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INVENTORY

Collection Name	University Library Associates
Record Group	Libraries
Date Received	November 4, 2008
Accession #	200814.27
Processed by	Emily Adkins on 9/3/2024
Donor	
Date Range	1971-2006
Extent (cubic ft.)	0.75
Processing note:	

	Description
Box 1 of 1	Report of a Study of the University Library, April 14-17, 1971, by James A. Servies, Director of Libraries – The University of West Florida – Pensacola, Florida
	Newspaper Printout: Missouri posts death certificates on the Web – 4/23/06
	Newspaper Printout: Troves of papers document Alabama history – 4/30/06
	Newspaper Printout: Pension files reveal family connections – 4/16/06
	Newspaper Printout: South Carolina a land of royal grants – 4/9/06
	Newspaper Printout: Verify Scots pedigrees with court records – 4/2/06
	Staff Phone Number Lists by Department and by Alphabet – 1/13/98
	Staff Phone Number Lists by Department and by Alphabet – 11/25/97
	Staff Phone Number Lists by Department and by Alphabet – 8/1/97
	Staff Phone Number Lists by Department and by Alphabet – 6/2/97
	Staff Phone Number Lists by Department and by Alphabet - 3/17/97
	Staff Phone Number Lists by Department and by Alphabet – 10/14/98
	Staff Birthday List
	Staff Email List – 4/9/99
	Staff Email List - 2/10/99

	Staff Email List – 1/21/99
	Staff Email List – 1/8/99
	Staff Email List – 10/27/98
	Staff Email List – 10/25/98
	2 Copies of The Marshall Messenger, Winter 2006 – Volume III, Issue I
	Brochure: Basic Library Research – Marshall University Libraries – by Jennifer Sias, User Education/Reference Librarian, July 1998
	Sunday Gazette-Mail Printout: Universities to host lunch with author – August 29, 2004
	Results of the Salary Survey – October/November 1989
	Results of the Salary Survey At Doctorial Level III Institutions In the Southren [sic] Regional Education Board (SREB)
	Marshall University Libraries Salary Schedule Survey Results (Only Yes Replies)
	Marshall University Libraries Salary Schedule Survey – blank form
	Marshall University Libraries Salary Schedule Survey Results (Yes)
	Note from Michael McGuffey, 3/13/96
	Library Faculty Review Committee Salary Schedule Survey Draft
	Library Personnel Directory – 8/31/99
	Staff Phone Number Lists by Department and by Alphabet – 6/27/97
	Staff Phone Number Lists by Department and by Alphabet – 3/17/97
	List of Professional Librarians, 4/96
	List of Library Personnel – 3/10/99
	Staff Phone Number Lists by Department and by Alphabet – 1/13/98
	Marshall University Libraries Salary Schedule Survey – blank form
	Library Associates Budget Report as of September 30, 2004
	Remarks of U.S. Rep. Nick Rahall - Introduction of U.S. Senator Robert C. Byrd – Marshall University Library – October 24, 1998
	Information Release – Year of the Book Endowment Downs for Dollars Campaign – August 30, 2001
	Draft of Presentation for University 101 Classes

	Library Relocation Planning Task Force Recommendations – March 27, 1997
	Draft Policy Statement On Retention of Information Resources
	Legal Workshop for Librery Faculty and Staff, presented by Dorothy Moore, 1990
	Marshall University Libraries Administration Directory – 9/18/96
	Who's Who In Library Service – Edited by C. C. Williamson and Alice L. Jewett – Second Edition
	Marshall University Libraries Policy Related to Non-Campus Users of Library Materials – Winters, January 2003
	Library Associates Agenda – 11/2/04
	Project Report Format - 2003
	Ripoff: An Operation to Stop the Theft and Mutilation of Library Materials – August 1993-May 1994
	Article: From Governor to Cabby – The Political Career and Tragic Death of West Virginia's William Casey Marland 1950-65 – Forward by Dr. Otis K. Rice
	Folder: Lib. Fac. Handbook 1994
	Folder: Lib. Fac. Handbook 1996
	Folder: Lib. Fac. Handbook 1999
	Invitation Addressed to Mrs. Cora Teel for Reception Event on Saturday, April 22, 2006
	Folder: John C. Plott 1983
	Document: Library Report – August 1997
	Announcement of Disaster Recovery Workshops on Friday, June 13, 1997
	Document: By-Laws of the Marshall University Libraries Staff Association – August 1990 – Articles I-VI
	Handwritten Note about Christmas Luncheon on Friday the 14th
	Handwritten Note about Staff Assn. Meeting – 8/23/91
	Handwritten Note about missed luncheon – 5/15/92
	Handwritten Note of purchase list – 11/22/1991
	Marshall University Library Staff Association Annual Report 1991-92
	Marshall University Outreach Outlook Newsletter – Volume 4, Issue 9, November 2004
	Standing Rules of the Marshall University Libraries Staff Association
	Program Invitation for Nelson Bond: Marshall... and Other Worlds, Thursday, October 9, 2003 at Joan C. Edwards Playhouse
	Marshall University Library Associates Annual Meeting Poster
	Marshall University Library Associates Summer Celebration June 22-23, 2001 Poster
	Notice of University Library Closure from July 3-5, 1999
	University Libraries Summer Schedule III, Aug. 14-22, 1999 Poster
	University Libraries Spring Break Hours Poster
	University Libraries Summer Schedule II, June 7-Aug. 14, 1999 Poster
	Notice of Memorial Services for Dollie Evelyn Greiner (died November 24, 1997)
	Brochure for various library-related seminars
	Photograph of a mouse on a surface with some papers

	Photograph of a mouse on a surface with various objects
	Newspaper Clipping: The Chronicle of Higher Education – August 15, 1990
	Library Committees Collection Development Plan
	Library Committees Collection Development Plan – List of Staff Roles
	Interview Schedule for Serials Librarian – Candidate: Peter Washkevic – March 16, 1998
	Director of Major Gifts – College of Liberal Arts and University Libraries Position Summary and Advertisement
	Spiral Bound Book: Marshall University Library Info and Memos
	Marshall University Messenger Newsletter – Spring 2003
	2 copies of Marshall University Messenger Newsletter – August 2003
	Marshall University Messenger Newsletter – Fall 2004 – Volume II, Issue II
	Marshall University Libraries Newsletter – September 2002
	Marshall University Libraries Newsletter – March 22, 2001 – Volume 1, Issue 0
	2 copies - 1997-98 Year of the Book Writing Contest Winners: The Importance of Books in a Digital World - Overview
	Marshall University Newspaper Clippings about Establishment of Drinko Library – Mid-1990s
	Tri-State Update Newsletter – Between the Lines – Vol. 5 Issue 2 – March/April 1992
	Booklet: Marshall University Libraries Annual Report 2001-02
	Marshall University Libraries Annual Report 2001-02
	By-Laws of the Marshall University Libraries Staff Association – August 1986 – Articles I-VI
	“A Decennial Celebration” - 10 th Annual Marshall Library Skills Institute – May 8-20, 1983
	Senate Bill Proposal Draft to amend Article seven, chapter eighteen-b of the code of West Virginia
	Folder: Travel Policy Review
	Folder: Safety Committee
	Folder: Clinton, Marshall
	Bound Notepad: Buffalo Baptist Cemetery – Figures, Tables and Appendices – GEO 585 Sp. Top. Summer 1982
	Letter Advertising Marshall University Library Associates Summer Celebration of Books – June 30, 2005
	Ticket Order Form for Celebration of Books – Old and New – Friday, July 29, 2005
	University Libraries Notice of Closure September 4-6, 1999 Poster
	Herald Dispatch Newspaper Clipping: Literary Treasures – Wednesday, August 6, 2003
	Marshall University Library Associates Summer Celebration Invitation – June 22, 2001
	James E. Morrow Library Information Poster
	Letter to All Library Personnel from Patsy Stephenson, Chairperson Executive Committee about Staff Association President and summary of the year – June 28, 1995
	Huntington City Mission’s Holiday House Staff Association Christmas Project donation request form – November 14, 1994
	Memo on Staff Association Dues – July 1, 1992
	Notice of donation to Huntington City Mission Holiday House

	Advertisement Poster: Pizza Party for Student Assistants & Work/Study - April 29, 12:00-2:00PM
	Thank You Letter to Staff Association - 1993
	Marshall University Library Staff Invitation to retirement reception for Sara Staats – December 20, 1993
	Career Overview of Kenneth R. Reffeitt, Great Keeper of Wampum, Great Council of the United States Improved Order of Red Men
	Memo on Video Showings in library confidence room on May 15, 1993
	Memo on Selection of Video to be shown – April 30, 1993
	Memo on Video Offerings – May 27, 1993
	Memo on Workshops and Seminars – October 9, 1992
	Sign Reading “Closed Sun. July 3 & Mon. July 4”
	Memo on Internet Books – May 8, 1995
	Memo on Cabell Library Annual Friends – April 5, 1995
	Poster for Secret Surprise Farewell Dinner for Trish del Nero – August 4, 1994
	Poster for Morrow Library Used Book Sale – June 22 & 23, 1995
	Memo on Morrow Library Used Book Sale – June 1, 1995
	Memo on Earthquake Procedures – November 29, 1990
	Memo on VTLS Downtime – January 24, 1993
	Memo on United Way – November 30, 1993
	James E. Morrow Library Thanksgiving Schedule
	Letter to staff from Nancy Filbert – November 16, 1992
	Memo on VTLS Downtime – January 24, 1993
	Brochure for Library Orientation – Thursday, September 24, 1992
	Poster: Going Away Party For Karen Meizner
	Memo on Black History Month Programming – January 28, 1993
	¾" Videotape List
	Memo on MU Libraries WWW Home Page – August 7, 1995
	Memo on Holiday Luncheon – December 1, 1994
	Poster: Retirement Party for Dagmar Weill – Tuesday, May 3, 1994
	Memo on New Year and New President – July 13, 1994
	Poster: Going Away Party for Janis Winkfield
	Memo on Collection of Money – April 17, 1995
	Memo on Meeting with Chief Information Officer Candidates – July 11, 1995
	Memo on United Way Status Report – November 1, 1994
	Memo on Stack Maintenance – November 4, 1994
	Memo on United Way Status Report – November 14, 1994
	Memo on Stack Maintenance – November 4, 1994
	Memo on United Way Status Report – November 14, 1994
	Poster: Hours for Thanksgiving Week – November 19-26, 1995
	Memo on North Central Accreditation Visit – November 1, 1995
	Memo on United Way Campaign – December 8, 1994

	Memo on United Way of the River Cities – October 25, 1994
	Memo on Candidate Interview – September 12, 1994
	Memo on Dues – September 13, 1995
	Memo on Workshop Opportunity – February 26, 1993
	Memo on Change in Mail Pickup/Delivery Procedures – April 27, 1993
	Poster: James E. Morrow Library Closed Sat & Sun July 16 & 17
	Poster: James E. Morrow Library Extended Hours – Spring Semester 1994
	Poster: James E. Morrow Library Summer Term Schedule 1994
	Memo on Morrow Library Used Book Sale – June 6, 1995
	Memo on Reorganization of Public Services – June 22, 1993
	Memo on Library Seminar on Self-Esteem – March 23, 1993
	Memo Entering Time for Snow Days – January 10, 1994
	Memo on Reorganization of Public Services – June 22, 1993
	Memo on Payroll Cards – January 28, 1994
	Memo on Library Seminar on Self-Esteem – May 13, 1993
	Memo on Associate Direction of Libraries – November 27, 1995
	Poster: James E. Morrow Library Hours August 19-27
	Memo on CIO Candidates with Documents for Each Candidate – July 19, 1995
	Memo on CIO Candidate Lawrence M. Frederick – July 18, 1995
	Memo on Visit by Dr. David Kaser, Library Consultant – November 30, 1994
	Memo on MU International & Multicultural Studies – March 16, 1995
	Letter to Staff about Dust Buster Brigade – August 23, 1991
	Memo on Asbestos Cleanup – August 26, 1991
	Memo on Dissertation – August 26, 1991
	Letter to Staff about Dust Buster Brigade – August 23, 1991
	Memo on Mice in Staff Room – December 16, 1992
	Memo on Series 62/Classification System Information Meeting 0 October 8, 1993
	Memo on Library Seminar on Self-Esteem – March 8, 1993
	Library for the New Millenium: The Information Superhighway for Southern West Virginia
	Letter to Library Staff on Christmas Tea Party
	Memo on Christmas Angels – December 4, 1992
	Memo on Reappointment and Promotion – September 14, 1992
	Memo on Library Faculty Meetings – November 13, 1992
	Thank-You Letter to Staff Association for event attendance
	Library Schedule for Semester Break and First Summer Term 1991
	Memo on KASDOC at the Ramsdell House – March 21, 1992
	Poster: Appreciation Pizza Party – Tuesday, April 25, 1995
	Memo on New Policy – April 17, 1995
	Memo on Meeting of Book Sale Workers – June 19, 1995
	Memo on Use of PCs in Media – February 15, 1993
	Thanksgiving Recess Schedule – James E. Morrow Library

	Memo on Workshops in May – April 20, 1993
	MU Newsletter October 12, 1995
	Executive Committee Recommendation on Accommodations for Disabled Students – October 6, 1995
	Minutes of the Marshall University Faculty Senate – Thursday, September 28, 1995
	Follett Upper Level Fixture & Finish Plan – September 19, 1995
	Poster for Safety Workshop
	Marshall University Libraries Proposal – Job Specifications for Library Staff Positions - 1993
	Note on Dr. Slack's retirement
	"The Morrow Shuffle" Lyrics
	Marshall University Associate Director of Libraries Job Specifications – March 17, 1995
	Memo on Workshops – December 1, 1995
	Memo on Special Collections' WWW Homepage – July 20, 1995
	Marshall Library Associates 6 th Annual Meeting – Thursday, April 21, 1994
	List of Department Telephone Numbers
	Memo on General Staff Meeting – Library Science Classroom – May 20, 1992
	Invitation to Luncheon to Honor Library Faculty – Wednesday, June 3
	Memo on General Library Staff Meeting – October 17, 1994
	List of Department Telephone Numbers
	Memo on Call for America's Libraries – April 6, 1992
	Memo on Conference/Workshop Reimbursement Requests – July 19, 1991
	Memo on Dissertation – August 20, 1991
	Memo on Library Committees – August 6, 1993
	Brochure: West Virginia Library Association 1993 Conference Awards Presentation
	Invitation to meet Grace Marx – Sunday, August 16, 1992
	Memo on Annual Reports – June 29, 1993
	Poster for Performance Event – April 23, 1992
	User Education Librarian Candidate Visit Schedule – Thursday, August 24, 1995
	User Education Librarian Candidate Visit Schedule – Tuesday, August 22, 1995
	User Education Librarian Candidate Visit Schedule – Monday, August 28, 1995
	Memo on Self-Esteem Seminar – March 29, 1993
	Memo on Library Staff Workshop – August 8, 1995
	Memo on Microform Collections – June 24, 1993
	Brochure: Drinko Lectureship on Evidence of Global Warming – April 14, 1994
	Memo on request for contribution – October 4, 1996
	Marshall University Library/Information Center: Gateway to the Future
	Invitation to Drinko Academy Speakers Program – Thursday, September 7, 1995
	List of library/information center's special features
	Memo on Meeting with Architects – April 22, 1996
	Meeting Agenda on Blueprint Technical Review for Library/Information Center – April 23, 1996
	List of Concerns for a New Library Information Center

	Meeting Notes on Millwork, August 14, 1997
	Memo on Drinko Technical Services – August 10, 1998
	Memo on Technical Services Shelving – August 6, 1998
	Memo on Technical Services Shelving – August 3, 1998
	Folder: 1996 Memos
	Marshall University Libraries Annual Report 2003-04
	Second Draft of Recommendation that periodicals remain non-circulating – February 12, 1999
	Fines for overdue periodicals circulated to faculty
	Serials Classification Project Proposal Draft 3 – February 19, 1999
	Note on exemption from Executive Policy Bulletin #5
	Meeting on the Future of Marshall University Libraries – February 10, 1999
	Library Elections Spring 1999
	Note on Director of Major Gifts – College of Liberal Arts and University Libraries
	Research Portfolio – Historical Methods – Dr. David Kenley – September 4, 2003
	Library Staff Spring Break Workshops – March 23-27, 1998
	Poster: Marshall University Library Associates Annual Meeting – Thursday, April 18, 1996
	Appendix Four: Chronology of Due Dates – July 10, 1996
	Revision of Series 36 Draft – University System of West Virginia – May 15, 1996
	Part Six: Guidelines for Merit Pay Draft 5 – July 10, 1996
	Revisions to the Draft of Policy Bulletin 36 – July 18, 1996
	Marshall University Libraries Technical Services: Revised Gifts Policy – August 26, 1998
	University Libraries Summer Schedule I – May 10-June 6, 1999
	Fall Break Hours
	Notice of University Libraries Closure on Saturday, July 10, 1999 and Sunday, July 11, 1999
	University Libraries Summer Schedule II – June 7-August 13, 1999