5-24-1988

Academic Standards & Curricula Review 4-15-88

Marshall University

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Recommendation #1

The motion was made to correct the minutes of December 4, 1987, meeting of ASCR to include in the list of approved courses HEC 420, Household Equipment, which changed required credit hours from 3 to 2. (This course was inadvertently omitted from the list as it appeared in those minutes.)

Faculty Senate President:
Approved: Ramsey Duke Date: 5/24/88
Disapproved: Date:

University President:
Approved: Date: 6/4/88
Disapproved: Date:

Recommendation #2

The motion was made, seconded and approved to accept the form for Course Change-Addition-Deletion as presented. (Attached)

Faculty Senate President:
Approved: Ramsey Duke Date: 5/24/88
Disapproved: Date:

University President:
Approved: Date: 6/6/88
Disapproved: Date:

Recommendation #3

The motion was made, seconded and approved to accept the report dated March 24, 1988, of course changes, additions and deletions as presented by the Curriculum Sub-Committee (arranged alphabetically by department Alpha):

1. Business Education (BE) 305:
   Change in title, description, and content
   Present Title: Office Machines; Proposed Title: Office Machines/Quantitative Applications
   New Course Description: Designed to develop proficiency of business math applications on calculators, and to provide experience with duplicating and machine transcription machines.

2. Clinical Lab Science (CLS) 468:
   Change in description
   Title: Clinical Laboratory Research
   New Course Description: CLS 468, Clinical Laboratory Research. 2 hours. II.
   Directed independent research in the hospital laboratory setting during 16 week period. (CR: CLS 471, CLS 491)
   Hours Credit: 2

3. Clinical Lab Sciences (CLS) 471:
   Change in description and hours
   Title: Clinical Practicum
New Course description: CLS 471, Clinical Practicum. 9 hours. II. A minimum of 450 hours of hospital-based experience in 18 weeks emphasizing supervisory decision making. (CR: CLS 468, CLS 491).

Present Hours Credit: 4; Proposed Hours Credit: 9

4. Clinical Lab Sciences (CLS) 491:
Change in description
Title: Clinical Specialty Workshops
New Course Description: CLS 491, Clinical Specialty Workshops. 3 hours. II. Minimum 150 hours experience in advanced specialty test procedures within 18 weeks. (CR: CLS 468, 471)
Hours Credit: 3

5. Specialized Allied Studies (HEC) 409:
Course Addition
Title: Nutrition in the Community
Hours Credit: 3

6. Office Technology (SES) 275:
Course addition
Title: Office Work Experience
Hours Credit: CR

Approved the School Nurse Certification Program from the School of Nursing. See accompanying memo and programs.

Approved the name change request from the College of Fine Arts.
Change of the Visual Arts concentration from Commercial Design to Graphic Design. See accompanying memo.

Faculty Senate President:
Approved: ________________________________ Date: 5/24/88
Disapproved: ______________________________ Date: 

University President:
Approved: ______________________________ Date: 6/10/88
Disapproved: ______________________________ Date: 

Recommendation #4

The motion was made, seconded and approved to accept the report dated April 7, 1988, of course changes, additions and deletions as presented by the Curriculum Sub-Committee (Arranged alphabetically by department alphabet):

1. Biological Sciences (BSC) 306:
Course deletion
Title: General and Field Ecology
Hours Credit: 4

2. Home Economics (HEC) 110:
Change in hours credit and content
Title: Food Selection and Preparation
Present hours credit: 1 or 3; Proposed hours credit: 2 or 3

3. Home Economics (HEC) 213:
Change in hours credit and content
Title: Advanced Clothing Construction
Present hours credit: 3; Proposed hours credit: 2 or 3
4. Home Economics (HEC) 306:
   Change in hours credit and content
   Title: Home Economics Instructional Methods
   Present hours credit: 2 or 3; Proposed hours credit: 1 or 3

5. Home Economics (HEC) 406:
   Change in hours credit and content
   Title: The Vocational Home Economics Program
   Present hours credit: 3; Proposed hours credit: 2 or 3

