

Marshall University

Marshall Digital Scholar

[Guides to Manuscript Collections](#)

[Search Our Collections](#)

6-2022

0877: The Links, Incorporated, 1989-2018

Marshall University Special Collections

Follow this and additional works at: https://mds.marshall.edu/sc_finding_aids

The Links, Incorporated, 1989-2018



Special Collections Department
James E. Morrow Library
Marshall University
Huntington, West Virginia
2022

The Links, Incorporated, 1989-2018

Summary:

Title: The Links, Incorporated

Span Dates: 1989-2018

Creator: Various

Repository: Marshall University Special Collections, Morrow Library (Huntington, WV)

Processed by: Charles D. Rowan, 2022

Accession Number: 2002/06.0877

Date Completed: June 2022

Access to Collection: Open

Extent: Approximately 4 cubic feet.

Donor:

Language: English

Search terms:

- **Events and Programs**
 - Annual Fashion Show Luncheon Benefit
 - Bright Smiles, Bright Futures
 - Celebration of Friendship
 - Domestic Violence Awareness Month
 - Donor Sabbath
 - Health and Safety Expo Series
 - Heart Truth Brown Bag Forum
 - Help the Jena 6
 - Maama Kit Project
 - Obama Celebration Ball
 - Project Healthy Youth
 - Project LEAD
 - Project Walking Fete
- **Organizations**
 - The Links, Incorporated
- **People**
 - Alice Rhodes, Esquire
 - Bernice Johnson
 - Betty J. Cleckley, PH.D.
 - Beverly J. Murrell or Beverly Murrell
 - Bobbie Jean Clarke
 - Deborah Canty-Smith

- Denise Springer
- Elouise H. Baker
- Jada Hunter
- Janice Winkfield
- Jessie Nicholson
- Joyce Lee
- LaFadie B. Whittico
- Loretta J. Gunn, DDS
- Margret Hawkins (Co-Founder)
- Marie Redd
- Martha Edwards
- Mary Dotson
- Patricia Gunn, Esquire
- Raymona Ramsey
- Ruth Finley
- Sadie Page
- Sara Scott (Co-Founder)
- Sherlie Thomas
- Sterling Henderson
- Theresa Whitehead
- Vanessa Washington
- Verona Clarke
- Victoria Smith
- Wendy D. Thomas or Wendy Thomas
- Willene H. Moore

Biographical Notes:

Refer to collection Accession #: 2016/10.0835 for more The Link Incorporated information and Documents.

The Links, Incorporated is one of the oldest and largest volunteer service organizations consisting of members who are women of African descent. It was established in 1946 and is an international not-for-profit corporation. The Sister Links are committed to enriching, sustaining, and ensuring the culture and economic survival of African Americans and other persons of African ancestry. They offer a variety of programs meant to educate and assist members of the community targeted at all community members from preschoolers to senior citizens.

Processing Note:

The items discarded from this collection include many duplicates of various documents, tax documents, voided cheques, various receipts, expired office supplies, and documents consisting of printed webpages. This collection was also received

partially sorted and in folders but was fully reorganized and sorted by the processor.

Access and Use:

For more information or to use any collection, contact:
 Special Collections, Morrow Library
 Marshall University
 One John Marshall Drive
 Huntington, WV 25755
 (304) 696-2343
speccoll@marshall.edu

Container List

Box Number	Folder Number	Contents	Dates	Notes
Box 1		Documents		
	Folder 1	By-Laws and Policies	2001-2008	A collection of The Links, Inc. By-Laws and their policies.
	Folder 2	Meetings	1995-2009	Meetings and their agendas such as "Affirming Friendship" and "Powering the Promise."
	Folder 3	Meetings	2010-2015	Meetings and their agendas such as "Powering the Promise" and "Leading with Excellence – Serving with Grace."
	Folder 4	Meeting Minutes	2007-2018	Minutes on various meeting between The Links, Inc.
	Folder 5	Emails, Memos, and Letters	2000-2016	Correspondences to and from The Links, Inc. members.
	Folder 6	Cards	Undated, 2017-2018	Assorted "Thank You" cards, information cards, or other organization cards.
	Folder 7	Press Releases and Articles	2006-2009	Press releases or other information given out by

				or to The Links, Inc. members.
	Folder 8	Newspapers	1990-2018	Newspaper articles including members of The Links, Inc. or their activities in the community.
	Folder 9	Photographs	2016-2017	Photographs of members of The Links, Inc. and community members.
	Folder 10	Members	2006-2018	A collection of documents with information on the members of The Links, Inc. Members mentioned include: President Willene H. Moore, Elouise H. Baker, Deborah Canty-Smith, Bobbie Jean Clarke, Verona Clarke, Betty J. Cleckley, PH.D., Mary Dotson, Martha Edwards, Ruth Finley, Loretta J. Gunn, DDS, Patricia Gunn, Esquire, Sterling Henderson, Jada Hunter, Bernice Johnson, Joyce Lee, Beverly J. Murrell, Jessie Nicholson, Sadie Page, Raymona Ramsey, Marie Redd, Alice Rhodes, Esquire, Victoria Smith, Wendy D. Thomas, Sherlie Thomas, LaFadie B. Whittico, and Janice Winkfield.
	Folder 11	Certificates and Awards	2006-2009	Certificates and awards given to The Links, Inc. and its members.
	Folder 12	Academics and Education	1997-2012	Certificates, letters regarding scholarships,

