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The Minutes of the Marshall University Faculty Senate Meeting, December 8, 2016

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD ON THURSDAY, DECEMBER 8 2016, AT 4:00 P.M. IN
ROOM BE5 OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Paige Muellerleile (Chair), Wendy Trzyna (Assistant Chair), Kelli Johnson, Ben Eng, Anil Gurung, Daesung Ha, Doohee Lee, Dale Shao, Terry Hapney, Rob Rabe, Susan Booton, Sujoy Bose, James Dauber, Monika Sawhney, Susan Welch, Damien Arthur, Robin Riner, Kristi Fondren, Jose Luis Morillo, Pam Mulder, Amine Oudghiri-Otmani, Joel Peckham, Kelli Prejean, Shawn Schulenberg, Stephen Underhill, Anita Walz, Jamie Warner, Anne Axel, Josh Brunty, David Graefe, Maria Babiuc-Hamilton, Carl Mummert, Michael Schroeder, Lauren Waugh, Jian Liu, Andrew Nichols, Asad Salem, Melinda (Mindy) Backus, Charles Bethel, Andrew Burck, Eugenia Webb-Damron, Jeff Garrett, David Chaffin, Matt Christiansen, Tom Dougherty, Alastair Hoyt, Rodhan Khthir, Jung Han Kim, Emine Koc, Louis Nieuwenhuizen, Travis Salisbury, Meagan Shepherd, Ellen Thompson, Kara Willenburg, Stephanie Anderson, Eric Blough, Nicole Winston, Tom Hisiro

MEMBERS ABSENT: Frederick Bartolovic, Joan St. Germain, Mark Zanter, Carrie Childers, Philippe Georgel, Jennifer Jackson, Seth Adkins, Nick Chongswatdi, Jim Denvir, Jennifer Gerlach, Paul Knowles, Zach Tankersley, Leonard White, Thom Walker

PARLIAMENTARIAN: Cheryl Brown

GUESTS: Wyatt Scaggs, Jerome Gilbert, Michael McGuffey, Mark Robinson, Mary Beth Reynolds, Michael Smith, Jeff Huffman, RB Bookwalter, Wael Zatar, Brooke Estep

Declaring that there was a quorum, Faculty Senate Chair, Dr. Paige Muellerleile called the meeting to order at approximately 4:00 p.m.

1. **APPROVAL OF MINUTES:** November 17, 2016; minutes were approved as written

2. **ANNOUNCEMENTS:**

- Announce a reminder that senators should sit around the table; others should sit at the chairs provided; cell phones should be set to “silent” mode; and to ensure an accurate recording of the meeting, senators should use the microphones when speaking and are to state their name and department. All should remember to sign-in legibly.
- The Faculty Senate office would like to thank the University President for providing refreshments for the Strategic Planning Committee Input Sessions that were held this semester.
- Remind the senators about the Winter Commencement on Saturday, December 17th at the Big Sandy Superstore Arena. Ushers may still be needed. Please contact Susan Booton if you are interested in serving as an usher for Winter Commencement.
- Volunteers may still be needed to serve on the Faculty Constitution Review ad hoc committee. Please contact the FS office if you are interested in serving on this ad hoc committee.
- Remind all senators that they can’t miss more than 3 Faculty Senate meetings.
- The next Faculty Senate meeting is scheduled for Thursday, January 19, 2017 at 4 PM in BE5 of the Memorial Student Center.

- The next Executive Committee meeting is scheduled for Monday, January 9, 2017 at 12 PM in the John Spotts Room.
- Next BOG meeting is scheduled for Wednesday, February 22, 2017.
- The West Virginia Center on Budget & Policy will be coming to do a presentation on Wednesday, January 18, 2017 at 12 PM in the Don Morris Room of the Memorial Student Center.
- Information regarding meeting dates and other helpful information may be found at the Faculty Senate website: <http://www.marshall.edu/faculty-senate>

3. **COMMITTEE RECOMMENDATIONS:**

WAS MOVED, SECONDED, AND APPROVED

- SR-16-17-13 CC Recommends approval of the listed undergraduate course additions in the College of Information Technology & Engineering and College of Science.
- SR-16-17-18 CC Recommends approval of the listed undergraduate course additions in the College of Arts & Media, College of Health Professions, College of Liberal Arts, and College of Science.
- SR-16-17-19 CC Recommends approval of the listed undergraduate course changes in the College of Arts & Media, College of Liberal Arts, and College of Science.
- SR-16-17-22 CC Recommends approval of the listed undergraduate course deletions in the College of Science.

Motion to amend agenda for BOG President Scaggs to speak. Moved and seconded.

4. **REPORT OF THE UNIVERSITY PRESIDENT: Jerome Gilbert**

1. General Announcements

Marshall Video Holiday Card.

Progress on Marketing plan.

Finals and commencement (speaker: Greta Resenbrink)

Faculty and staff Holiday Party on Dec 15 at the Don Morris Room.

2. Budget Cut Notice on November 15

2% mid-year cut

Further freeze of vacant positions

3. Meeting on Dec 5 with legislature's Government Accountability, Transparency, and Efficiency (GATE) Committee

Explained how Marshall has dealt with the budget cuts since FY13

5. **REPORT OF THE PROVOST: Gayle Ormiston**

1. 2016 WV HEPC Marshall University Compact UPDATE

- a. available at <http://www.marshall.edu/academic-affairs/campus-compact/> after 12.08.16
- b. Compact UPDATES 2008-2015 available at that site too.

