

5-10-2018

## SR-17-18-50 APC

Marshall University

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**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR-17-18-50 APC**

Recommends that the Academic Planning Committee adopt the following meeting schedule and submission deadlines for letters of intent to plan degree programs at Marshall University (as an example, dates shown reflect the 2018-2019 academic year).

*Example APC Schedule (2018-2019)*

Semester	I.T.P. Submission Deadline	Meeting Date & Time
Fall	September 14, 2018 (5:00 pm)	Thursday, October 11, 2018 (3:30 pm – 5:00 pm)
	-N/A-	Thursday, November 29, 2018 (3:30 pm – 5:00 pm)
Spring	January 18, 2019 (5:00 pm)	Thursday, February 14, 2019 (3:30 pm – 5:00 pm)
	March 9, 2019 (5:00 pm)	Thursday, April 4, 2019 (3:30 pm – 5:00 pm)

**RATIONALE:**

The proposed schedule provides a clear set of submission deadlines for academic units when planning new degree programs at Marshall University. The proposed deadlines also afford academic units opportunities to submit letters of intent to plan during both the Fall and Spring semesters. Note that, due to the required schedule for evaluation of Five-Year Program Reviews, letters of intent to plan submitted after the September 14<sup>th</sup> deadline would be debated at the following spring meeting.

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: Paige Mueller DATE: 5/10/18

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: James A. O'Neil DATE: 5-21-18  
DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:**

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