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SR-96-97-(55) 121 (EC)

Marshall University

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**EXECUTIVE COMMITTEE
RECOMMENDATION**

SR-96-97-(55) 121 (EC)

Recommends approval of the following:

**Proposed Action Plan for
Marshall University and West Virginia Graduate College**

Whereas both the Marshall University Faculty Senate and the West Virginia Graduate College Faculty Council consist of the duly elected representatives of the faculty of both institutions and each has a set of duly constituted standing and ad hoc committees which cover most areas of academic life, it is proposed that the Faculty Council and Faculty Senate and their appropriate standing and ad hoc committees be charged to study the various effects of the proposed merger between the two institutions. During this study, corresponding committees will identify areas of similarity and difference in policy and procedures and outline possible avenues of future operations as the proposed merger unfolds. In cooperation with the Presidents, these activities will be coordinated by the Executive Council of each of the two bodies, MU Faculty Senate and WVGC Faculty Council. Any proposals requiring changes in current policy and/or procedures will be presented to both bodies for consideration.

**MU Faculty Senate Standing
Committees**

Academic Planning
Budget & Academic Policy
Athletic
Curriculum
Faculty Personnel
Graduate
Library
Physical Facilities & Planning
Research
Student Conduct & Welfare
University Functions
Legislative Affairs
Faculty Development

**WVGC Faculty Council Standing
Committees**

Academic Affairs
Faculty Affairs
Student Affairs
College Operations
College Research
Faculty Budget
Honorary Degree
Program Review

Ad Hoc Committees

Faculty Development
Merit Policy

DRAFT

MU Faculty Senate Standing Committees

Academic Planning

Major faculty agency for: discussion, review and development of recommendations regarding letters of intent to plan new academic programs and degree; academic long range planning . . . ; academic programs needs assessment; and work directly with the President and Senate Executive Committee as requested and appropriate.

Budget & Academic Policy

Responsibility shall include, but not be limited to, policies affecting university calendar, the university budget, academic honesty, class attendance, grading and examinations. The Committee shall coordinate international student programs and process undergraduate student grade appeals.

Athletic

Shall consider policies relating to the maintenance and development of the intercollegiate athletic program. . .

Curriculum

Responsible for assisting undergraduate college/school curriculum committees in their activities, approving undergraduate course and curriculum changes, and approving the addition or deletion of undergraduate programs.

Faculty Personnel

Shall write, alter, or re-write policies relating to academic rank, salary, tenure, promotion, other matters which affect the well-being of faculty. ., shall study and evaluate policies and procedures relating to the hiring of faculty which includes a yearly review of salaries, . . . shall act as an advisory panel for all faculty members initiating grievances in accord with Series 36.

Graduate

Policy-making advisory board concerned with providing a means of establishing and maintaining basic standards and requirement for graduate programs conducted in the various departments and colleges. It shall determine Graduate faculty status; recommend new courses and program and new graduate degrees; study and review the entire graduate program periodically; encourage research and creative productivity; consider recommendations concerning policy for the Graduate faculty; legislate concerning standards and procedure with reference to these and types and conduct of examination; promote the advancement and improvement of graduate study at Marshall University in all appropriate ways; and process graduate student grade appeals.

Library

Advise the Director of Libraries on matters of library policy; review the administration of the libraries; carry out studies relating to library functions; and serve as a liaison between the faculty at large, the Faculty Senate, and the university libraries.

Physical Facilities and Planning

Consider policies relating to the maintenance, utilization, and improvement of existing facilities; and planning for existing and anticipated needs, including priority . . . ; to prepare recommendations for capital outlay requests for each legislative session; to make and enforce, if necessary campus traffic regulations; . . .

Research

Shall be concerned with the promotion of faculty research, publications and other creative activities. It shall aid the appropriate administrators in the search for funds, and advise the Dean of the Graduate School in administering available funds. The Committee shall act as a review board for the University-funded research proposals.

Student Conduct & Welfare

Concerned with the responsibility for the general and specific well-being of students. It shall be the function of the committee to consider and recommend policies relating to the coordination and regulation of student organizations, social events, and other related activities; academic conduct of students; and advisory and counseling programs, health services, financial aid, including loans and scholarships, student housing, orientation and new student programs, student development programs, and student publications. It shall also strive to protect the rights of students. It is the responsibility of the committee to maintain and improve an atmosphere conducive to the pursuit of academic goals.

University Functions

Have responsibilities in the areas of commencement and honorary degrees, faculty, service, and public relations. The Committee shall recommend policies relating to presidential inaugurations, and commencement activities, including the selection of a commencement speaker.

Legislative Affairs

Develop an annual faculty legislative agenda in general consultation with, but independent of other constituencies on the campus. The Committee will serve as the liaison with the faculty on all legislative matters and report to the full Faculty Senate on a regular basis regarding all actions contemplated or required in executing its responsibilities.

Faculty Development

Concerned with the promotion and coordination of faculty development activities. It shall develop comprehensive policy, make program recommendations, and provide program oversights in the area of faculty development.

WVGC Faculty Council Standing Committees

Academic Affairs

Responsibilities shall include, but not be limited to procedures and policies relating to institutional admission/exit standards, institutional academic standards, program approval and review, and curricula review.

Faculty Affairs

Responsibilities shall include, but not be limited to policies and procedures relating to tenure, reappointment and promotion; benefits; sabbaticals, leave of absence; and grievances.

Student Affairs

Responsibilities shall include, but not be limited to policies and procedures relating to student status; student financial support; student grievances; and student organizations and/or publications.

College Operations

Responsibilities shall include, but not be limited to policies and procedures relating to instructional resources including library, computer and media services; program delivery systems; and equipment and facilities usage.

College Research

Responsibilities shall include, but not be limited to policies and procedures relating to research and consulting and subject usage.

Faculty Budget

Responsibilities shall include, but not be limited to policies and procedures relating to the development of recommendations to assist in the institutional budgetary process.

Honorary Degree

Responsibilities shall include, but not be limited to, coordination of the process for selecting individuals to be awarded honorary degrees by the College.

Program Review

Responsibilities of this committee shall include the oversight of the College's Program Review process.

Ad Hoc Committees

Faculty Development

Responsibilities shall include, but not be limited to policies and procedures relating to faculty development.

Merit Policy

Responsibilities of this committee shall include the development of policies dealing with faculty merit pay.

FACULTY SENATE PRESIDENT:

APPROVED BY SENATE: Elaine Baker DATE: 2/28/97

DISAPPROVED BY SENATE: _____ DATE: _____

UNIVERSITY PRESIDENT:

APPROVED: _____ DATE: _____

DISAPPROVED:  DATE: 2/29/97

COMMENTS: _____
