### B.) Nine Months Ending March 31, 2019 Financial/Budget Report

Upon a motion duly made by Mr. Smith, seconded by Mr. Farrell, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors receives the Financial/Budget Report for the nine months ending March 31, 2019.*

*Motion carried.*

#### C.) FY 2020-2025 Capital Budget Request

Mr. Haden read the top ten items that we would like. He stressed that they are chosen by the HEPC, as far as order. Upon a motion duly made by Mr. Farrell, seconded by Mr. Farley, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the attached FY 2020-2025 Capital Project List. (Exhibit A)*

*Motion carried.*

Mr. Haden read the reports from Athletics. Other reports were given from Finance – Mr. Robinson, Operations – Ms. Jacobs-Jones and Audit – Mr. Chaffin.

## **V. President's Report**

President Gilbert gave a report to the Board regarding the following items:

- Intent to Plan for Aviation. He thanked the Board for their approval and for this great opportunity. We will be partnering with Southern Utah University on the Fixed and Rotor Wing programs. There will be opportunities to partner with Mountwest as well.
- The State of the University address was held in Washington, DC in June at the Newseum. It was a well-attended, very nice event.
- We are working with WVU regarding Drug Awareness in High Schools and the WV Opioid Summit, on September 17 at WVU and September 18 at MU.
- June 10<sup>th</sup> a successful dinner organized by Sara Payne Scarbro was held at Valley Park in Hurricane, for the Japanese companies in the area and their relationship to Marshall University.
- Going to Japan and Korea in September. Working with Mac and Andy Portera and others to plan a successful trip.
- A Plan of expansion and map for development of Hal Greer Blvd was shown to the Board.

## **VI. Chairman Report**

Chairman Bailes gave recognition and thanks to Phyllis Arnold, Hunter Barclay, Cam Brammer, David Haden and Wyatt Scaggs. A gift was given to each one present at the meeting.

## **VII. Executive Session under the authority of WV Code 6-9-A-4**

Upon a motion by Mrs. Arnold, seconded by Dr. Brammer, the Board entered Executive Session under the authority of WV Code 6-9-A-4.

## **VIII. Open Session**

After a brief time, the Board returned to regular session upon a motion by Mr. Haden, seconded by Mr. Scaggs.

Upon a motion duly made by Dr. Brammer, seconded by Mr. Haden, two appointments were made to the Autism Board.

*Resolved, that the Marshall University Board of Governors approves the Autism Board appointments of Christy Robinson, parent and professional and Nathalie Henchey, parent.*

*Motion carried.*

Upon a motion duly made by Mr. Scaggs, seconded by Dr. Brammer, the resolutions of real estate purchases were adopted:

*Resolved, that the Marshall University Board of Governors approves the purchase of the property located at 143-1405 11<sup>th</sup> Avenue.*

*Motion carried.*

**IX. Adjournment**

Upon a motion duly made by Mr. Haden, seconded by Mr. Scaggs, and motion carried, the meeting was adjourned.



FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Operations Budget Impact		Additional Comments	
							Impact	Amount		
Priority	Priority	Priority	Priority	Priority	Priority	Priority	Type	Project Timeline	Description	Total Cost
1	A	7	2	1	06	N	New Construction	Project Name: July 2020 to December 2021	College of Business Building	\$ 40,000,000
2	G	7	2	1	00	Y	Ren & Repairs	Project Name: July 2016 to February 2021	Basball Field	\$ 21,000,000
3	A	5	2	1	20	Y	Ren & Repairs	Project Name: July 2020 to August 2023	Classroom Renovations Campus Wide	\$ 2,000,000
4	A	7	2	1	00	N	New Construction	Project Name: January 2012 to June 2022	Substance Abuse and Recovery Center	\$ 20,000,000
5	C	7	2	1	00	N	New Construction	Project Name: July 2020 to June 2022	Intramural Field House	\$ 800,000
6	G	7	2	1	00	Y	Ren & Repairs	Project Name: July 2019 to June 2022	PrekHard Hall ADA Renovations	\$ 7,300,000
7	A	5	2	1	64	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Memorial Student Center Renovations	\$ 25,000,000
8	G	5	2	1	20	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Technology Enhanced Classroom Initiative	\$ 1,500,000
9	B	5	2	1	20	Y	Ren & Repairs	Project Name: April 2021 to April 2022	Johnson Center HVAC	\$ 3,500,000
10	C	5	2	1	30	Y	Ren & Repairs	Project Name: July 2020 to December 2021	Brashear Proctor Science Center Shulas Equipment	\$ 2,000,000
11	C	5	2	1	18	N	New Construction	Project Name: July 2020 to December 2021	Brashear Proctor Science Center Shulas Equipment	\$ 2,000,000
12	G	5	2	1	60	Y	Ren & Repairs	Project Name: July 2020 to June 2022	High Technology/Academic Instructional Facility	\$ 29,750,000
13	A	7	2	1	00	Y	New Construction	Project Name: July 2021 to July 2022	Science Building and Annex Renovation Project	\$ 16,000,000
14	A	7	2	1	60	Y	Ren & Repairs	Project Name: July 2021 to February 2023	Science Building and Annex Renovation Project	\$ 16,000,000
15	A	4	2	1	60	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Forensic Science Center Annex Buildout	\$ 1,300,000
16	C	5	2	1	00	Y	Ren & Repairs	Project Name: July 2020 to December 2022	Old Main Interior Repairs	\$ 4,500,000
17	E	4	2	1	25	N	New Construction	Project Name: July 2020 to January 2021	Emergency Generators Safety	\$ 1,040,000
18	E	3	2	1	00	N	Ren & Repairs	Project Name: July 2020 to January 2021	Church Demolition/Parking Expansion - 5th Ave & 21st St	\$ 500,000
19	G	1	2	1	74	Y	Ren & Repairs	Project Name: July 2020 to August 2020	Church Demolition/Parking Expansion - 5th Ave & 21st St	\$ 500,000
20	G	1	2	1	82	Y	Ren & Repairs	Project Name: July 2020 to August 2020	Church Demolition/Parking Expansion - 5th Ave & 21st St	\$ 200,000
21	G	1	2	1	82	Y	Ren & Repairs	Project Name: August 2019 to August 2021	Church Demolition/Parking Expansion - 5th Ave & 21st St	\$ 200,000
22	G	3	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	John Tower Bathrooms Renovations	\$ 3,500,000
23	G	3	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	John Tower Bathrooms Renovations	\$ 3,500,000
24	G	3	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	John Tower Bathrooms Renovations	\$ 3,500,000
25	A	7	2	1	00	Y	New Construction	Project Name: July 2020 to July 2021	Rural Health & Residency Education Center	\$ 1,605,000
26	G	7	2	1	00	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Rural Health & Residency Education Center	\$ 4,000,000
27	A	5	2	1	30	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Corby Hall Renovations	\$ 10,000,000
28	A	5	2	1	30	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Corby Hall Renovations	\$ 10,000,000
29	F	3	2	1	00	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Medical Education Building Renovation Phase III	\$ 3,500,000
30	F	3	2	1	00	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Medical Education Building Renovation Phase III	\$ 3,500,000
31	B	4	2	1	00	N	New Construction	Project Name: July 2020 to June 2022	Storwater Improvements Phase I	\$ 775,000
32	B	4	2	1	00	N	New Construction	Project Name: July 2020 to June 2022	Storwater Improvements Phase I	\$ 775,000
33	B	4	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Campuswide Wireless Build Out	\$ 1,500,000
34	B	4	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Campuswide Wireless Build Out	\$ 1,500,000
35	B	4	2	1	31	Y	Ren & Repairs	Project Name: July 2020 to June 2022	Infrastructure Upgrades	\$ 2,000,000
36	A	7	2	1	00	Y	New Construction	Project Name: July 2020 to June 2022	Center for Music/Busk Education	\$ 40,300,000

MARSHALL UNIVERSITY  
Capital Expenditure Projects FY 20-25  
Draft - June 5, 2019

FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Operations Budget Impact		Additional Comments
							Impact	Benefit	
33	31	31	31	31	31	31	15,000 & 5,000	10,000 & 10,000	Private Funds/Bonds Private Funds/Bonds
34	32	32	32	32	32	32	4,000,000	2,000,000	Private Funds/Bonds
35	33	33	33	33	33	33	2,000,000	2,000,000	Private Funds/Bonds
36	34	34	34	34	34	34	525,000	500,000	Capital Funding/Bonds
37	35	35	35	35	35	35	5,000,000	5,000,000	Capital Funding/Bonds
38	36	36	36	36	36	36	5,000,000	5,000,000	Capital Funding/Bonds/Private
39	37	37	37	37	37	37	1,170,000	1,170,000	Capital Funding/Bonds/Private
40	38	38	38	38	38	38	4,000,000	4,000,000	Private Funds/Bonds
41	39	39	39	39	39	39	350,000	350,000	Capital Funding
42	40	40	40	40	40	40	7,000,000	7,000,000	Capital Funding/Bonds
43	41	41	41	41	41	41	600,000	500,000	Capital Funding/Bonds
44	42	42	42	42	42	42	500,000	250,000	Capital Funding/Bonds
45	43	43	43	43	43	43	8,000,000	8,000,000	Capital Funding/Bonds
46	44	44	44	44	44	44	17,000,000	5,300,000	Capital Funding/Bonds
47	45	45	45	45	45	45	1,000,000	50,000	Capital Funding/Bonds
48	46	46	46	46	46	46	500,000	500,000	Private Funds/Bonds/Private
49	47	47	47	47	47	47	500,000	500,000	Private Funds/Bonds
50	48	48	48	48	48	48	290,000	290,000	Private Funds/Bonds
51	49	49	49	49	49	49	2,500,000	2,500,000	Capital Funding/Bonds
52	50	50	50	50	50	50	250,000	250,000	Capital Funding/Bonds
53	51	51	51	51	51	51	250,000	250,000	Capital Funding/Bonds
54	52	52	52	52	52	52	500,000	600,000	Capital Funding/Bonds
55	53	53	53	53	53	53	400,000	250,000	Capital Funding/Bonds
56	54	54	54	54	54	54	1,250,000	250,000	Capital Funding/Bonds
57	55	55	55	55	55	55	500,000	500,000	Capital Funding/Bonds
58	56	56	56	56	56	56	150,000	150,000	Capital Funding
59	57	57	57	57	57	57	3,500,000	3,500,000	Capital Funding/Private
60	58	58	58	58	58	58	1,900,000	1,900,000	Capital Funding/Private
61	59	59	59	59	59	59	57,600	57,600	General revenue, lottery, or HEPC special capital improvement funds or bond issues
62	60	60	60	60	60	60	600,000	600,000	Capital Funding/Bonds
63	61	61	61	61	61	61	600,000	600,000	Capital Funding/Bonds
64	62	62	62	62	62	62	790,000	790,000	Capital Funding/Bonds
65	63	63	63	63	63	63	600,000	600,000	Capital Funding/Bonds
66	64	64	64	64	64	64	400,000	400,000	Capital Funding/Bonds
67	65	65	65	65	65	65	3,000,000	3,000,000	Capital Funding/Bonds
68	66	66	66	66	66	66	300,000	300,000	General revenue, lottery, or HEPC special capital improvement funds or bond issues
69	67	67	67	67	67	67	375,000	375,000	Capital Funding/Bonds
70	68	68	68	68	68	68	500,000	500,000	Capital Funding/Bonds
71	69	69	69	69	69	69	5,000,000	3,000,000	Capital Funding/Bonds/Private
72	70	70	70	70	70	70	350,000	350,000	General revenue, lottery, or HEPC special capital improvement funds or bond issues
73	71	71	71	71	71	71	400,000	400,000	Capital Funding/Bonds/Private
74	72	72	72	72	72	72	1,000,000	400,000	Capital Funding/Bonds/Private
75	73	73	73	73	73	73	600,000	600,000	Capital Funding/Bonds/Private
76	74	74	74	74	74	74	100,000	250,000	Capital Funding/Bonds/Private
77	75	75	75	75	75	75	225,000	250,000	Capital Funding/Bonds/Private
78	76	76	76	76	76	76	700,000	700,000	Capital Funding/Bonds/Private
79	77	77	77	77	77	77	900,000	900,000	Capital Funding/Bonds/Private
80	78	78	78	78	78	78	950,000	950,000	Capital Funding/Bonds
81	79	79	79	79	79	79	200,000	200,000	Capital Funding/Bonds
82	80	80	80	80	80	80	5,407,565,000	5,407,565,000	Capital Funding/Bonds
83	81	81	81	81	81	81	3,750,000	3,750,000	Capital Funding
84	82	82	82	82	82	82	1,000,000	500,000	Capital Funding
85	83	83	83	83	83	83	17,500,000	5,500,000	Private Funds/Capital Funding
86	84	84	84	84	84	84	38,600,000	8,600,000	Private Funds/Capital Funding

Removed from List

87	85	85	85	85	85	85	3,750,000	3,750,000	Capital Funding
88	86	86	86	86	86	86	1,000,000	500,000	Capital Funding
89	87	87	87	87	87	87	17,500,000	5,500,000	Private Funds/Capital Funding
90	88	88	88	88	88	88	38,600,000	8,600,000	Private Funds/Capital Funding