

5-24-1988

Academic Standards & Curricula Review 4-15-88

Marshall University

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Academic Standards & Curricula Review Committee
April 15, 1988 (Received April 29)

Recommendation #1

The motion was made to correct the minutes of December 4, 1987, meeting of ASCR to include in the list of approved courses HEC 420, Household Equipment, which changed required credit hours from 3 to 2. (This course was inadvertently omitted from the list as it appeared in those minutes.)

Faculty Senate President:

Approved: Ramsey Duke Date: 5/24/88

Disapproved: _____ Date: _____

University President:

Approved: Don Fitzgerald Date: 6/6/88

Disapproved: _____ Date: _____

Recommendation #2

The motion was made, seconded and approved to accept the form for Course Change-Addition-Deletion as presented. (Attached)

Faculty Senate President:

Approved: Ramsey Duke Date: 5/24/88

Disapproved: _____ Date: _____

University President:

Approved: Don Fitzgerald Date: 6/6/88

Disapproved: _____ Date: _____

Recommendation #3

The motion was made, seconded and approved to accept the report dated March 24, 1988, of course changes, additions and deletions as presented by the Curriculum Sub-Committee (arranged alphabetically by department Alpha *):

1. Business Education (BE) 305:

Change in title, description, and content

Present Title: Office Machines; Proposed Title: Office Machines/Quantitative Applications

New Course Description: Designed to develop proficiency of business math applications on calculators, and to provide experience with duplicating and machine transcription machines.

2. Clinical Lab Science (CLS) 468:

Change in description

Title: Clinical Laboratory Research

New Course Description: CLS 468, Clinical Laboratory Research. 2 hours. II. Directed independent research in the hospital laboratory setting during 18 week period. (CR: CLS 471, CLS 491)

Hours Credit: 2

3. Clinical Lab Sciences (CLS) 471:

Change in description and hours

Title: Clinical Practicum

New Course description: CLS 471, Clinical Practicum. 9 hours. II. A minimum of 450 hours of hospital-based experience in 18 weeks emphasizing supervisory decision making. (CR: CLS 468, CLS 491).

Present Hours Credit: 4; Proposed Hours Credit: 9

4. Clinical Lab Sciences (CLS) 491:

Change in description

Title: Clinical Specialty Workshops

New Course Description: CLS 491, Clinical Specialty Workshops. 3 hours. II.

Minimum 150 hours experience in advanced specialty test procedures within 18 weeks. (CR: CLS 468, 471)

Hours Credit: 3

5. Specialized Allied Studies (HEC) 409:

Course Addition

Title: Nutrition in the Community

Hours Credit: 3

6. Office Technology (SES) 275:

Course addition

Title: Office Work Experience

Hours Credit: CR

Approved the School Nurse Certification Program from the School of Nursing.
See accompanying memo and programs.

Approved the name change request from the College of Fine Arts.
Change of the Visual Arts concentration from Commercial Design to Graphic Design.

See accompanying memo.

Faculty Senate President:

Approved: Rainey Duke Date: 5/24/88

Disapproved: _____ Date: _____

University President:

Approved: David Johnson Date: 6/6/88

Disapproved: _____ Date: _____

Recommendation #4

The motion was made, seconded and approved to accept the report dated April 7, 1988, of course changes, additions and deletions as presented by the Curriculum Sub-Committee (Arranged alphabetically by department Alpha *):

1. Biological Sciences (BSC) 306:

Course deletion

Title: General and Field Ecology

Hours Credit: 4

2. Home Economics (HEC) 110:

Change in hours credit and content

Title: Food Selection and Preparation

Present hours credit: 1 or 3; Proposed hours credit: 2 or 3

3. Home Economics (HEC) 213:

Change in hours credit and content

Title: Advanced Clothing Construction

Present hours credit: 3; Proposed hours credit: 2 or 3

4. Home Economics (HEC) 306:
Change in hours credit and content
Title: Home Economics Instructional Methods
Present hours credit: 2 or 3; Proposed hours credit: 1 or 3

5. Home Economics (HEC) 406:
Change in hours credit and content
Title: The Vocational Home Economics Program
Present hours credit: 3; Proposed hours credit: 2 or 3

6. History (HST) 406/506:
Course addition
Title: Tudor and Stuart England, 1450-1688
Hours credit: 3
Approved undergraduate portion ONLY: Sent on to Graduate Committee

7. Journalism (JRN) 230:
Course addition
Title: General Photography
Hours Credit: 3

8. Biological Sciences (ZOO) 225:
Course deletion
Title: Human Biology I
Hours Credit: 4

9. Biological Sciences (ZOO) 226:
Course deletion
Title: Human Biology II
Hours Credit: 2

10. Biological Sciences (ZOO) 310:
Course deletion
Title: Anatomy and Physiology
Hours Credit: 4

Approved the Home Economics program changes for the 5-8 program.
(See memo attached to HEC courses)

Approved that the Home Economics program be opened to elementary majors in
K-8 program as a program specialization. (Memo attached to HEC courses)

Recommended the request from Department of Psychology to offer Industrial/
Organizational option as a concentration for its majors.
(See accompanying I/D concentration proposal)

Recommended that the Community College begin offering the new Associate
Degree program, Associate of Applied Science in Occupational Development.
(See accompanying program proposal)

Faculty Senate President:

Approved: Ramsey Duke Date: 5/24/88

Disapproved: _____ Date: _____

University President:

Approved: [Signature] Date: 6/6/88

Disapproved: _____ Date: _____

Dept. _____ Alpha Desig. & No. _____

REQUEST FOR COURSE CHANGE--DELETION--ADDITION

- CHANGE in existing course (Complete parts A & C; attach course information sheet and support data sheet)
- DELETION of existing course (Complete part B & C.)
- ADDITION of course (Complete part D; attach course information sheet and support data sheet)

A. Change in Content: Yes; No Hrs Credit present; proposed;
Change in Description: Yes; No Change becomes effective: _____

Present Title: _____

Proposed Title: _____

New Title Abbrev. (25 char. or less) _____

New Course Description (30 words or less): _____

B. Course Deletion: Title: _____
Hours Credit: _____
Last term course is to be offered: _____

C. Reason for Change or Deletion: _____

D. Course Addition: Title: _____
Hours Credit _____ First Term Offered _____
Title Abbreviation (25 characters or less) _____
Course Description (30 words or less): _____

Secure proper Signatures:
Dept. Chair _____ Date: _____

Registrar: _____ CIP NO. _____ Date: _____

Librarian: _____ Date: _____
(Signature certifies adequate library resources. See #10, p. 2)

College Curriculum Chair/Dean _____ Date: _____

Standards & Curricula Review Committee _____ Date: _____

Graduate Committee Chair/Dean _____ Date: _____

Faculty Senate _____ Date: _____

P. for Academic Affairs: _____ Date: _____

President: _____ Date: _____
(If disapproved at any level do not sign, but return to previous signer with recommendations attached.)

SUPPORT DATA

1. What unique features, if any, are included in this course?
2. Does the department have the faculty to teach the course? If so, please identify. If not, estimate the cost of additional faculty.
3. Attach a written confirmation from other department chairperson(s) where questions of possible duplication or infringement upon their areas exists.
4. What courses in your department are being deleted in favor of this one?
5. Will this course be required in any major area of specialization? If so, please indicate.
6. How frequently do you expect to offer this course?
7. Expected class size?
8. Does the department have the facilities and equipment required by this course? If not, attach a letter detailing plans for obtaining the required facilities and/or equipment.
9. Are any agreements required to provide clinical experience? If yes, please attach details and certification.
10. Attach information for this course as shown by the SAMPLE FORMAT on page 3.
11. If library resources are deemed inadequate, present the plan to overcome the inadequacy including both estimated cost and the time table agreed to by the Director of Libraries which would be recommended to provide the needed materials.

(SAMPLE FORMAT)

COURSE CHANGE/NEW COURSE INFORMATION
(Please limit this information to two (2) pages.)

1 T. & COURSE NO:

TITLE:

CREDIT:

PREREQUISITE(S):

COURSE DESCRIPTION:

COURSE OBJECTIVES:

OUTLINE:

COURSE ACTIVITIES AND
EVALUATION METHODS:

(How is this course to be
taught? Hours per week of
lecture, laboratory, practicum, etc)

TEXT:

IF UNDERGRADUATE/GRADUATE
LIST ADDITIONAL GRADUATE
REQUIREMENTS:

BIBLIOGRAPHY: