

4-28-1989

Graduate Committee 3-17-89 (received 4-7-89)

Marshall University

Follow this and additional works at: http://mds.marshall.edu/fs_recommendations

Recommended Citation

Marshall University, "Graduate Committee 3-17-89 (received 4-7-89)" (1989). *Recommendations*. 1717.
http://mds.marshall.edu/fs_recommendations/1717

This Article is brought to you for free and open access by the Faculty Senate at Marshall Digital Scholar. It has been accepted for inclusion in Recommendations by an authorized administrator of Marshall Digital Scholar. For more information, please contact zhangj@marshall.edu, martj@marshall.edu.

APR 07 1989

Recommendations to the Faculty Senate
from the Graduate Committee
March 17, 1989

Recommendation 1:

The following graduate course actions have been approved:

Department	Course	Title	Approved
VTAE	AE 650	Older Adult Learner	new course
Art	ART 560	Art Education	new course
Bio Sciences	BSC 522	Animal Physiology	new course
Curriculum & Instruction	CI 625	Sp. Ed.: Supervision	deletion
	CI 627 672	Practicum in Education	change
	CI 600	Grant writing in Sp. Education	new course
Computer Science	CIS 579	Software Engineering	new course
Instructional Tech & Library Science	ITL 567	Media Skills Inst.	new course
Speech	SPH 502	Rhetorical Theory	new course
Physics	PHY 510	Remote Sensing	new course
Physics	PHY 511	Digital Image Processing	new course

Senate President 4/28/89 Rainey Duke _____
Date Approved Disapproved

President 5/7/89 [Signature] _____
Date Approved Disapproved

* Recommendation 2

The attached revised Graduate Faculty Membership guidelines have been approved by the Graduate Committee. (SEE ATTACHED)

Senate President 4/28/89 Rainey Duke _____
Date Approved Disapproved

President 5/7/89 [Signature] _____
Date Approved Disapproved

* Amended - see p. 3 top a; amended to read semester

Exhibit A (Ref. Item 1)

March 28, 1989

From: Dewey D. Sanderson
Secretary, Graduate Committee

To: Rainey Duke
President, Faculty Senate

Ref.: Graduate Course Approvals

In response to your phone inquiry over spring break, I am informing you, in advance of the minutes of the Graduate Committee's meeting of March 17, 1989, of actions taken on two particular courses. The following two courses have been approved by the Graduate Committee as new courses:

Biological Sciences
BSC 522, Animal Physiology

Speech
SPH 502, Rhetorical Theory

Bradford DeVos has the paperwork on these courses. I will include these courses in the minutes of the March 17, 1989 meeting.

Revised 4/3/89

SUBSTITUTE for GRADUATE FACULTY MEMBERSHIP section, page 48

GRADUATE FACULTY MEMBERSHIP

I. Full Members

A. Functions

1. Full members of the Graduate faculty can chair or direct graduate student committees and research at the Master's level.
2. Full members can serve on any graduate degree committees (examination and thesis).
3. Full members can be elected or appointed to Graduate Committee.
4. Full members can teach graduate level courses.

B. Minimum Criteria for Appointment

1. Full members must hold appointments in tenure track positions.
2. Full members must hold a research oriented terminal degree (thesis or dissertation) or an appropriate professional degree. Alternatively, they should have demonstrated equivalent scholarly or creative achievement and have attained the rank of assistant professor.
3. Full members must have departmental responsibilities in the graduate program during the term of their membership (six years).
4. Full members must present evidence of continuing scholarly research or creative activity. Evidence can include: papers published; research grant proposals submitted to extramural agencies; presentations at state, regional, or national meetings; presentations and performance of artistic work; professional consulting; and/or other professional contributions.

C. Criteria for Full Members to Supervise Doctoral Students at Marshall University

The following criteria must be met independent of requirements for cooperative degree programs. Faculty who meet these criteria and, if appropriate, those of cooperate degree programs will be accorded the privilege of acting as chairpersons of doctoral student committees and directing doctoral research.

1. Full members in doctoral programs must hold a research oriented terminal degree (thesis or dissertation). Alternatively, when a faculty member has demonstrated outstanding scholarly or creative achievement and has attained the rank of associate professor, he or she will be eligible for inclusion in doctoral programs.
2. Full members in doctoral programs must present evidence of continuing scholarly research or creative activity.

Evidence of scholarly activities must include significant contributions in some of the following: publication in major peer-reviewed journals, publication of books and book chapters, publication in highly respected periodicals, invited and/or competitively selected presentations of scholarly work at regional, national or international meetings, and/or presentation and performance of artistic work at professionally recognized events.

II. Associate Members

A. Functions

Associate members can function subject to the following limitations:

1. Associate members cannot chair or direct graduate student committees or research, but can serve on those committees.
2. Associate members cannot serve as members of the Graduate Committee.
3. Associate members may serve for a period of two years. Renewal of appointment may be granted by the Graduate Committee upon application.
4. Associate members can teach graduate level courses.

