

Marshall University

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Recommendations

Faculty Senate

4-28-2023

SR 22-23-45 BAPC

Marshall University Faculty Senate

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**BUDGET AND ACADEMIC POLICY COMMITTEE
RECOMMENDATION**

SR-22-23-45 BAPC

Recommends the adjustment of language in the Marshall University Undergraduate Catalog related to Minors by allowing students to earn minors in the same department, but not in the same subject area.

RATIONALE:

The proposed edits to the Marshall University Undergraduate Catalog related to Minors would align the policy with what is specified by the WVHEPC, Title 133, Series 11 (see §133-11-3).

There are several examples at Marshall where major and minor programs have been housed in the same department to alleviate budgetary constraints and to foster faculty research synergies. However, while these programs would be quite complementary (and in said cases, students would be encouraged to pursue these minors), the current catalog language prevents them from doing so. Examples include students majoring in Electrical Engineering and minoring in Computer Science and students majoring in Accountancy and minoring in Legal Environment. The proposed language would expand opportunities for students to declare minors whilst also ensuring students cannot declare minors in the same program as their major.

FACULTY SENATE CHAIR:

APPROVED BY THE
FACULTY SENATE:



DATE: 4/20/2023

DISAPPROVED BY THE
FACULTY SENATE:

DATE: _____

UNIVERSITY PRESIDENT:

APPROVED:



DATE: 4/20/23

DISAPPROVED:

DATE: _____

COMMENTS:

Current Catalog Language

Minors

A minor is a program of study outside the major department requiring at least 12 semester credit hours for completion. All courses in the minor must be taken for a grade except for approved study abroad courses. With the exception of college-approved interdisciplinary minors, each academic department/division designates the specific courses or range of courses required for each minor it offers. Please consult the department description in the catalog for requirements.

Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

Proposed Catalog Language

Minors

~~A minor is a program of study outside the major department requiring at least 12 semester credit hours for completion.~~
A minor is earned in a specific subject area of study and requires at least 12 semester credit hours for completion. A student may not earn a minor in a subject area in which he/she is earning a baccalaureate major. All courses in the minor must be taken for a grade except for approved study abroad courses. With the exception of college-approved interdisciplinary minors, each academic department/division designates the specific courses or range of courses required for each minor it offers. Please consult the department description in the catalog for requirements.

Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

*Amended from the floor
see next pages*

BUDGET AND ACADEMIC POLICY COMMITTEE RECOMMENDATION

SR-22-23-45 BAPC with changes including an amendment made from the floor

This document reflects the original SR 22-23-45 BAPC as passed by BAPC and the Faculty Senate Executive Committee, and amendments made from the floor on April 20, 2023.

- Items in Red/Yellow include the changes made in the original recommendation.
- Items in Green/Green include those changes recommended from the floor.

Rationale: After the BAPC and Executive Committee approved SR 22-23-45, we discovered that this section of the catalog contains outdated language that has already been approved by the Faculty Senate in SR 22-23-16 BAPC at the December 1, 2022, Faculty Senate meeting.

Current Catalog Language

Inter-College Transfer

Students who wish to transfer to another college at Marshall must initiate an electronic request form located at www.marshall.edu/advising. Any student who is currently eligible to attend Marshall University shall be eligible to transfer from one college to another within the institution so long as he or she meets the admission requirements for the college. Students on probation are eligible to transfer if all other admission criteria are met. Conditionally admitted students must meet specific requirements before becoming eligible to transfer to another college and declare a major.

Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

Exception: Individuals who are returning to the university from one or more years of active military duty may enter the college of their choice, provided they meet that college's entrance requirements.

Majors

A major is a program of study requiring at least 24 semester credits for completion. It is offered within one department or by a combination of departments. It is a field of study within an approved degree program, having its own curriculum. A degree program may have more than one major. All courses in the major must be taken for a grade except internships, practica, and approved study abroad courses.

Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after

the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

Minors

A minor is a program of study outside the major department requiring at least 12 semester credit hours for completion. All courses in the minor must be taken for a grade except for approved study abroad courses. With the exception of college-approved interdisciplinary minors, each academic department/division designates the specific courses or range of courses required for each minor it offers. Please consult the department description in the catalog for requirements.

Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

Proposed Catalog Language

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Students declaring or changing an academic major and/or minor can declare or request the change prior to the beginning of the term or through the schedule adjustment period to be effective for that term. For a fall or spring semester, the schedule adjustment period is the first week of the semester. For Summer 1, the schedule adjustment period is the first three days of the term. For the remaining summer terms (Intersession, Summer 2, and Summer 3), the schedule adjustment period is the first day of class. **For summer enrollments, students are permitted to change majors and/or minors during the first week of Summer A only.** Exact dates for each schedule adjustment period are provided in the official academic calendar available at <https://www.marshall.edu/academic-calendar/>. Any declaration or change after the schedule adjustment period becomes effective for the next term of enrollment. Untimely declaration or changing of majors and/or minors may affect financial aid eligibility.

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