

2-24-2017

SR-16-17-28 CC

Marshall University

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**UNIVERSITY CURRICULUM COMMITTEE  
RECOMMENDATION**

**SR-16-17-28 CC**

The University Curriculum Committee (UCC) recommends that its meeting dates be standardized, and held at 3:00 PM on the third Friday of the months of January, February, March, April, September, October, and November. In the unusual case when the third Friday of March would occur during spring break, the UCC meeting would take place at 3:00 PM on the Friday before or after spring break (to be determined by the UCC chair). The UCC further recommends that the deadline for providing curriculum revision proposals to the UCC chair be standardized to the first of the month of the corresponding meeting date. For example, an item would need to be received by the UCC chair no later than February 1<sup>st</sup> in order for that item to be considered at the February meeting. The UCC Chair will reserve the right to alter these meeting dates under extenuating circumstances. If approved, these changes would take effect during the fall semester of 2017.

**RATIONALE:**

The University Curriculum Committee is the primary administrative body responsible for reviewing, debating, and approving undergraduate curriculum revisions at Marshall University. However, under the current system, the deadline for sending new materials to the UCC chair is only about one week before the meeting in which those materials will be considered. It is the opinion of the UCC that one week is not enough time for college deans and elected representatives to adequately review and consider items that are proposed. More time is needed to determine whether any proposed changes represent a duplication of content. Implementing this recommendation would give UCC members between two and three weeks to review any proposed curriculum changes, which would allow for a more complete and thoughtful discussion/debate of each item.

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: Page Mueller DATE: 2/24/17

DISAPPROVED BY THE  
FACULTY SENATE: DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: Jeanne A. Smith DATE: 4-13-17

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_