WVLA

Deadline

for Submission: Friday,

June 29, 2018

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Annual Fall Conference

November 6-9, 2018

**Stonewall Resort**

940 Resort Drive, Roanoke, WV 26447

http://www.stonewallresort.com

Session Proposal

You are invited to submit a session proposal for the 2018 WVLA Annual Fall Conference. We will contact you in August regarding your proposal.

**Attention: Preferred method of submission. Electronic proposal submission. Go to http://mds.marshall.edu/ Follow the instructions on the screen, the form will look the same as below. If you choose to fill out the form below, it will be entered into the electronic system for you. This site will be used to review and approve proposals as well as archive presentations. For questions on electronic submission contact: Gretchen Beach** **beachgr@marshall.edu** **or 304-696-2312.**

**When you submit a proposal your information and presentation will be entered into the open access WVLA Archives.**

**Proposed Session Title**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Session Description:** (Please provide a 30-50 word description of the session, highlighting the appeal to WVLA conference attendees. If your session is chosen, this description will be edited and used in the conference program.)

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**Intended Audience:** (Circle one) **Academic Public School Special Trustee/Friend All**

**Program Format:** (Circle one) **Single speaker Panel presentation Demonstration**

 **Other** (please explain): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Preferred time length:** (Circle one) **30 min. 50 min. 75 min.**

**If preferred time length is not available, can the session be presented in a shorter time slot?** Yes No

**Are reimbursements for expenses or an honorarium being requested?** (Circle One) Yes No

**Please specify reimbursement or honorarium:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List audiovisual/technology equipment needed for session (such as speakers). All rooms will be set up with a projector and screen. TO AVOID SOFTWARE COMPATIBILITY ISSUES, PLEASE BRING YOUR OWN LAPTOP TO CONNECT, IF NEEDED.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Do you need Internet access?** (Circle one) Yes No

**List any software required other than Microsoft Office PowerPoint and Word:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Your Contact Information**

**Title:** \_\_\_\_\_\_\_\_ \_  **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Library or Affiliation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone Number:** (\_\_\_\_) \_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_ **Alternate Phone Number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_ \_

**Email Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you going to be one of the presenters?** (Circle one) **Yes No**

**Are you willing to be the host/contact for this session?** (Circle one) **Yes No**

**Please provide contact information for all presenters. If necessary, attach an additional page:**

**Title:** \_\_\_\_\_\_\_\_\_  **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Title:** \_\_\_\_\_\_\_\_\_  **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Mail or Email this proposal to (If submitted electronically at** [**http://mds.marshall.edu/**](http://mds.marshall.edu/) **you do not need to resubmit by email or mail:**

Brenna R. Call

Vienna Public Library

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E-mail: brenna@viennapubliclibrary.org

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