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Faculty Senate Minutes

Faculty Senate

11-21-2019

**The Minutes of the Marshall University Faculty Senate Meeting,
November 21, 2019**

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD ON THURSDAY, NOVEMBER 21, 2019, AT 4:00 P.M. IN
ROOM BE5 OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Sandra Reed, Rob Rabe, Joan St. Germain, Philippe Georgel, Bill Gardner, JiYoon Jung, Jon Saken, Stephen Young, Doohee Lee, Cong Pu, Greg Michelson, Sungmin Youn, Saurabh Mehta, Sujoy Bose, Bethany Dyer, Debra Young, Susan Welch, Melinda Backus, Tom Hisiro, Jeff Garrett, Feon Smith-Branch, Jose Luis Morillo, Anthony Viola, Puspa Damai, Joel Peckham, Kelli Prejean, Barbara Tarter, Nick Shangler, Subha Arthur, James Denvir, Kara Willenburg, CKB for Brittany Riley (who was absent), Lisa Nord, Sean McBride, Sherry Early, Paris Webb, Eryn Roles, Josh Brunty, Frederick Bartolovic, Mark Zanter, Pam Mulder, Ida Day, Nicholas Freidin, Stephen Underhill.

MEMBERS ABSENT: Ben Eng, Dale Shao, Tom Linz, Cynthia Jones, Carrie Childers, Uyi Lawani, Anita Walz, Dan Holbrook, Eugenia Webb-Damron, Andrew Burck, Elizabeth Niese, Maria Babiuc-Hamilton, Daesung Ha.

EX-OFFICIO, VOTING MEMBERS PRESENT: Amine Oudghiri-Otmani (ACF), Lori Howard (Graduate Council).

EX-OFFICIO, VOTING MEMBERS ABSENT:

EX-OFFICIO, NON-VOTING MEMBERS PRESENT:

BOG REPRESENTATIVE: Dan Holbrook (Signed-in as guest)

PARLIAMENTARIAN: Carl Mummert

GUESTS: Shuck Somerville (COS); Avi Mukherjee (COB), Nancy Lankton (LCOB), Jeff Archambault (LCOB), Jaime R. Taylor, Jerry Gilbert, Sherri Smith - AA, R. B. Bookwalker, M. McGuffey, Mark Robinson, BD Jacobs-Jones, Mary Beth Reynolds, Lacy Ward.



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NOTE: The sign-in sheet (Nov. 21, 2019) is appended herein for verification.

Declaring that there was a quorum (28), the Faculty Senate Chair, Dr. Philippe Georgel called the meeting to order at approximately 4:00 p.m.

1. Approval of Minutes – October 31, 2019.

- a. Motion made to amend the minutes (Saurabh Mehta), to include Dr. Gilbert as Guest at October 31, 2019 meeting (he was present but missing from minutes).
- b. Motion made for an amendment to the Oct. 31st, FS minutes (Sandra Reed, School of Arts & Design, COAM); *In Dan Holbrook's presentation on the BOG's policy revisions annual cycle, missing the open period for faculty comments: **Motion: Dan Holbrook's presentation minutes be amended to append to the Dec. 19th deadline for faculty comments on the BOG policy revisions.***
 - i. Motion made to approve the minutes as amended. *It was moved and properly seconded to approve the minutes. Motion passed.*

2. Announcements – Philippe Georgel

- a. General announcement reg. cell phone use, signing in, name cards to be facing the Chair (of FS).
- b. Next EC meeting will be December 2, 2019, at noon.
- c. Faculty senate meeting is on December 12, at 4:00 p.m.
- d. Recommendations to be considered at the next Executive Committee meeting need to be submitted to Amie Maynard at the Faculty Senate office by tomorrow, November 22nd.
- e. Faculty Senate Standing Committees meeting requirements reminder.
- f. The following recommendations, passed at the last Faculty Senate meeting, have been signed by the President:
 - i. SR 19-20-02 EC Recommends that the Faculty Senate allows for a modification of the Faculty Senate Constitution to authorize members of University Committees to attend meetings electronically.
 - ii. SR 19-20-03 EC Recommends that the Faculty Senate tasks the Faculty Personnel Committee to investigate the status and BOG regulations relevant to Faculty teaching on-line, and propose amendments to the current BOG policies related to the residency requirements, attendance to Department, College and/or University meetings and committees (Service) for such employees.
 - iii. SR 19-20-04 EC Confidential
- g. Update on the committee in charge of the Title IX procedures' evaluation.
- h. Information regarding meeting dates and other helpful information may be found at the Faculty Senate website: <http://www.marshall.edu/faculty-senate>

