

Marshall University

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Faculty Senate Minutes

Faculty Senate

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4-28-2023

## **The Minutes of the Marshall University Faculty Senate Meeting, March 2023**

Marshall University Faculty Senate

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MINUTES OF MARSHALL UNIVERSITY FACULTY SENATE MEETING

HELD ON MONDAY, MARCH 23, 2023, AT 4:00 P.M.

STUDENT CENTER – BE 5 – IN-PERSON

ATTENDANCE: 2022-24 Faculty Senate & Guests:

COLLEGES	MEMBERS PRESENT	MEMBERS ABSENT
<b>CAM:</b>	Jack Colclough, Christine Ingersoll, Heather Stark, Sarah McDermott	Johan Botes
<b>CECS:</b>	Joon Shim, Ross Salary, Tanvir Chowdhury	Sungmin Youn
<b>LCOB:</b>	Jamey Halleck, Amanda Thompson-Abbott, Uday Tate, Timothy Bryan	Uyi Lawani
<b>COHP:</b>	Sujoy Bose ( <i>Recording Secretary</i> ), Alysha Nichols, Annette Ferguson, Jodi Cottrell, Georgiana Logan, Bethany Dyer, Scott Davis ( <i>Cross-refer w/ex-officio voting</i> );	N/A
<b>COLA:</b>	Shawn Schulenberg (Chair), Puspa Damai, Robert Ellison, Joel Peckham, Kelli Prejean, Britton "Cody" Lumpkin, Boniface Noyongoyo, Anita Walz, Amine-Oudhgiri-Otmani ( <i>cross-refer w/ACF – Ex-officio Voting</i> ),	Penny Koontz, Clinton Brown, Megan Marshall, Marianna Linz, Jana Tigchelaar
<b>COS:</b>	Sean McBride, Rick Gage, David Andrea Mauro, Stephen Young, Raid Al-Aqtash, Jiyeon Jung, Bill Gardner	Kyle Palmquist, Yousef Fazea Alnadash
<b>COEPD:</b>	Melinda Backus, Timothy Melvin, Feon Smith-Branch	Mindy Allenger-Prewitt, Andrew Burck, 1 Temp/Vacant
<b>SOM:</b>	Ji Bihl (sub), Jessica Buerck, Usha Murughiyan (sub)	Nitin Puri, Eva Patton-Tackett, Dana Lycans (sub)
<b>SOP:</b>	Gayle Brazeau, Melinda (Mindy) Varney, Jen Sparks (sub)	Michael Hambuchen (sub), One Vacant; One TBD.
<b>South Charleston:</b>	Thomas Hisiro	N/A
<b>ULIB:</b>	Paris Webb	Eryn Roles (Vice Chair)
<b>DOAR:</b>	Nancy Ritter	N/A
<b>SGA</b>	Isabella Griffiths	N/A
<b>EX-OFFICIO, VOTING</b>	Scott Davis ( <i>Graduate Council – cross refer w/COHP</i> ), Amine Oudghiri-Otmani ( <i>ACF; cross refer w/COLA</i> )	N/A
<b>EX-OFFICIO, NON-VOTING</b>	N/A	N/A
<b>BOG</b>	Robin Riner	
<b>REPRESENTATIVE: PARLIAMENTARIAN</b>	Zelideth Rivas	N/A
<b>GUESTS</b>	<b>Present IF Checked</b> - Brad Smith (President) <input checked="" type="checkbox"/> , Avinandan Mukherjee <input type="checkbox"/> (Provost), Ginny Painter <input checked="" type="checkbox"/> , Phillippe Georgel <input checked="" type="checkbox"/> , Kelli Johnson <input type="checkbox"/> , Wendell Dobbs <input checked="" type="checkbox"/> , Karen McComas <input checked="" type="checkbox"/> , Monica Brooks <input type="checkbox"/> , Nancy Lankton <input type="checkbox"/> , Robert Bookwalter <input checked="" type="checkbox"/> , Carl Mummert <input checked="" type="checkbox"/> , Laura McCunn <input checked="" type="checkbox"/> , Brian Morgan <input checked="" type="checkbox"/> , Allison Carey <input type="checkbox"/> , Sherri Stepp <input checked="" type="checkbox"/> , Matt Tidd <input type="checkbox"/> , Teresa Eagle <input type="checkbox"/> , Mary Beth Reynolds	

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, Bruce Felder , Jodie Penrod , Julia Spears , Jeff Archambault (LCOB) , Lindsey Harper , Miriah Young , Michael McGuffey , Aluthge Ariyadasa , John Maher , Dan Hollis , Jeb Dickerson (Staff/Elections) .

**Call to Order:** Declaring that there was a quorum, Faculty Senate Chair, Shawn Schulenberg, called the meeting to order at approximately 4:00 p.m.

**1. Approval of Proposed Agenda –**

- a. Agenda modified by Chair by canceling the Provost report as he is not here today. Motion to approve agenda as amended. **MSAP<sup>1</sup>.**

**2. Approval of Minutes:** Motion to approve the following minutes:

Dates of Minutes	Discussion	Approval
2/23/2023	None	MSAP

**3. Announcements – Shawn Schulenberg:**

Items	Reports & Discussion
Chair Announcements	<ol style="list-style-type: none"> <li>1. Documents Signed by the President                             <ul style="list-style-type: none"> <li>a. January 9 Executive Committee Meeting Minutes</li> <li>b. January 26 Faculty Senate Meeting Minutes</li> <li>c. Recommendations 31-34 (from February)</li> <li>d. There are no pending recommendations/resolutions awaiting signature.</li> </ul> </li> <li>2. Faculty Ombudsman Search Committee: The President has extended an offer to Dr. Robin Riner, and she has accepted the position. I want to thank the applicants for their fantastic portfolios and the search committee for their efforts. I wish Dr. Riner the best in this new position.</li> <li>3. Legislative Affairs: The legislative affairs season has ended. Many bills affecting higher education passed. SB 10 will go into effect July 1, 2024. The President is forming a task force, with faculty representation, to devise an implementation plan. We will both have a pay raise (pending information from the President), and our insurance premiums will increase. Other bills passed supporting Marshall, including support for dual enrollment, November 14 Marshall Day, a Nuclear Consortium, and updating legislation on South Charleston. Many financial priorities were funded, including monies for operations and deferred maintenance. SB 619 “Intelligent Design” and HB 3049 The American Campuses Act failed to pass. Marshall will host the WV Legislature on campus May 7-9.</li> </ol>

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	<p>4. Ad-Hoc Committees: Composition nearly complete, but still looking to fill positions in the LCOB, COHP, and COEPD for both the Committee on Course Evaluations and the Committee on Post-Tenure Review.</p> <p>5. Elections: We have two upcoming faculty elections: Board of Governors and WV Advisory Council of Faculty. The Faculty Senate office will solicit nominations next week for elections to be held in April.</p> <p>6. Upcoming Dates</p> <ul style="list-style-type: none"> <li>a. Spring General Faculty Meeting: April 11, 2:00 PM Don Morris Room</li> <li>b. Next EC Meeting: April 10, 2023, at 4:00 PM – MSC BE5 (viewing only)</li> <li>c. Next FS Meeting: April 20, 2023, at Noon – John Spotts (streaming, with remote participation possible for EC members)             <ul style="list-style-type: none"> <li>i. Recommendations due March 31, 2023.</li> <li>ii. AA 26 &amp; 28 (SRs 26 and 27)</li> <li>iii. Revised procedures for Commencement/Honorary Degree Candidates</li> <li>iv. BOG Chair Patrick Farrell</li> </ul> </li> </ul> <p>7. Happy 30th Birthday, Jebediah Dickerson!</p>
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4. Recommendations / Resolutions:

Items	Discussion	VOTE
<p>a) <b>SR 22-23-35 CC</b>            Recommends approval of the listed UNDERGRADUATE COURSE DELETIONS in the following college and/or schools/programs: HST 200.</p>	<p>▪ Discussion - None</p>	<p><b>MSAP</b></p>
<p>b) <b>SR 22-23-36 CC</b>            Recommends approval of the listed UNDERGRADUATE CERTIFICATE PROGRAM ADDITION, DELETION, CHANGE in the following college and/or</p>	<p>▪ Discussion - None</p>	<p><b>MSAP</b></p>

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<p>schools/programs: Certificate in Public Health.</p>		
<p>c) <b>SR 22-23-37 CC</b> Recommends approval of the listed UNDERGRADUATE COURSE ADDITIONS in the following college and/or schools/programs: HST 100, HST 300, PSC 201.</p>	<ul style="list-style-type: none"> <li>▪ Discussion - None</li> </ul>	<p><b>MSAP</b></p>
<p>d) <b>SR 22-23-38 CC</b> Recommends approval of the listed UNDERGRADUATE COURSES CHANGES in the following college and/or schools/programs: PSC 104, PSC 209, PSC 233, PSC 235, PSC301, PSC 333, PSC 376, PSC 382, PSC 410, PSC 429, PSC 433, PSC 436, PSC 452, PSC 453, PSC461, STA 150, STA 150B.</p>	<ul style="list-style-type: none"> <li>▪ Discussion - None</li> </ul>	<p><b>MSAP</b></p>
<p>e) <b>SR 22-23-39 CC</b> Recommends approval of the listed UNDERGRADUATE MAJOR ADDITIONS, DELETIONS, CHANGES in the following college and/or schools/programs: HST BA (LH10), Specialty Agriculture (NRE).</p>	<ul style="list-style-type: none"> <li>▪ Discussion - None</li> </ul>	<p><b>MSAP</b></p>
<p>f) <b>SR 22-23-40 CC</b> Recommends approval of the listed UNDERGRADUATE MINOR ADDITIONS, DELETIONS, CHANGES in the following</p>	<ul style="list-style-type: none"> <li>▪ Discussion - None</li> </ul>	<p><b>MSAP</b></p>

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college and/or schools/programs: Political Psychology, Pop Culture Studies.		
<b>Items “a – f”: MSAP collectively by consent.</b>		
g) <b>SR 22-23-41 BAPC</b> Recommends a 2024-28 Academic Calendar	<ul style="list-style-type: none"> <li>▪ Discussion --</li> <li>▪ Laura McCunn (Chair BAPC) – Provided brief rationale to the decision-making process towards a 15-week calendar.</li> <li>▪ Robust comments &amp; discussion.</li> <li>▪ SGA reported that a vote was taken and found in favor of 15-weeks.</li> <li>▪ Questions posed to and answered by BAPC Chair. (Details per video).</li> </ul>	<b>MSAP</b>

**5. Regular Reports:**

**a. President’s Report – Brad Smith.**

Feedback from Roadmap for Marshall University: Survey was open for 30 days & closed last Friday.

Positives– Transparency; Emphasis on students; Addresses all stakeholders; Bold yet sustainable goals.

Resistance – “...how will we be trained & supported”; “...How will we make sure we have research, service, and teaching balance in the appropriate piece”...

Will work on this collectively. Making final refinements based on good constructive suggestions. This will be reflected in the final document. The final version will be shared during Spring Faculty meeting.

Legislative update – Watershed moment in the legislative session on the positive side concerning deferred maintenance. It was approved at a much larger number than expected. We had asked for \$100 million collectively across all of higher education, but received over \$250 million between higher education, and corrections, of which we think somewhere between \$185-200 million will be higher education. Will move on as many things as we can including science building & flooding, or others aggressively.

Marshall for all, Marshall forever, Statewide High School tour: Have taken best practices from the past; took athletics & academics, along with Marco & marketing communications. Went to Spring Valley, Tulsa, and Wayne High Schools. Met with Juniors, and Seniors. Had academic signing day instead of

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athletic focus. Signed commitment letters, took pictures with Marco. Even students not yet committed were included in picture-taking. Early results are positive. Next stop is Raleigh County.

**Title IX Updates** – Thanked Lori & Philippe of the Title IX task force. Have voted yes on the recommendations. Some of the recommendations will need adjustments because task force was not fully informed of what already existed. Will be implementing recommendations across campus and will affect all of us. A Title IX Advisory board exists that consults with Title IX office. Will reconstitute the Advisory board to ensure representation from students, faculty, and staff. They will consult with Title IX office with everything that is being implemented. Plan to retire the task force eventually. In fall 2023, one year from last Title IX climate survey, we will take another Title IX Climate Survey to evaluate if we have made progress on the things that were areas for improvement opportunities. We will change the reporting structure. Currently, Title IX office reports directly into the legal office. We are going to have a dual reporting relationship into the office of the President, so that they have an immediate access to the President if there are worries for information not flowing freely. President to have monthly checks into the Title IX office. This will ensure transparency into things that should be made known to the President. There will be public forums each semester into Title IX where we will report on our progress. Will resemble listening sessions in an open town hall. Anyone on campus interested in the proceedings will have opportunity to hear what is being done. Will open a satellite Title IX office in a more student trafficked area, perhaps in the Memorial Student Center, or elsewhere, but not in Old Main where students do not prefer to go. A creative idea suggested by the task force is to have a part-time internship, or practicum for a graduate student to work with the Title IX office which will be done. They will provide references to the materials, and peer-to-peer support.

Office of Student Conduct: Investigating appropriate staffing. They were not being appropriately staffed, and they were being asked to work disproportionate to their ability. Have added two new staff, so the ratios line-up with best practice benchmarks that we have developed. Will ensure with continued training & education so they can deal with thing that they have been asked to deal with.

Medical amnesty policy and Applicable Supplementary policies in Title IX – People may have witnessed something, but may be afraid to report it. We have an amnesty policy in that regards, but it is not well understood. So, we are going to publish that each year reminding everyone that this policy exists and reporters will not be held responsible.

Mandatory training for Title IX & Mandated Reporter training – There is a mandatory training in place for all faculty & staff. Took the training himself and found it constructive. Cannot be distracted during training due to test at end. Will ensure that everyone on campus community, including student organizations & Greek life go through this training (bystander, & mandated reporter) every year.

Everyone in the Title IX office will be trained by the Association of Title IX administrators at least every five years. Looking at whether it needs to be more frequent to account for turnover (not sure what the current turnover at the office is). Added a clause that assures every new hire has

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to be trained, and ensures every existing hire has been trained with recent practices, and is in process of review.

A graduate assistant has been approved who is making updates and changes to the Title IX office website.

**Question(s) for President:** None.

- b. **Report of the Provost** – Dr. Avinandan Mukherjee – Not here today.

**Question(s) for Provost:** None

- c. **MU Board of Governor's report** – Robin Riner – Written report

Met briefly in emergency meeting this week to discuss pertinent personnel matters. Can't discuss in any more details about it.

Questions for BOG representative - No Questions.

- d. **Shared Governance** – Robin Riner

No report.

- e. **Advisory Council of Faculty** – Amine Oudghiri-Otmani – Written report

No report. Next meeting first week of May which is after the last faculty senate meeting of the semester.

Questions for ACF Rep: None

- f. **Graduate Council** – Scott Davis – Written report

1. The Graduate Council has approved changes to BOG policy AA-20 Graduate Faculty Membership. The policy has been moved forward to the Board of Governors for approval at the April 26, 2023 meeting.
2. An Ad Hoc Bylaws Committee has been reviewing the Graduate Council bylaws. Some of the revisions are to bring the Graduate Council into alignment with current university operations. These include moving from the Graduate College to the Office of Graduate Studies. The committee is also looking at the apportionment of graduate faculty, based on graduate student enrollment in each college rather than by geographic location (e.g., Huntington vs South Charleston). The Ad Hoc Committee will present a draft to the Graduate Council on Friday, March 31. The GC will not vote on the bylaw's changes until the April 21, 2023, meeting. Faculty are encouraged to communicate with their GC representative if they have comments. The current draft would allocate 1 Graduate Council representative from each academic unit (college) and one additional representative for every additional 400 graduate students. The draft retains one representative from Library Faculty and one Graduate Student representative.



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3. The Graduate Council received a request from Academic Affairs to create an accelerated admissions process. This would allow admission decision to be made based on objective admission criteria set by each program. Programs may opt-in if this fits the program’s needs. Other programs that have more complex admission criteria (e.g., personal statements and letters of recommendation) may not wish to opt-in. The Planning Committee will review the recommendations next month, and the Graduate Council will likely vote on the policy in April.

Question for the GC: None.

f. **Student Government Association** – Isabella Griffiths – Written report

Just got back from spring break, so SGA has only met twice since last Faculty Senate meeting. Passed a resolution – name was “closet” – Renaming transgender closet to “World Boutique” - Will be collaborating with the green move out at the end-of-the-semester when anyone who wants to donate old clothes can donate that to the World Boutique for students from low income families.

Calendar update as above.

House of Delegates dinner – rescheduled. Night for networking and collaboration. Student leaders, even those not on Student Government can also come to those.

Mochas with the Mayor – For any faculty, staff, or student to have an opportunity to chat with Mayor Williams.

Last report by this SGA President prior to lame duck session. Elections campaign this week. Only one candidate for student body president (the current vice president). Senators are also running. Encouraged students from respective colleges to go to Herd link to vote with Marshall login, similar to how faculty senate votes for their senators. Announcements will be March 30<sup>th</sup> at 5:00 pm just upstairs of BE 5.

Question for SGA President – None.

6. **Standing Committee Reports:**

Committee	Report by:	Report Specifics
a. Academic Planning	Sean McBride	Written report received (if checked) <input checked="" type="checkbox"/> <ul style="list-style-type: none"> <li>▪ The APC met Thursday, February 2, 2023 from 11:00 am to 1:00 pm, in room 349 of Drinko Library.</li> <li>▪ The agenda was a discussion/vote on the BS in Data Science degree Intent-To-Plan</li> </ul>

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		<p>proposal including a budget, and a Hanover Market Research report.</p> <ul style="list-style-type: none"> <li>▪ A presentation from Mathematics Chair and Professor Dr. Alfred Akinsete was given followed by Q &amp; A. Helpful suggestions were provided during the Q &amp; A.</li> <li>▪ There was an absence of a quorum of voting members. Electronic voting with a quorum was initiated on Thursday afternoon, February 2, 2023.</li> <li>▪ The APC voted to recommend the adoption of the program as proposed and to submit the Intent to Plan to the Faculty Senate.</li> <li>▪ The BS in Data Science Intent-to-Plan was reviewed and voted on at the Executive Committee meeting on February 13 2023 and passed through the Faculty Senate 2-23-23 with no discussion (SR 22-23-34 APC).</li> <li>▪ The ITP proposal was subsequently approved by both Academic Affairs and President Smith on 3/5/2023.</li> <li>▪ Note from the Chair: The CourseLeaf CIM (Curriculum Inventory Management) system for managing the ITP evaluation workflow is expected to be ready by fall 2023.</li> </ul> <p><b>No new meetings are scheduled:</b> No new ITPs or program reviews scheduled.</p>
<p>b. Athletic Committee</p>	<p>Tom Hisiro</p>	<p>Written report received (if checked) <input type="checkbox"/></p> <p>Have not met since Dec. meeting.</p> <p>Interesting incidental observation from recent experience – out of 11 members on MU tennis team, 9 are international students, and only 2 are from the US. Exploring this, it seems emphasis on tennis in other countries is not so high, and if there is a lack of interest, then the facilities are lacking.</p>
<p>c. Budget &amp; Academic Policy (BAPC)</p>	<p>Kelli Prejean</p>	<p>Written report received (if checked) <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li>▪ Covers 2 meetings – Jan. 21, &amp; Feb 17.</li> <li>▪ <b>Shared governance in relation to the university budget and finances</b> <ul style="list-style-type: none"> <li>○ Update on the work of the ad hoc Shared Governance Committee.</li> </ul> </li> </ul>

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<p>d. Library</p>	<p>Kelli Prejean for Megan Marshall</p>	<ul style="list-style-type: none"> <li>○ Suggestions for a shared governance structure for the university budget.</li> <li>▪ <b>Course evaluations</b> <ul style="list-style-type: none"> <li>○ Support for a university ad hoc committee for course evaluations.</li> <li>○ Call for BAPC volunteer(s) to possibly serve on a committee.</li> </ul> </li> <li>▪ <b>Effects of concealed carry on academic appeal hearing procedures.</b> <ul style="list-style-type: none"> <li>○ Costs/benefits of holding appeals virtually.</li> <li>○ Potential body scans/metal detection for hearings.</li> </ul> </li> <li>▪ <b>Academic Calendar Proposals</b> <ul style="list-style-type: none"> <li>○ Pros and cons of 14-week semesters vs. 15-week semesters.</li> </ul> </li> </ul> <p>The next meeting is on March 24, 2023</p> <ul style="list-style-type: none"> <li>▪ Written report received (if checked) <input checked="" type="checkbox"/></li> </ul> <p>The Library Committee last met on March 2, 2023 at 1 p.m. and addressed the following items:</p> <ul style="list-style-type: none"> <li>▪ Returned to conversation from the Fall 2022 meeting regarding the graduate student requirements needed for R2 status. After a short discussion, Monica Brooks noted that she would make the information provided to accreditation committees available to members of the library committee.</li> <li>▪ In new business, Library Committee Chair Dr. Roxanne Aftanas provided details about the February 23rd tour of the Morrow Library taken by a group of Library Committee members and shared access to a document outlining the problems the Committee members were able to observe. A subgroup of the Committee will work with Monica Brooks to draft a recommendation/resolution regarding these observations, including the need to address accessible entry points to the Morrow building and library collections along with related issues that concern potential risks to public safety impacting both the campus and greater Huntington/Tristate community.</li> <li>▪ Elections were held for the 2023-2024 AY. Dr. Aftanas was nominated to continue as Chair</li> </ul>
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		<p>and Ashley Mason was nominated as Secretary. Both motions carried.</p> <p>Dr. Monica Brooks gave a brief report on MU Libraries services and activities before the meeting was adjourned at 2 p.m.</p>
e. Faculty Development	Gayle Brazeau	<p>Written report received (if checked) <input type="checkbox"/></p> <ul style="list-style-type: none"> <li>▪ Last met Feb 15. Chair Hillary Porter Chaired the meeting; There was a quorum present.</li> <li>▪ Minutes approved from previous meeting.</li> <li>▪ Old Business – <ul style="list-style-type: none"> <li>○ Dynamic forms was used in the past to calculate scores for INCO grants – Currently not working - IT is looking at another way to do it.</li> </ul> </li> <li>▪ With respect to INCO grants for this cycle, the committee adjusted the requested dunds. Scores were discussed &amp; considered - Total \$25104.80 to spend for the remainder of the year.</li> <li>▪ 22 applications – 2 disqualified because 2 conferences were already in session. Committee voted to accept 13 of the 22 applications at a cost of \$12,441.00</li> <li>▪ Next meeting April 2023. Chair Porter will announce a date.</li> <li>▪ Fast meeting, adjourned 12:34pm.</li> </ul>
f. Physical Facilities & Planning	Bill Gardner	<p>Written report received (if checked) <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li>▪ The Physical Facilities and Planning Committee has not met since its last meeting on January 23, 2023 (MS Teams).</li> <li>▪ Pedestrian safety, Keyless entries, Bikeways pathways.</li> <li>▪ Minutes of previous meeting not approved because quorum not present.</li> </ul>

**7. Other Requests to Speak – None.**

**Adjournment:**

Motion to adjourn – MSAP. Meeting was adjourned at approximately 1648 hours (4:48 pm).

Respectfully Submitted,

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Dr. Sujoy Bose, Recording Secretary

Faculty Senate

**MINUTES APPROVED BY SENATE:**



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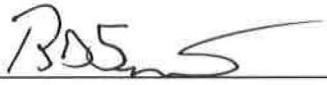
Dr. Shawn Schulenberg, Chair  
Faculty Senate

April 20, 2023  

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Date Signed

**MINUTES READ:**



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Brad Smith, President  
Marshall University

4-20-23  

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Date Signed

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<sup>1</sup> MSAP: Motion Seconded & Passed.