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The Minutes of the Marshall University Faculty Senate Meeting, September 21, 2017

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD ON THURSDAY, FEBRUARY 21, 2017, AT 4:00 P.M. IN
ROOM BE5 OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Paige Muellerleile (Chair), Wendy Trzyna (Assistant Chair), Kelli Johnson, Uday Tate, Doohee Lee, Daniel Dean, Terry Hapney, Rob Rabe, Joan St. Germain, Mark Zanter, Susan Booton, Sujoy Bose, Carrie Childers, James Dauber, Damien Arthur, Robin Riner, Kristi Fondren, Jose Luis Morillo, Amine Oudghiri-Otmani, Joel Peckham, Pam Mulder, Kelli Prejean, Shawn Schulenberg, Stephen Underhill, Anita Walz, Jamie Warner, Anne Axel, Josh Brunty, Philippe Georgel, David Graefe, Maria Babuic-Hamilton, Carl Mummert, John Saken, Jian Liu, Asad Salem, Melinda (Mindy) Backus, Charles Bethel, Jeff Garrett, Eugenia Webb-Damron, Jennifer Jackson, Matt Christiansen, Charles Clements, Jim Denvir, Tom Dougherty, Brandon Henderson, Michelle Hudson, Rodhan Khthir, Jung Han Kim, Brock Niceler, Meagan Shepherd, Ellen Thompson, Ralph Webb, Tom Hisiro, Thom Walker

MEMBERS ABSENT: Ben Eng, Daesung Ha, Dale Shao, Susan Welch, Lauren Waugh, Andrew Nichols, Andrew Burck, David Chaffin, Bobby Miller, Jan Paul Muizelaar, Vincent Sollars, Peter Ray, Kara Willenburg, Cynthia Jones, Nicole Winston

EX-OFFICIO, VOTING MEMBERS PRESENT: Marybeth Beller (ACF), Tracy Christofero (Graduate Council)

EX-OFFICIO, VOTING MEMBERS ABSENT:

EX-OFFICIO, NON-VOTING MEMBERS PRESENT:

PARLIAMENTARIAN: David Cook

GUESTS: Dr. Gilbert, Dr. Ormiston, Wael Zatar, Brandi Jacobs Jones, Mary Beth Reynolds, Teresa Eagle, Michael Prewitt, RB Bookwalter, Sherri Smith, Michael McGuffey

Declaring that there was a quorum, Faculty Senate Chair, Dr. Paige Muellerleile called the meeting to order at approximately 4:00 p.m.

1. APPROVAL OF MINUTES: 5/4/17

2. ANNOUNCEMENTS:

1. Announce a reminder that senators should sit around the table; others should sit at the chairs provided; cell phones should be set to "silent" mode; and to ensure an accurate recording of the meeting, senators should use the microphones when speaking and are to state their name and department. All should remember to sign-in **legibly**.
2. Present perfect attendance certificates for the Faculty Senate meetings, 2016-2017 academic year.
3. Ask for a volunteer to serve as liaison on the Research Committee. Please consider serving if you are not already on a standing committee. Term would end in spring 2018 as this is a replacement for the committee.
 - a. Mark Zanter volunteered
4. College of Health Professions and School of Pharmacy needs replacements for Executive Committee representation before next meeting. Term would end in spring 2018 as these are replacements for the committee.

a. CHP replacement identified

5. The Faculty Senate office would like to thank everyone who attended the Fall General Faculty meeting. Welcome again to Marshall University to all our new faculty and administrators! A special thanks to everyone who assisted with the meeting, President Gilbert, Rick Haye, and catering staff. We appreciate your assistance every year with this meeting.
6. Remind senators that Rachel Ward has resigned her position as Administrative Associate for the Faculty Senate office effective September 27, 2017. Due to this change all faculty grant applications will need turned into the University Travel office, Old Main 308 or by campus mail to Cassandra Mills attention until further notice. Emails have been sent out about this new process.
7. Remind senators of the Faculty Grant application deadlines:

*Faculty Grant applications are due by 4:30 PM on the following dates:

INCO (Online Application):

October 1, 2017
February 1, 2018
April 1, 2018

QUINLAN:

October 1, 2017
February 1, 2018
April 1, 2018

RESEARCH COMMITTEE FUNDING:

October 1, 2017
February 1, 2018
April 1, 2018

SUMMER RESEARCH AWARDS:

March 30, 2018

8. Remind senators that student applications are still being accepted for the Research Scholars Awards. This award assists students with their research supplies for capstone project. Application may be found on the faculty senate website at the following: http://www.marshall.edu/faculty-senate/files/Research_Scholars_Award-App.pdf
Deadlines are October 1, 2017 and February 1, 2018.
9. Remind senators about attendance to FS meetings. Per the Faculty Constitution, you cannot miss more than 3 meetings per academic year. If you have questions regarding your attendance, please contact the Faculty Senate office.
10. The next Faculty Senate meeting is scheduled for Thursday, October 26, 2017 @ 4 PM in BE5 of the Memorial Student Center.
11. The next Executive Committee meeting is scheduled for Monday, October 9, 2017 @ 12 PM in the John Spotts room of the Memorial Student Center.
12. Information regarding meeting dates and other helpful information may be found at the Faculty Senate website: <http://www.marshall.edu/faculty-senate>

3. BOARD OF GOVERNOR'S REPORT: Cam Brammer

New BOG members: James Farley, Patrick Farrell, Woody Duba, and Carol Hurula
Dr. Gilbert's contract has been extended. He asked there be no salary increase
AA20, Graduate Faculty membership has been updated
Next BOG meeting is 10/23/17

4. COMMITTEE RECOMMENDATIONS:

- LAC Resolution for the Faculty Senate of Marshall University to endorse the ACF issues for the 2017-2018 AY as listed.

WAS MOVED, SECONDED, AND APPROVED

5. REPORT OF THE UNIVERSITY PRESIDENT: Jerome Gilbert

1. General Announcements
 - Open Quoits Tournament Winners – Dan Holbrook and Dave Daniel
 - Da Vinci Lecture by Kathleen McAuliffe, Thursday, Sept 21, 7 p.m., Don Morris Rm
 - VP's and President to work at Habitat for Humanity on afternoon of Friday, Sept 22
 - Talk by Biomedical Engr, Dr. Kris Dahl (Carnegie Mellon), Friday, Sept 29, 1 p.m., Shawkey Rm
 - Congrats to faculty member who is new citizen: Amine Oudghiri Otmani
2. Position searches
 - a. Dean of School of Pharmacy – search committee meet next week
 - b. Director of Financial Aid – working on position description
 - c. Director of Recruitment – working on position description
3. Goals of the President
 - a. Dr. Gilbert will have this sent out through email
4. Budget presentation by VP Mark Robinson (in upcoming weeks)
5. Payroll issue
 - a. 180 employees had issues on the first bi-weekly pay date though this has been resolved
6. Restructuring of Admissions, Financial Aid, and Recruitment
 - a. Financial aid and recruitment now report to admissions and admissions now reports to the Dean of Student Affairs
7. Possible Academic Affairs Restructuring
 - a. Looking at moving/merging departments; gathering input from FS Executive Committee

6. REPORT OF THE PROVOST: Gayle Ormiston

Welcome back!

7. ADVISORY COUNCIL OF FACULTY REPORT: Marybeth Beller

1. Annual retreat over the summer
2. Initiative to get all schools in WV to meet with legislators this fall; email Marybeth Beller with questions or suggestions for a November meeting at MU
3. The LAC will discuss at their next meeting

8. STRATEGIC PLANNING COMMITTEE REPORT: Carl Mummert

1. The SPC met on Wednesday, September 20, 2017.
2. In AY 2016-2017, the SPC gathered information and produced a draft document with information and recommendations.
3. At the 2017 fall general faculty meeting, President Gilbert distributed a list of short-term and long-term goals. This year, the SPC will integrate the President's goals with our recommendations to produce our final version of the strategic plan.
4. We hope to again hold information and feedback sessions on the Huntington and South Charleston campuses.
5. Our target is to complete this process at the end of Fall 2017 or early in Spring 2018.

- Please send any questions or concerns to Cam Brammer or me by email, and we will take them to the committee.

9. BUDGET WORKING GROUP REPORT: Carl Mummert

- BWG met on Friday, September 15
- The AY 2017-2018 budget approved by the BOG over the summer included a 9% tuition increase. This did not increase the operating budget – it simply replaced funding lost to state cuts and funds that had been taken from one-time funds. This year's budget does not rely on one-time funds, although it does use investment earnings which may vary greatly from year to year.
- The budget office is preparing a budget presentation for faculty and staff to show the status of the current budget and the effect that an increase in tuition would have on the budget. Increasing our student headcount, through a combination of increased recruitment and increased retention, is likely the best way to improve the budget and find funding for salary increases. There is little room left for cutting as a way to balance the budget.
- Marshall has now switched to a new biweekly payroll system. Pay stubs are available on MyMU rather than the WV MyApps site.
- Please send any questions or concerns to the faculty senate chair or to me by email, and we will take them to the committee.

10. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)

Pamela Mulder – Resolution to request that Marshall University officially substitute “Indigenous People’s Day” for “Columbus Day” in future communications and documents.

Passed by show of hands 31 yea and 16 nay

11. AGENDA REQUESTS FOR FUTURE MEETINGS:

None

Adjourned at 4:42 PM

Respectfully Submitted,

Kelli Johnson

Kelli Johnson, Recording Secretary, Faculty Senate

MINUTES READ:

Dr. Paige Muellerleile, Chair
Faculty Senate

Dr. Jerome Gilbert, President
Marshall University