2. Governor-Elect Transition Committees

- a. Committees (faculty participation)
- b. Process
- c. Results

6. BOARD OF GOVERNOR'S REPORT: Cam Brammer

BOG met 12/7/16;

BOG members still would like to visit classrooms. Contact Cam to schedule a visit;

Applications have gone up 22%;

Athletes are doing well academically;

SA-1 and GA-1 will go back through the revision process.

7. ACF REPORT: Marybeth Beller

Corley Dennison, HEPC, suggested that departments develop stackable programs so that students who leave before completing an entire degree can still leave with a certificate or other tangible document;

TIAA has a new policy which includes 100% spousal inheritance;

PEIA approved and adopted increases in copays and deductibles which begin 7/1/17;

Next ACF meeting is 1/26/17.

8. STRATEGIC PLANNING COMMITTEE REPORT: Carl Mummert & Cam Brammer

There have been 4 input sessions and the planning process begins in earnest in the spring.

9. REPORTS FROM STANDING COIMMITTEES:

➤ **Academic Planning** Robin Riner

- The intent to plan for the BS in Biomedical Engineering has been sent back to the department;
- Various program reviews were approved with minor changes.

➤ **Athletic** Tom Hisiro

- Athletes are doing well academically
- Received a donation from former MU football player Vinnie Curry

➤ **Budget & Academic Policy** Jeff Huffman

Held meeting on September 16, 2016.

- Elected new officers.
 - Jeff Huffman elected as chair.
 - Kelley Harlow re-elected as recording secretary.
- Processed one grade appeal.
 - Significantly lower volume than the typical 10 to 12 appeals.
- Continued work on grade appeal, academic deficiencies, and hearing panel policies.
- Continued work on grade appeal web-based program for submitting, tracking, and storing grade appeals.
- Discussed mid-terms grades for Juniors and Seniors.
 - Committee does not plan on creating a recommendation. Evidence for justifications judged insufficient to warrant a recommendation.

Held meeting on October 21, 2016.

- Performed final review of grade appeal, academic deficiencies, and hearing panel policies.
- Tabled review of Academic Dishonesty policy.

- Held one academic hearing.
- Finalized grade appeal software.
 - Program demonstration will occur soon.
- No pending grade appeals or hearing panels this semester.

No meeting for November 2016

➤ **Curriculum**

Josh Brunty

- The University Curriculum Committee met on November 11th 2016 in Drinko Library Rm. 349 with 8 of 12 voting members 1 ex-officio member and 2 guests present. The committee approved 1 area of emphasis change, 13 course additions, 1 changes to a major, 5 course changes, and 1 minor and certificate program change.
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- The committee discussed the length of time that an item should remain tabled, before being deleted from the system. A motion was made and seconded to require at least an update on the progress that has been made at the next meeting after an item is tabled in order to leave the item tabled for future meetings. The motion was unanimously approved by vote. The committee also opened a brief discussion on exploration into an alternative electronic system as a replacement to the PDF submission system to submit track curriculum committee changes throughout the UCC process. This discussion is in the very beginning phases and more information will be shared as the committee researches further on the feasibility of such an option. The committee is scheduled to meet again on Friday January 27th, 2017 at 3PM in DL 349. All UCC minutes and curriculum approvals were posted to <http://www.marshall.edu/senate/ucc>

➤ **Faculty Development**

Susan Welch

- The committee met on October 7. The following were elected as chair and secretary for the 2016-2017 academic year. Jennifer Tiano will serve as Chair for the Fall Semester and Jennifer McFarland-Whisman will serve as Chair for the Spring 2017 semester. Joan St. Germain will serve as Recording Secretary.
- Applications were funding were reviewed and were awarded to various faculty.
- Next meeting will take place in February, 2017

➤ **Faculty Personnel**

Anil Gurung

- September 30, 2016: A subcommittee of the faculty personnel committee met to designate a chair pro-tempore to address committee needs until a chair was elected. – Bill Price was nominated and approved.
- Bill Price was nominated to serve as chair of the committee. His nomination was approved by the full committee on October 11, 2016.
- The faculty personnel committee has been tasked by the Faculty Senate President with addressing the following items:
 - Reviewing existing policy performance evaluations to determine if:
 - It accounts for any conflicts of interest that might exist for individuals at the University who are in relationships with one another.
 - It addresses nepotism and asymmetric romantic relationships (Faculty, Graduate students, and Undergraduate students).

- Proposed revision to AA-39 to reduce conflicts of interest in the process used to review Deans.
- Develop a proposal for a faculty ombudsman
- Review the procedures in place for addressing faculty grievances.
- At this time, a second meeting has not been scheduled.

10. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)

None

11. AGENDA REQUESTS FOR FUTURE MEETINGS:

None

Adjourned at 4:44 PM

Respectfully Submitted,
Kelli Johnson

Kelli Johnson, Recording Secretary, Faculty Senate

MINUTES READ:

Dr. Paige Muellerleile, Chair
Faculty Senate

Dr. Jerome Gilbert, President
Marshall University