B. Minimum Criteria for Appointment

1. Associate members must hold a Master's degree and they should have completed course work beyond that degree.
There must be evidence of research, scholarly activity, advanced graduate level work or equivalent professional accomplishments.
3. Associate members must have departmental responsibilities in the graduate program during the term of their membership (two years).
4. Faculty supervising students in clinical situations who meet the national standards of their discipline's professional associations shall be eligible for Associate Graduate Faculty status.

III. Other Faculty Teaching Graduate Level Courses

A. Any Marshall University faculty member with a Ph.D. who has kept up in his/her field as overseen by departments and department chairpersons may teach one 600-level course per semester or term with the approval of the graduate dean.

B. Joint undergraduate/graduate(400/500) level courses are not to be considered in any of these regulations and may be taught by any Marshall University professor with a Ph.D. or by a full or part-time faculty member with a chairperson's approval.

C. Provisional Members

1. Functions: Provisional graduate faculty can serve only a limited role on the graduate faculty.

- a. Provisional faculty may teach only one graduate class section per (academic year.) *amended to say*
 - b. Provisional faculty may not chair or direct graduate student committees or research nor serve on those committees. *"semester"*
 - c. Provisional faculty may serve for a period of one year only. Renewal of appointment may be granted by the graduate dean upon application.
 - d. Provisional faculty will not be listed as members of the graduate faculty in the Graduate Catalog.
 - e. Provisional faculty do not hold graduate faculty voting privileges.
2. Minimum Criteria for Appointment
- a. Provisional members must hold a Master's Degree.
 - b. They must have expertise or experience which directly qualifies them for the course they are to teach.

IV. Exceptions

The following individuals must meet the same criteria as other faculty members for review, approval, and continuation as graduate faculty.

- A. Faculty holding temporary appointments may be awarded appropriate graduate faculty status for the term of their appointment. This category includes only those faculty designated visiting, clinical research, or adjunct.
- B. Meritus faculty members may remain on the graduate faculty, subject to review.
- C. Off-campus professionals willing to participate in graduate education may be acceptable as associate graduate faculty.
- D. Individuals holding faculty appointments in institutions participating in cooperative graduate programs may be awarded graduate faculty status.
- E. The Dean of the Graduate School may appoint a new faculty member as an associate member of the graduate faculty upon receipt of proper written application without approval of the Graduate Committee. Approval for this appointment must be obtained at the next regularly scheduled Graduate Committee meeting.
- F. Administrators desiring to be members of the graduate faculty must submit their credentials for review and approval by the Graduate Committee.
- G. Individuals seeking exceptions to these policies must submit a written petition to the Graduate Committee.

V. Review, Approval, and Continuation as Graduate Faculty

- A. A major function of the Graduate Committee is to approve new members of the graduate faculty and to determine the criteria for graduate faculty membership.
- B. Policies described herein will apply to all new applications for graduate faculty status or a change in current levels of membership.
- C. Application for Graduate Faculty Membership or Continuation of Membership.

So that fair and effective review of faculty and specific departmental or collegiate requirements for their graduate programs may be met, proper written application should include:

1. The applicant's current curriculum vitae.
2. Information bearing on each minimum criterion for appointment
3. Written recommendation by the department chairperson and undergraduate dean or appropriate administrator.
4. Any additional information the applicant wishes to submit.
5. Applications should be directed to the Dean of the Graduate School for review and approval (or disapproval) by the Graduate Committee.
6. Appeals regarding initial appointment or continuation as a graduate faculty member shall be handled through grievance procedures identified in Policy Bulletin 36.

D. Continuation as Graduate Faculty

Periodically the Graduate Committee will review members of the graduate faculty. The review of an individual must be accompanied by a decision to continue or discontinue his or her current level of membership. For full members, this decision must be made every sixth year corresponding to the review process. For associate members, this decision must be made every two years. The Dean of the Graduate School will initiate review of individual graduate faculty for continuation and submit the faculty member's written application to the Graduate Committee for evaluation. A faculty member whose graduate faculty membership is changed will be permitted to complete current responsibilities but may not assume new responsibilities. Changes in status are to be reported by the Dean to the appropriate administrator.

Students are not to be affected by the re-evaluation of faculty members. Once a graduate committee has been established for a student, it will not be necessary to alter it because of a change in status for one of the faculty members on the committee.

Recommendation 3

All new graduate programs must be approved by the Graduate Committee.

Senate	<u>4/28/89</u>	<u>Rainey Duke</u>	_____
President	Date	Approved	Disapproved

President	<u>5/7/89</u>	<u>[Signature]</u>	_____
	Date	Approved	Disapproved

Recommendation 4

Changes in graduate programs requiring approval of the state governing board of higher education must first be approved by the Graduate Committee.

Senate	<u>4/28/89</u>	<u>Rainey Duke</u>	_____
President	Date	Approved	Disapproved

President	<u>5/7/89</u>	<u>[Signature]</u>	_____
	Date	Approved	Disapproved

Recommendation 5

September 15, 1989 will be the deadline for submission of credentials for recertification to Graduate Faculty Membership.

Senate	<u>4/28/89</u>	<u>Rainey Duke</u>	_____
President	Date	Approved	Disapproved

President	<u>5/7/89</u>	<u>[Signature]</u>	_____
	Date	Approved	Disapproved