

5-2-2019

## SR-18-19-55 BAPC

Marshall University

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**BUDGET AND ACADEMIC POLICY COMMITTEE  
RECOMMENDATION**

**SR-18-19-55 BAPC**

Recommends that the current academic calendar process policy—SR-98-99-(5) 64 (BAPC)—be revised as attached.

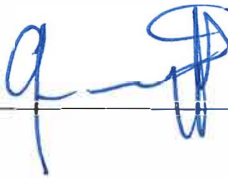
**RATIONALE**

Academic Calendar discussions on a biennial basis often take an exorbitant amount of the Faculty Senate's time. This proposal would lengthen the amount of time between those discussions. Additionally, the publication of four academic calendars would facilitate more efficient long-term planning and would alleviate issues with facilities scheduling both on and off campus (e.g. WOW, Commencement). Finally, language from the older policy has been updated with current unit names and administrative structures.

**FACULTY SENATE CHAIR:**

APPROVED BY THE

FACULTY SENATE: \_\_\_\_\_



DATE: \_\_\_\_\_

5/2/19

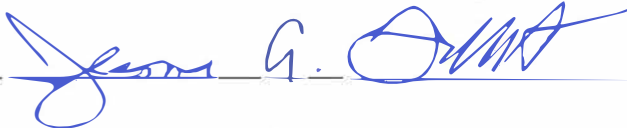
DISAPPROVED BY THE

FACULTY SENATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_



DATE: \_\_\_\_\_

5-11-19

DISAPPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

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## Academic Calendar Process

SR-18-19-xx BAPC

SR-98-99-(5)-64 (BAPC)

Revised ~~June 29, 2011~~ May XX, 2019

The calendar committee will work in a ~~biannual~~ cycle. A calendar will be proposed for ~~two~~ four academic years at a time. A new ~~The~~ academic calendar series will be drafted and approved during ~~considered in the Fall~~ Spring semester for two academic years prior to the four ~~two~~ year cycle in the calendar. (For eExample, the 2024-2028 calendars will be drafted and approved in the ~~Fall~~ Spring semester of 2023 ~~1998~~).

~~The calendar committee will become a permanent sub-committee of the Budget & Academic Policy Committee (BAPC) of the Faculty Senate.~~

Representation on the committee will consist of two faculty members from the Budget & Academic Policy Committee (BAPC) of the Faculty Senate ~~BAPC~~, one faculty member from the Graduate Council ~~Graduate School of Education and Professional Development~~, three representatives from Student Government, the University Registrar, and the Associate Vice President for Academic Affairs. Ex-officio representation will come from Staff Council, ~~the Registrar's Office~~ and Housing and Residence Life ~~Resident Services~~. The committee members shall elect a chair from the voting members of the committee.

The Associate Vice President for Academic Affairs ~~Provost and Senior Vice President~~, in consultation with the Dean's Council, will provide, for consideration to the calendar ~~sub-committee~~, a working draft of a sequence of four a ~~two~~ year academic calendars. A ~~draft of the proposed two-year calendar will be sent to the sub-committee by September 15th, or the closest working day to September 15th.~~

Once the ~~sub-committee~~ has discussed and approved a calendar, its recommendation will move forward through both Faculty Senate (via BAPC) and the Student Government Association (SGA). Those ~~committee~~ recommendations will be sent to the Ppresident by no later than May 15th ~~December 18th~~, or the working day closest to May 15th ~~December 18th~~.

Once each recommendation has arrived in the Ppresident's office, the Ppresident will make the final decision on the calendar.

CLEAN COPY

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## **Academic Calendar Process**

SR-18-19-xx BAPC

Revised May XX, 2019

The calendar committee will work in a cycle. A calendar will be proposed for four academic years at a time. A new academic calendar series will be drafted and approved during the Spring semester two academic years prior to the four-year cycle. (For example, the 2024-2028 calendars will be drafted and approved in the Spring semester of 2023).

Representation on the committee will consist of two faculty members from the Budget & Academic Policy Committee (BAPC) of the Faculty Senate, one faculty member from the Graduate Council, three representatives from Student Government, the University Registrar, and the Associate Vice President for Academic Affairs. Ex-officio representation will come from Staff Council and Housing & Residence Life. The committee members shall elect a chair from the voting members of the committee.

The Associate Vice President for Academic Affairs, in consultation with the Deans Council, will provide, for consideration to the calendar committee, a working draft of a sequence of four academic calendars.

Once the committee has discussed and approved a calendar, its recommendation will move forward through both Faculty Senate (via BAPC) and the Student Government Association (SGA). Those recommendations will be sent to the President by no later than May 15th, or the working day closest to May 15<sup>th</sup>.

Once each recommendation has arrived in the President's office, the President will make the final decision on the calendar.