

9-25-1998

SR-98-99-(3) 62 (APC)

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Marshall University, "SR-98-99-(3) 62 (APC)" (1998). *Recommendations*. 697.
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**ACADEMIC PLANNING COMMITTEE
RECOMMENDATION**

SR-98-99-(3) 62 (APC)

Recommends that the proposed amendment to the admissions policy for non-degree students be approved as proposed to the committee with a recommendation that Dr. James Harless (Director of Admissions) forward a rationale for this amendment to the Faculty Senate.

RATIONALE: The members of the Academic Planning Committee (APC) were presented with a written summary of the proposed amendment to the admissions policy for non-degree students prepared by Dr. James Harless (Director of Admissions). The members of the committee expressed no concern over the proposed amendment, however, members of the committee were unfamiliar with the rationale behind the amendment or its intended outcomes. As a result, the members of the committee felt that Dr. Harless should provide the Faculty Senate with a rationale for the amendment to allow the Faculty Senate the opportunity to make a more informed decision.

FACULTY SENATE PRESIDENT:

APPROVED BY SENATE: *Bobby F. D. S.* DATE: 9-25-98

DISAPPROVED BY SENATE: _____ DATE: _____

UNIVERSITY PRESIDENT:

APPROVED: *[Signature]* DATE: 10.1.98

DISAPPROVED: _____ DATE: _____

COMMENTS:



ADMISSIONS OFFICE
400 Earl Green Boulevard
Huntington, West Virginia 25755-2020
304/696-3160

May 12, 1998

MEMO -

TO: Blaker W. Bolling, Chair, Academic Planning Committee

FROM: James W. Harless, Director of Admissions *J. H.*

SUBJ: Non-degree Students

Listed below is a copy of the 1998/99 undergraduate application information under the non-degree students section. It is the recommendation of the Admission Office that an additional sentence be added to the non-degree students section of the undergraduate application, as well as under this section in the next publication of the undergraduate catalog:

NON-DEGREE STUDENTS:

Applicants **cannot earn a degree or certificate** with this status and are not eligible for financial aid. In order to change to degree status, applicants must reapply and submit appropriate admission credentials. Non-degree students must obtain the permission of the dean of the college in which the course is being offered. Non-degree enrollment is not available for persons under suspension by the university.

Additional sentence: Students applying for the non-degree status must be in good academic standing from the previous institution attended.

We appreciate your reviewing this request at your next committee meeting and letting us know if approval is given to place the new sentence on the undergraduate application when the next undergraduate catalog publication is printed.

cc: Sarah Denman
Leonard Deutsch