9-24-1992

SR-91-92-143 (GR)

Marshall University

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To approve the following:

**VALIDATION OF OUTDATED COURSES**

All requirements for the master's degree must be met within five years from date of enrollment in the first course to be used in a graduate degree program, except in Counseling where degree requirements must be met within seven years. An extension in time not to exceed three years may be granted by the Graduate Dean, except in Counseling where the student may have up to a two year extension. Absence due to military obligations, long serious illness, or similar circumstances may be regarded as proper reasons for an extension of time.

Courses more than eight years old are considered outdated, except in Counseling where courses more than nine years old are considered outdated. No more than six credit hours of outdated coursework may be validated. In such cases, validation cannot apply to workshop, practicum, or internship courses; courses to be validated must be currently offered at Marshall University; and validation is the responsibility of the department which offered the course. It is the option of the major department to require validation by special examination of courses that are more than five years old.

The minimum requirement of a validation exam shall be that it is equivalent to a comprehensive final exam for the course. In most cases, validation must be done by a written exam with the results reported to the Graduate School. Outdated courses will not be used in computing quality point averages for graduation, but they remain on the record.

Students completing programs in the College of Education which lead to certification should contact the Dean of the College of Education for additional information on time limitations.

**FACULTY SENATE PRESIDENT:**

APPROVED: Robert E. Sauney  DATE: 9/24/92

DISAPPROVED  DATE: __________

**UNIVERSITY PRESIDENT:**

APPROVED: J. W. scioly DATE: 10/2-92

DISAPPROVED: DATE: __________