

2018 INTO North America Academic Conference Presentation Proposal

Due: March 31, 2018

Presenters Information

Presenter 1	
Name	
Title	
Institution	
Email address	

Presenter 2	
Name	
Title	
Institution	
Email address	

Presenter 3	
Name	
Title	
Institution	
Email address	

Session information

Session Title:
Related Program (select one): <ul style="list-style-type: none"><input type="checkbox"/> Academic English<input type="checkbox"/> Undergraduate Pathway<input type="checkbox"/> Graduate Pathway<input type="checkbox"/> LRC<input type="checkbox"/> Academic Support<input type="checkbox"/> Other (please specify)
Session Narrative: a brief description of the session content and outcomes
Type of session (select one): <ul style="list-style-type: none"><input type="checkbox"/> Best Practice<input type="checkbox"/> Facilitated Round Table<input type="checkbox"/> Workshop<input type="checkbox"/> Other (please specify)



Equipment information

Please let us know all the equipment you plan to use so that so we can choose the right type of room/setting.

Channel (select one):

- In-person
- Remotely (Zoom or Lifesize)

We have limited availability for remote presentations, we will confirm back to you.

Items (select all the apply):

- Microphones
- Document Camera
- DVD or CD Player
- Easel paper pad and markers
- Whiteboard and dry erase markers
- Podium
- Presentation clicker
- I will bring my own equipment
- Special requests (specify): _____

Computer (select one):

- Do not use
- Use Marshall University's computer and bring the file on a jumpdrive
- Computer lab (maximum of 30 people accommodated)
- I will bring my own laptop

If you are using an Apple/Mac device, please bring your own converter cable to connect to the TVs on campus. It is highly recommended to bring your file on a jumpdrive in any cases.

Prior to the conference, please submit your conference material to Kae Bradley at bradleyv@marshall.edu in order to distribute to all conference attendees after the conference.