3. Recommendations:

- A. **SR 19-20-05 CC** Recommends approval of the listed UNDERGRADUATE COURSE ADDITIONS. *It was moved and properly seconded to approve the recommendation. Motion passed.*
- B. **SR 19-20-06 SCW** Recommends that the Faculty Senate express opposition to any proposed legislation that would allow possession of firearms on campus during the 2019-2020 academic year.
 - a. *It was moved and properly seconded to approve the recommendation. Motion passed.*
- C. **SR 19-20-08 LAC** Recommends that the Faculty Senate invite members of the West Virginia Legislature to the Huntington campus on December 12, 2019 at 5:00 for a discussion about concerns of the Marshall Community.
 - a. Discussion to have a larger crowd rather than a few people at the legislative event consisting of both faculty as well as students. It is finals week and not all faculty may be present.
 - b. Motion to amend the date to Jan 23rd after the Faculty Senate Meeting after 5:00 pm.
 - c. *It was moved and properly seconded to approve the recommendation. Motion passed.*
- D. **SR 19-20-09 EC - CONFIDENTIAL. Motion to enter Executive Session. It was moved and properly seconded to approve the recommendation. Motion passed. Executive Session Commenced.**
 - a. Motion made to leave executive session. It was moved and properly seconded to approve the recommendation. Motion passed.
 - b. Motion made to approve SR 19-20-09 EC (CONFIDENTIAL) as presented.
 - c. *It was moved and properly seconded to approve the recommendation. Motion passed.*
- E. **SR 19-20-10 CC** Recommends approval of the listed UNDERGRADUATE PROGRAM ADDITIONS: College of Business.
Name of Program: BB10 BA in General Business.
It was moved and properly seconded to approve the recommendation. Motion passed.

F. SR 19-20-11 CC Recommends approval of the listed UNDERGRADUATE PROGRAM CHANGES in the following college and/or schools/programs: College of Health Professions
Name of Program: HA10 BS in Athletic Training
It was moved and properly seconded to approve the recommendation. Motion passed.

G. Resolution to Reject Any Legislative Bill Allowing Possession of Firearms on Campus
It was moved and properly seconded to approve the recommendation. Motion passed.

4. Report of the University President – Jerome Gilbert

a. Announcements

- Thanks to everyone for participation on Green & White Day. Great success.
- Soccer game on Dec. 24 at 2 pm. We are 11th in the nation now.
- Staff council providing a Thanksgiving meal for students on Tuesday, Nov. 26th, 5 pm – 8 pm at the campus Christian center.
- Commented on the privilege of hearing Dr. April Fugett's lecture on Nov. 19th – *The Language of Turning Frustration into Beauty*. Sponsored by the Center for Teaching & Learning, in response to her winning the 2019 Hedrick Award. Encouraged all to listen.
- Very proud of Dr. Brian Kinghorn in College of Education & Professional Development. Named 2020 Director of National Youth Science Camp.
- HERD Holiday Dec. 5th;
- HERD Holiday Dinner 12th – 5:30 pm in the Don Morris Room.
- Need for hungry students is higher than previously thought. Need for personal hygiene items. Will put personal hygiene items in the student center, that students can have access to.

b. University Budget

- Made up of several different parts
 - a. Core Operating budget – Main teaching function comes off of this. Has experienced considerable strain due to declining enrollment, which leads to less money from tuition.
 - 2019 – down 383 students vs. 2018. Total fall head count 2019 – 12,832 vs. 13,212 in Fall 2018~ 2.9% decrease in the fall of 2019.
 - Fall 2016 – Headcount - 13,654 – 6 % decrease for loss 822 (2019 vs. 2016 same time).
 - Several cost-cutting measures made since - raised tuition, tightened expenses, and coordinated many other areas including limiting hiring – the *temporary vacancy savings*. Used to make up for the losses.
 - Plan is to look aggressively at open positions to balance our operating budgets.
 - Money taken from reserves to make up budget.
 - No plans for layoffs.
 - Operating losses
 - Fiscal Year 2019 (ending July 2019) – core operating budget loss of \$2.6 million in tuition revenue.
 - FY 2020 – projected operating loss of \$2.2 million.
 - We may get another \$2.2 million midyear cut in state appropriations later this year, it will lead to operating budget loss of \$4.4 million.
 - Additional losses and balancing efforts were presented, e.g. past tuition increase, and keeping future tuition and fee increases to current 1% or so.

- Aggressive recruiting & enrollment efforts – optimism for future balancing of the budget.
 - b. Auxiliary budget
 - c. Proforma budget – Pharmacy, PT, Medicine – stands on their own.
 - c. 2020 Legislative Session – Dr. Gilbert will comment to the legislature about:
 - Opposition to campus carry
 - Performance-based funding.
 - Potential small increase in funding for projects around campus, e.g. autism service, and support for fiber-based broadband, and support for Brownfield center, among others.
 - Proposal to stop brain drain of our graduates (as well as other WV universities) by creating tax incentives for state university graduates to take a job in selected areas within the state.
 - State bonding for maintenance of campus buildings & infrastructure which has been neglected in recent years and has been in backlog.
 - Money for joint degree programs between 4 year & 2 year institutions if those degrees have job growth opportunities, e.g. the A&P program with Mountwest Community & Technical College.
 - Stabilizing PEIA budget.
5. Report of the Provost – Jaime Taylor
- a. Further clarified on Dr. Gilbert's efforts on budget management & declining enrollment. Further limits to staffing and faculty is not conducive to our business. Additional avenues being optimized to manage staffing & faculty to optimal.
 - b. One option is to optimize our offerings in a way that would attract more enrollment.
 - c. For optimal resource management, using dynamic & static data.
 - d. For dynamic data, use of the EAB tool (Navigate). Via EAB, access to the *Academic Performance Solutions* software – developed to manage resources. Used to investigate course offerings & fill-rate. Numerous Universities contribute to the data which can be used to optimize our resources. A training session in January is being explored, on how to use that software.
 - e. Dr. Taylor welcomes ideas to increase enrollment, outside of what he presented. He can be accessed by many ways including but not limited to meeting in his office.
6. Advisory Council of Faculty Report - Amine Oudghiri-Otmani
- No report.
7. Reports from Standing Committees:
- A. Legislative affairs: Stephen Young
 - No specific report.
 - B. Library: Nick Shangler
 - Meeting Scheduled Monday Dec. 2nd – Report will be presented at next FS meeting.
 - C. Physical Facilities & Planning: Bill Gardner
 - Committee met Nov. 13th- Elected new Chair & Secretary.
 - Facilities problems:
 - Corbly Hall – Lack of door openers for students with handicaps – Directed to contact Stephanie Ballou, Director, Office of Disability Services & Physical Plants.
 - Discussion reg. Physical Plant does not handle facilities at Cabell-Huntington Hospital, & School of Pharmacy. Who handles these remains unclear.
 - Potential new hires can be put up at newly renovated building *Fairfield Landing* (Dormitory at School of Pharmacy, next to Forensic Science) – Cheaper than hotels. Contact *Tracy Eggleston* to set that up.

- Security concerns at Smith Music Hall esp. w/card access – being looked at but no timeline. Main gridlock in implementation is “expense”.
- Old business: 4th floor of Smith Hall – Physical Plant will look at it.
- Question about elevator in Engineering building – will be looked at.
- Discussion on Facilities & planning role: Faculty concern about facilities is communicated to the FS via the representative.

D. Research: Feon Smith-Branch

- Met Friday Oct. 18th – A new chair was nominated & Motion made & passed to elect Wendy Dunham to be new Chair.
- Secretary position not yet elected.
- April 19th, May 24th meeting minutes approved.
- Discussion on revising the Quinlan endowment funds application guidelines.
 - Worked over summer - New guidelines approved on September 18th.
- New Business: Cycle Dates – to correspond with application due dates for 2019-20.

Cycle From To Cycle Period Application Deadline Committee Meets On

Cycle	From	To	Cycle Period	Application Deadline	Committee Meets On
<i>I</i>	April 2	Oct. 1	Fall	Oct. 1	Oct. 18, 2019 (done)
<i>II</i>	Oct. 2	Feb 1	Spring	Feb. 1	Feb. 7, 2020
<i>III</i>	Feb. 2	April 1	Summer	April 1	April 10, 2020

- Disbursement amounts (Quinlan) clarified:
 - Max allowed: \$500 per person
 - If 2 people on one application where maximum amount is \$500, then max disbursement would be \$250 per person.
 - Disbursement based on budget allocation: 40% Fall, 40% Spring, 20% Summer
- E. Student Conduct & Welfare: Bethany Dyer
- Met Oct. 18th
 - Motion for opposition to campus carry firearms.
 - Discussion on sending a letter to FS on opposition to expansion of campus carry firearms.
 - Discussion on possibility of surveying stakeholders on opinions reg. opposition to campus carry and which committee or group would be most appropriate to conduct this survey and if any similar surveys are already underway.

8. Request to Speak and/or Answer Questions to the Senate: (5 minutes)
 a. No requests

9. Adjournment at 4:55 PM.

Respectfully Submitted,

Sujoy Bose, PT, DPT, MHS
 (Acting as a scribe for):

Cynthia B. Jones

Cynthia B. Jones, Ph. D, Recording Secretary, Faculty Senate

MINUTES READ:



Dr. Philippe Georgel, Chair, Faculty Senate



Dr. Jerome Gilbert, President, Marshall University