6. History (HST) 406/506:
   Course addition
   Title: Tudor and Stuart England, 1450-1666
   Hours credit: 3
   Approved undergraduate portion ONLY: Sent on to Graduate Committee

7. Journalism (JRN) 230:
   Course addition
   Title: General Photography
   Hours Credit: 3

8. Biological Sciences (ZOO) 225:
   Course deletion
   Title: Human Biology I
   Hours Credit: 4

9. Biological Sciences (ZOO) 226:
   Course deletion
   Title: Human Biology II
   Hours Credit: 2

10. Biological Sciences (ZOO) 310:
    Course deletion
    Title: Anatomy and Physiology
    Hours Credit: 4

Approved the Home Economics program changes for the 5-8 program.
(See memo attached to HEC courses)

Approved that the Home Economics program be opened to elementary majors in
K-8 program as a program specialization. (Memo attached to HEC courses)

Recommended the request from Department of Psychology to offer Industrial/
Organizational option as a concentration for its majors.
(See accompanying I/D concentration proposal)

Recommended that the Community College begin offering the new Associate
Degree program, Associate of Applied Science in Occupational Development.
(See accompanying program proposal)

Faculty Senate President:
Approved: [Signature] Date: 5/24/88
Disapproved: [Signature] Date: 

University President:
Approved: [Signature] Date: 6/10/88
Disapproved: [Signature] Date: 

REQUEST FOR COURSE CHANGE--DELETION--ADDITION

A. Change in Content: _Yes; _No Hrs Credit __present; __proposed; Change in Description: _Yes; _No Change becomes effective: ___ 

Present Title: ____________________________ 

Proposed Title: ____________________________ 

New Title Abbrev. (25 char. or less) ________________ 

New Course Description (30 words or less): 

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B. Course Deletion: Title: _______________________ 

Hours Credit: _____ 

Last term course is to be offered: __________________ 

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C. Reason for Change or Deletion: 

D. Course Addition: Title: ______________________ 

First Term Offered ___ 

Title Abbreviation (25 characters or less) _____________ 

Course Description (30 words or less): 

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Secure proper Signatures:  
Dept. Chair__________________________ Date: 
Registrar: __________________________ CIP NO. __________ Date: 
Librarian: __________________________ Date: 
(Signature certifies adequate library resources. See #19, p. 2)  
College Curriculum Chair/Dean________________________ Date: 
Standards & Curricula Review Committee________________ Date: 
Graduate Committee Chair/Dean________________________ Date: 
Faculty Senate__________________________ Date: 
P. for Academic Affairs: __________________________ Date: 
President: __________________________ Date: 
(If disapproved at any level do not sign, but return to previous signer with recommendations attached.)
1. What unique features, if any, are included in this course?

2. Does the department have the faculty to teach the course? If so, please identify. If not, estimate the cost of additional faculty.

3. Attach a written confirmation from other department chairperson(s) where questions of possible duplication or infringement upon their areas exists.

4. What courses in your department are being deleted in favor of this one?

5. Will this course be required in any major area of specialization? If so, please indicate.

6. How frequently do you expect to offer this course?

7. Expected class size?

8. Does the department have the facilities and equipment required by this course? If not, attach a letter detailing plans for obtaining the required facilities and/or equipment.

9. Are any agreements required to provide clinical experience? If yes, please attach details and certification.

10. Attach information for this course as shown by the SAMPLE FORMAT on page 3.

11. If library resources are deemed inadequate, present the plan to overcome the inadequacy including both estimated cost and the time table agreed to by the Director of Libraries which would be recommended to provide the needed materials.
COURSE CHANGE/NEW COURSE INFORMATION
(Please limit this information to two (2) pages.)

1. TITLE:

CREDIT:

PREREQUISITE(S):

COURSE DESCRIPTION:

COURSE OBJECTIVES:

OUTLINE:

COURSE ACTIVITIES AND EVALUATION METHODS:

(How is this course to be taught? Hours per week of lecture, laboratory, practicum, etc)

TEXT:

IF UNDERGRADUATE/GRADUATE LIST ADDITIONAL GRADUATE REQUIREMENTS:

BIBLIOGRAPHY: