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SR-06-07-21R FDC

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FACULTY DEVELOPMENT COMMITTEE RECOMMENDATION

SR-06-07-21R FDC

Recommends that the following changes below and on the attached (deletions are in ~~striketrough~~ with additions in **bold**) be made to the criteria for nomination for the Pickens-Queen, Reynolds, and Hedrick faculty awards as submitted by the selection committees for these teaching awards, by the committee chairpersons (Karen Bailey, Karen Mitchell, and Gary McIlvain), by the Center for the Advancement of Teaching & Learning (Elaine Baker), by the office of Academic Affairs, and as approved by the Faculty Development Committee.

The proposed changes affect the following areas and are highlighted in boldface:

A. Criteria for Nomination:

- a. Pickens-Queens: Currently requires instructor or assistant rank; 6 years or less of service at Marshall University, fulltime, tenure-track appointment. **Proposed:** instructor or assistant professor rank, fulltime, tenure-track appointment, **1-5 years of service at Marshall University (a person is first eligible to apply in the 2nd year and may last apply in the 6th year).**
- b. Reynolds Award: Currently requires rank at assistant professor or above, fulltime, tenure track appointment, and at least 3 years of service to Marshall University. **Proposed:** Fulltime, **tenured** or tenure track appointment, rank at assistant professor or above; **a minimum of 6 years of experience at Marshall University (a person is first eligible to apply in the 7th year).**
- c. Hedrick Outstanding Faculty award: Currently requires a minimum of 7 years of service at Marshall University, fulltime, tenure-track appointment, and distinguished achievement in teaching, service, and research/creative/scholarly activities. **Clarification: (a person is first eligible to apply in the spring of the 7th year because nominations occur in May and the award is given during the 8th year of employment).**

B. Materials to be submitted by nominees:

- a. Hedrick: Currently nominees submit a record from the past three years. **Proposed:** Nominees will submit **portfolios documenting their achievements for the previous 7 years with teaching materials from 3-5 courses in that time.**

C. Concurrent nominations:

- a. Currently a person can apply for consideration to all awards simultaneously assuming they meet qualifications. **Proposed: In any given year a faculty member can be considered for only one award. If nominated and eligible for more than one award, the nominee will be asked to choose one teaching award for consideration.**

- b. Currently there are no limits to the number of times a person can win any given award. **Proposed: A faculty member can win any given teaching award only once in their service at Marshall University.**

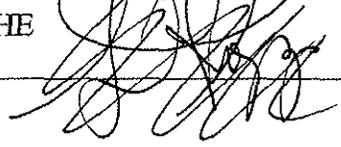
RATIONALE:

We would like to differentiate the teaching awards more clearly, removing overlapping criteria if possible, and describing them as rewarding somewhat different categories of faculty work and expertise. We are proposing to emphasize the Pickens-Queen teaching awards as recognition of excellence in teaching by junior faculty members, those with fewer years of service and in the first two ranks. The Reynolds award will become the senior, or mid-career teaching award that recognizes a person who has been at Marshall University long enough to earn tenure and who is achieving exemplary teaching accomplishments. The Hedrick Outstanding Faculty Award will be given as the ultimate recognition for consistent, long-term achievements in the most significant areas of faculty responsibility -- teaching and scholarship.

- A. As each award was instituted, the number of years of service was independently established. As a result the years of service as currently stated overlap and the Reynolds award, which was the original, senior award, has a requirement of only three years of service. This is less service than is required of the Pickens-Queen award, which is generally considered to be the "junior" faculty award. Therefore, the same person currently is eligible for both the junior and the senior teaching awards. The proposed changes in the required years of experience and rank will prevent the overlap between the Pickens-Queen and the Reynolds awards. We also are proposing that someone is not eligible for the Pickens-Queen award in their first year of employment because they simply have no history of teaching excellence at Marshall University.
- B. If the Hedrick award is to recognize the highest level of faculty accomplishments, 3 years of submitted work seems rather scant. Since major research or creative activities often take more than 3 years to complete, the recommendation is to ask for a longer record of work in the application.
- C. There are many outstanding faculty members at Marshall University and relatively few major recognitions and awards. Limiting the number of awards one can apply for, or win, allows for greater inclusiveness of talented faculty members. These limits will also prevent one person from winning two awards in a single year.

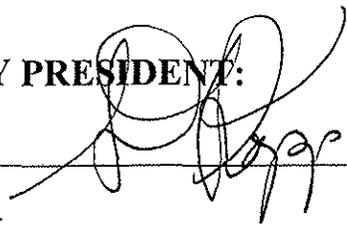
FACULTY SENATE CHAIR:

APPROVED BY THE FACULTY SENATE:  DATE: 5/4/2007

DISAPPROVED BY THE FACULTY SENATE:  DATE: 5/9/07

UNIVERSITY PRESIDENT:

APPROVED: _____

A large, stylized handwritten signature in black ink, written over the 'APPROVED' line.

DATE: _____

5/9/07

DISAPPROVED: _____

DATE: _____

COMMENTS: _____

TO: Marshall University Faculty
FROM: Pickens-Queen Teacher Awards Committee
SUBJECT: Twelfth Pickens-Queen Awards: Procedures for Selection
DATE: August 25, 2006

The annual Pickens-Queen Teacher Awards are three \$1,000 stipends honoring outstanding junior faculty. All full-time, tenure-track faculty who are at the Instructor/Assistant Professor rank and who have completed ~~six or less years of service at Marshall University~~ **1-5 years of service at Marshall University (a person is first eligible to apply in the 2nd year and may last apply in the 6th year)** are eligible for the award. **In any given year a faculty member can be considered for only one award. If nominated and eligible for more than one award, the nominee will be asked to choose one teaching award for consideration. A faculty member can win any given teaching award only once in their service at Marshall University.** Our committee has developed procedures for choosing the person to receive the award, and we hope you will nominate yourself or one of your colleagues who is an outstanding teacher.

Criteria for Selection: Selection of faculty members to receive the Pickens-Queen Awards for Teaching is based on the following criteria:

1. Evaluations by students.
2. A concise two-page essay describing teaching philosophy and methods.
3. Letters of support from five individuals of the nominees choosing.
4. Observation of the finalist to be determined by the committee.

Finalists will be selected for observation after the screening of criteria 1, 2, and 3 have been completed.

A nomination form has been attached. For consideration this year, it must be returned to Elaine Baker, Director of the Center for the Advancement of Teaching & Learning, in Old Main 109 no later than September 29, 2006.

TO: Marshall University Faculty
FROM: Marshall and Shirley Reynolds Outstanding Teacher Award Committee
SUBJECT: Twenty-first Marshall and Shirley Reynolds Award: Procedures for Selection
DATE: August 25, 2006

The annual Marshall and Shirley Reynolds Outstanding Teacher Award is a \$3,000 stipend. All full-time, **tenured or tenure-track** faculty members at the rank of assistant professor or above who have completed ~~three or more years of service at Marshall University~~ a minimum of 6 years of **experience at Marshall University (a person is first eligible to apply in the 7th year)** are eligible for the award. **In any given year a faculty member can be considered for only one award. If nominated and eligible for more than one award, the nominee will be asked to choose one teaching award for consideration. A faculty member can win any given teaching award only once in their service at Marshall University.** Our committee has developed procedures for choosing the person to receive the award, and we hope you will nominate yourself or one of your colleagues who is an outstanding teacher.

Criteria for Selection: Selection of a faculty member to receive the Marshall and Shirley Reynolds Award for Outstanding Teaching is a two-level process. The first level of screening is based on the following criteria:

1. Evaluations by students.
2. Statements from the nominee (answers to questions and descriptions of methods, innovations, etc.).
3. Recommendation from immediate supervisor or department committee.

A small number of finalists will be selected from the first level of screening. During the second level of screening, the committee will solicit information through observations and interviews, considering the following criteria:

1. Design of innovative and effective teaching strategies.
2. Evidence of effective classroom instruction.
3. Development of curriculum, new courses, participation in interdisciplinary courses, honor programs, etc.
4. Scholarship and research.

The timetable for the 2006-07 competition is as follows:

Nomination forms submitted by September 22, 2006.
Faculty information form submitted by October 19, 2006.
Administrators' recommendation submitted by October 23, 2006.
First level screening completed by December 1, 2006.
Second level screening completed by March 2, 2007.
Award presented at the ~~final~~ **Senate spring General Faculty meeting** on April 27, 2007.

A nomination form has been enclosed. For consideration this year, it must be returned to Elaine Baker, Director of the Center for the Advancement of Teaching & Learning, in Old Main 109 no later than September 22, 2006.

2007-08 HEDRICK OUTSTANDING FACULTY AWARD

CALL FOR NOMINATIONS

The Office of Academic Affairs is seeking nominations for the eleventh annual Dr. Charles E. Hedrick Outstanding Faculty Award. The \$5,000 award, made possible by a grant from Charles B. and Mary Jo Locke Hedrick, is named in honor of a former history professor and founder of the Graduate School. It recognizes a faculty member who:

- is a full-time, **tenure-track** member of the faculty,
- has a minimum of seven years' teaching ~~experience~~ **service** at Marshall (**a person is first eligible to apply in the spring of the 7th year because nominations occur in May and the award is given during the 8th year of employment**),
- has a record of outstanding classroom teaching (at the undergraduate or graduate level), scholarship, research and creative activities. The selection committee will give equal weight to teaching and to research/scholarship/creative activities.
- **In any given year a faculty member can be considered for only one award. If nominated and eligible for more than one award, the nominee will be asked to choose one teaching award for consideration.**
- **A faculty member can win any given teaching award only once in their service at Marshall University.**

Individuals may be nominated by faculty, staff or students by sending the completed nomination form to the Hedrick Committee c/o Dr. Elaine Baker, Center for the Advancement of Teaching and Learning, 109 Old Main. Nominees who meet the criteria will be asked to submit the following: a ~~teaching credentials file; a research/scholarship/creative activities file;~~ **a vita portfolio documenting their achievements for the previous 7 years with teaching materials from 3-5 courses in that time**; recommendations from three colleagues familiar with the candidate's teaching, research, scholarship and creative activities; and a letter from the applicant's Chair or Dean addressing the excellence of the applicant's research.

The deadline for nominations is May 1, 2007.

HEDRICK OUTSTANDING FACULTY AWARD
NOMINATION FORM

Name of Nominee: _____

Department: _____

Years of Teaching Experience at Marshall University: _____

Name of Nominator: _____

Address: _____

Telephone Number: _____

Marshall University Affiliation: Faculty ____ Staff ____ Student ____ Alumnus ____

Today's Date: _____