				and educational events hosted by The Links Inc.
	Folder 13	The Links, Inc. History	2007	Informational documents on the history of The Links, Inc.
	Folder 14	Informational Handouts and Tests	Undated	Handout about a wide range of topics for everyday life, health, and safety practices. Also includes The Links, Inc. tests and answer keys.
	Folder 15	The Tater Sisters	Undated	An exercise in decision making and ethics for new members of The Links, Inc. to take.
	Folder 16	Brochures and Booklets	2008-2018	Assorted brochures, booklets, and other items related to The Links, Inc. events or groups they were contacted by.
	Folder 17	Events and Fliers	1991-2017	Fliers and documents relating to the various activities and events hosted by The Links, Inc. These events include Domestic Violence Awareness Month, Help the Jena 6, Donor Sabbath, Obama Celebration Ball, and Heart Truth Brown Bag Forum.
	Folder 18	Project LEAD	2004-2011	Project LEAD, Leaders Educate and Demonstrate or Links Erase Alcohol and Drugs, are outreach youth programs that offer field trips, tutoring, recreational activities, college prep, and many other programs for children.

	Folder 19	Celebration of Friendship	Undated, 2017	A celebration/meeting to uphold the ideals, purposes, and true meaning of the word friendship among The Links, Inc. members.
	Folder 20	Maama Kit Project	2005	A project that aims to address maternal mortality and reduce infection during deliveries.
	Folder 21	Health and Safety Expo Series	2010-2012	A collection of programs hosted by The Links, Inc. under the umbrella program known as the Health and Safety Expo. Programs include "Seeing Pink" Celebration of Hope; Breast Cancer Awareness Program, "Go Red For Women" Cardiovascular and Diabetes Awareness Program, American Heart Association "Heartwalk," Women and Senior Safety Expo, "AFYA" Women's Health Event, and "Preserving Our Heritage" Quilting Relaxation/Anti-Anxiety Class.
	Folder 22	Project Healthy Youth	Undated, 2011-2014	A project that aims to teach children to make healthy choices in life, explore their creativity, and other extracurricular activities.
	Folder 23	Project Walking Fete	2006-2010	A program that aimed to raise money and promote a healthy lifestyle.

	Folder 24	Children's Art	Undated	Children's art created during or for programs hosted by The Links, Inc.
	Folder 25	Program Reports	2003-2009	Documents meant to discuss and analyze the programs executed by The Links, Inc. to see how they preformed and how to improve them in the future.
	Folder 26	Program Reports	2010-2016	Documents meant to discuss and analyze the programs executed by The Links, Inc. to see how they performed and how to improve them in the future.
	Folder 27	National Trends and Services Survey Results	Undated	A survey used to identify the additional services rendered to Africa and the Caribbeans by Link Chapters.
	Folder 28	Uncategorized Documents	2006-2017	Includes uncategorized documents such as program needs assessment analysis, reports on member activities, conference cues, central area president's chat recap, and legacy keeper scorecard.
	Folder 29	Building Assessment Contribution and Payment Authorization Forms	Undated	Forms payment contributions and authorizations from the members of The Links, Inc.
	Folder 30	Blank Folder	2005-2009	Various forms used by The Links, Inc. that are unused.
	Folder 31	Treasurer's Reports	2005-2018	Treasury reports submitted by Beverly J. Murrell, Treasurer.

	Folder 32	Business Expenses and Financial Documents	1990-2008	A mixture of receipts, budget reports, and other expenses used by The Links, Inc.
	Folder 33	Business Expenses and Financial Documents	2008-2018	A mixture of budget reports and other expenses used by The Links, Inc.
	Folder 34	Protocol Matters Presentation	2010	A printed presentation.
	Folder 35	What's Money Got to Do with It Presentation	2010	A printed presentation.
	Folder 36	Welcome to "The Links Archives Bootcamp" Presentastion	2015	A printed presentation.
	Folder 37	39 th Central Area Conference	2015	The presumed first half of the 39 th Central Area Conference presentations.
	Folder 38	39 th Central Area Conference	2015	The presumed second half of the 39 th Central Area Conference presentations.
	Folder 39	44 th Central Area Conference	2015	Presentations from the 44 th Central Area Conference.
Box 2		Mixed Items		
		Top Team Start! Walking Program Certificate	2008	A certificate awarded to the Huntington Links by Denise Springer, Special Events Division Director.
		The Links, Incorporated Jackson, Tennessee Chapter Scrapbook	2005-2006	A scrapbook filled with different programs, Links members, and events such as the Annual Fashion Show Luncheon Benefit.
		Member Finance Book	1989-2009	A collected record on member's financial information.
		The Links, Inc. Financial Handbook	2008	A revised financial handbook.

		The Links, Incorporated Directory of the Central Area Chapter Presidents	2005-2006	A directory of the central area Links presidents.
		The Huntington Chapter of Links, Inc. T-Shirt	Undated	A white XXL t-shirt for the Huntington Links.
		The Links, Incorporated Central Area Conference, Columbus, Ohio Plastic Tag	2005	A small hard plastic tag with two holes in the top.
		The Links, Inc. Rubber Stamp	Undated	A rubber stamp that reads "For Deposit Only Huntington Chapter of Links, Inc."
		The Links, Inc. Sealing Stickers	Undated	Stickers for letters that read "Complements of Huntington Chapter Links, Inc."
		Two National Underground Railroad Freedom Center Tickets	2005	Two general admission tickets purchased April 8 th , 2005, at 12:15pm.
		Glass Candlestick Holder with Golden and White Ribbon	Undated	A single candle holder with a small ribbon attached to it by a wire.
Box 3		Member Manuals		
	Folder 40	Membership Management System User Manual	Undated	Looseleaf paper manual.
		Membership Management System User Manual	2009	Spiral notebook manual.
		Membership Orientation Manual	2011	A manual designed to help with teaching current Links members to train new members to the corporation.
		Three Membership Manuals	2005	Three membership manuals designed to introduce new Links to the corporation. Discusses the co- founders, Sara Scott and Margret Hawkins, as well as the goals of The Links, Incorporated.

		The Links, Incorporated Manual Collection	2005-2006	A collection of manuals including the Nomination Procedures Manual, the Orientation Manual, the Communications and Public Relations Handbook, the Manual of Procedures, the Protocol Manual, the Code of Ethics, the Code of Ethics Policy and Procedures Manual, and programming.
Box 4		Directory and Collected Notebooks/Folders		
		18 CDs	2006-2008	A collection of CDs all relating to The Links, Inc. programs and training.
		2 Huntington Links Chapter Directories	2005	Two directories of the Huntington Links' members and leadership.
		38 th Central Area Conference Folder	2005	Personal folder of a Links member.
		40 th National Assembly Folder	2016	A green folder containing information of the 40 th National Assembly.
		The Links, Incorporated Manual of Procedures Folder	2009	A personal folder of a Links member containing the Manual of Procedures.
		The Links, Incorporated Manual of Procedures Folder	2009	A folder containing the Manual of Procedures.
		Two Protocol Manuals	2006-2008	Contains the protocol policies, procedures, and practices of The Links, Incorporated.
		Links – National Strategic Planning Committee	Undated	Contains presentations for the committee.
		The Links, Incorporated Orientation Manual Orientation Tests	2009	A small folder containing orientation tests.

		The Links, Incorporated Member's Folder	2011-2016	A dark blue personal folder belonging to a Links member.
		Link Vanessa Washington and Link Wendy Thomas's Folder	2009-2010	A folder titled Annual Walk-A-Thon that belonged to Link Vanessa Washington and Link Wendy Thomas's and contains their documents.
		Link Vanessa Washington's Folder	2009-2010	A folder that belonged to Link Vanessa Washington and contains her documents.
		Recording Secretary Link Vanessa Washington's Folder	2009-2010	A folder that belonged to Link Vanessa Washington and contains her documents.
		Four Link Beverly Murrell Folders	2006-2011	Four folders that belonged to Link Beverly Murrell and contain her documents.
		Bright Smiles, Bright Futures Folder	2016	A folder with documents related to the Bright Smiles, Bright Futures program hosted by the Huntington Links.
		Services to Youth Folder	2009-2010	Documents relating to the Services to Youth program chaired by Beverly Murrell and involving Marie Redd, Jada Hunter, Vanessa Washington, Theresa Whitehead, and Sadie Page.
		Legacy Keeper Report Notebook	2017-2018	The legacy keeper chapter annual profile report.

		Code of Ethics and Standards Notebook	2008	Contains the code of ethics and standards as well as the Linking the Standards to Friendship and Service presentation.
		Archives Manual	2007	The standards and practices of The Links, Inc. archives.
		Calls to Assembly Booklet	2010	Call to Assembly for Detroit, Michigan at the 37 th National Assembly.
		The Recording Secretary's Handbook	2008	An informational booklet on the duties and responsibilities of the Recording Secretary.
		Link to Link Newsletter	Fall 2009	A newsletter of The Links, Incorporated.
		Linked Magazine	Winter/Spring 2011	Linked, Volume 1, Issue 1
		Linked Magazine	Spring 2012	Linked, Volume 2, Issue 1
		Linked Magazine	Spring 2014	Linked, Volume 3, Issue 1
		Linked Magazine	Fall 2017	Linked, Volume 4, Issue 1
		38 th National Assembly Program Book	2012	A program book for the 38 th National Assembly of The Links, Inc.